



158 JOK

STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION of PARKS and RECREATION  
**BUREAU of TRAILS**

172 Pembroke Road Concord, New Hampshire 03301  
Phone: (603) 271-3254 Fax: (603) 271-3553 E-Mail: nhtrails@dred.nh.gov  
Web: www.nhtrails.org

May 23, 2019

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
*and*  
His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 215-A:23, IX and RSA 215-C:39, X, authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails to accept and expend \$900,000 in Fiscal Year 2019 of Excess Registration Fees from the Fish and Game Department upon Fiscal Committee and Governor and Executive Council approval through June 30, 2019. **100% Other Funds**

03-35-35-351510-34140000					
Trails Administration					
Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019 Revised Budget
<b>Revenue</b>					
001	Transfers From Other Agency	484975	(810,967)	(125,000)	(935,967)
004	Intra Agency Transfers	408189	(140,770)		(140,770)
006	Agency Income	402259	(371,917)		(371,917)
008	Agency Income	405924	0		0
<b>Totals:</b>			<b>(1,323,654)</b>	<b>(125,000)</b>	<b>(1,448,654)</b>
<b>Expense</b>					
10	Personal Services Permanent	500100	696,725	0	696,725
20	Current Expenses	500200	40,000	40,000	80,000
22	Rent-Leases OTS	500257	31,000	50,000	81,000
23	Heat, Electricity, Water	500210	5,000	5,000	10,000
26	Organizational Dues	500251	800	0	800
27	Transfers to DOIT	582703	19,774	0	19,774
30	Equipment New/Replacement	500300	26,716	25,000	51,716
39	Telecommunications	500180	1,000	2,000	3,000
42	Additional Fringe Benefits	500620	48,380	0	48,380
49	Transfers to other state agency	584975	200	0	200
50	Personal Services - Temporary	500109	1,019	3,000	4,019
60	Benefits	500612	450,040	0	450,040
70	In State Travel Reimbursement	500700	2,500	0	2,500
80	Out of State Travel Reimburse	500710	500	0	500
<b>Totals:</b>			<b>1,323,654</b>	<b>125,000</b>	<b>1,448,654</b>

## 03-35-35-351510-34860000

## Grants In Aid - Wheeled

Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019
					Revised Budget
<b>Revenue</b>					
001	Transfer from other Agency	484975	(365,790)	(600,000)	(965,790)
<b>Totals:</b>			<b>(365,790)</b>	<b>(600,000)</b>	<b>(965,790)</b>
<b>Expense</b>					
75	Grants, Subsidies and Relief	500590	365,790	600,000	965,790
<b>Totals:</b>			<b>365,790</b>	<b>600,000</b>	<b>965,790</b>

## 03-35-35-351510-34840000

## Grants In Aid Equip - Snow

Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019
					Revised Budget
<b>Revenue</b>					
001	Transfer from other Agency	484975	(269,150)	(60,000)	(329,150)
<b>Totals:</b>			<b>(269,150)</b>	<b>(60,000)</b>	<b>(329,150)</b>
<b>Expense</b>					
75	Grants, Subsidies and Relief	500590	269,150	60,000	329,150
<b>Totals:</b>			<b>269,150</b>	<b>60,000</b>	<b>329,150</b>

## 03-35-35-351510-34880000

## Grants In Aid Equip - Wheeled

Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019
					Revised Budget
<b>Revenue</b>					
001	Transfer from other agency	484975	(155,850)	(35,000)	(190,850)
<b>Totals:</b>			<b>(155,850)</b>	<b>(35,000)</b>	<b>(190,850)</b>
<b>Expense</b>					
75	Grants, Subsidies and Relief	500590	155,850	35,000	190,850
<b>Totals:</b>			<b>155,850</b>	<b>35,000</b>	<b>190,850</b>

03-35-35-351510-35580000					
Trails Maintenance					
Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019 Revised Budget
<b>Revenue</b>					
001	Transfer from other Agency	484975	(437,078)	(60,000)	(497,078)
<b>Totals:</b>			<b>(437,078)</b>	<b>(60,000)</b>	<b>(497,078)</b>
<b>Expense</b>					
18	Overtime	500106	5,811	0	5,811
19	Holiday Pay	500105	3,781	0	3,781
20	Current Expenses	500200	90,028	12,000	102,028
22	Rent-Leases OTS	500257	129,986	15,000	144,986
23	Heat, Electricity and Water	500210	49,476	0	49,476
24	Maint. Other than Bldg&Grnd	500225	15,000	15,000	30,000
30	Equipment New/Replacement	500300	101,567	13,000	114,567
47	Own Force Maint-bldg & Grnds	584975	10,463	5,000	15,463
48	Contractual Maint-Bldg&Grnd	500226	1,269	0	1,269
50	Personal Services - Temporary	500109	26,133	0	26,133
60	Benefits	500612	3,565	0	3,565
<b>Totals:</b>			<b>437,078</b>	<b>60,000</b>	<b>497,078</b>

03-35-35-351510-35620000					
Trails Acquisition					
Class	Description	Account	FY 2019 Current Budget	Requested Action	FY 2019 Revised Budget
<b>Revenue</b>					
001	Transfer from other Agency	484975	(990,866)	(20,000)	(1,010,866)
<b>Totals:</b>			<b>(990,866)</b>	<b>(20,000)</b>	<b>(1,010,866)</b>
<b>Expense</b>					
20	Current Expenses	500200	287,273	0	287,273
22	Rent-Leases OTS	500257	201,600	20,000	221,600
30	Equipment New/Replacement	500300	349,945	0	349,945
33	Land Acquisitions & Easement	500149	152,048	0	152,048
50	Personal Services - Temporary	500109	6,931	0	6,931
60	Benefits	500612	530	0	530
<b>Totals:</b>			<b>990,866</b>	<b>20,000</b>	<b>1,010,866</b>

## EXPLANATION

RSA 215-A:23, IX, and RSA 215-C:39, X, states that *“Any excess registration fees collected and not expended shall be non-lapsing and shall be retained by the snowmobile and OHRV program for future use.”* In each year of the biennium, the Fish and Game Department and the Department of Natural and Cultural Resources may expend excess registration fees collected in the same proportion as described in these sections with prior approval of the Fiscal Committee and the Governor and Executive Council.

The Fiscal Committee and the Governor and Executive Council approved the Fish and Game Department’s request to transfer these excess registration fees on May 10, 2019 (FIS 19-100) and May 15, 2019 (Item #53), respectively. This was a good snow year which resulted in registrations being higher than average. Fiscal Year 2019 was also the first year of a registration increase in the Off Highway Recreational Vehicle (OHRV) Program which resulted in higher registration fees being directed to the OHRV Grants-In-Aid Program.

This request allows us to accept and expend the funds that the Fish and Game Department has recently been approved to transfer to us for these accounting units.

Respectfully submitted,



---

Sarah L. Stewart  
Commissioner