

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
State House, Concord, New Hampshire  
March 21, 2018 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Prayer and the Pledge of Allegiance was led by Councilor Wheeler.
- Music by the New Hampshire Gay Men's Chorus performed "Old New Hampshire", "I Sing Out", and "Let the River Run".
- Proclamation/Commendation(s):
  - Proclamation honoring the 20th anniversary of the New Hampshire Gay Men's Choir;
  - Proclaiming "Financial Literacy for Youth Month" ; and
  - Commendation for schools requiring standalone financial literacy curriculum. We will be joined by Daniel N. Hebert the State President of the NH JumpStart Coalition and representatives from some of the schools.

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The Governor and Executive Council on motion of Councilor Prescott, seconded by Councilor Kenney, voted to approve the minutes of March 7, 2018.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the March 7, 2018 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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**RESIGNATIONS**

The Governor and Council accepted the following resignation:

Adult Parole Board - RSA 651-A: 3  
Jennifer L. Sanders, Derry

Effective: March 21, 2018

Commissioner, New Hampshire Insurance Department - RSA 400-A  
Roger A. Sevigny, Dover

Effective: June 11, 2018

New Hampshire Rail Transit Authority Board of Directors - RSA 238-A  
Jeremy Hitchcock, Manchester

Effective: March 21, 2018

State Commission for Human Rights - RSA 354-A: 4  
Melanie N. Malachi, Pembroke

Effective: March 21, 2018

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Agricultural Advisory Board - RSA 425:22  
(Belknap County)  
Charles G. Hanson, Center Harbor  
Succeeding: John E. Moulton, Meredith

Effective: March 21, 2018  
Term: August 18, 2022

Agricultural Advisory Board - RSA 425:22  
(Carroll County)  
Kathleen M. Sherman, Center Conway  
Succeeding: David L. Babson, Ossipee

Effective: March 21, 2018  
Term: January 31, 2023

<u>Agricultural Advisory Board</u> - RSA 425:22 (Grafton County) James H. Fadden, Woodstock Succeeding: Denis Ward, Monroe	Effective: March 21, 2018 Term: January 31, 2021
<u>Agricultural Advisory Board</u> - RSA 425:22 (Strafford County) Tina Fottler Sawtelle, Lee Succeeding: Mae Burnap, Strafford	Effective: March 21, 2018 Term: January 31, 2023
<u>Agricultural Advisory Board</u> - RSA 425:22 (Sullivan County) Stephen H. Taylor, Plainfield Succeeding: Sarah M. Sprague, Plainfield	Effective: March 21, 2018 Term: January 31, 2022
<u>Air Resources Council</u> - RSA 21-O (Environmental Interest) Georgia Murray, Conway Reappointment	Effective: March 21, 2018 Term: October 24, 2021
<u>Community College System of New Hampshire</u> - RSA 188-F (Health) Steven J. Hattamer, Hollis Succeeding: Robert A. Duhaime, Manchester (resigned)	Effective: March 21, 2018 Term: June 30, 2021
<u>Connecticut River Valley Resource Commission</u> - RSA 227-E (Public Member) James S. Kennedy, Hanover Succeeding: Mary E. Sloat, Hanover	Effective: March 21, 2018 Term: February 10, 2021
<u>Connecticut River Valley Resource Commission</u> - RSA 227-E (Public Member) John T.B. Mudge, Lyme Reappointment	Effective: March 21, 2018 Term: January 22, 2021
<u>Juvenile Parole Board</u> - RSA 170-H:3 Donald C. Bolduc, Stratham Succeeding: Jennifer Logsdon, Amherst	Effective: March 21, 2018 Term: July 1, 2022
<u>Water Council</u> - RSA 21-O (Granite State Designers & Installers Association) Gary R. Spaulding, Canterbury Succeeding: Deborah L. Hinds, Boscawen (resigned)	Effective: March 21, 2018 Term: June 13, 2018

**NOMINATIONS**

The following nominations were submitted:

<u>Assistant Commissioner, Department of Revenue Administration</u> - RSA 21-J Carolyn J. Lear, Dunbarton Succeeding: Lindsey M. Stepp, Holderness Salary: LG HH, \$108,961.32	Effective: June 2, 2018 Term: January 1, 2022
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<u>Associate Justice, NH Supreme Court</u> - RSA 490: 1 Patrick E. Donovan, Windham Term: Until 70 years of age	Effective: Upon Confirmation
<u>Advisory Council on Unemployment Compensation</u> - RSA 282-A:128 (Employees) Glenn Brackett, Northwood Reappointment	Effective: Upon Confirmation Term: March 26, 2021
<u>Advisory Council on Unemployment Compensation</u> - RSA 282-A:128 (Employers) Kevin P. Sullivan, Hampton Reappointment	Effective: Upon Confirmation Term: March 26, 2021
<u>Agricultural Advisory Board</u> - RSA 425:22 (Petroleum Industry) Richard D. Davis, Epsom Succeeding: Andrew Hartmann, Greenland	Effective: Upon Confirmation Term: June 19, 2021
<u>Board of Optometry</u> - RSA 327:2 Guy R. Lessard, Manchester Reappointment	Effective: Upon Confirmation Term: July 1, 2022
<u>Board of Registration of Podiatrists</u> - RSA 315 Matthew L. Burrell, Meredith Reappointment	Effective: Upon Confirmation Term: August 25, 2022
<u>Board of Registration of Podiatrists</u> - RSA 315 Jennifer S. Sartori, Greenland Reappointment	Effective: Upon Confirmation Term: June 3, 2022
<u>Current Use Advisory Board</u> - RSA 79-A (Representing assessing official in a city) Jonathan A. Rice, Bedford Vacancy	Effective: Upon Confirmation Term: March 15, 2020
<u>Community Development Finance Authority</u> - RSA 162-L (Community Development Organizations) Robert W. Tourigny, Manchester Reappointment	Effective: Upon Confirmation Term: July 1, 2022
<u>Commissioner, Department of Natural and Cultural Resources</u> - RSA 12-A: 2 Sarah L. Stewart, Manchester Succeeding: Jeffrey J. Rose, Goffstown Salary: LG KK, \$99,928.40	Effective: June 2, 2018 Term: June 2, 2022
<u>Enhanced 911 Commission</u> - RSA 106-H (Rep. Mobile Telecommunications Carriers Industry) Patrick Robinson, Manchester Reappointment	Effective: Upon Confirmation Term: March 8, 2021
<u>State Commission for Human Rights</u> - RSA 354-A: 4 Matthew P. Mayberry, Dover Succeeding: Melanie N. Malachi, Pembroke (resigned)	Effective: Upon Confirmation Term: January 1, 2023

State Veterans Council - RSA 115: 1  
Roger A. Seigny, Dover  
Succeeding: Kenneth E. Leidner, Concord

Effective: Upon Confirmation  
Term: June 30, 2019

Volunteer New Hampshire Board of Directors - RSA 19-H  
Jennifer Rainie, Concord  
Succeeding Julie P. Kennedy, New Castle

Effective: Upon Confirmation  
Term: January 13, 2019

Water Council - RSA 21-O  
(Agriculture)  
Charles Hardy, Hollis  
Reappointment

Effective: Upon Confirmation  
Term: April 16, 2022

Warden of the State Prison - RSA 21-H  
Michelle T. Edmark, Campton  
Succeeding: Michael A. Zenk, Barnstead (resigned)  
Salary: LG II, \$115,224.72

Effective: Upon Confirmation  
Term: Commissioners Pleasure

### CONSENT CALENDAR AGENDA

The Governor and Council on motion of Councilor Pappas, seconded by Councilor Prescott acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals**

**PUBLIC UTILITIES COMMISSION**

#A. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized two staff members to travel over 300 miles one way in a state vehicle in the amount of \$1,791 to attend the National Association of Pipeline Safety Representatives Eastern Region meeting in State College Pennsylvania from May 21-25, 2018. Effective upon G&C approval. **100% Other Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#B. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott and with Councilor Wheeler voting **no**, authorized to enter Kristy Blanchette into an educational tuition agreement with New England College, Henniker, NH, to participate in Governmental Policy Makers during the period of May 14, 2018 through July 1, 2018, and to pay said costs in an amount of \$1,966. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#C. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott and with Councilor Wheeler voting **no**, authorized to enter Chantel Corriveau into an educational tuition agreement with New England College, Henniker, NH, to participate in Governmental Policy Makers during the period of May 14, 2018 through July 1, 2018, and to pay said costs in an amount of \$1,966. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#D. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott and with Councilor Wheeler voting **no**, authorized to enter Holly Hodge into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in 24 Completed Projects in the CfA Associate of Arts in General Studies – Business Program during the period of April 1, 2018 through September 30, 2018, and to pay said costs in an amount of \$1,500. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#E. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott and with Councilor Wheeler voting **no**, authorized to enter Heidi Petzold into an educational tuition agreement with New England College, Henniker, NH, to participate in Governmental Policy Makers during the period of May 14, 2018 through July 1, 2018, and to pay said costs in an amount of \$1,966. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#F. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter Suzette Stratton into an educational tuition agreement with Franklin Pierce College, Rindge, NH, to participate in Auditing and Advanced Accounting during the period of May 14, 2018 through June 30, 2018, and to pay said costs in an amount of \$1,995. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#G. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter Jordan Bixby into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in 24 Completed Projects in the CfA Applied Bachelor's Program - Management during the period of April 1, 2018 through September 30, 2018, and to pay said costs in an amount of \$1,500. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#H. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter Janail Archer into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Economics for Business during the period of April 1, 2018 through July 8, 2018, and to pay said costs in an amount of \$1,881. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#I. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter Lissa Sirois into an educational tuition agreement with The Dartmouth Institute for Health Policy and Clinical Practice, Hanover, NH, to participate in Master of Public Health (MPG) - Online during the period of August 1, 2018 through July 31, 2019, and to pay said costs in an amount of \$4,000. **100% General Funds.**

