



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

August 15, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with the City of Claremont (VC#177373-B001) to purchase electronic message boards for a total amount of \$30,800.00. Effective upon Governor and Council approval through September 30, 2018. Funding source: 100% Federal Funds.

Funding is available in the SFY 2019 operating budget as follows:

| | | | |
|----------------------------|---------------------------------|------------------------|-----------------------|
| 02-23-23-236010-80920000 | Dept. of Safety | Homeland Sec-Emer Mgmt | 100% EMPG Local Match |
| 072-500574 | Grants to Local Gov't - Federal | | |
| Activity Code: 23EMPG 2016 | | | \$30,800.00 |


Explanation

The purpose of this grant is to further the City of Claremont's emergency management capabilities by purchasing electronic messaging boards, allowing the timely delivery of information to the City's residents during an emergency. The grant listed above is funded from the FFY 2016 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

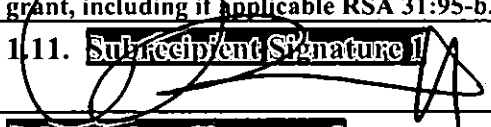
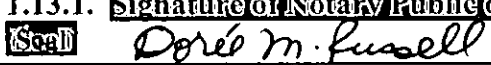

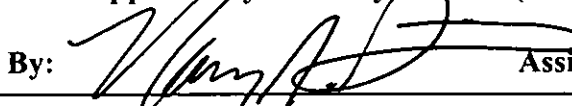
Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

| | | | |
|--|--|---|---|
| 1.1. State Agency Name NH Department of Safety, Homeland Security and Emergency Management | | 1.2. State Agency Address 33 Hazen Drive Concord, NH 03305 | |
| 1.3. Subrecipient Name City of Claremont (VC#177373-B001) | | 1.4. Subrecipient Tel. #/Address 603-542-5156 58 House Square 100 Broad St, Claremont, NH 03743 | |
| 1.5 Effective Date G&C Approval | 1.6. Account Number AU #80920000 | 1.7. Completion Date September 30, 2018 | 1.8. Grant Limitation \$30,800.00 |
| 1.9. Grant Officer for State Agency Cindy Richard, EMPG Program Manager | | 1.10. State Agency Telephone Number (603) 223-3627 | |
| "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." | | | |
| 1.11. Subrecipient Signature 1  | | 1.12. Name & Title of Subrecipient Signor 1 Ryan W. McNutt, City Manager | |
| Subrecipient Signature 2 | | Name & Title of Subrecipient Signor 2 | |
| Subrecipient Signature 3 | | Name & Title of Subrecipient Signor 3 | |
| 1.13. Acknowledgment: State of New Hampshire, County of <u>Sullivan</u> , <u>DN</u> <u>31/13/18</u> before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12. | | | |
| 1.13.1. Signature of Notary Public or Justice of the Peace  | | | |
| 1.13.2. Name & Title of Notary Public or Justice of the Peace (Commission Expiration) State of New Hampshire My Commission Expires <u>October 7, 2020</u> | | | |
| 1.14. State Agency Signature(s) By:  On: <u>8/20/18</u> | | 1.15. Name & Title of State Agency Signor(s) Steven R. Lavoie, Director of Administration | |
| 1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By:  Assistant Attorney General, On: <u>8/20/2018</u> | | | |
| 1.17. Approval by Governor and Council (if applicable) By: _____ On: <u> / /</u> | | | |

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

Subrecipient Initials: 1.)  2.) _____ 3.) _____ Date: 8/20/18

Ward, Samantha

From: Ward, Samantha
Sent: Wednesday, August 15, 2018 12:55 PM
To: Claremont EMD; 'Doree Russell'
Subject: Corrected Grant Agreement
Attachments: Claremont Grant Agreement.pdf

Good Afternoon,

In reviewing the executed grant agreement, we noticed that the addressed listed was incorrect. I corrected and initialed it, and I am including copy for your records.

Please let me know if you have any questions or concerns.

Thank you,

Samantha Ward

Emergency Management Performance Grant (EMPG) Program Coordinator

New Hampshire Department of Safety

Homeland Security and Emergency Management

603-931-9156 (cell)

603-223-3639 (desk)

Samantha.Ward@dos.nh.gov

ReadyNH.gov
TAKE ACTION. BE SAFE.

