

223 MLC



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

May 20, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of State Police, to transfer among accounts within State Police Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau as outlined below, in the amount of \$444,000.00 for anticipated shortages for the Fiscal Year 2019. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding source: 84.5% General Funds, 4.1% Highway Funds, 4.7% Turnpike Funds, and 6.7% Other Funds.

02-23-23-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau

Class	Description	Current SFY 2019 Adjusted Authorized	Requested Action	Revised SFY 2019 Adjusted Authorized
UUU	Highway	\$ (5,712,810.97)	\$ -	\$ (5,712,810.97)
UUU	Turnpike	\$ (7,004,628.91)	\$ -	\$ (7,004,628.91)
UUU	General	\$ (10,898,975.86)	\$ 225,000.00	\$ (10,673,975.86)
		<u>\$ (23,616,415.74)</u>	<u>\$ 225,000.00</u>	<u>\$ (23,391,415.74)</u>
010-500100	Personal Serv - Perm	\$ 11,045,239.00	\$ -	\$ 11,045,239.00
011-500126	Personal Serv - Unclassif	\$ 119,188.00	\$ -	\$ 119,188.00
018-500106	Overtime	\$ 870,000.00	\$ (50,000.00)	\$ 820,000.00
019-500105	Holiday Pay	\$ 419,000.00	\$ -	\$ 419,000.00
020-500215	Current Expense	\$ 744,045.34	\$ 55,000.00	\$ 799,045.34
022-500255	Rents-Leases Other Than State	\$ 26,428.30	\$ -	\$ 26,428.30
023-500591	Heat, Electricity, Water	\$ 50,581.00	\$ 9,000.00	\$ 59,581.00
024-500224	Maint Other Than Build-Gm	\$ 5,798.00	\$ -	\$ 5,798.00
026-500251	Organizational Dues	\$ 5,351.00	\$ -	\$ 5,351.00
030-500301	Equipment	\$ 2,660,934.84	\$ -	\$ 2,660,934.84
038-500177	Technology -Software	\$ 4,410.00	\$ -	\$ 4,410.00
039-500188	Telecommunications	\$ 311,056.00	\$ (75,000.00)	\$ 236,056.00
047-500240	Own Forcs Maintnce(Bldg-Grnds)	\$ 19,921.34	\$ -	\$ 19,921.34
050-500109	Personal Serv - Temp	\$ 87,366.00	\$ (50,000.00)	\$ 37,366.00

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060-500601	Benefits	\$ 6,007,832.00	\$ (100,000.00)	\$ 5,907,832.00
066-500543	Employee Training	\$ 45,620.00	\$ -	\$ 45,620.00
070-502970	In State Travel Reimbursement	\$ 992,651.15	\$ (20,000.00)	\$ 972,651.15
080-500710	Out of State Travel	\$ 44,145.00	\$ -	\$ 44,145.00
103-500737	Contracts for Op Services	\$ 156,848.77	\$ 6,000.00	\$ 162,848.77
	Total	\$ 23,616,415.74	\$ (225,000.00)	\$ 23,391,415.74

02-23-23-234015-4010000 Dept. of Safety – Division of State Police – Enforcement

Class	Description	Current SFY 2019 Adjusted Authorized	Requested Action	Revised SFY 2019 Adjusted Authorized
UUU	Highway	\$ (2,114,596.59)	\$ (1,289.00)	\$ (2,115,885.59)
UUU	General	\$ (8,549,027.18)	\$ 94,789.00	\$ (8,454,238.18)
		\$ (10,663,623.77)	\$ 93,500.00	\$ (10,570,123.77)
010-500100	Personal Serv - Perm	\$ 5,674,198.00	\$ -	\$ 5,674,198.00
018-500106	Overtime	\$ 470,000.00	\$ -	\$ 470,000.00
019-500105	Holiday Pay	\$ 225,000.00	\$ -	\$ 225,000.00
020-500215	Current Expense	\$ 147,846.63	\$ 5,500.00	\$ 153,346.63
022-500255	Rents-Leases Other Than State	\$ 8,165.53	\$ 1,000.00	\$ 9,165.53
023-500591	Heat, Electricity, Water	\$ 33,252.00	\$ -	\$ 33,252.00
024-500224	Maint Other Than Build-Grn	\$ 1,500.00	\$ -	\$ 1,500.00
030-500301	Equipment	\$ 370,732.98	\$ -	\$ 370,732.98
038-500177	Technology -Software	\$ 3,700.00	\$ -	\$ 3,700.00
039-500188	Telecommunications	\$ 54,944.00	\$ -	\$ 54,944.00
060-500601	Benefits	\$ 3,199,516.00	\$ (100,000.00)	\$ 3,099,516.00
066-500543	Employee Training	\$ 15,739.00	\$ -	\$ 15,739.00
070-502970	In State Travel Reimbursement	\$ 386,838.90	\$ -	\$ 386,838.90
103-500737	Contracts for Op Services	\$ 72,190.73	\$ -	\$ 72,190.73
	Total	\$ 10,663,623.77	\$ (93,500.00)	\$ 10,570,123.77

