

GOVERNOR AND EXECUTIVE COUNCIL AGENDA
Littleton Opera House, Littleton, New Hampshire
July 10, 2019, 10:00 a.m.

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#A. Authorize the Division of Forests and Lands to allow Director Brad Simpkins to travel over 300 miles one way in a state vehicle to Presque Isle, Maine to attend the Northeast-Midwest State Foresters Alliance 2019 Summer Meeting from July 14-18, 2019. Effective upon G&C approval. **100% Federal Funds.**

DEPARTMENT OF SAFETY

#B. Authorize the Division of Motor Vehicles to pay annual membership dues for two years to the International Registration Plan Inc., Lake Ridge, VA, for an amount not to exceed \$29,600. Effective October 1, 2019 through September 30, 2021. **100% Agency Income (Cost of Collections).**

DEPARTMENT OF SAFETY

#C. Authorize the Division of State Police's **retroactive** request for two Marine Patrol Officers to travel over 300 miles one way in a State Police issued unmarked state vehicle to attend the Aquatic Death and Homicidal Drowning Investigations Course in Canandaigua, NY from April 21-24, 2019, in the amount of \$1,409.24. **100% Revolving Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#A. Authorize the Bureau of Historic Sites to accept a donation of \$2,500 for free tours of the house museum at the John Wingate Weeks Historic Site at Weeks State Park for one week each year beginning on June 24th for the next 10 years in memory of Joseph E. Beliveau who passed suddenly on June 28, 2018. Effective upon G&C approval.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#B. Authorize to accept a gift for travel reimbursement, not to exceed \$1,400 from the Energy Services Coalition to allow one employee to attend the annual Board of Directors Meeting as well as the annual Market Transformation Conference August 21-23, 2019 in Denver, CO.

#3 **MOP 150, I, B (3): Reports and Findings**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorize to accept and place on file the Report and Findings of Councilor Theodore L. Gatsas with regard to a certain project in participation with Senior Living of Bedford in Bedford, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERALS DEPARTMENT

#A. Authorize the confirmation of Lieutenant Colonel Jeffrey R. Cole, Amesbury, MA, for promotion to the rank of Colonel, NH Air National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#B. Authorize the nomination of Major David L. Whitney, currently a member of the US Air Force, for appointment to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

DEPARTMENT OF JUSTICE

#C. Authorize to reappoint Danielle E. Sakowski as an Assistant Attorney General, at a salary level of \$73,000. Effective upon G&C approval or July 19, 2019, whichever is the latter, through June 30, 2024.

DEPARTMENT OF JUSTICE

#D. Authorize to reappoint Michael J. Forti as the Deputy Commander of the NH Attorney General's Drug Task Force at a salary of \$80,186.08 (LG BB, Step 7). Effective upon G&C approval or July 19, 2019, whichever is the latter, through July 1, 2024.

DEPARTMENT OF JUSTICE

#E. Authorize to appoint Takhmina Rakhmatova as an Attorney at a salary level of \$62,000. Effective upon G&C approval, or July 19, 2019, whichever is the latter.

DEPARTMENT OF JUSTICE

#F. Authorize to reappoint Allison P. Vachon as a Criminal Investigator at a salary of \$80,186.08, LG BB, Step 7. Effective upon G&C approval, or July 19, 2019, whichever is the latter, through July 1, 2024.

DEPARTMENT OF JUSTICE

#G. Authorize to reappoint Scott A. Sweet as the Commander of the NH Attorney General's Drug Task Force at a salary of \$80,186.08 (LG BB, Step 7). Effective upon G&C approval or July 19, 2019, whichever is the latter, through July 1, 2024.

