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Frank Edelblut  
Commissioner

Christine Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
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January 7, 2019

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

*[Signature]*  
~~Approved by Fiscal Committee~~ 2/8/19  
Date

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Education, Bureau of Student Wellness to accept and expend NH School Climate Transformation Grant funds in the amount of \$399,625 from the United States Department of Education, effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. The budget for Fiscal Year 2019 is listed below. The balance of the grant, which is in the amount of \$3,098,847, will be incorporated into the next two biennial budgets. 100% Federal Funds.

2. Pursuant to RSA 124:15, authorize the Department of Education, Bureau of Student Wellness to establish the following temporary full time positions effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. 100% Federal Funds.

<u>No.</u>	<u>Title</u>	<u>Labor Grade</u>	<u>Salary Range</u>
1	Program Specialist IV (1.0 FTE)	25	\$50,193.00-\$67,918.50
2	Program Specialist IV (1.0 FTE)	25	\$50,193.00-\$67,918.50
3	Program Specialist IV (1.0 FTE)	25	\$50,193.00-\$67,918.50

Funds to be budgeted as follows:

**School Climate Transformation**  
Account: 06-56-56-562010-23700000

<u>Class/Object</u>	<u>Description</u>	<u>FY 2019</u>
000/400374	Federal Funds	\$(399,625)
020/500200	Current Expenses	\$ 3,900
027/582803	Transfers to DoIT	\$ 5,750
028/582814	Transfers to General Services	\$ 5,000
029/500290	Intra-Agency Transfers	\$ 1,555

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January 7, 2019  
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Class/Object	Description	FY 2019
030/500301	Equipment	\$ 3,000
037/500173	Computer Hardware	\$ 5,400
039/500177	Telecommunications	\$ 780
040/500800	Indirect Costs	\$ 14,017
041/500801	Audit Fund Set Aside	\$ 350
042/500620	Post-Retirement Benefits	\$ 11,500
050/500109	Part Time Salaries	\$ 23,226
059/509059	Full Time Temp Salaries	\$ 86,931
060/500601	Benefits	\$ 60,136
070/500702	In-State Travel	\$ 13,080
080/500740	Out of State Travel	\$ 15,000
102/500731	Contracts for Program Services	\$ 150,000
	Total:	\$ 399,625

#### EXPLANATION

The School Climate Transformation Grant Program—State Educational Agency (SEA) Grants provides competitive grants to SEAs to develop, enhance, or expand a statewide system of support for, and technical assistance to, local educational agencies (LEAs) and schools implementing an evidence-based, multi-tiered behavioral framework for improving behavioral outcomes and learning conditions for all students.

The primary goal of the Regional Student Wellness Expansion Initiative, funded by the School Climate Transformation Grant, is to expand the capacity of the Bureau of Student Wellness through the creation of regional student wellness hubs that will provide training and technical assistance to LEAs in the three southern regions of the state as they: (1) Build, improve, or enhance the use of a multi-tiered system of support for behavioral health and wellness (MTSS-B) framework at the school and district level; (2) Establish and sustain local student wellness teams to support direct services and promote education around the seven dimensions of student wellbeing; and (3) Collect and report data in an effort to inform policies, practices, and programs to improve school climate.

The objectives of Regional Student Wellness Expansion Initiative are to: 1) Build local capacity to support the growth of school-based student wellness initiatives; 2) Provide technical assistance and training to school districts around evidence-based mental health interventions, opioid and other substance abuse prevention, bullying and school violence prevention, diversity and cultural competence, and other youth-serving practices; 3) Reduce the need for intensive treatment, out-of-home placement, hospitalization, or incarceration of youth in each region.

The NH Department of Education will work to accomplish these measurable objectives by: 1) Embedding a State-level MTSS-B Educational Consultant in each of the southern DOE regions to serve as a liaison between the State and local student wellness initiatives; 2) Supporting the implementation of a multi-tiered system of support, embedded with the Positive Behavioral Interventions and Supports (PBIS) framework, in school districts; and 3) Delivering trainings, such as Youth Mental Health First Aid, Connect Suicide Prevention/Intervention, Signs of Suicide, Developmental Assets, and diversity and culture competence trainings, to promote positive school culture. An emphasis will also be placed on evidenced-based trainings around substance use disorders, particularly opioid use prevention, to address the growing number of students affected by opioid addiction.