02-23-23-234015-29270000 Dept. of Safety – Division of State Police – State Police Communications

Class	Description	Current SFY 2019 Adjusted Authorized	Requested Action	Revised SFY 2019 Adjusted Authorized
UUU	Highway	\$ (776,663.42)	\$ 1,289.00	\$ (775,374.42)
UUU	Turnpike	\$ (952,707.13)		\$ (952,707.13)
UUU	General	\$ (1,722,466.88)	\$ 5,711.00	\$ (1,716,755.88)
		\$ (3,451,837.44)	\$ 7,000.00	\$ (3,444,837.44)

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010-500100	Personal Serv - Perm	\$ 1,698,275.00	\$ -	\$ 1,698,275.00
018-500106	Overtime	\$ 272,539.00	\$ -	\$ 272,539.00
019-500105	Holiday Pay	\$ 56,000.00	\$ -	\$ 56,000.00
020-500215	Current Expense	\$ 10,548.00	\$ -	\$ 10,548.00
022-500255	Rents-Leases Other Than State	\$ 3,724.44	\$ -	\$ 3,724.44
028-582814	Transfer To General Services	\$ 85,481.00	\$ -	\$ 85,481.00
030-500301	Equipment	\$ 1,500.00	\$ -	\$ 1,500.00
039-500188	Telecommunications	\$ 11,675.00	\$ -	\$ 11,675.00
050-500109	Personal Serv - Temp	\$ 264,679.00	\$ -	\$ 264,679.00
060-500601	Benefits	\$ 1,023,182.00	\$ -	\$ 1,023,182.00
066-500543	Employee Training	\$ 2,210.00	\$ -	\$ 2,210.00
070-502970	In State Travel Reimbursement	\$ 5,534.00	\$ -	\$ 5,534.00
080-500710	Out of State Travel	\$ 8,990.00	\$ (7,000.00)	\$ 1,990.00
103-500737	Contracts for Op Services	\$ 7,500.00	\$ -	\$ 7,500.00
	Total	\$ 3,451,837.44	\$ (7,000.00)	\$ 3,444,837.44

02-23-23-234010-54120000 Dept. of Safety – Division of State Police – Detective Bureau

Class	Description	Current SFY 2019 Adjusted Authorized	Requested Action	Revised SFY 2019 Adjusted Authorized
009-403673	Agency Income	\$ (6,682,096.03)	\$ -	\$ (6,682,096.03)
UUU	General	\$ (2,726,656.47)	\$ (325,500.00)	\$ (3,052,156.47)
		\$ (9,408,752.50)	\$ (325,500.00)	\$ (9,734,252.50)
010-500100	Personal Serv - Perm	\$ 4,865,418.00	\$ -	\$ 4,865,418.00
018-500106	Overtime	\$ 667,854.00	\$ 50,000.00	\$ 717,854.00
019-500105	Holiday Pay	\$ 72,000.00	\$ 27,000.00	\$ 99,000.00
020-500215	Current Expense	\$ 165,162.51	\$ -	\$ 165,162.51
022-500255	Rents-Leases Other Than State	\$ 5,269.00	\$ -	\$ 5,269.00
023-500591	Heat, Electricity, Water	\$ 14,124.00	\$ 4,000.00	\$ 18,124.00
024-500224	Maint Other Than Build-Grn	\$ 12,505.00	\$ 20,000.00	\$ 32,505.00
026-500251	Organizational Dues	\$ 790.00	\$ -	\$ 790.00
030-500301	Equipment	\$ 438,890.71	\$ (42,000.00)	\$ 396,890.71
037-500173	Technology-Hardware	\$ 6,494.00	\$ -	\$ 6,494.00
038-500177	Technology -Software	\$ 18,630.78	\$ -	\$ 18,630.78
039-500188	Telecommunications	\$ 65,000.00	\$ 9,500.00	\$ 74,500.00
050-500109	Personal Serv - Temp	\$ 7,200.00	\$ -	\$ 7,200.00
059-500117	Salary Temporary Employees	\$ 72,762.00	\$ -	\$ 72,762.00
060-500601	Benefits	\$ 2,703,607.00	\$ 200,000.00	\$ 2,903,607.00
066-500543	Employee Training	\$ 27,585.00	\$ -	\$ 27,585.00