#5 **MOP 150, I, B (5): Other Items** - NONE

REGULAR AGENDA

BUSINESS FINANCE AUTHORITY

#6 Authorize to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from TD Bank, N.A. to J-Pac, LLC located in Somersworth, New Hampshire. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Licensing & Certification

#7 Authorize to continue an increase in hourly rate by 30% (originally approved by G&C in July 2007), for recruitment and retention purposes for the Licensing & Evaluation Coordinator positions and their immediate supervisors currently assigned to the Health Facility Licensing Unit and Health Facility Certification Unit. Effective upon G&C approval through August 31, 2021. (2) Further authorize to continue an increase in hourly rate by 15% (originally approved by G&C in 2015), for recruitment and retention purposes for the Unit Chief (Supervisor VII) assigned to the Health Facility Certification Unit. Effective upon G&C approval through August 31, 2021.

Division of Economic & Housing Stability

#8 Authorize to enter into a **sole source** agreement with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, to provide administrative support to the Bureau of Housing Supports in an amount not to exceed \$200,000. Effective upon G&C approval through June 30, 2021. **100% General Funds.**

#8A Authorize to enter into a **sole source** agreement with Tri-County Community Action Program Inc., Berlin, NH, to continue providing flexible transportation services to Temporary Assistance for Needy Families recipients and other low income individuals, in an amount not to exceed \$49,600. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

Division of Public Health Services

#9 Authorize to enter into a **sole source** agreement with bioMerieux Inc., Durham, NC, to provide repair and service for Vidas and Vitek laboratory instruments located at the Public Health Laboratories in an amount not to exceed \$96,632. Effective upon G&C approval through the duration of 36 months. **100% Federal Funds.**

#10 Authorize to exercise a **retroactive** renewal option and amend agreements with the vendors as detailed in letter dated June 17, 2019 (originally approved by G&C on 6-21-17, item #50), for the provision of Early Intervention Services for Human Immunodeficiency Virus, by increasing the price by \$392,500 from \$440,000 to \$832,500. Effective June 30, 2019 through June 30, 2021. **17% Federal, 83% Other Funds.**

#11 Authorize to enter into a **retroactive sole source** amendment to an existing agreement with OxBow Data Management Systems LLC, Bellevue, NE (originally approved by G&C on 6-1-16, item #21), to provide a Medical Information Tracking System that integrates health screening data management with eligibility determination and billings by increasing the price by \$30,000 from \$176,926 to \$206,926 with no change in the completion date of June 30, 2020, effective May 1, 2019. **100% Federal Funds.**

#12 Authorize to **retroactively** exercise a renewal option and amend an existing agreement with HealthFirst Family Care Center Inc., Franklin, NH (originally approved by G&C on 5-2-18, item #21), to provide services designed to improve breast and cervical screening rates in Belknap county, by increasing the price by \$22,000 from \$460,549 to \$482,549, and by extending the completion date from June 30, 2019 to June 30, 2021. **100% Federal Funds.**

Division for Children, Youth & Families

#13 Authorize the Sununu Youth Service Center to accept and expend the Title I Grants from the NH Department of Education in the amount of \$85,648. Effective upon G&C approval through June 30, 2020.

#14 Authorize to enter into a **sole source** agreement with the National Council on Crime and Delinquency Children's Research Center, Madison, WI, to provide Structured Decision Making services in an amount not to exceed \$652,925. Effective upon G&C approval through June 30, 2021. **100% General Funds.**

Division for Behavioral Health

#15 Authorize to **retroactively** exercise a renewal option and amend existing **sole source** agreements with the vendors as detailed in letter dated June 19, 2019, for the continuation of Student Assistance Program services, by increasing the price by \$120,000 from \$3,362,551 to \$3,482,551 and by extending the completion date from June 30, 2019 to June 30, 2020. **97% Federal, 3% General Funds.**

Division of Economic & Housing Stability

#16 Authorize to enter into an agreement with Tri-County CAP Inc., Berlin, NH, to provide the State Grant in Aid Homeless Assistance program, in an amount not to exceed \$7,000,000. Effective upon G&C approval through June 30, 2021. **100% General Funds.**