**STATE TREASURY**

#J. Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$119,338 and the State Treasurer to issue checks in the amount of \$119,337.14 to the rightful owners of abandoned or unclaimed funds.

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF TRANSPORTATION**

#A. Authorized the Bureau of Highway Maintenance to accept 14,100 trash bags, with a reported value of \$1,493.66 from NH the Beautiful Inc., for use in the Sponsor-a-Highway Program.

**NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#B. Authorized to accept the donation of two parcels of saltmarsh totaling 1.5+/- acres in Newfields, NH from Walter W. Cheney and Dorothy P. Long Trust pursuant to RSA 4:8.

**DEPARTMENT OF SAFETY**

#C. Authorized the Division of Administration to accept a donation of used Kodak equipment worth an estimated used retail value of \$1,500 for the purpose of replacing worn microfilm equipment at the Department of Safety. Effective upon G&C approval.

#3 **MOP 150, I, B (3): Reports and Findings** - NONE

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERALS DEPARTMENT**

#A. Authorized the nomination of Lieutenant Colonel Diane L. Roberts, JB Andrews, MD, to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#B. Authorized the nomination of Lieutenant Colonel Mark H. Ustaszewski, Nottingham, NH, to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF JUSTICE**

#C. Authorized to appoint Lawrence M. Edelman as an Attorney at a salary level of \$85,000. Effective upon G&C approval or March 22, 2018, whichever is the latter.

#5 **MOP 150, I, B (5): Other Items** - NONE

**REGULAR AGENDA**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administrative Operations**

#6 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Kenney, authorized to enter into a **sole source** agreement with the University of NH, Professional Development & Training, Durham, NH, to provide leadership development training in an amount not to exceed \$1,240. Effective March 30, 2018 or upon G&C approval, whichever is later, through June 30, 2018. **100% General Funds.**

**Bureau of Information Services**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky acted as follows:

#6A Authorized to enter into a **sole source** agreement with Berry, Dunn, McNeil & Parker LLC, Portland, ME, to provide Medicaid Management Information System and Fiscal Agent Services Assessment and Strategy, in an amount not to exceed \$209,979. Effective upon G&C approval through August 31, 2018. **50% Federal, 50% General Funds.**

#6B Authorized to enter into a **sole source** amendment to an existing contract with Conduent State Healthcare LLC (formerly known as Xerox State Healthcare LLC), Atlanta, GA (originally approved by G&C on 12-7-05, Late Item C), to develop and operate the State's Medicaid Management Information System, by increasing the amount by \$6,244,437 from \$149,948,554 to an amount not to exceed \$156,192,991, and by extending the completion date from March 31, 2018 to June 30, 2018. **75% Federal, 25% General Funds.**

#### **Office of Medicaid Services**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#7 Authorized to accept and expend additional federal funds from the US Department of Health and Human Services, Centers for Medicare and Medicaid Services, in the amount of \$2,775,742. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.** (2) Further authorized the Office of Medicaid Business and Policy to transfer general funds in the amount of \$2,775,742. Effective upon G&C approval through June 30, 2018. (3) Further authorized to accept and expend additional federal funds from the US Department of Health and Human Services, Centers for Medicare and Medicaid Services in the amount of \$2,779,591. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Contingent upon Fiscal Committee approval on March 16, 2018.**

#7A Authorized the Bureau of Developmental Services to enter into an agreement with Manchester Community Health Center, Manchester, NH, to provide neuromotor and complex care services for children with special health care needs in an amount not to exceed \$880,000. Effective April 1, 2018 or upon G&C approval, whichever is later, through March 31, 2020. **30% Federal, 70% General Funds.**

#7B Authorized the Bureau of Developmental Services to enter into an agreement with Southeastern Regional Service Center, Bedford, NH, to provide Feeding and Swallowing Consultation Services for Children with Special Health Care Needs in an amount not to exceed \$368,230. Effective April 1, 2018 or upon G&C approval, whichever is later, through March 31, 2020. **30% Federal, 70% General Funds.**

