

GOVERNOR AND EXECUTIVE COUNCIL AGENDA  
State House, Concord, New Hampshire  
April 11, 2018, 10:00 a.m.

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#A. Authorize to enter Kristie Holtz into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Marketing, Communication Strategies, and Outreach during the period of April 30, 2018 through July 8, 2018, and to pay said costs in the amount of \$1,881. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#B. Authorize to enter Barbara Bishop into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Forensic Psychology during the period of April 30, 2018 through July 8, 2018, and to pay said costs in the amount of \$1,881. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#C. Authorize to enter Jennifer VanderNoot into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in MBA 610 Business Law during the period of April 30, 2018 through July 8, 2018, and to pay said costs in the amount of \$1,881. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#D. Authorize to enter Allysa Lekas into an educational tuition agreement with College for America at Southern NH University, to participate in Associate of Arts in General Studies with specialization in Business, during the period of May 1, 2018 through November 30, 2018, and to pay said costs in the amount of \$1,500. **100% General Funds.**

**STATE TREASURY**

#E. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$177,117 and the State Treasurer to issue checks in the amount of \$177,116.37 to the rightful owners of abandoned or unclaimed funds.

**DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS**

#F. Authorize the Office of International Commerce to enter into membership with The Council of State Governments d/b/a State International Development Organization, Lexington, KY, in the amount of \$3,000 to provide national export trade research and related trade development programs. Effective July 1, 2018 through June 30, 2019. **100% General Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances** - NONE

#3 **MOP 150, I, B (3): Reports and Findings**

**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

#A. Authorize to accept and place on file the annual report for FY17.

**DEPARTMENT OF TRANSPORTATION**

#B. Authorize to accept and place on file Annual Report for the fiscal year ending June 30, 2017.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#C. Authorize to accept and place on file the Report and Findings of Councilor Andru Volinsky with regard to a certain project in participation with Penacook Assisted Living Inc., for the John H. Whitaker Place Issue, located at the Village of Penacook, in the City of Concord, NH.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#D. Authorize to accept and place on file the Report and Findings of Councilor Andru Volinsky with regard to a certain project in participation with RiverWoods Durham, Durham, NH.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#E. Authorize to accept and place on file the Report and Findings of Councilor Christopher C. Pappas with regard to a certain project in participation with New England Carpenters Training Fund of Manchester, NH.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#F. Authorize to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with Kendal at Hanover, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERALS DEPARTMENT**

#A. Authorize confirmation of Lieutenant Colonel Diane L. Roberts, JB Andrews, MD, for promotion to the rank of Colonel, NH Air National Guard.

**THE ADJUTANT GENERALS DEPARTMENT**

#B. Authorize confirmation of Lieutenant Colonel Mark H. Ustaszewski, Nottingham, NH, for promotion to the rank of Colonel, NH Air National Guard.

**DEPARTMENT OF JUSTICE**

#C. Authorize to appoint Scott D. Chase as an Assistant Attorney General at a salary level of \$63,731.25. Effective upon G&C approval or April 13, 2018, whichever is the latter, through September 30, 2020.

**DEPARTMENT OF JUSTICE**

#D. Authorize to appoint Thomas R. Worboys as an Attorney, at a salary level of \$74,000. Effective upon G&C approval or May 3, 2018, whichever is the latter.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth & Families**

#A. Authorize to amend an existing agreement with Southeastern Regional Educational Service Center Inc., Bedford, NH (originally approved by G&C on 7-19-17, item #9), to provide Afterschool Provider Services, by adding reporting requirements to the original contract and to allow for electronic submission of invoices and reports. Effective upon G&C approval through the original completion date of June 30, 2019. No Additional Funding. **100% Federal Funds.**

## **DEPARTMENT OF TRANSPORTATION**

#B. Authorize the Bureau of Materials and Research to amend a **sole source** Cooperative Project Agreement with the Plymouth State University Sponsored Programs Administration, Plymouth, NH (originally approved by G&C on 10-26-16, item #33), by extending the completion date from June 30, 2018 to June 30, 2019. No Additional Funding.

