

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

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33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 1, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to pay annual organizational dues to the National Criminal Justice Association, Washington, DC (Vendor #167164) in the amount of \$4,215 for the period of July 1, 2018 through June 30, 2019 upon Governor and Executive Council approval through June 30, 2019. 100% Federal Funds.

Funding is available as follows:

02-20-20-201510-1983	<u>FY 2018</u>
Grants Administration	
026-500251 Organizational Dues	\$4,215

EXPLANATION

Membership with the National Criminal Justice Association enables the Department of Justice, Grants Management Unit, to partake in vital training sessions regarding proper grant writing and management of criminal justice funds. It provides a central repository for information on the Byrne JAG Grant Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and have access to expert resources including, but not limited to, a State Administering Agency grant making and management library.

In the event that federal funds are no longer available, general funds will not be requested to support this request.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



Gordon J. MacDonald
Attorney General

Standard questions required for Governor and Executive Council for organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*
The National Criminal Justice Association (NCJA) was established in 1971 and the Grants Management Unit has been a member since 1996.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*
The Grants Management Unit does not belong to any another organization providing the same or similar benefits.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?*
This organization is made up of all 50 States. The Department of Justice is the sole State agency in New Hampshire belonging to this organization.
4. *How is the dues structure established?*
NCJA determines the dues amount based on state population.
5. *What benefit does the state receive from participating in this membership?*
Membership with the NCJA enables the Department of Justice Grants Management Unit to partake in vital training sessions regarding proper grant writing and management of criminal justice funds. It provides a central repository for information on the Byrne JAG Grant Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and have access to expert resources including, but not limited to, a State Administering Agency grant making and management library.

6. *Are training or educational/research materials included in the membership? If so, is the cost included.*

Yes, training and educational/research materials are included in the membership. All training costs are included.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?*

Membership is strongly suggested, but not mandatory.

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

There may be travel involved. The Director of Administration or designee should attempt to attend the national conference which is held once a year.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members and or officers of the organization).*

Director of Administration is an Advisory Member of NCJA because the Department of Justice is a designated State Administering Agency for criminal justice grants.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.*

- Loss of information regarding grant funding;
- Loss of vital training regarding grants applications and grant management;
- Loss of technical assistance;
- Loss of the grant management library; and
- Loss of networking with other members regarding criminal justice grants.

send to:

National Criminal Justice
Association
720 7th Street, NW, 3rd
Floor
Washington, DC 20001
accountspayable@ncja.org



V# 167164

RECEIVED

MAY 01 2018

BUS. OFFICE

INVOICE**BILL TO**

Ms. Kathleen Carr
NH Department of Justice
33 Capitol Street
Concord, NH 03301-6310

INVOICE # 1221
DATE 04/30/2018
DUE DATE 05/30/2018
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
State - Membership Dues July 1, 2018 to June 30, 2019 NCJA Dues and Services Fiscal Year 2018-2019 NCJA Membership includes: Weekly electronic issues of the Justice Bulletin; Weekly electronic issues of the InfoLetter newsletter concerning congressional and federal activities; Access to the NCJA staff and offices in Washington, DC; Access to the members only section of the NCJA website (www.ncja.org); Access to Connect2Justice, our interactive members-only community; Access to Connect2Grants searchable library of funding opportunities Discounted National Forum registration fee for agency employees Peer networking at national and regional meetings; and Advocacy for the needs and priorities of state, tribal and local criminal justice in Washington, DC	1	4,215.00	4,215.00
BALANCE DUE			\$4,215.00

Please pay
from
1983-026

Please send
check payable to
NCJA. Thank you!
for
\$4215.00