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Subrecipient shall perform the Project in, and with respect to, the State of New Hampshire.
4. **EFFECTIVE DATE; COMPLETION OF PROJECT.**
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.17), or upon signature by the State Agency as shown in block 1.14 ("the effective date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in its entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. **GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.**
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT B.
- 5.3. In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Subrecipient the Grant Amount. The State shall withhold from the amount otherwise payable to the Subrecipient under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c. The payment by the State of the Grant amount shall be the only, and the complete payment to the Subrecipient for all expenses, of whatever nature, incurred by the Subrecipient in the performance hereof, and shall be the only, and the complete, compensation to the Subrecipient for the Project. The State shall have no liabilities to the Subrecipient other than the Grant Amount.
- 5.4. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
- 5.5. **COMPLIANCE BY SUBRECIPIENT WITH LAWS AND REGULATIONS.** In connection with the performance of the Project, the Subrecipient shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Subrecipient, including the acquisition of any and all necessary permits.
6. **RECORDS and ACCOUNTS.**
- 6.1. Between the Effective Date and the date three (3) years after the Completion Date the Subrecipient shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 6.2. Between the Effective Date and the date three (3) years after the Completion Date, at any time during the Subrecipient's normal business hours, and as often as the State shall demand, the Subrecipient shall make available to the State all records pertaining to matters covered by this Agreement. The Subrecipient shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Subrecipient" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Subrecipient in block 1.3 of these provisions.
7. **PERSONNEL.**
- 7.1. The Subrecipient shall, at its own expense, provide all personnel necessary to perform the Project. The Subrecipient warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 7.2. The Subrecipient shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 7.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
8. **DATA; RETENTION OF DATA; ACCESS.**
- 8.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 8.2. Between the Effective Date and the Completion Date the Subrecipient shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 8.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
9. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
10. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
11. **CONDITIONAL NATURE OR AGREEMENT.** Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Subrecipient notice of such termination.
12. **EVENT OF DEFAULT; REMEDIES.**
- 12.1. Any one or more of the following acts or omissions of the Subrecipient shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 12.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 12.1.2 Failure to submit any report required hereunder; or
- 12.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 12.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 12.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 12.2.1 Give the Subrecipient a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Subrecipient notice of termination; and
- 12.2.2 Give the Subrecipient a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Subrecipient during the period from the date of such notice until such time as the State determines that the Subrecipient has cured the Event of Default shall never be paid to the Subrecipient; and
- 12.2.3 Set off against any other obligation the State may owe to the Subrecipient any damages the State suffers by reason of any Event of Default; and
- 12.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
13. **TERMINATION.**
- 13.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Subrecipient shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
- 13.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Subrecipient to receive that portion of the Grant amount earned to and including the date of termination.
- 13.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Subrecipient from any and all liability for damages sustained or incurred by the State as a result of the Subrecipient's breach of its obligations hereunder.
- 13.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Subrecipient hereunder, the Subrecipient, may terminate this Agreement without cause upon thirty (30) days written notice.
14. **CONFLICT OF INTEREST.** No officer, member of employee of the Subrecipient, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Subrecipient Initials 1.)



2.)



3.)



Date



- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **SUBRECIPIENT'S RELATION TO THE STATE.** In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. **ASSIGNMENT AND SUBCONTRACTS.** The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in Exhibit A without the prior written consent of the State.
 16. **INDEMNIFICATION.** The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. **INSURANCE AND BOND.**
 - 17.1 The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
 18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.
 19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required, or by the signing State Agency.
 21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. **SPECIAL PROVISIONS.** The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

Subrecipient Initials

1.) 

2.) 

3.) 

Date: 

EXHIBIT A

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the City of Claremont (hereinafter referred to as "the Subrecipient") \$30,800.00 to purchase two (2) portable electronic sign boards.
2. "The Subrecipient" agrees that the project grant period ends September 30, 2018 and that a final performance and expenditure report will be sent to "the State" by October 31, 2018.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials

1.) 

2.)



3.)