#### **Office of Health Equity**

#8 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into **retroactive** agreements with the vendors as detailed in letter dated February 27, 2018, for the NH School Impact Program, in an amount not to exceed \$200,000 to provide school related services to newly arriving and vulnerable NH refugees. Effective November 1, 2017 through September 30, 2019. **100% Federal Funds.**

#### **Bureau of Homeless and Housing Services**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#9 Authorized to enter into a **sole source** agreement with Southwestern Community Services Inc., Keene, NH, to provide a permanent housing program to homeless and chronically homeless individuals and families through the Federal Continuum of Care Program in an amount not to exceed \$84,667. Effective April 1, 2018 through March 31, 2019. **100% Federal Funds.**

#9A Authorized to enter into a **sole source** amendment and exercise a renewal option to an existing contract with Easter Seals, Manchester, NH (originally approved by G&C on 6-29-16, item #16), to increase Emergency Solutions Grant services, statewide, by increasing the amount by \$311,555 from \$149,558 to \$461,113, and by extending the completion date from June 30, 2018 to June 30, 2021. **100% Federal Funds.**

#### **New Hampshire Hospital**

#10 **TABLED** - The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Prescott voted to **table** the request to enter into an agreement with Johnson Controls Inc., Manchester, NH, to provide Routine Inspections and Preventative Maintenance to the NH Hospital Chillers, in an amount not to exceed \$50,000. Effective upon G&C approval through June 30, 2019. **26% Federal, 69% General, 5% Other Funds.**

### **Division of Public Health Services**

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas acted as follows:

#11 Authorized Public Health Laboratories to accept and expend federal funds in the amount of \$95,796 from the Department of Health and Human Services, Centers for Disease Control and Prevention to fund the NH Expanded Biomonitoring Program. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#12 Authorized Food Protection Section to accept and expend federal funds in the amount of \$10,317 from US Food and Drug Administration to fund the Produce Safety Rule program. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#13 Authorized with Councilor Wheeler voting **no**, to **retroactively** pay the Association of State and Tribal Home Visiting Initiatives, Washington, DC, \$5,000 for the annual membership dues, effective April 1, 2018. **100% Federal Funds.**

### **Division for Children, Youth and Families**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky acted as follows:

#14 Authorized to **retroactively** pay an annual membership fee to the American Public Human Services Association (formerly known as the America Public Welfare Association) Washington, DC, for Interstate Compact on the Placement of Children, in the amount of \$13,000. Effective January 1, 2017 through December 31, 2018. **50% Federal, 50% General Funds.**

#14A Authorized the Sununu Youth Services Center to **retroactively** amend an existing agreement with the State of Vermont, Waterbury, VT (originally approved by G&C on 6-24-15, item #42), to continue to provide juvenile justice, educational, and residential services at the John H. Sununu Youth Services Center for delinquent youth from the State of Vermont, by increasing the amount received by \$207,685 from \$415,939, for a total of \$623,624, and by extending the completion date from June 30, 2017 to June 30, 2018, effective **retroactive** to July 1, 2017.

#14B Authorized to enter into **sole source** amendments with the vendors as detailed in letter dated March 9, 2018, for the provision of Comprehensive Family Support Services, by increasing the amount by \$4,606,197 from \$6,424,788 to \$11,030,985, and by extending the completion date from June 30, 2018 to June 30, 2019. **97.59% Federal, 2.41% General Funds.**

### **Division of Public Health Services**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#15 Authorized to enter into an agreement with Trustees of Dartmouth College, Hanover, NH, for the provision of injury prevention services in an amount not to exceed \$217,000. Effective April 1, 2018 or upon G&C approval, whichever is later, through March 31, 2020. **81% Federal, 19% General Funds.**

#16 Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section to amend an existing Memorandum of Agreement with the Department of Justice, Concord, NH (originally approved by G&C on 1-15-15, item #4), to oversee the Sudden Death in the Youth Registry Project, by increasing the price by \$2,061 from \$42,704 to \$44,765. Effective upon G&C approval through the original completion date of September 29, 2018. **100% Federal Funds.**

#17 **TABLED** - The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Wheeler voted to **table** the request to enter into a memorandum of agreement with the Department of State, Division of Vital Records Administration, Concord, NH, for the Division of Vital Records Administration to improve the new situational surveillance feature of the NH Vital Records Information Network, in the amount of \$62,500. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**



### **Glenciff Home**

#17A The Governor and Council on motion of Councilor Kenney, seconded by Councilor Volinsky, authorized the Division of Behavioral Health to enter into a **sole source** agreement with Southworth-Milton Inc., Milford, MA, for the provision of generator overhaul services, in an amount not to exceed \$94,290. Effective upon G&C approval through June 30, 2018. **100% General Funds.**

### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas acted as follows:

#18 Authorized the Division of Operations to transfer \$603,224 between various accounts and classes. Effective upon G&C approval through June 30, 2018. (2)Further authorized to transfer \$275,000 between various accounts and classes. Effective upon G&C approval through June 30, 2019. **Contingent upon Fiscal Committee approval on March 16, 2018.**

#19 Authorized the Bureau of Right of Way to pay property owners \$33,400 as documented in the Contemplated & Damage Awards List for amounts greater than \$5,000 for the period extending from January 17, 2018 through February 9, 2018. Effective upon G&C approval.