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January 7, 2019  
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At its core, the Bureau of Student Wellness uses the Safe Schools/Healthy Students model to strategically incorporate community stakeholders from various fields in student wellness initiatives. This is currently being done on a district-by-district level with sub-grantees of current grants. Replicating the Bureau's principle function of technical assistance at the regional level will empower communities to "own" the work, and ultimately establish a sufficient and sustainable local system of care with targeted outcomes.

All 69 school districts and 18 public charter schools in the Southwest, Southcentral, and Southeast DOE regions of New Hampshire will be invited to partake in this initiative. LEAs receiving other grant funding through the Office of Social and Emotional Wellness within that region will be required to join. It is the goal of the Office to work with 5-8 LEAs per region per year until all 87 districts and charter schools have begun to implement student wellness programs. With this intention in mind, over the five-year life of the grant, approximately 100,000 students will benefit from work afforded by this grant.

In each region, interested LEAs will identify a School Climate Transformation Task Lead to act as the point-person in the school/district for all activities supported under the grant, including but not limited to: assembling and managing school culture and climate committees, coordinating with a State-level MTSS-B Educational Consultant on training and technical assistance needs, and leading the development and execution of the school climate and culture work plan. Under the direction of their MTSS-B Educational Consultant and in partnership with the Bureaus of Student Support and Instructional Support, LEAs will develop needed infrastructure, identify opportunities to strengthen professional development and training, and receive technical assistance to advance and sustain school climate transformation efforts through the adoption of policies, practices, and programs that address both in-school and out-of-school time.

Additionally, participating LEAs will join a cohort of schools at varying stages of the MTSS-B framework implementation process. Each cohort will serve as a professional learning community to enable LEAs to network with each other. This will also serve as a model for sustainability and accountability as LEAs analyze evaluation data, discuss trends, share resources for braiding and blending funding, etc. Task Leads will disseminate information from these cohorts that will inform practices, programming, and policy in their school(s).

Each MTSS-B Educational Consultant will serve as the conduit between the Bureau of Student Wellness, school districts, and community partners in his/her respective region to promote the use of the NH Student Wellness Toolkit to implement school-based, community-informed student wellness programs throughout the state.

The work of the regional student wellness hubs will be embedded into the NH Student Wellness State Management Team, an existing formal, interagency structure at the state level that will leverage collaboration between the NH Department of Health and Human Services, Bureau of Public Health Systems, Policy, and Performance and the Bureau of Children's Behavioral Health; regional community mental health centers; the NH School Board Association; the NH School Administrators Association; the NH-NEA; local law enforcement and juvenile justice systems; NH parent and family organizations; and the NH Children's Behavioral Health Collaborative to improve mental health services for students and young adults, and to create safer and more secure schools and surrounding communities.

### APPROPRIATION EXPLANATION

<u>Class</u>	<u>Class Description</u>	<u>Explanation</u>
020	Current Expenses	Appropriation to cover materials and supplies that will be used by staff.
027	Transfers to DoIT	Appropriation to cover costs of data integration with other State agencies data systems.
028	Transfers to General Services	Appropriation for staff work areas.
029	Intra-Agency Transfers	Appropriation to internal program support.
030	Equipment	Appropriation to provide new equipment to staff hired under the grant.
037	Computer Hardware	Appropriation to provide new computer hardware to staff under the grant.
039	Telecommunications	Appropriation to provide VOIP and other telecommunications services.
040	Indirect Costs	Appropriation to meet the State of NH Statewide Cost Allocation Plan obligations.
041	Audit Fund Set Aside	Appropriation is based on .01 percent of the grant.
042	Post-Retirement Benefits	Appropriation to cover post retirement costs at the current rate of 9.89 percent.
050	Part Time Salaries	Appropriation to cover cost allocation of salary.
059	Full Time Temp Salaries	Appropriation to fund requested positions in support of the grant activities.
060	Benefits	Appropriation to cover Health, Dental, Life, Medicare, FICA and Retirement Contributions for full time and cost allocated positions.
070	In-State Travel	Appropriation to cover travel for in state meetings, presentations and technical assistance.
080	Out of State Travel	Appropriation to cover staff travel to attend out of state meetings and presentations.
102	Contracts for Program Services	Appropriation to contract with providers of evaluation services, Technical Assistance and Trainings.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List All Personnel involved:

New Positions:

- Program Specialist IV (3): MTSS-B Coordinators for Southwest, Southcentral, and Southeast regions.

