

GOVERNOR AND EXECUTIVE COUNCIL AGENDA
Crotched Mountain School, Greenfield, NH
July 11, 2018, 10:00 a.m.

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

FISH AND GAME DEPARTMENT

#A. Authorize 2 employees to travel, via State vehicle, to the Northeast Fish Health Committee/Fish Culture Chief's Meeting in Bellefonte, PA, from July 23-26, 2018, in the amount of \$1,002.50. **75% Federal, 25% Fish and Game Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#B. Authorize to enter Elizabeth R. Daly into an educational tuition agreement with The University of North Carolina at Chapel Hill, Chapel Hill, NC, to participate in Financial Leadership for Health Care, Non-Profit and Public Health Entities, during the period of August 14, 2018 through December 14, 2018, and to pay said costs in the amount of \$4,000. **100% General Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#C. Authorize to enter Candace Puchacz into an educational tuition agreement with Rivier University, Nashua, to participate in Curriculum Development/Professional Development & Evaluation, during the period of September 4, 2018 through December 14, 2018, and to pay said costs in the amount of \$3,570. **100% General Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#D. Authorize to enter Barbara Bishop into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Assessment in Forensic Psychology, during the period of July 16, 2018 through September 23, 2018, and to pay said costs in the amount of \$1,881. **100% General Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#E. Authorize to enter Jessica Dow into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in Bachelor of Arts in Management – Concentration in Public Administration, during the period of August 1, 2018 through January 31, 2019, and to pay said costs in the amount of \$1,500. **100% General Funds.**

NEW HAMPSHIRE LOTTERY COMMISSION

#F. Authorize to enter Edith Chiasson into an educational tuition agreement with UNH – Carsey School of Public Policy, Manchester, NH, to participate in Public Administration, during the period of August 16, 2018 through October 4, 2018, and to pay said costs in the amount of \$1,950. **Lottery Funds.**

STATE TREASURY

#G. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$166,397 and the State Treasurer to issue checks in the amount of \$166,396.35 to the rightful owners of abandoned or unclaimed funds.

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorize to accept a gift for travel reimbursement, not to exceed \$900 from the US Department of Energy to allow one employee to attend the 2018 Energy Exchange and Better Buildings Summit August 20-24, 2018 in Cleveland, OH.

DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#B. Authorize the Division of Economic Development to accept a gift from the New England Cable and Telecommunications Association, in the amount not to exceed \$510 for convention and overnight accommodation for Carol Miller, Director of Broadband Technology to attend the NECTA Annual Convention from July 12-13, 2018 in Newport, RI.

#3 **MOP 150, I, B (3): Reports and Findings - NONE**

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERALS DEPARTMENT

#A. Authorize the nomination of Captain Diana R. Tanner, Manchester, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

THE ADJUTANT GENERALS DEPARTMENT

#B. Authorize the nomination of Lieutenant Colonel Brian R. Jusseaume, Stratham, NH, for promotion to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

DEPARTMENT OF JUSTICE

#C. Authorize to appoint Nicholas Chong Yen as an Attorney, at a salary level of \$61,500. Effective upon G&C approval or August 1, 2018, whichever is the latter.

#5 **MOP 150, I, B (5): Other Items**

REGULAR AGENDA

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#6 Authorize to transfer general funds from the Excess Appropriation Allocation Account in the amount of \$6,413,279. Effective upon GC approval through June 30, 2019. **100% General Funds.** (2)Further authorize to accept additional federal funds from the US Department of Health and Human Services, in the amount of \$3,805,236. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

Division for Behavioral Health

#7 Authorize the Bureau of Drug and Alcohol Services to accept and expend the Supplemental Medication-Assisted Treatment Grant federal funds from DHHS, Substance Abuse and Mental Health Service Administration in the amount of \$250,000. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

Bureau of Family Assistance

#8 Authorize to enter into a **sole source** agreement with NH Jobs for America's Graduates, Manchester, NH, to provide dropout prevention, youth development and school-to-career transition program services to students facing multiple barriers to success, in an amount not to exceed \$250,000. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

Bureau of Housing Supports

#9 Authorize to enter into **sole source** agreements with the vendors as detailed in letter dated June 13, 2018, to provide permanent supportive housing programs to homeless and chronically homeless individuals and families through the Federal Continuum of Care program in an amount not to exceed \$685,480. Effective August 1, 2018 or upon G&C approval, whichever is later, through July 31, 2019. **100% Federal Funds.**

Division of Public Health Services

#10 Authorize to enter into a **sole source** agreement with JPMA Inc., Wheat Ridge, CO, to provide access to a mobile application that will assist Women, Infants and Children Program participants that utilize WIC benefits and find WIC clinics in order to improve participants' nutrition education and shopping experiences, in an amount not to exceed \$43,200. Effective upon G&C approval through June 30, 2020. **100% Federal Funds.**