#20 Authorized the Bureau of Right of Way to pay a property owner \$9,870 as documented in the Contemplated & Damage Awards List for amounts greater than \$5,000 for the period extending from February 9, 2018 through February 22, 2018. Effective upon G&C approval.

#21 Authorized the Bureau of Finance and Contracts to pay membership dues in the amount of \$31,365.73 for the period **retroactive** to January 1, 2018 through December 31, 2018 to the American Association of State Highway and Transportation Officials, Washington, DC, for continued membership in the national transportation organization. **26% Federal, 67% Highway, 7% Other Funds.**

#22 Authorized to enter into an agreement with Stantec Consulting Services Inc., Auburn, NH, for on-call hazardous materials site assessment for various projects and facilities located throughout the State, in the amount of \$750,000. Effective upon G&C approval through March 31, 2021.

#23 Authorized the Bureau of Environment to enter into an agreement with ATC Group Services LLC, Manchester, NH, for on-call hazardous materials site assessment for various projects and facilities located throughout the State, in the amount of \$750,000. Effective upon G&C approval through March 31, 2021.

#24 Authorized the Bureau of Construction to enter into a contract with L&M Service Contractors LLC, Orford, NH, for reconstruction of approximately 3,700 linear feet of Saint-Gaudens Road from NH Route 12A to the Saint-Gaudens National Historic Site Visitor Center in Cornish, on the basis of a low bid of \$512,017.50. (2)Further authorized a contingency in the amount of \$25,600.88 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 22, 2018. **100% Federal Funds.**

### **OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

#25 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Wheeler, authorized the Board of Pharmacy to amend item #36, originally approved by G&C on February 28, 2014, to accept and expend a grant from the Department of Justice in the amount of \$267,363 to maintain the implementation of the Controlled Drug Prescription Health and Safety Program. (2)Further authorized to extend a temporary full-time position, Class 059 Administrator I; and a Consultant class 046 from March 31, 2018 to June 30, 2019. Effective upon G&C approval through June 30, 2019. **100% Other Funds (Transfer from DOJ-Federal Funds).** (3)Further authorized the Board of Pharmacy to amend item #33, originally approved by G&C on March 23, 2016, by extending the temporary full-time position, Class 059 Administrative Assistant I from March 31, 2018 to June 30, 2019. **100% Other Funds (Transfer from DOJ-Federal Funds.** (4)Further authorized the Board of Pharmacy to budget and expend \$100,000 appropriated for the Controlled Drug Prescription Health and Safety Program. Effective upon G&C approval through June 30, 2019. **100% General Funds.** (5)Further authorized the Board of Pharmacy to establish a temporary full-time position, Class 059, Planning Analyst/Data System. Effective upon G&C approval to June 30, 2019. **100% General Funds. Contingent upon Fiscal Committee approval on March 16, 2018.**

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

#26 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas, authorized to place Mr. Jacob W. Thom at Step 6 of unclassified salary grade EE, earning \$86,632.52 annually, for the position of Chief of Field Audit, position #9U148. Effective upon G&C approval. **100% General Funds.**

#### **JUDICIAL COUNCIL**

#27 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Wheeler, authorized to receive an additional appropriation from funds not otherwise appropriated in the total amount of \$450,000. Effective upon G&C approval through June 30, 2018. **100% General Funds. Contingent upon Fiscal Committee approval on March 16, 2018.**

#### **DEPARTMENT OF AGRICULTURE, MARKETS & FOOD**

#28 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas, authorized the Division of Agricultural Development to budget and expend balance forward from the Big E Building Account Funds in the amount of \$25,000 for the purposes of funding anticipated deficits in the Fiscal Year 2018 budget. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#### **THE ADJUTANT GENERALS DEPARTMENT**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas acted as follows:

#29 Authorized to execute the second of two contract renewal options with Harriman Associates Inc., Auburn, ME (originally approved by G&C on 6-10-15, item #42), for Professional Mechanical, Electrical, and Plumbing Engineering Services for planning and design of various projects as necessary and required, in an amount not to exceed \$250,000. Effective July 12, 2018 through June 30, 2019.