DEPARTMENT OF TRANSPORTATION

#17 Authorize the Bureau of Mechanical Services to enter into a contract agreement with A-1 Auto Body Inc., Manchester, NH, for providing painting of truck bodies, on the basis of a low bid in the amount of \$71,100. Effective upon G&C approval through June 30, 2020. **69.36% Highway and Other Funds (5.24% Intra-Agency Transfers, 25.40% Agency Income).**

#18 Authorize the Bureau of Mechanical Services to enter into a contract with Hews Company LLC, Bow, NH, for providing Truck Crane Inspection, repair, scheduled service and unanticipated emergency repairs and associated parts, on the basis of a low bid offer of \$128,920. Effective upon G&C approval through June 30, 2021. **69.36% Highway and Other Funds (5.36% Intra-Agency Transfers, 25.40% Agency Income).**

#19 Authorize the Bureau of Right of Way to pay property owners \$21,178 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from June 15-18, 2019.

#20 Authorize the Bureau of Right of Way to pay property owners \$175,238 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from May 22, 2019 through June 12, 2019.

#21 Authorize the Bureau of Right of Way to pay property owners \$14,096.84 as documented in the Contemplated Awards List, for amounts greater than \$5,000 for the period extending from June 13, 2019 through June 14, 2019. Effective upon G&C approval.

#22 Authorize the Bureau of Mechanical Services to enter into a contract with RBG Incorporated, Raymond, NH, for providing Aerial Lift ANSI Inspection, scheduled maintenance, repair service and unanticipated emergency repairs and associated parts, on the basis of a low bid of \$128,990. Effective upon G&C approval through June 30, 2021. **69.37% Highway Funds, Other Funds (5.23% Intra-Agency Transfers, 25.40% Agency Income).**

#23 Authorize the Bureau of Transportation Systems Management and Operations to enter into a contract with R&R Communication Inc., Swanzey, NH, for the purpose of providing mobile radio installation services, on the basis of a low bid in the amount of \$48,780.84. Effective upon G&C approval through June 30, 2021. **85% Highway, 15% Turnpike Funds.**

#24 Authorize the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, for pavement rehabilitation of two roadway segments in District V in the County of Rockingham, on the basis of a low bid of \$1,402,832.10. (2)Further authorize a contingency in the amount of \$84,169.93 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through July 31, 2020. **100% Other Funds (100% Agency Income).**

#24A Authorize the Bureau of Right of Way to sell a 0.11+/- acre parcel of State owned land located on the westerly side of Harris Road in the Town of Windham to 10 Harris Road LLC for \$10,950 plus an \$1,100 Administrative Fee. Effective upon G&C approval. Originally bought with 86.4% Federal and 13.6% Highway Funds.

#24B Authorize the Bureau of Construction to enter into a contract with C.L.H & Son Inc., Auburn, ME, for rehabilitation of four large metal culverts along US 3 (Bypass) in Gilford, on the basis of a low bid of \$1,068,762.50. (2)Further authorize a contingency in the amount of \$53,438.13 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 8, 2019. **100% Federal Funds.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#25 Authorize, under the Community Development Block Grant program, to award a grant to the County of Merrimack, Boscawen, NH, in the amount of \$500,000 to support the Bear View Crossing Cooperative acquisition project situated at 10 Roland Drive, Allentown, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

#26 Authorize, under the Community Development Block Grant program, to award a grant to the City of Berlin, NH, in the amount of \$500,000 on behalf of Coos County Family Health Services Inc., to support its expansion project situated at 133 Pleasant Street, Berlin, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

#27 Authorize, under the Community Development Block Grant program, to award a grant to the County of Cheshire, Keene, NH, in the amount of \$500,000 to support the Tanglewood Park Cooperative acquisition project situated at 17 Sparrow Street, Keene, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

#28 Authorize, under the Community Development Block Grant program, to award a grant to the City of Concord, NH, in the amount of \$500,000 to support the sewer infrastructure improvement project at the Top of the Hill Cooperative situated at 190 Manchester Street, Concord, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

#29 Authorize, under the Community Development Block Grant program, to award a grant to the Town of Conway, NH, in the amount of \$500,000 to support the Black Bear Village Cooperative acquisition project situated at 125 Lamplighter Park, Conway, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