#11 Authorize to enter into a **retroactive sole source** agreement with Bi-State Primary recruitment services for primary care healthcare, dental, and behavioral health professionals to medically underserved areas of NH, in an amount not to exceed \$654,000. Effective July 1, 2018 through June 30, 2020. **47.40% Federal, 52.60% General Funds**

Division of Family Assistance

#12 Authorize to exercise a **retroactive** renewal option to the **sole source** agreement with Greater Nashua Council on Alcoholism, Nashua, NH (originally approved by G&C on 9-7-16, item #9), for the provision of substance use disorder treatment services, residential and/or supportive housing, and wraparound services to pregnant and/or parenting women who are experiencing substance use disorders, have income at or below the 185% Federal Poverty Level, and are homeless, or at risk of becoming homeless, by increasing the price by \$500,000 from \$1,000,000 to \$1,500,000 and by extending the completion date from June 30, 2018 to June 30, 2019. Effective June 30, 2018. **100% Federal Funds.**

Division of Public Health Services

#13 Authorize to **retroactively** exercise a renewal option and amend an existing **sole source** agreement with Abacus Service Corporation, Farmington Hills, MI (originally approved by G&C on 6-24-15, item #53), to provide operations, maintenance and development services for the NH Web-based Interactive System for Direction and Outcome Measures, by increasing the price by \$440,000 from \$597,944 to \$1,037,944 and by extending the completion date from June 30, 2018 to June 30, 2020. **45% Federal, 55% General Funds.**

Bureau of Drug and Alcohol Services

#14 Authorize to **retroactively** exercise a renewal option to a **sole source** agreement with Harbor Homes Inc., Nashua, NH (originally approved by G&C on 8-23-17, item #22), for the continued provision of substance use disorder crisis respite shelter, by increasing the price by \$150,000 from \$300,000 to an amount not to exceed \$450,000 and by extending the completion date from June 30, 2018 to June 30, 2019. **33.33% Federal, 66.67% Other Funds.**

#15 Authorize to enter into a **retroactive sole source** amendment to an agreement with Harbor Homes Inc., Nashua, NH (originally approved by G&C on 6-1-16, item #13), by making changes to the scope of work, payment schedules and terms and conditions of the contract; increasing the price by \$244,391 from \$4,616,000 to an amount not to exceed \$4,860,391. This will amend an existing contract to increase the number of Recovery Community Centers and ensure they meet the standards required of a Recovery Community Center. Effective June 30, 2018 through the original completion date of June 30, 2019. **13.19% General, 45.59% Other, 41.22% Federal Funds.**

#16 Authorize to enter into a **retroactive sole source** agreement with Greater Nashua Council on Alcoholism, Nashua, NH, to continue to provide a statewide crisis line for substance use disorder, in an amount not to exceed \$300,000. Effective July 1, 2018 through December 31, 2018. **80% Federal, 20% General Funds.**

DEPARTMENT OF TRANSPORTATION

#17 Authorize the Bureau of Right of Way to sell a 3.8 +/- acre parcel of state owned land located on the westerly side of NH Route 11 in the Town of Alton to Rand Hill Realty LLC, Gary Connelly, Sole Member for \$57,501 plus a \$1,100 Administrative Fee. Effective upon G&C approval. (2)Further authorize to adjust the limits of the NH Route 11 Limited Access Right-of-Way for the disposal of the above-mentioned parcel. (3)Further authorize to compensate Locke Associates Inc., from the proceeds of the sale in the amount of \$3,450.06 for real estate services. Originally purchased with 80% Federal, 20% Highway Funds.

#18 Authorize the Bureau of Right of Way to pay property owners \$38,300 as documented in the Contemplated & Damage Awards List for amounts greater than \$5,000 for the period extending from May 15, 2018 through June 14, 2018.

#19 Authorize the Bureau of Rail & Transit to **retroactively** pay SUR Construction Inc., Rochester, NH, an amount up to \$12,760.75 as a **sole source** vendor, to perform emergency repairs of a large sink hole and slope collapse that developed at a historic Granite Stone Arch at Cains Brook without any warning on the state-owned abandoned Hampton Branch Railroad Corridor in Seabrook on April 18, 2018. Effective May 11-17, 2018. **100% Other Funds (Special Railroad).**

#20 Authorize the Bureau of Turnpikes to enter into a contract with Boraczek Septic and Drain Inc., Hampstead, NH, on the basis of a low bid in the amount of \$34,450 for septic pumping and cleaning, and sewer and floor drainage line jetting and routing services at facilities maintained by the Bureau of Turnpikes. Effective upon G&C approval through June 30, 2020. **100% Turnpike Funds.**

#21 Authorize the Bureau of Materials & Research to execute a **sole source** Cooperative Project Agreement with the UNH Sponsored Programs Administration, Durham, NH, for a total fee not to exceed \$24,955. Funding is provided by the **Federal State Transportation Innovation Councils Incentive Program** through project STIC Incentive for Green Infrastructure Restoration and Resiliency for Linear Transportation. Effective upon G&C approval through December 31, 2019. **100% Federal Funds.**

OFFICE OF THE GOVERNOR

#21A Authorize to summon the General Court to convene in Special Session on a date to be specified by the Speaker of the House and the President of the Senate, but to occur no later than August 15, 2018.