The Department is requesting authorization to use a portion of additional grant funds to support existing positions. These existing positions will provide leadership and support for the grant:

- Administrator IV
- Educational Consultant II: MTSS-B Coordinator for state-level activities
- Education Consultant I: Program Project Coordinator
- Program Specialist III: Communications Coordinator
- Program Specialist III: Training and Technical Assistance Coordinator
- Program Specialist III: Cultural and Linguistic Competency Coordinator

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- Program Assistant II: Project Assistant
- Business Administrator II

2. Nature, Need, and Duration:

As stated above, the primary goal of the Regional Student Wellness Expansion Initiative, funded by the School Climate Transformation Grant, is to expand the capacity of the Bureau of Student Wellness through the creation of regional student wellness hubs that will provide training and technical assistance to LEAs in the three southern regions of the state. The positions in this request will provide leadership and support for the grant. The positions will be funded until FY 2020, when the program will be continued with the biennium budget process. The grant of federal funds will end on September 29, 2023, when the positions will also end.

3. Relationship to Existing Agency Programs:

This grant will propel the existing work of the Bureau of Student Wellness—Office of Social and Emotional Wellness, which relies on partnerships with other State agencies (e.g. DHHS) and the community (e.g. community mental health centers). The work afforded by this grant will be conducted in conjunction with current initiatives within the Office of Social and Emotional Wellness with input from partners on the State Management Team.

4. Has a Similar Program been Requested of the Legislature and Denied?

No.

5. Why wasn't this Funding Included in the Agency's Budget Request?

At the time that the State's Biennial Budget was being prepared, the Request for Proposals for the grant has not been made public.

6. Can any Portion of the Grant Funds Be Utilized?

No. The positions requested are necessary to fulfill the intent of the grant that was accepted by the Granting Authority.

7. Estimate the Funds Required to Continue the Position:

Salary and benefits for the three full-time temporary positions are expected to be \$272,118 for FY20.

In the event Federal Funds become no longer available, General Funds will not be requested to support this program. Attached are copies of the grant awards.

Respectfully submitted,



Frank Edelblut  
Commissioner of Education



*State Of New Hampshire*  
DIVISION OF PERSONNEL  
Department of Administrative Services  
State House Annex – 28 School Street  
Concord, New Hampshire 03301

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Lorrie A. Rudis  
Director  
(603)271-3261

Date 12/28/2018

Tammy Vaillancourt, Chief Financial Officer  
NH Department of Education  
101 Pleasant Street  
Concord, NH 03301-3860

**Regarding: Request to establish a full-time temporary Program Specialist IV, LG 25.**

Dear Ms. Vaillancourt:

The Division of Personnel approves the New Hampshire Department of Education request under the School Climate Transformation grant to establish a #9T position for a full-time temporary Program Specialist IV, LG 25; pending approval of funding. This position has been assigned position number 9T2963.

This position number will remain inactive until you receive funding approval from the Fiscal Committee (per RSA 124:15).

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Classification Section with documentation.

