



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
April 17, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer funds in the amount of \$9,100.00 in State Fiscal Year (SFY) 2019, effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2019. 100% Turnpike Funds.

Funds shall be transferred between various accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2019 as follows:

Table with 4 columns: Account Number, Current Budget FY 2019, Requested Change, Revised Budget FY 2019. Rows include Turnpikes Administration - Support, Expenses, and various sub-accounts like Personal Services, Overtime, and Equipment.

050-500109 Personal Services - Temporary	67,887	0	67,887
060-500601 Benefits	1,435,944	0	1,435,944
066-500543 Continuing Prof Education	23,800	0	23,800
069-500567 Promotional and Marketing Exp	8,000	0	8,000
070-500704 In-State Travel	800	0	800
080-500710 Out of State Travel	9,000	0	9,000
103-500741 Contracts for Operational Svc	194,456	7,000	201,456
255-500949 Cost of Issuing Bonds	60,000	0	60,000
403-500878 DOT Audit Fees - LBA	110,000	0	110,000
404-500879 Intra-Indirect Costs/ Audit	2,170,317	0	2,170,317
Total	\$11,204,707	\$9,100	\$11,213,807
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$11,204,707	\$9,100	\$11,213,807

04-096-096-961017-70270000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
Turnpikes Central Maintenance			
Expenses:			
010-500100 Personal Services – Perm	\$1,103,205	\$0	\$1,103,205
017-500147 FT Employees Special Pay	34,440	0	34,440
018-500106 Overtime	400,000	0	400,000
019-500105 Holiday Pay	8,000	0	8,000
020-500200 Current Expense	1,220,029	0	1,220,029
022-500255 Rents-Leases Other than State	770,500	(2,100)	768,400
023-500291 Heat, Electricity, Water	215,574	0	215,574
024-500225 Maint Other than Bldg-Grnds	28,195	0	28,195
030-500311 Equipment	469,790	0	469,790
037-500171 Technology Hardware	580	0	580
038-500175 Technology Software	1,500	0	1,500
039-500188 Telecommunications	29,500	0	29,500
047-500240 Own Forces Maint - Bldg	49,197	0	49,197
048-500226 Contract Maint Bldgs & Grnds	89,725	0	89,725
050-500109 Personal Services - Temporary	45,000	0	45,000
060-500601 Benefits	878,913	0	878,913
068-500562 Renumeration	3,000	0	3,000
070-500704 In-State Travel	8,000	0	8,000
103-500741 Contracts for Operational Svc	69,484	(7,000)	62,484
400-500870 Construction Repair Materials	52,000	0	52,000
Total	\$5,476,632	(\$9,100)	\$5,467,532
Source of Funds			
Revenue:			

000017 Turnpike Fund	\$5,461,344	(\$9,100)	\$5,452,244
009-403669 Sponsorship Fee	15,288	0	15,288
Total	\$5,476,632	(\$9,100)	\$5,467,532

EXPLANATION

The Department requests authorization to transfer budgeted funds among accounts and classes to pay for services incurred in meeting the State's transportation demands. The Bureau of Turnpikes Administrative staff was relocated to Concord while the administrative building is being reconstructed from April 2019 through August 2020. Funds are needed for rental of storage pods and moving expenses. Specific explanations relating to the Department's spending requests are as follows:

Administration (7022) 100% Turnpike Funds

- Class 022 Increase Rents-Leases Other than State by \$2,100 to pay for rental of storage pods in Fiscal Year 2019.
- Class 103 Increase Contracts for Operational Services by \$7,000 to pay for moving expenses in Fiscal Year 2019.

Central Maintenance (7027) 99.72% Turnpike Funds, 0.28% Agency Income

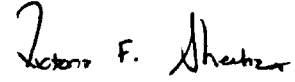
- Class 022 Decrease Rents-Leases Other than State by \$2,100. Spending will be managed to accommodate this request.
- Class 103 Decrease Contracts for Operational Services by \$7,000. Spending will be managed to accommodate this request.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
No requirements cited.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
The transfer does not result in any new positions.

It is respectfully requested that this resolution be approved.

Sincerely,

A handwritten signature in black ink that reads "Victoria F. Sheehan". The signature is written in a cursive style with a large initial 'V'.

Victoria F. Sheehan
Commissioner