NEW HAMPSHIRE EXECUTIVE COUNCIL

#22 Authorize an annual salary step increase for Dana Laviano, position #9U374, Executive Assistant, from letter Grade AA, Step 1 (Salary \$53,800.24) to Grade AA, Step 2 (Salary \$57,308.68) effective **retroactive** to June 5, 2018.

DEPARTMENT OF REVENUE ADMINISTRATION

#23 Authorize to place Attorney Derek E. Kline at the maximum step for the position of Field Audit Leader (Assistant Revenue Counsel), unclassified salary grade DD, earning \$82,993.56 annually. Effective upon G&C approval. **100% General Funds.**

THE ADJUTANT GENERALS DEPARTMENT

#24 Authorize to budget and expend prior year carry forward funds in the amount of \$69,000 to cover shortfalls for project 81006R, NH Veterans Cemetery Expand Lawn Crypts, Roadways and Irrigation. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

DEPARTMENT OF CORRECTIONS

#25 Authorize to enter into a **sole source** contract with Child and Family Services of NH, Manchester, NH, to provide part time personnel to implement family focused parenting curriculums for incarcerated men and women with substance misuse issues, in the amount of \$15,170. Effective upon G&C approval through December 31, 2018. **100% Agency Income. (Federal at origin).**

DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#26 Authorize the Office of Workforce Opportunity to enter into a contract with Hitchiner Manufacturing Company Inc., Milford, NH, to implement employer-based training under the Job Training Fund, in the amount of \$84,750. Effective July 10, 2018 or upon G&C approval, whichever is later, through October 10, 2019. **100% Job Training Fund.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#27 Authorize to amend an existing **sole source** contract with Stantec Consulting Services Inc., Bedford, NH (originally approved by GC on 6-7-17, item #90), for on-call engineering services for the Statewide Public Access Program, by increasing the value by \$75,000 to \$225,000. **75% Federal, 25% Public Boat Access Funds.**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#28 Authorize the Bureau of Trails to enter into **retroactive** Grant-in-Aid agreements with the OHRV clubs as detailed in letter dated June 11, 2018, in the total amount of \$335,903.71. Effective June 1, 2018 through May 31, 2019. **100% Transfers from Fish and Game.**

#29 Authorize the Bureau of Trails to enter into Grant-in-Aid agreements with the snowmobile clubs as detailed in letter dated June 18, 2018, in the total amount of \$949,756.27. Effective upon G&C approval through December 31, 2018. **100% Transfers from Fish & Game.**

#30 Authorize the Division of Parks and Recreation, Cannon Mountain to enter into a **retroactive** membership with the NH Ski for Schools, Waterville Valley, NH, in the amount of \$28,263. Effective January 1, 2018 through June 30, 2018. **100% Agency Income.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#31 Authorize to pay membership due to the Coastal States Organization, Washington, DC, in the amount of \$8,544 for the period **retroactive** to July 1, 2018 through June 30, 2019. **100% Federal Funds.**

#32 Authorize the assumption of a Drinking Water loan from Tioga River Water Company Inc., Gilford, NH, to the Abenaki Water Company Inc., Plainville, VT. Effective upon G&C approval.

#33 Authorize a loan agreement with the Town of Newport, NH, in the amount not to exceed \$107,500 to finance water system improvements, in the amount not to exceed \$107,500. Effective upon G&C approval. **100% Drinking Water and Groundwater Trust Fund.**

#34 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Epping, in an amount not to exceed \$2,936,000 to finance the Short Term Wastewater Treatment Facility Improvements Project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#35 Authorize a loan agreement with the Town of Farmington, NH, in the amount not to exceed \$588,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water and Groundwater Trust Funds.**

#36 Authorize to sign the Disclaimer of Property Interest by State of NH, to decline a bequest by the Estate of Robert G. Banfield to the State of NH of all of his shares to stock of Turnkey Holdings (sic) or Turnkey Holdings Inc., reportedly a Delaware domiciled corporation owning Turnkey Landfill of Danbury Inc. The Estate estimates the value of the shares to be \$0.

#37 Authorize Charlotte Kersbergen's request to perform work in Lake Winnepesaukee in Alton.

#38 Authorize Carol B. LaMarche 2001 Revocable Trust's request to perform work on Lake Winnepesaukee in Moultonborough.