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070-502970	In State Travel Reimbursement	\$ 197,045.00	\$ 57,000.00	\$ 254,045.00
080-500710	Out of State Travel	\$ 41,030.00	\$ -	\$ 41,030.00
103-500737	Contracts for Op Services	\$ 27,385.50	\$ -	\$ 27,385.50
	Total	\$ 9,408,752.50	\$ 325,500.00	\$ 9,734,252.50

Explanation

The Department of Safety, Division of State Police requests authorization to transfer funds between accounts to address anticipated shortages and maintain current service levels in the Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau as detailed below.

Traffic Bureau (4003)

- Class 018, Overtime - Based on current projections, an excess of overtime through the end of the fiscal year has been determined allowing for the use of \$50,000 for other overtime needs in the Division.
- Class 020, Consumable Supplies - \$55,000 is needed to cover supplies and uniform dry cleaning for the remainder of SFY 2019.
- Class 023, Heat, Electricity, Water - \$9,000 is needed for projected usage through the end of the fiscal year. Troop D usage was under budgeted for the biennium and the cold temperatures this past winter exacerbated the shortage.
- Class 103, Contracts for Operational Services - \$6,000.00 is needed to cover the costs for certification and repairs of the Radars, which is required to certify correct readings for court testimony.
- Class 039, Telecommunications - \$75,000.00 is available due to lower than budgeted usage.
- Class 050, Personal Serv-Temp - \$50,000.00 is available due to vacancies throughout the year.
- Class 070, In-State Travel - \$20,000.00 is available because the actual cost of fuel was lower than budgeted.
- Class 060, Benefits - Vacancies within the area have allowed for an available balance of \$100,000 to transfer of General Funds from the benefits class line.

Enforcement (4010)

- Class 020, Consumable Supplies - \$5,500 is needed to cover supplies and uniform dry cleaning for the remainder of SFY 2019.
- Class 022, Rents and Leases Other Than State - \$1,000.00 is needed to cover storage rental expenses at Troop F, Twin Mountain, NH for the remainder of SFY 2019.
- Class 060, Benefits - Vacancies within the area have allowed for an available balance of \$100,000 to transfer of General Funds from the benefits class line.

State Police Communications (2927)

- Class 080 – Out-of-State Travel - \$7,000.00 is available due to lower than budgeted usage.

Detective Bureau (5412)

- Class 018, Overtime - \$50,000 is needed due to higher than expected usage that was unforeseen at the time of budgeting.
- Class 019, Holiday Pay - \$27,000 is needed due to higher than expected usage that was unforeseen at the time of budgeting.
- Class 023, Heat, Electricity, Water - \$4,000 is needed for projected usage through the end of the fiscal year. Troop D usage was under budgeted for the biennium and the cold temperatures this past winter exacerbated the shortage.
- Class 024, Maint Other Than Build-Grn - \$20,000.00 is needed to cover the costs for repair to a piece of equipment in Major Crime Unit Investigations.
- Class 030, Equipment - \$42,000 is available due cost savings measures engaged in by the Division.
- Class 039, Telecommunications - \$9,500.00 is needed to cover telecommunication expenses due to higher than expected usage.
- Class 070, In-State Travel - \$57,000.00 is needed to cover fuel costs due to higher than expected usage.

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Class 060, Benefits - The \$200,000 of additional General Funds appropriations is to address the agency income shortage in the accounting unit.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.
- 3) *Cite any requirements which make this program mandatory.* RSA 21-P
- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed on this transfer is 84.5% General Funds, 4.1% Highway Funds, 4.7% Turnpike Funds, and 6.7% Other Funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.
- 6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.
- 7) *Are personnel services involved?* No

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