## **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#C. Authorize to amend a **sole source** grant to New Hampshire Lakes Association Inc. (originally approved by G&C on 9-13-17, item #62), to contribute to the preparation of a report on the economic importance of water and water services in NH, by extending the completion date to June 30, 2019 from August 31, 2018. No Additional Funding. **100% Federal Funds.**

## **REGULAR AGENDA**

### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

#### **Bureau of Drug and Alcohol Services**

#6 Authorize to **retroactively** exercise a renewal option by amending contracts with vendors as detailed in letter dated March 23, 2018, to continue to provide services for substance use disorder treatment and recover support, by increasing the price by \$942,264 from \$19,889,860 to an amount not to exceed \$20,832,124, and by extending the completion date from March 31, 2018 to June 30, 2018. **60% Federal, 15% General, 25% Other Funds.**

#### **Bureau of Human Resource Management**

#7 Authorize to finalize the determination made by the Commissioner that on March 10, 2018 a Mental Health Worker II at New Hampshire Hospital sustained an injury in the line of duty due to a hostile or over act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#### **Division for Children, Youth and Families**

#8 Authorize to **retroactively** pay a membership fee to the Coalition for Juvenile Justice, Washington, DC, in the amount of \$5,000 for annual membership fee for the period of January 1, 2018 through December 31, 2018. **100% Federal Funds.**

#### **Bureau of Homeless and Housing Services**

#8A Authorize to enter into a **sole source** agreement with Tri-County Community Action Program Inc., Berlin, NH, to provide a permanent supportive housing program to homeless and chronically homeless individuals and families through the Federal Continuum of Care program in an amount not to exceed \$14,569. Effective upon G&C approval through June 30, 2018. **100% Federal Funding.**

#### **Division of Public Health Services**

#9 Authorize the Food Protection Section to budget and expend prior year balance forward agency fees in the amount of \$4,400 to support Food Protection Section activities. Effective upon G&C approval through June 30, 2018. **100% Other Funds.**

#10 Authorize to enter into a **sole source** agreement with the NH Department of Agriculture, Markets and Food, Concord, NH, to provide training and consultation services to the Division's On-Farm Readiness Teams to assist NH produce farms to comply with the Food Safety Modernization Act, 21 C.F.R part 112, in an amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

#11 Authorize to enter into a **sole source** contract with Emory University's Diabetes Training and Technical Assistance Center, Atlanta, GA, to provide National Diabetes Prevention Program Lifestyle Coach Training, in an amount not to exceed \$15,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#11A Authorize to **retroactively** amend an existing **sole source** Cooperative Project Agreement with the University of NH Cooperative Extension, Durham, NH (originally approved by G&C on 1-18-17, item #13), to provide professional development for the Food Safety Modernization Act team members in support of the coordinated effort among 3 state agencies to assess, educate, train and oversee the implementation of the Food and Drug Administration Produce Safety Rule, by increasing the price by \$10,000 from \$203,824 to an amount not to exceed \$213,824. Effective upon G&C approval through the original end date of June 30, 2018. **100% Federal Funds**

#### **New Hampshire Hospital**

#12 Authorize to enter into an agreement with Achievement Therapy Services LLC, Tilton, NH, to provide physical therapy services to clients admitted to NH Hospital, in an amount not to exceed \$202,500. Effective upon G&C approval through June 30, 2020. **34% General, 20% Federal, 46% Other Funds.**

#13 Authorize to **retroactively** exercise a renewal option with Public Consulting Group Inc., Boston, MA (originally approved by G&C on 9-27-17, item #19A), to continue to provide consultation and preparation services for NH Hospital by reviewing filed Medicare Cost Reports, for reopening, preparing Medicare Cost Reports, and consulting with the Department to improve processes and procedures that will result in the most accurate representation of costs for the Department in compliance with the federal requirements, by increasing the price by \$25,750 from \$45,970, in an amount not to exceed \$71,720, and by extending the completion date **retroactive** from March 31, 2018 to March 31, 2020. **26% Federal, 69% General, 5% Agency Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

#14 Authorize the Bureau of Right of Way to pay property owners \$39,600 as documented in the Contemplated & Damage Awards List for amounts greater than \$5,000 for the period extending from February 23, 2018 through March 14, 2018.

#15 Authorize the Bureau of Planning & Community Assistance to amend an agreement with the City of Rochester sub-recipient (originally approved by G&C on 3-28-12, item #129), to provide funding and services under the Federal Highway Safety Improvement Program through a local project administration process, by **retroactively** increasing the original agreement amount by \$97,200 from \$450,000 to \$547,200, and by extending the completion date from June 30, 2013 to June 30, 2019. Effective upon G&C approval. **100% Federal Funds.**

#16 Authorize the Bureau of Materials & Research to enter into a **sole source** agreement with the NorthEast Transportation Training & Certification Program Inc. (NETTCP), Marshfield, MA, to participate in NETTCP's training and certification program, for a fee not to exceed \$65,000. Effective upon G&C approval through December 31, 2019 with the option to renew for an additional two-year period. **100% Federal Funds.**