Date:



EXHIBIT B

Grant Amount and Payment Schedule

1. GRANT AMOUNT

| | Applicant | Grant | |
|--|------------------|------------------------|--------------------|
| | Share | (Federal Funds) | Cost Totals |
| Project Cost | \$30,800.00 | \$30,800.00 | \$61,600.00 |
| Project Cost is 50% Federal Funds, 50% Applicant Share | | | |
| Awarding Agency: Federal Emergency Management Agency (FEMA) | | | |
| Award Title & #: Emergency Management Performance Grant (EMPG) EMB-2016-00001-S01 | | | |
| Catalog of Federal Domestic Assistance (CFDA) Number: 97.042 (EMPG) | | | |
| Applicant's Data Universal Numbering System (DUNS): 073974776 | | | |

2. PAYMENT SCHEDULE

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$30,800.00.
- b. "The State" shall reimburse up to \$30,800.00 to "the Subrecipient" upon "the State" receiving a reimbursement request with match documentation and appropriate backup documentation, i.e., copies of invoices, copies of canceled checks, and/or copies of accounting statements.

Subrecipient Initials:

1.) 

2.) 

3.) 

Date: 

7

EXHIBIT C

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Subrecipient" must be expended within thirty (30) days of receiving the advanced funds.
4. "The Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials:

1.) 

2.)



3.)



Date:



CERTIFICATE OF AUTHORITY

I, Dorée M. Russell, do hereby certify that I am the Assistant City Clerk of the City of Claremont, a municipality in the state of New Hampshire, county of Sullivan, in the United States of America.

I do further certify that Ryan W. McNutt is the City Manager of the municipality and is duly authorized by the by-laws and laws of the State of New Hampshire to execute and deliver for on behalf of the municipality any contracts with the State of New Hampshire.

I further certify that such authority has not been repealed, rescinded, or amended.

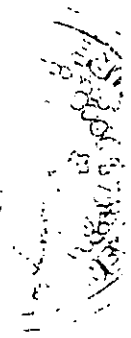
IN WITNESS WHEREOF, I have hereunto set my hand and attached the seal of the City of

Claremont on this 13th day of August, 2018.

Dorée M. Russell
Signature

Assistant City Clerk
Title of Signatory

SEAL



NOTARY STATEMENT

As Notary Public and/or Justice of the Peace, registered in the state of New Hampshire, county of Sullivan upon this date 8/13/18, appeared before me Dorée M. Russell, the above signed officer personally appeared, Dorée M. Russell, who acknowledged herself to be the Assistant City Clerk of the City of Claremont, New Hampshire, and that being authorized to do so, she executed the foregoing instrument for the purposes therein contained, by signing by herself in the name of the City of Claremont, New Hampshire. In witness whereof, I hereunto set my hand and official seal.

Gwendolyn R Melcher
Signature of Notary or Justice of the Peace

Gwendolyn R Melcher
Name of Notary or Justice of the Peace

11/12/19
Date of Expiration of Commission

SEAL





Starting, expanding or bringing a new business to Claremont.

- The Claremont Advantage
- Economic Development
- The Planning Process
- Building Safety
- Search Real Estate
- Applications, Forms & Registrations
- Request More Information
- GIS Mapping
- Community Revitalization Tax Incentive

FIRE

Fire Apparatus

GO BACK



FIRE DEPARTMENT

[Applications, Forms & Registrations](#) [Claremont Firefighters Association](#)

The Claremont Fire Department is a full service department serving the city with full time staffing since 1917. A staff of twenty full time career (including EMTs and Paramedics) and fourteen paid call fire personnel provide the community a full array of services.

Fire Department Services include fire code compliance and fire safety inspections, fire prevention training, fire suppression, emergency medical care, technical rescue services and hazardous material control. The fire department is a State licensed non-transport ambulance service with paramedic level personnel supporting the city's contracted ambulance service.

The 1917 brick fire station has been remarkably maintained and houses six modern pieces of fire and rescue apparatus. Approximately one thousand emergency responses annually are made by the department with nearly seventy percent of all calls showing fire department arrival within six minutes.

PUBLIC NOTICE

The Department of Safety, Division of Homeland Security and Emergency Management is awarding the City of Claremont \$30,800.00 to purchase two (2) portable electronic sign boards.

The City agrees that the project grant period ends September 30, 2018 and that a final performance and expenditure report will be sent to the State by October 31, 2018.

There is a 50% cost share required by this grant which will be covered by a soft match of the purchase of a Police cruiser.