#30 Authorized to execute the second of two contract renewal options with H. L. Turner Group Inc., Concord, NH (originally approved by G&C on 6-24-15, item #107), for Professional Architectural Services for planning and design of various projects as necessary and required, in an amount not to exceed \$400,000. Effective July 1, 2018 through June 30, 2019.

#31 Authorized to execute the second of two contract renewal options with Vanasse Hangen Brustlin Inc., Bedford, NH (originally approved by G&C On 6-10-15, item #40), for Professional Civil/Environmental Engineering & Master Planning Services for planning and design of various projects as necessary and required, in an amount not to exceed \$400,000. Effective July 1, 2018 through June 30, 2019.

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#32 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into a contract with the Rowley Agency, Concord, NH, to purchase commercial property and general liability coverage, in an amount not to exceed \$63,109.25. Effective April 1, 2018 through March 31, 2019. **100% Federal Funds.**

#### **DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#33 Authorized the Division of Parks and Recreation to enter into a contract with 2-Way Communications Service Inc., Concord, NH, for the installation and support of a Digital Mobile Radio Tier III Trunked Radio System in the seacoast area, in the amount of \$553,339. Effective upon G&C approval through May 14, 2018. **100% Agency Income.**

#34 Authorized the Division of Parks and Recreation to enter into a contract with Northern New England Field Services LLC, Stewartstown, NH, to perform Beach Grading at Hampton Beach and Wallis Sands State Parks, in the amount of \$49,800. Effective upon G&C approval through May 11, 2018. **100% Agency Income.**

#35 Authorized the Division of Parks and Recreation to enter into a **sole source** contract with Rockingham County Conservation District, Brentwood, NH, for ecosystem restoration efforts at Odiorne Point State Park, in the amount of \$39,700. Effective upon G&C approval through December 31, 2019. **100% Agency Income.**

#36 Authorized the Bureau of Trails to amend an emergency Grant-In-Aid Trail Maintenance Agreement with the Baker River Valley Snowmobile Club (originally approved by G&C on 12-20-17, item #60), by increasing the total by \$25,000 from \$14,000 to \$39,000. Effective upon G&C approval through June 30, 2018. **100% Transfer from Fish and Game.**

#37 Authorized the Division of Historical Resources to enter into a **sole source** contract amendment with Vanasse, Hangen, Brustlin Inc., Bedford, NH (originally approved by G&C on 5-17-17, item #24), by increasing the amount by \$55,000 from \$115,865 to \$170,865; and by expanding the scope of services to include the creation of a custom, web-based application that will securely transition DHR data currently managed within Microsoft Access into a centralized SQL Server database. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#38 Authorized the Division of Forests and Lands to exercise a two year extension option with Sovereign Sportsman Solutions LLC (S3), Franklin, TN (originally approved by G&C on 4-3-13, item #53C), for Online Fire Permit System. Effective upon G&C approval through March 30, 2020. No Funding. S3 will be charging a fee per transaction and will retain the funds from each transaction to fund the contract.

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#39 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas, authorized to amend an existing **sole source** contract with the Wildlife Management Institute, Cabot, VT (originally approved by G&C on 8-5-15, item #60), to implement state wildlife action plans through regional collaboration, by increasing the amount of \$123,398, by \$25,076 for a new total of \$148,474. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#40 Authorized to extend one full-time temporary Environmentalist III position, labor grade 23, to December 31, 2018 from March 31, 2018. **Contingent upon Fiscal Committee approval on March 16, 2018.**

#41 Authorized to amend a **sole source** agreement with the Lakes Region Planning Commission, Meredith, NH (originally approved by G&C on 4-5-17, item #31), to complete the *Development of a Septic System Assessment Model*, by extending the end date to September 30, 2019 from December 31, 2018; by modifying the scope of services for additional tasks and funding for certain tasks; and by increasing the grant by \$2,750 to \$17,760 from \$15,010. Effective upon G&C approval. **100% Federal Funds.**

#42 Authorized to award an Asset Management grant to the Plymouth Village Water and Sewer District, Plymouth, NH, to improve public water system management, in the amount of \$20,000. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#43 Authorized to enter into a grant agreement with NH Lakes Association Inc., Concord, NH, for the purpose of aquatic invasive species prevention activities, totaling \$254,000. (2)Further authorized to award an advance payment in the amount of \$90,000 to NH Lakes. Effective upon G&C approval through December 31, 2018. **100% Lakes Restoration Funds.**

#44 Authorized to award a grant to Pennichuck East Utility Inc., Merrimack, NH, in the amount not to exceed \$600,000 for water system improvements. Effective upon G&C approval through October 1, 2019. **100% Drinking Water and Groundwater Trust Funds.**

