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**State of New Hampshire**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**OFFICE OF THE COMMISSIONER**  
 25 Capitol Street – Room 120  
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May 29, 2019

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to Chapter 155 Laws of 2017 "Agency Footnote", the Department of Administrative Services (DAS) requests that a warrant be drawn from money in the Treasury not otherwise appropriated in the amount of \$100,000 to cover an anticipated utility appropriation shortfall related to the associated costs for the conversion of State buildings to independent steam boilers in account 01-14-14-141510-29500000-023-500266, effective upon Fiscal Committee and Governor and Council approval through June 30, 2019.

**EXPLANATION**

DAS is requesting that \$100,000 be appropriated to the utility class line as funding is now required to process final year-end payments, pursuant to Chapter 155 Laws of 2017, Agency Footnote:

Department of Administrative Services (DAS1410) appropriation budgeted in class 023 Heat-Electricity-Water, shall not lapse until June 30, 2019. In the event the expenditures are greater than amounts appropriated, the Commissioner may request, with prior approval of the Fiscal Committee, that Governor and Council authorize additional funding. Upon Fiscal Committee, and Governor and Council approval, the Governor is authorized to draw a warrant from money in the Treasury not otherwise appropriated.

This transfer will be needed in order to process June 2019 payments. The adjusted authorized amount in the utility class line 023 is \$1,490,235; to date \$1,426,364 has been expended leaving a balance of \$63,871. The shortfall in overall utility needs is directly the result of repairs to steam lines and temporary boiler costs related to the conversions of State buildings in downtown Concord from the former Concord Steam vendor operated supply system, to independent boilers to be operated and maintained by the Department of Administrative Services. An analysis has been completed of this account and it is anticipated that we will need an additional \$100,000 in order to process all utility invoices through June 30, 2019.

Respectfully submitted,

Charles Arlinghaus  
 Commissioner