OUTDOOR BURNING FIRE PERMIT FAQ ORDINANCE #556

[Outdoor Burning Fire Permit Q & A Ordinance #556](#)

FIRE ALARM NOTICE

[Wireless Fire Alarm Monitoring Bill Enclosure 6/1/18](#)

FIRE DEPARTMENT APPLICATIONS

[2012 Sprinkler & Fire Alarm Rules \(Rev 02/21/18\)](#)

Appendix A: [Fire Alarm Application & Instructions \(Rev 02/21/18\)](#)

Appendix B: [Fire Alarm Inspection & Testing Form \(Rev 02/21/18\)](#)



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

| Participating Member: Primex3 Members as per attached Schedule of Members Property & Liability Program | | Member Number: | | Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624 | |
|--|--|--------------------------------|---------------------------------|--|--------------|
| Type of Coverage | | Effective Date (mm/dd/yyyy) | Expiration Date (mm/dd/yyyy) | Limits - NH Statutory Limits May Apply, If Not: | |
| <input checked="" type="checkbox"/> | General Liability (Occurrence Form) | 1/1/2018 | 1/1/2019 | Each Occurrence | \$ 5,000,000 |
| Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence | | | | General Aggregate | \$ 5,000,000 |
| | | | | Fire Damage (Any one fire) | |
| | | | | Med Exp (Any one person) | |
| <input type="checkbox"/> | Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto | | | Combined Single Limit (Each Accident) | |
| Workers' Compensation & Employers' Liability | | | | Statutory | |
| | | | | Each Accident | |
| | | | | Disease - Each Employee | |
| | | | | Disease - Policy Limit | |
| <input type="checkbox"/> | Property (Special Risk includes Fire and Theft) | | | Blanket Limit, Replacement Cost (unless otherwise stated) | |
| Description: Proof of Primex Member coverage only. | | | | | |

| | | | |
|--|---------------------------------|-------------------|--|
| CERTIFICATE HOLDER: | Additional Covered Party | Loss Payee | Primex³ - NH Public Risk Management Exchange |
| NH Dept of Safety 33 Hazen Dr. Concord, NH 03301 | | | By: <i>Tammy Dewar</i> |
| | | | Date: 12/21/2017 tdenver@nhprimex.org |
| | | | Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax |

Primex Property & Liability Members January Renewal

| Member Name | Member # |
|--|-----------------|
| Bay Sewage District | 558 |
| Belknap County | 607 |
| Capital Area Fire Compact | 546 |
| Cheshire County | 601 |
| City of Claremont ← | 141 |
| Conway Village Fire District | 526 |
| Emerald Lake Village District | 535 |
| Kearsarge Lighting Precinct | 464 |
| Lakes Region Mutual Fire Aid | 529 |
| Lamprey Regional Solid Waste | 505 |
| Littleton Water & Light | 524 |
| Lower Beech Pond Village District | 463 |
| Merrimack County | 604 |
| Milford Area Communications Center | 545 |
| NH Public Risk Management Exchange | 573 |
| North Conway Water Precinct | 557 |
| Pembroke Water Works | 532 |
| Penacook Rescue Squad | 531 |
| Plainfield Village Water District | 571 |
| Plymouth Village Water & Sewer District | 559 |
| Rockingham County | 609 |
| Southern New Hampshire Planning Commission | 525 |
| Strafford County | 605 |
| Tilton-Northfield Water District | 585 |
| Town of Acworth | 100 |
| Town of Allenstown | 103 |
| Town of Alton | 105 |
| Town of Ashland | 109 |
| Town of Atkinson | 110 |
| Town of Bedford | 116 |
| Town of Bethlehem | 119 |
| Town of Boscawen | 122 |
| Town of Brentwood | 125 |
| Town of Bristol | 127 |
| Town of Brookline | 129 |
| Town of Candia | 132 |
| Town of Canterbury | 133 |
| Town of Center Harbor | 135 |
| Town of Chichester | 140 |
| Town of Conway | 146 |
| Town of Croydon | 148 |
| Town of Deerfield | 152 |
| Town of Dublin | 157 |
| Town of Dummer | 158 |
| Town of Dunbarton | 159 |
| Town of East Kingston | 161 |
| Town of Easton | 162 |
| Town of Effingham | 164 |
| Town of Exeter | 170 |
| Town of Frankestown | 173 |
| Town of Franconia | 174 |
| Town of Freedom | 176 |
| Town of Fremont | 177 |
| Town of Gilford | 178 |
| Town of Gilmanton | 179 |
| Town of Goffstown | 181 |
| Town of Greenfield | 186 |
| Town of Greenville | 188 |
| Town of Hampton Falls | 192 |