#30 Authorize, under the Community Development Block Grant program, to award a grant to the Town of Jaffrey, NH, in the amount of \$500,000 to support the water and sewer infrastructure improvements project at the Forest Park Tenants' Cooperative situated at 34 Forest Park, Jaffrey, NH. Effective July 10, 2019 through June 30, 2021. **100% Federal Funds.**

DEPARTMENT OF INFORMATION TECHNOLOGY

#31 Authorize, for the benefit of the Department of Health and Human Services Division of Economic and Housing Stability, to enter into a **retroactive sole source** contract amendment with First Data Government Solutions, Englewood, CO (originally approved by G&C on 5-21-08, item #6), to continue the support and maintenance of a proprietary Interactive Voice Response System that provides child support payment information to clients and claims payment information to child care providers of the DHHS, by increasing the price by \$77,708 from \$411,312.69 to \$489,020.69, and by extending the completion date from June 30, 2019 to June 30, 2021. **100% Other (Agency 027) Funds: The Agency Class 27 used by DHHS to reimburse DoIT for the contract is 34% General, 66% Federal Funds.**

THE ADJUTANT GENERALS DEPARTMENT

#32 Authorize to execute a **retroactive** amendment to a previously competitively solicited contract with Absolute Resource Associates Inc., Portsmouth, NH, for Hazardous Waste and Environmental Sample Analysis, by increasing the amount by \$10,690 from \$21,380 to \$32,070, and by extending the completion date from June 30, 2019 to June 30, 2020. **100% Federal Funds.**

#33 Authorize to enter into a **retroactive sole source** contract with Centra-Larm Monitoring Inc., Manchester, NH, for the purpose of the provision of Arms Ammunition and Explosives Intrusion Detection System Monitoring Services, in the amount of \$38,088. Effective July 1, 2019 through June 30, 2022. **100% Federal Funds.**

#34 Authorize to enter into a **sole source** contract with Securadyne Systems Northeast, Wilmington, MA, for the purpose of the provision of the software support for CCure 9000 (Electronic Surveillance System), in the amount of \$18,435. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

OFFICE OF THE CONSUMER ADVOCATE

#35 Authorize to enter into a contract with Synapse Energy Economics Inc., Cambridge, MA, to provide expert services to support the participation of the OCA in NEPOOL (the stakeholder advisory group to ISO New England, which operates the region's electricity grid and related wholesale markets) as time and budget allow for an amount not to exceed \$60,000. Effective upon G&C approval through June 30, 2021. **100% Public Utility Assessment.**

NEW HAMPSHIRE COMMISSION FOR HUMAN RIGHTS

#36 Authorize to accept and expend federal revenues, received from the US Equal Employment Opportunity Commission, in the amount of \$9,480. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#37 Authorize to enter into a **sole source** Cooperative Project Agreement with the University of NH, under the terms and conditions of the Master Agreement for Cooperative Projects between the State of NH and the University System of NH, for continuation of the UNH Extension Wildlife Conservation Program, for a total of \$410,228. Effective July 1, 2019 through June 30, 2021. **100% Federal Funds.**

#38 Authorize to enter into a memorandum of agreement with the Office of Strategic Initiatives, Concord, NH, to provide monitoring and stewardship services of the State's interest in privately owned conservation lands held by NHFG, in the amount of \$70,000. Effective upon G&C approval through June 30, 2021. **75% Federal, 25% Wildlife Habitat Account.**

#39 Authorize to enter into a **sole source** memorandum of agreement with the US Fish and Wildlife Service, to provide partial funding to raise approximately 50,000 Landlocked Atlantic Salmon at Nashua National Fish Hatchery, in the amount of \$48,000. Effective upon G&C approval through June 30, 2023. **100% Fish and Game Funds.**

DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#40 Authorize the Bureau of Visitor Services to enter into **retroactive** contract agreements with White Mountains Recreation Association d/b/a WMAA, North Woodstock, NH, and Seacoast Newspapers Inc., d/b/a Best Read Guide, Portsmouth, NH, to provide distribution of Program Participant's publications to the Safety Rest Areas/Welcome and Information Centers. Effective July 1, 2019 through June 30, 2024, with the option to extend through June 30, 2025.