#39 Authorize Ellen C. Castagnaro's request to perform work on Lake Winnepesaukee in Alton.

#40 Authorize Margaret M. Gabriel Revocable Trust's request to perform work on the Piscataqua River in Dover.

#41 Authorize George A. Smith Trust's request to perform work on Little Island Pond in Pelham.

#42 Authorize Maple and Union Association LLC's request to perform work on Lake Winnepesaukee in Laconia.

#43 Authorize Robert B. King's request to perform work on Lake Winnepesaukee in Wolfeboro.

DEPARTMENT OF SAFETY

#44 Authorize the Division of State Police to **retroactively** pay John Lepkowski the amount of \$6,448.23 for the period of October 27, 2017 to May 24, 2018 due to an incorrect step being entered into the system. Effective upon G&C approval. **49.9% General, 27.6% Turnpike, 22.5% Highway Funds.**

#45 Authorize a **retroactive** annual salary step increase for Colonel Christopher Wagner, Director of the Division of State Police, in the amount of \$5,699.72 from Grade II, Step 5 (\$109,525) to Grade II, Step 6, \$115,224.72. Effective October 5, 2017.

#46 Authorize a **retroactive** annual salary step increase for Mark Doyle, Director of the Division of Emergency Services, Communications, and Management, in the amount of \$5,699.72 from Grade II, Step 5 (\$109,525) to Grade II, Step 6 \$115,224.72. Effective June 9, 2018.

#47 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Chichester to purchase an emergency management trailer and associated traffic management materials for a total amount of \$28,993. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

DEPARTMENT OF JUSTICE

#48 Authorize to enter into a subgrant with the NH Department of Safety, Concord, NH, in an amount not to exceed \$281,121 from the Bureau of Justice Statistics, Office of Justice Programs entitled National Criminal History Improvement Program. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#49 Authorize to reappoint Lynda W. Ruel as the Director of the Office of Victim/Witness Assistance at a salary level of \$94,039.40 (LG FF, Step 6). Effective upon G&C approval through June 30, 2023.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#50 Authorize to amend item #83, originally approved by G&C on May 16, 2018, by changing the Governor and Council meeting date, originally scheduled for 10:00 AM, Wednesday July 25, 2018, to a new meeting date of 10:00 AM, Friday July 27, 2018. Effective upon G&C approval.

#51 Authorize a Working Capital Warrant in the amount of \$625,000,000 to cover the payment of expenditures for the month of August 2018.

#52 Authorize the Department of Health and Human Services to proceed without using the Division of Public Works Design and Construction for an urgent project described as “Behavioral Health Grade Patient Unit Door Upgrades at NH Hospital” and projected to cost \$647,000. Effective upon G&C approval.

#53 Authorize to pay the National Association of State Budget Officers, Washington, DC, in an amount not to exceed \$14,600 for Fiscal Year 2019 membership dues, **retroactive** to July 1, 2018 through June 30, 2019. **100% General Funds.**

#54 Authorize the Division of Personnel’s request for waiver of classification decisions. Effective upon G&C approval.

#55 Authorize the Division of Public Works Design and Construction to enter into a **sole source** contract amendment with KOAL PLLC, Belmont, NH (originally approved by G&C on 3-21-18, item #73), for Professional Services related to an additional of a separate storage building to the design of the Department of Environmental Services Construction and Operations Facility, by increasing the amount by \$82,170 from \$256,736 to \$338,906. Effective upon G&C approval through December 31, 2018. **100% General – Capital Funds.**

#56 Authorize the Division of Public Works Design and Construction to enter into a contract with Careno Construction Co., LLC, Portsmouth, NH, for the Jenness Bathhouse Replacement and Parking Lot Improvements, Rye, NH, for a total price not to exceed \$998,400. Effective upon G&C approval through May 22, 2019. **51% General – Capital, 49% Other Funds.** (2)Further authorize a contingency in the amount of \$150,000 for unanticipated expense, bringing the total to \$1,148,400. **69.55% General, 30.45% Other Funds.** (3)Further authorize the amount of \$45,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,193,400. **79% General – Capital, 21% Other Funds.** (4)Further authorize the transfer of \$5,000 to the State Art Fund within the Department of Natural and Cultural Resources, for the purchase of art for the Jenness Bathhouse, Rye, NH. **100% General – Capital Funds.**

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TABLED ITEMS

DEPARTMENT OF ADMINISTRATIVE SERVICES *(Tabled at G&C Meeting 6/6/18)*

#159 **TABLED** – The Governor and Council on motion of Councilor Kenney, seconded by Councilor Prescott voted to **table** the request of a proposed contingent amendment to DAS MOP 150, relating to items which must be brought before the Governor and Executive Council for direct approval, regardless of dollar amount, as detailed in letter dated May 25, 2018. Effective July 1, 2018.