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

| | | |
|--|-----------------------|--|
| Participating Member: Primex3 Members as per attached Schedule of Members Workers' Compensation Program | Member Number: | Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624 |
|--|-----------------------|--|

| Type of Coverage | Effective Date (mm/dd/yyyy) | Expiration Date (mm/dd/yyyy) | Limits - NH Statutory Limits May Apply, If Not: | |
|--|--------------------------------|---------------------------------|---|-------------|
| General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence | | | Each Occurrence | |
| | | | General Aggregate | |
| | | | Fire Damage (Any one fire) | |
| | | | Med Exp (Any one person) | |
| Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto | | | Combined Single Limit (Each Accident) | |
| | | | Aggregate | |
| <input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability | 1/1/2018 | 1/1/2019 | <input checked="" type="checkbox"/> Statutory | \$2,000,000 |
| | | | Each Accident | \$2,000,000 |
| | | | Disease - Each Employee | |
| | | | Disease - Policy Limit | |
| <input type="checkbox"/> Property (Special Risk Includes Fire and Theft) | | | Blanket Limit, Replacement Cost (unless otherwise stated) | |

Description: Proof of Primex Member coverage only.

| | | | |
|--|---------------------------------|-------------------|---|
| CERTIFICATE HOLDER: NH Dept of Safety 33 Hazen Dr. Concord, NH 03301 | Additional Covered Party | Loss Payee | Primex³ - NH Public Risk Management Exchange By: <i>Tammy Denver</i> Date: 12/21/2017 tdenver@nhprimex.org Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax |
|--|---------------------------------|-------------------|---|

Primex- Workers Compensation January Renewals

| Member | Member # |
|---|-----------------|
| Bay Sewage District | 558 |
| BCEP Solid Waste | 510 |
| Belknap County | 607 |
| Berlin Housing Authority | 527 |
| Bethlehem Village District | 568 |
| Campton Village Precinct | 565 |
| Campton-Thornton Fire Department | 550 |
| Capital Area Fire Compact | 546 |
| Carroll County | 600 |
| Cheshire County | 601 |
| City of Claremont ← | 141 |
| City of Keene | 210 |
| City of Laconia | 213 |
| City of Portsmouth | 275 |
| Claremont Housing Authority | 528 |
| Clarksville School District | 816 |
| Colebrook Fire Precinct | 577 |
| Colebrook School District | 709 |
| Columbia School District | 818 |
| Concord Housing Authority | 522 |
| Conway Village Fire District | 526 |
| Coos County | 602 |
| Derry Housing and Redevelopment Authority | 530 |
| Dover Housing Authority | 551 |
| Emerald Lake Village District | 535 |
| Exeter Housing Authority | 503 |
| Freedom School District | 833 |
| Goffstown School District | 720 |
| Goffstown Village Water Precinct | 553 |
| Governor Wentworth Regional School District | 721 |
| Greenville Estates Village District | 556 |
| Hillsborough County | 608 |
| Hopkinton Village Precinct | 554 |
| Kearsarge Lighting Precinct | 464 |
| Keene Housing | 504 |
| Laconia Housing Authority | 555 |
| Lakes Region Mutual Fire Aid | 529 |
| Lamprey Regional Solid Waste | 505 |
| Lebanon Housing Authority | 523 |
| Littleton Water & Light | 524 |
| Madison School District | 926 |
| Manchester Housing Authority | 520 |
| Manchester Transit Authority | 506 |
| Merrimack County | 604 |
| Merrimack Village District | 561 |
| Milford Area Communications Center | 545 |
| Mountain Lakes District | 534 |
| Nashua Housing Authority | 549 |
| New Boston School District | 740 |
| New London/Springfield Water | 539 |
| Newfields Water & Sewer | 560 |
| NH Public Risk Management Exchange | 573 |
| North Conway Water Precinct | 557 |
| North Haverhill Precinct | 508 |
| Pembroke Water Works | 532 |
| Penacook Rescue Squad | 531 |
| Penacook-Boscawen Water Precinct | 548 |
| Pillsbury Lake Village District | 540 |
| Pittsburg School District | 823 |