Thank you.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie A. Rudis, Director of Personnel



*State Of New Hampshire*  
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Department of Administrative Services  
State House Annex – 28 School Street  
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Classification & Compensation Administrator

Cc: Lorrie A. Rudis, Director of Personnel



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Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie A. Rudis, Director of Personnel







**US Department of Education  
Washington, D.C. 20202**

S184F180016

**GRANT AWARD NOTIFICATION**

CFDA/SUBPROGRAM NO: 84.184F

FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT
0203A	2018	2018	ES000000	B	GA1	FFF	184	4101C	\$698,703.00

**10**

PR/AWARD NUMBER: S184F180016  
 RECIPIENT NAME: NH Department of Education  
 Division of Learner Support  
 GRANTEE NAME: EDUCATION, NEW HAMPSHIRE DEPARTMENT OF  
 101 PLEASANT ST,  
 CONCORD, NH 03301 - 3852  
 PROGRAM INDIRECT COST TYPE: Unrestricted  
 PROJECT INDIRECT COST RATE: 6.3%

**TERMS AND CONDITIONS**

(1) THE FOLLOWING ITEMS ARE INCORPORATED IN THE GRANT AGREEMENT:

- 1) THE RECIPIENT'S APPLICATION (BLOCK 2);
- 2) THE APPLICABLE EDUCATION DEPARTMENT REGULATIONS; 2 CFR PART 180, NONPROCUREMENT DEBARMENT AND SUSPENSION AS ADOPTED AT 2 CFR PART 3485; 2 CFR PART 200 AS ADOPTED AT 2 CFR 3474 (BLOCK 8), AND 34 CFR PARTS 75, 77, 79, 81, 82, 84, 86, 97, 98, 99; AND THE PROGRAM REGULATIONS SPECIFIED IN BLOCK 8; AND
- 3) THE SPECIAL TERMS AND CONDITIONS SHOWN AS ATTACHMENTS IN BLOCK 8 ON THE INITIAL AWARD APPLY UNTIL CHANGED.

THIS AWARD SUPPORTS ONLY THE BUDGET PERIOD SHOWN IN BLOCK 6. IN ACCORDANCE WITH 34 CFR 75.253, THE SECRETARY CONSIDERS, AMONG OTHER THINGS, CONTINUED FUNDING IF:

- 1) CONGRESS HAS APPROPRIATED SUFFICIENT FUNDS UNDER THE PROGRAM,
- 2) THE DEPARTMENT DETERMINES THAT CONTINUING THE PROJECT WOULD BE IN THE BEST INTEREST OF THE GOVERNMENT,
- 3) THE GRANTEE HAS MADE SUBSTANTIAL PROGRESS TOWARD MEETING THE GOALS AND OBJECTIVES OF THE PROJECT,
- 4) THE SECRETARY ESTABLISHED PERFORMANCE MEASUREMENT REQUIREMENTS FOR THE GRANT IN THE APPLICATION NOTICE, THE PERFORMANCE TARGETS IN THE GRANTEE'S APPROVED APPLICATION,
- 5) THE RECIPIENT HAS SUBMITTED REPORTS OF PROJECT PERFORMANCE AND BUDGET EXPENDITURES THAT MEET THE REPORTING REQUIREMENTS FOUND AT 34 CFR 75.118, 2 CFR 200.327 AND 200.328, AND ANY OTHER REPORTING REQUIREMENTS ESTABLISHED BY THE SECRETARY,
- 6) THE GRANTEE HAS MAINTAINED FINANCIAL AND ADMINISTRATIVE MANAGEMENT SYSTEMS THAT MEET THE REQUIREMENTS IN 2 CFR 200.302, FINANCIAL MANAGEMENT, AND 2 CFR 200.303, INTERNAL CONTROLS.

IN ACCORDANCE WITH 2 CFR 200.308(c)(2) CHANGES TO KEY PERSONNEL IDENTIFIED IN BLOCK 5 MUST RECEIVE PRIOR APPROVAL FROM THE DEPARTMENT.

THE SECRETARY ANTICIPATES FUTURE FUNDING FOR THIS AWARD ACCORDING TO THE SCHEDULE IDENTIFIED IN BLOCK 6. THESE FIGURES ARE ESTIMATES ONLY AND DO NOT BIND THE SECRETARY TO FUNDING THE AWARD FOR THESE PERIODS OR FOR THE SPECIFIC AMOUNTS SHOWN. THE RECIPIENT WILL BE NOTIFIED OF SPECIFIC FUTURE FUNDING ACTIONS THAT THE SECRETARY TAKES FOR THIS AWARD.