#45 Authorized to award a grant to the City of Dover, NH, in the amount not to exceed \$2,600,000 for water system improvements. Effective upon G&C approval through December 1, 2019. **100% Drinking Water and Groundwater Trust Funds.**

#46 Authorized to award a grant to the Town of Whitefield, NH, in the amount not to exceed \$4,330,000 for water system improvements. Effective upon G&C approval through September 1, 2021. **100% Drinking Water and Groundwater Trust Funds.**

#47 Authorized a loan agreement with Coos County, West Stewartstown, NH, in the amount not to exceed \$900,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#48 Authorized to enter into a **sole source** agreement with the Rockingham County Conservation District, Brentwood, NH, to control invasive plants within Odiorne Point State Park in Rye, NH, in the amount of \$33,000. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

#49 Authorized with Councilor Wheeler voting **no**, to enter into a **sole source** Cooperative Project Agreement with University of NH, Sponsored Programs Administration, Durham, NH, to construct a web mapping interface that provides tools for users to sketch online and attribute historic stone walls based on LIDAR data sets, in the amount of \$14,487. **100% Federal Funds.**

#50 Authorized Denise & Ronald Bettencourt's request to perform work on Lake Winnepesaukee in Alton.

#51 Authorized William Halliday and Karen Palma-Halliday's request to perform work on Lake Winnepesaukee in Moultonborough.

#52 Authorized Wendy L. Haney Trust's request to perform work on Lake Winnepesaukee in Moultonborough.

#53 Authorized Melissa and Michael Baro's request to perform work on Lake Winnepesaukee in Alton.

#54 Authorized the State of NH Department of Natural & Cultural Resources' request to perform work on Pawtuckaway Pond in Nottingham.

#55 Authorized the Town of Newmarket's request to perform work on the Lamprey River in Newmarket.

#56 Authorized Elizabeth Venus's and Matthew L. Steele's request to perform work on Lake Winnepesaukee in Gilford.

#57 Authorized Michael C. McDonough's amended plan request to perform work on Little Bay in Dover.

#58 Authorized William J. Miller's request to perform work on Little Bay in Dover.

#### **NEW HAMPSHIRE VETERANS HOME**

#59 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas, authorized to enter into a contract with ENE Systems of NH, Bow, NH, for the sole purpose of providing heat pump mechanical repairs, in the amount of \$14,655. Effective upon G&C approval through March 31, 2018. **100% General Funds.**

#### **DEPARTMENT OF EDUCATION**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#60 Authorized to grant funds to the NH School Administrators Association, Concord, NH, to support the 2018 June Conference of NH School System Leaders in partnership with the NH School Administrators Association, in the amount of \$30,000. Effective June 25-27, 2018. **100% Federal Funds.**

#61 Authorized the Bureau of Special Education to enter into a **sole source** contract with the Pyramid Model Consortium of Fort Collins, to expand the implementation of NH's State Systemic Improvement Plan, in the amount of \$221,000. Effective upon G&C approval through June 30, 2020. **100% Federal Funds.**

#62 Authorized to amend a contract on a **sole source** basis with the NH Coalition for Citizens with Disabilities Inc., d/b/a Parent Information Center of Concord, NH (originally approved by G&C on 8-3-16, item #65), to expand the implementation of NH's State Systemic Improvement Plan, by increasing the price by \$66,277.44 from \$339,990 to \$406,267.44. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#63 Authorized to amend a contract, on a **sole source** basis, with Scholastic Inc., New York, NY (originally approved by G&C on 8-2-17, item #34), to provide additional services for the NH Special Education Family and School Partnership Initiative, by increasing the price in the amount of \$265,556 from \$905,530 to \$1,171,086. Effective upon G&C approval through June 30, 2020. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas acted as follows:

#64 Authorized the Division of State Police to **retroactively** pay annual membership dues in the amount of \$6,000 to the National Association of State Boating Law Administrators Inc., Lexington, KY. Effective October 1, 2016 through September 30, 2017. **100% Federal Funds.**

#65 Authorized the Division of Homeland Security and Emergency Management to enter into a contract with JPA III Management Co., Inc., d/b/a the Radisson Hotel Manchester, Manchester, NH, for the purpose of providing conference facilities and food service, in the amount of \$49,920; and authorized to conduct the 14<sup>th</sup> Annual Emergency Preparedness Training Conference on June 5, 2018. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#66 Authorized to enter into a grant agreement with the NH Department of Health and Human Services in the amount of \$35,000 for sub-grantees to administer the Metropolitan Medical Response System portion of the Federal Fiscal Year 2016 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2019. **100% Federal Funds.**

#67 Authorized the Division of Fire Safety to enter into a grant agreement with the NH Association of Fire Chiefs, in the amount of \$35,000 for activities that increase State and local effectiveness in handling hazardous materials incidents, enhance implementation of the Emergency Planning and Community Right-to-Know Act, and encourage a comprehensive approach to emergency training and planning. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#68 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Derry, to purchase and install a transmitter, wireless radio links, computer network software, and flashing alert signs and posts for a total amount of \$36,699. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#69 Authorized the permit application of The Oakledge Association located on Lake Sunapee in Sunapee, NH, for a Congregate Mooring Field of 37 moorings.