#41 Authorize the Office of Workforce Opportunity to enter into a **sole source** short-term contract for services with NH/VT Chapter Associated Builders and Contractors Inc., Concord, NH, for the provision of Construction Sector Advisor services, in an amount not to exceed \$12,498. Effective upon G&C approval through September 30, 2019. **100% Federal Funds (Workforce Innovation and Opportunity Act, Governor's Discretionary Funds).**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#42 Authorize the Division of Historical Resources to enter into a contract with The No Tomorrow Book Company Inc., d/b/a Pathways Book Service, Keene, NH, to distribute the expanded second edition of *Preserving Old Barns: Preventing the Loss of a Valuable Resource*, in the amount of \$15,000. Effective upon G&C approval through June 30, 2022. **100% Other Funds.**

#43 Authorize the Division of Forests and Lands to enter into a memorandum of agreement with the Office of Strategic Initiatives in the amount of \$68,000 to provide monitoring and stewardship services of the State's interest in privately owned conservation lands held by DNCR. Effective upon G&C approval through June 30, 2021. **100% Agency Income.**

#44 Authorize the Division of Parks and Recreation to make a **retroactive** payment to Rowell's Services, Tilton, NH, for replacement of a septic tank at Bear Brook State Park, for \$14,481. **100% Agency Income.**

#45 Authorize the Bureau of Trails to enter into **retroactive** Grant-In-Aid agreements with the OHRV clubs in the total amount of \$670,116.45. Effective June 1, 2019 through May 31, 2020. **100% Transfers from Fish and Game.**

#46 Authorize the Bureau of Trails to enter into Grant-In-Aid agreements with the snowmobile clubs in the total amount of \$1,295,137.51. Effective upon G&C approval through December 31, 2019. **100% Transfers from Fish and Game.**

#47 Authorize the NH State Library to enter into a contract with Auto-Graphics Inc., Rancho Cucamonga, CA, for an Automated Interlibrary Loan System, in the amount of \$1,267,162. Effective upon G&C approval through June 30, 2023, with the option to renew for up to two additional three-year terms. **38% Capital, 62% Federal Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#48 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Epping, in an amount not to exceed \$2,190,000 to finance the Short Term Wastewater Treatment Facility Improvements Phase 2 Project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#49 Authorize to enter into an agreement with the Acton Wakefield Watershed Alliance to complete the *Salmon Falls Headwaters Watershed Management Plan Implementation Project – Phase 3: Residential NPS Pollution Reduction and Community Outreach*, in the amount of \$100,000. Effective upon G&C approval through September 30, 2022. **100% Federal Funds.**

#50 Authorize to enter into an agreement with the Southwest Region Planning Commission to complete the *Spofford Lake Watershed-based Management Plan Implementation Phase 1: Watershed/Shoreline Best Management Practices*, in the amount of \$80,000. Effective upon G&C approval through December 31, 2021. **100% Federal Funds.**

#51 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Antrim, in an amount not to exceed \$30,000 to finance the Wastewater Collection System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#52 Authorize to enter into an agreement with Setronics Corp., Billerica, MA, for fire alarm system testing, maintenance, inspection, and repair/retrofit services, in the amount of \$52,376. Effective upon G&C approval through June 30, 2022. **100% WRBP Funds.**

#53 Authorize Quimby Point Boat Club's request for a five year permit time extension, to perform work on Lake Winnepesaukee in Laconia (originally approved by G&C on 8-5-14, item #70).

#54 Authorize Hilary Johnston Trust's request to perform work on Lake Winnepesaukee in Moultonborough.

#55 Authorize Meredith D. Connor 2017 Trust's request to perform work on Lake Winnepesaukee in Gilford.