US Department of Education  
Washington, D.C. 20202

S184F180016

**GRANT AWARD NOTIFICATION**

- (2) The Office of Management and Budget requires all Federal agencies to assign a Federal Award Identifying Number (FAIN) to each of their financial assistance awards. The PR/AWARD NUMBER identified in Block 2 is your FAIN.

If subawards are permitted under this grant, and you choose to make subawards, you must document the assigned PR/AWARD NUMBER (FAIN) identified in Block 2 of this Grant Award Notification on each subaward made under this grant. The term subaward means:

1. A legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
  2. The term does not include your procurement of property and services needed to carry out the project or program (The payments received for goods or services provided as a contractor are not Federal awards, see 2 CFR 200.501(f) of the OMB Uniform Guidance: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards").
  3. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
- (3) You are authorized, in carrying out this grant, to utilize the higher threshold set for micro-purchase and simplified acquisition thresholds for federal assistance under this grant or under a contract you award under this grant established by recent statutory changes. These statutory changes raise the threshold for micro-purchases under Federal financial assistance awards to \$10,000 and raise the threshold for simplified acquisitions to \$250,000 for recipients. These higher thresholds are not effective until implemented in the Federal Acquisition Regulations (FAR) at 48 CFR Subpart 2.1 (Definitions), which has not yet occurred. See 2 CFR 200.67 and 200.88. For FY 2018, OMB is granting an exception allowing recipients to use the higher thresholds in advance of changes to the FAR. Please refer to Office of Management and Budget's Memorandum 18-18 regarding the statutory changes. If you have any questions about these regulations, please contact the program officer identified in Block 3 of this GAN.
- (4) Unless this grant solely funds research, you must comply with new regulations regarding awards to faith-based organizations (FBOs) that provide beneficiary services under this grant or under a contract you award to provide beneficiary services under this grant. These new regulations clarify the rights of FBOs and impose certain duties on FBOs regarding the referral of beneficiaries they serve. See 34 CFR 75.52, 75.712-75.714, appendix A to part 75, and 2 CFR 3474.15. The Department has established a web page that provides guidance on the new regulations, including FAQs and other implementation tools, which is available at <http://www2.ed.gov/policy/fund/reg/fbci-reg.html>. If you have any questions about these regulations, please contact the Education Program Contact identified in Block 3 of this GAN.
- (5) Reimbursement of indirect costs is subject to the availability of funds and statutory and regulatory restrictions. The negotiated indirect cost rate agreement authorizes a non-Federal entity to draw down indirect costs from the grant awards. The following conditions apply to the below entities.

A. All entities (other than institutions of higher education (IHE))

The GAN for this grant award shows the indirect cost rate that applies on the date of the initial grant for this project. However, after the initial grant date, when a new indirect cost rate agreement is negotiated, the newly approved indirect cost rate supersedes the indirect cost rate shown on the GAN for the initial grant. This new indirect cost rate should be applied according to the period specified in the indirect cost rate agreement, unless expressly limited under EDGAR or program regulations. Any grant award with an approved budget can amend the budget to account for a change in the indirect cost rate. However, for a discretionary grant award any material changes to the budget which may impact the scope or objectives of the grant must be discussed with the program officer at the Department. See 34 CFR 75.560 (d)(3) (ii) (part 75 of EDGAR).

B. Institutions of higher education (IHE)



US Department of Education  
Washington, D.C. 20202

5184F180016

**GRANT AWARD NOTIFICATION**

Under 2 CFR part 200, Appendix III, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), the Department must apply the negotiated indirect cost rate in effect on the date of the initial grant award to every budget period of the project, including all continuation grants made for this project. See 2 CFR Part 200, Appendix III, paragraph C.7. Therefore, the GAN for each continuation grant will show the original indirect cost rate and it applies to the entire period of performance of this project. If the indirect cost rate agreement that is applicable to this grant does not extend to the end of the grant's project period, the indirect cost rate set at the start of the project period must still be applied to the end of project period regardless of the fact that the rate has otherwise expired.

Validity unknown

Digitally signed by Tina Hunte

Date: Fri Sep 28 20:17:06 EDT 2018



AUTHORIZING OFFICIAL

DATE