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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603)-271-3201

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Assistant Commissioner
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August 24, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to pay the National Association of State Auditors, Comptrollers and Treasurers (NASACT) (VC # 117848), Lexington, KY, in an amount not to exceed \$3,500 for Fiscal Year 2019 membership dues, **retroactive** from July 1, 2018 through June 30, 2019, effective upon Governor and Council approval. **100% General Funds.**

Funding is available in the following account for SFY 2019:

01-14-14-01410-13300000 Division of Accounting Services	<u>SFY19</u>
026-500251 Membership Fees	\$3,500

EXPLANATION

Since the 1970's NASACT has actively expanded its role as a representative of state interests in financial management by providing leadership and training to meet the increasingly complex challenges faced by state governments. The reason for this **retroactive** request was due to an oversight in submitting this prior to the final Governor and Council meeting in June 2018.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

NASACT was established in Washington, D.C in 1915 and the Comptroller, through the Division of Accounting Services, has been a dues-paying member for at least the last two fiscal years. The membership fee coincides with a \$2,500 technical service fee, which has also been paid for at least the last two fiscal years.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?

We are not aware of a similar organization for State Comptrollers.

3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?

All 50 State Comptrollers are members of NASACT. In addition to the State of NH Comptroller, the Audit Division of the Office of Legislative Budget Assistant, as the State Auditor, is a member of NASACT. The State Treasurer is not a member of NASACT due to overlap of benefits with other organizations.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

Dues are based on the size of the staff for the combined Auditor, Comptroller and Treasurer offices. There are five tiers for the membership dues based on the total size of the staff for the state and New Hampshire is in Tier 5, which is the lowest amount of dues assessed to a state.

5. What benefit does the state receive from participating in this membership?

The State benefits from the training, technical activities and advocacy provided through NASACT committees, workgroups and publications. The Comptroller's office utilizes the workgroup information sharing and technical inquiries as it pertains to implementation of Government Accounting Standards Board (GASB) standards and monitoring of federal activities, such as Internal Revenue Service mandates. In addition, networking opportunities have assisted the Comptroller's office in initiatives to improve CAFR preparation. Lastly, the Comptroller's office has benefited from participating in a detailed "Comptroller Survey" which provides a valuable reference tool for all 50 states.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Much of the educational materials, research and information sharing is included with the membership. NASACT also offers technical training at its annual conferences, and scholarships are available to the State should we choose to participate.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

There is no travel planned at this time. However, should the State Comptroller choose to participate in educational and networking opportunities, there are scholarships available.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

At the Department of Administrative Services, the Comptroller is the member but is not currently actively participating in any committees or voting activities. Several members of the Division of Accounting Services are participants in the information sharing and workgroup activities.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

The Comptroller and division staff would not have direct access to other state Comptrollers as well as key workgroups pertaining to implementation of GASB standards. In particular, our staff would not be made aware of the implications to states based on changes at the federal level. Through membership in NASACT, the State has had a voice in significant changes in the governmental finance and accounting industry.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

SECOND NOTICE



NASACT

National Association of State
Auditors, Comptrollers
and Treasurers

INVOICE

Tuesday, May 22, 2018
Invoice No: 6058
Member ID: 276
Contact ID: 4383

Bill To:

NH Department of Administrative Services
Attn: Dana Call
25 Capitol Street
State House Annex, Room 310
Concord, NH 03301

Remit Payment To:
NASACT
449 Lewis Hargett Circle, Suite 290
Lexington, KY 40503

Federal Tax ID Number: 61-1102935

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Membership Renewal Member Type: NASACT Member thru: 6/30/2019	\$3,500.00	1	\$3,500.00

TERMS: Net 60 --

Subtotal \$3,500.00
Sales Tax \$0.00
Prior Payments \$0.00
TOTAL DUE \$3,500.00

OTHER OUTSTANDING INVOICES

QUESTIONS: Questions may be directed to NASACT's headquarters office at (859) 276-1147.

Invoice Number	Outstanding Balance	Due Date
6166	\$2,500.00	7/30/2018