DEPARTMENT OF EDUCATION

#56 Authorize the Bureau of Instructional Support to hold the Every Student Succeeds Summer Leadership Summit on August 13-14, 2019 at Southern NH University, Manchester, NH, for a total conference cost not to exceed \$4,510. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#57 Authorize the Bureau of Student Wellness, Office of Social & Emotional Wellness to enter into a **sole source** cooperative project agreement with Keene State College, Keene, NH, to work in partnership with the NH Department of Education to provide external evaluation services of the System of Care, in an amount not to exceed \$483,286.64. Effective upon G&C approval through September 29, 2020. **100% Federal Funds.**

#58 Authorize the Office of Nutrition Programs and Services to hold the NH Statewide Conference on Wellness and Learning on August 13-14, 2019 at the Winnisquam Regional High School, Tilton, NH, for a total conference cost not to exceed \$5,500. Effective upon G&C approval through August 15, 2019. **100% Federal Funds.**

DEPARTMENT OF SAFETY

#59 Authorize the Division of Fire Standards and Training and Emergency Medical Services to pay **retroactively** annual membership dues of \$3,000 to the National Association of State EMS Officials, Falls Church, VA, for membership. Effective July 1, 2019 through July 1, 2020. **100% Revolving Funds.**

#60 Authorize an annual salary step increase for Paul Parisi, Director of the Division of Fire Safety, in the amount of \$5,549.96 from Grade HH, Step 6, at \$112,255.52, to Grade HH, Step 7, \$117,805.48. Effective August 3, 2019.

#61 Authorize the Division of Motor Vehicles to pay annual membership dues to the American Association of Motor Vehicle Administrators, Arlington, VA, in an amount not to exceed \$14,500. Effective October 1, 2019 through September 30, 2021. **100% Agency Income (Cost of Collections)**. (2) Further authorize the Division of Motor Vehicles to pay fees to the American Association of Motor Vehicle Administrators, Arlington, VA, in an amount not to exceed \$409,800, for Commercial Driver License Information System transactions including Programs & Technology and Network Services, US Passport Verification Services, State 2 State, Verification of Legal Status and for National Motor Vehicle Title Information System annual service and support. Effective October 1, 2019 through September 30, 2021. **100% Agency Income (Cost of Collections)**.

#62 Authorize the Division of Homeland Security and Emergency Management to **retroactively** pay SFY2020 annual membership dues to the National Emergency Management Association, Lexington, KY, in an amount not to exceed \$4,500. Effective July 1, 2019 to June 30, 2020. **100% General Funds**.

#62A Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Hanover for a total amount of \$20,000 to purchase and install a backup generator for communications equipment. Effective upon G&C approval through September 30, 2019. **100% Federal Funds**.

#62B Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Hanover for a total amount of \$35,500 to purchase and install a communications shelter. Effective upon G&C approval through September 30, 2020. **100% Federal Funds**.

DEPARTMENT OF JUSTICE

#63 Authorize to enter into a **sole source** contract with Dr. Patricia Ogera, Providence, RI, as a substitute medical examiner to aid the Office of the Chief Medical Examiner for the periods of August 10-12, 2019, and August 31, 2019 to September 2, 2019, for a total not to exceed \$12,000. Effective upon G&C approval through November 4, 2019. **100% General Funds**.

#64 Authorize to enter into a **retroactive sole source** contract with National Medical Services Inc., Horsham, PA, to provide toxicology testing services for the Office of the Chief Medical Examiner, in the amount of \$500,000. Effective July 1, 2019 through June 30, 2021. **24% Federal, 76% General Funds**.

#65 Authorize to establish a position of Deputy Chief Investigator, salary grade CC, \$60,307-\$83,943.08. Effective upon G&C approval. (2) Further authorize to designate Todd M. Flanagan as Deputy Chief Investigator, from \$80,186.08, LG BB, Step 7 to \$83,943.08, LG CC, Step 7. Effective upon G&C approval or July 20, 2019, whichever is the latter.