#### **DEPARTMENT OF JUSTICE**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky acted as follows:

#70 Authorized to transfer funds in the amount of \$70,682. Effective upon G&C approval through June 30, 2018. **80% General, 17% Federal, 3% Agency Income Funds. Contingent upon Fiscal Committee approval on March 16, 2018.**

#71 Authorized to **retroactively** amend a **sole source** contract with Dr. Priya Banerjee, Barrington, RI (originally approved by G&C on 9-13-17, item #84), by changing the end date from November 30, 2017 to March 1, 2018, and by increasing the amount by \$9,999, from \$19,998 to \$29,997 for additional aid to the Office of the Chief Medical Examiner from the period of December 7, 2017 to December 10, 2017, January 13, 2018 to January 15, 2018 and February 3, 2018 to February 4, 2018. **100% Federal Funds.** (2)Further authorized to enter into a new **sole source** contract with Dr. Priya Banerjee, Barrington, RI, as a substitute medical examiner in the amount of \$18,000 to aid the Office of the Chief Medical Examiner for the period of March 24-25, 2018, April 7-8, 2018, May 26-28, 2018 and June 9-10, 2018. Effective upon G&C approval through July 31, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#72 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#73 Authorized the Division of Public Works Design and Construction to enter into an agreement with KOAL PLLC, Belmont, NH, for Professional Services for the Department of Environmental Services Construction and Operations Facility, Concord, NH, for a total price not to exceed \$256,736. (2)Further authorized a contingency in the amount of \$30,000 for unanticipated design expenses, bringing the total to \$286,736. Effective upon G&C approval through December 31, 2018. **100% General – Capital Funds.**

#74 Authorized the Division of Public Works Design and Construction to enter into a contract with Fulcrum Associates Inc., Amherst, NH, for the Archives Addition, Concord, NH, for a total price not to exceed \$3,974,180. (2)Further authorized a contingency in the amount of \$250,000 for unanticipated structural expenses, bringing the total to \$4,224,180. (3)Further authorized the amount of \$100,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, Clerk of the Works for oversight and engineering services provided, bringing the total to \$4,324,180. Effective upon G&C approval through December 28, 2018. **100% Capital – General Funds.** (4)Further authorized to transfer \$19,871 to the State Art Fund to purchase art for the Archives Addition, Concord, NH.

#75 Authorized the Division of Public Works Design and Construction to enter into a contract with Turnstone Corporation, Milford, NH, for Steam Conversion at the State House, State House Annex, and State Library, Concord, NH, for a total price not to exceed \$7,149,000. Effective upon G&C approval through October 30, 2019. **100% General Funds (98% Capital Funds).** (2)Further authorized the amount of \$30,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, Clerk of the Works for oversight and engineering services provided, bringing the total to \$7,179,000. **100% General Funds.**

#76 Authorized, on behalf of the Department of Employment Security, to purchase a color production copier/printer/scanner from Konica Minolta Business Solutions USA Inc., Manchester, NH, to be utilized at the print shop, in the amount of \$30,068. Effective upon G&C approval. **100% Revolving Fund.** (2)Further authorized to enter into a service contract in the amount of \$123,260 for full maintenance, repair service and consumable supplies for the color production copier/printer/scanner. Effective upon G&C approval through a period of 60 months. **100% Federal Funds.**

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**ITEM REMOVED FROM THE TABLE**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Kenney voted to remove item #23- which was tabled at the March 7, 2018 Meeting.

**DEPARTMENT OF TRANSPORTATION**

#23 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas voted to approve the request of the Bureau of Right of Way to sell a 3.0+/- acre parcel of State owned land located on the southeasterly corner of NH Route 101, Exit 5 westbound off ramp and NH Route 27 in the Town of Raymond to Rye Harbor Realty LLC for \$161,100 which includes a \$1,100 administrative fee. Effective upon G&C approval. Originally purchased with 80% Federal, 20% Highway Funds.

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**LATE ITEM**

**DEPARTMENT OF TRANSPORTATION**

#A The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott authorized the Division of Operations to transfer \$3,952,000 from Highway Surplus to fund winter maintenance activities. Effective upon G&C approval through June 30, 2018. **100% Highway Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday April 11, 2018, at The State House, Concord, New Hampshire.

Honorable Board then Adjourned at 12:15 p.m.