#66 Authorize the Office of the Chief Medical Examiner to enter into a **retroactive sole source** contract with Dr. Elizabeth A. Bundock, M.D., Ph.D., Burlington, VT, to assist the Chief Medical Examiner with autopsies specific to neuropathology examinations, including consultations, depositions and trials when required, in the amount not to exceed \$75,000. Effective July 1, 2019 through June 30, 2021. **100% General Funds**.

#67 Authorize to enter into a grant agreement with Media Power Youth, Manchester, NH, in an amount not to exceed \$100,000 to support the continued efforts and implementation of violence prevention through media literacy education programming in schools. Effective **retroactive** to July 1, 2019 through June 30, 2021. **100% General Funds**.

#68 Authorize to enter into a subgrant with the Sullivan County Attorney's Office, Newport, NH, in the amount of \$15,000 from the Federal Violence Against Women Act for the purpose of providing services to victims of domestic, sexual, dating and stalking violence. Effective **retroactive** to July 1, 2019 through December 31, 2019. **100% Federal Funds**.

#68A Authorize to enter into a subgrant with the Manchester Police Department, Manchester, NH, in an amount not to exceed \$245,231 for the purpose of purchasing a Brass-Trax Machine Acquisition Station. Effective upon G&C approval through September 30, 2021. **100% Federal Funds**.

#69 Authorize consideration of whether the petition of Susan McLaughlin Cook (age 67) requesting a pardon hearing for the offense of Accomplice to First Degree Murder, Conspiracy to Commit Murder and two counts of Witness Tampering should be granted. The petitioner is not eligible for an annulment.

#70 Authorize consideration of whether the petition of Gregory W. Dawson (age 33) requesting a pardon hearing for the offense of Aggravated DUI should be granted. The petitioner is not eligible for an annulment until August 24, 2025.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#71 Authorize a Working Capital Warrant in the amount of \$550,000,000 to cover the payment of expenditures for the month of August 2019.

#72 Authorize the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#73 Authorize an annual salary step increase for Carolyn Russell, Senior Operational Analyst from Grade HH, Step 4 \$101,156.12 to Grade GG, Step 5 \$106,705.56. Effective July 5, 2019.

#74 Authorize to transfer \$819,450 of appropriations from a completed capital project to three roofing projects to enable the department to complete roof renovations at three state owned buildings in Concord, NH. Effective upon G&C approval through June 30, 2021. **100% Capital-General Funds.**

#75 Authorize the Division of Public Works Design and Construction to enter into an agreement with Dubois and King Inc., Bedford, NH, for Mechanical Engineering Services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department, in an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#76 Authorize the Division of Public Works Design and Construction to enter into an agreement with Harriman Associates, Auburn, ME, for Mechanical Engineering Services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department, in an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#77 Authorize the Division of Public Works Design and Construction to enter into an agreement with McFarland Johnson Inc., Concord, NH, for Mechanical Engineering Services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department, in an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#78 Authorize the Division of Public Works Design and Construction to enter into a contract with Charters Brothers Construction LLC, Danville, NH, for the Adjutant General Department's Thomas Hall Renovations, Center Strafford, NH, for a total price not to exceed \$1,137,232. (2)Further authorize a contingency in the amount of \$50,000 for unanticipated site expenses, bringing the total to \$1,187,232. (3)Further authorize the amount of \$65,650 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,252,882. Effective upon G&C approval through February 29, 2020. **100% Federal Funds.**

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TABLED ITEM

DEPARTMENT OF TRANSPORTATION *(Tabled at G&C Meeting 6-19-19)*

#107 **TABLED** – The Governor and Council on motion of Councilor Cryans, seconded by Councilor Volinsky, voted to **table** the request the Bureau of Rail & Transit to enter into a **retroactive** lease of a 65,100 square foot parcel of State-owned land located on the Northern Railroad Corridor in the City of Lebanon to Rymes Heating Oils Inc., for \$21,538. Effective June 1, 2019 through April 30, 2020.