#17 Authorize the Bureau of Rail & Transit to enter into an agreement with Grafton County Senior Citizens Council Inc., Lebanon, NH, for the purchase of two replacement servers, for an amount not to exceed \$6,400. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#18 Authorize the Office of Federal Compliance to enter into a contract with Hessel & Associates LLC, Brattleboro, VT, to provide employment outreach and placement services for minorities and female candidates under the NH On-the-Job Training program necessary to meet Federally mandated EEO/Affirmative Action requirements, based on a single bid received in a low bid process, for a total fee of \$24,776.65. Effective upon G&C approval through April 30, 2019. **100% Federal Funds.**

#19 Authorize the Office of Federal Compliance to enter into a contract with Hessel & Associates LLC, Brattleboro, VT, to provide business development training and resources to Disadvantaged Business Enterprise firms, based on a single bid received in a low bid process, for a total fee of \$43,591. Effective upon G&C approval through April 30, 2019. **100% Federal Funds.**

#20 Authorize the Bureau of Planning and Community Assistance to enter into two agreements with the Town of Stratham (sub-recipient) to provide funding under the Federal Safe Routes to School Program through a local project administration process to engage in non-infrastructure activities and a travel plan for Stratham Memorial School and Cooperative Middle School in the Town of Stratham, totaling \$49,984. Effective upon G&C approval through September 30, 2021. **100% Federal Funds.**

#21 Authorize the Bureau of Materials & Research to enter into two individual agreements with Golder Associates Inc., Manchester, NH, and GZA GeoEnvironmental Inc., Bedford, NH, in the amount of \$400,000 each for a combined total of \$800,000, for on-call geotechnical engineering and related technical services statewide. Effective upon G&C approval through March 31, 2021.

#22 Authorize the Bureau of Environment to enter into an agreement with Golder Associates Inc., Manchester, NH, for on-call hazardous materials site assessment for various projects and facilities located throughout the State, in the amount of \$750,000. Effective upon G&C approval through March 31, 2021.

#23 Authorize the Bureau of Environment to enter into an agreement with Sanborn, Head & Associates Inc., Concord, NH, for on-call hazardous materials site assessment for various projects and facilities located throughout the State, in the amount of \$750,000. Effective upon G&C approval through March 31, 2021.

#24 Authorize the Bureau of Environment to enter into three pre-qualified, low bid, cost-based agreements with the firms: (1)Lisa Mausolf, Preservation Consultant, Reading, MA, for \$200,000; (2)Historic Documentation Company Inc., Portsmouth, RI, for \$200,000; and (3)Preservation Company, Kensington, NH, for \$200,000, a combined total of \$600,000, to undertake certain architectural history investigations for transportation purposes. Effective upon G&C approval through April 30, 2021.

#25 Authorize the Bureau of Construction to enter into a contract with Pike Industries Inc., Belmont, NH, for resurfacing of approximately 62 miles in District VI in Rockingham and Strafford Counties, on the basis of a low bid of \$3,878,746.85. (2)Further authorize a contingency in the amount of \$193,937.34 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 19, 2018. **100% Other Funds (86% Betterment, 14% Agency Income).**

#26 Authorize the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, for resurfacing of approximately 46 miles in District V in Hillsborough, Merrimack and Rockingham Counties, on the basis of a low bid of \$4,106,926.05. (2)Further authorize a contingency in the amount of \$205,346.31 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 19, 2018. **100% Other Funds (78% Betterment, 22% Agency Income).**

#27 Authorize the Bureau of Aeronautics to **retroactively** provide funding to the Laconia Airport Authority, for SBG-09-13-2017, to design, permit and bid (Phase I) the construction, marking, lighting and signing of Taxiway E. extension, expand the itinerant aircraft parking apron and to remove and replace portions of the existing Runway 8 drainage system at the Laconia Municipal Airport, Gilford, NH, in the amount of \$230,654.72. Effective upon G&C approval through August 7, 2021. **90% Federal, 5% General, 5% Other Funds.**

#28 Authorize the Bureau of Construction to enter into an agreement with John Turner Consulting Inc., Dover, NH, to provide on-call construction engineering and inspection services for various transportation projects statewide, in the amount of \$1,950,000. Effective upon G&C approval through March 31, 2021.

#29 Authorize the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, for resurfacing of approximately 27.6 lane miles along I-293 in Manchester and Merrimack on the F. E. Everett Turnpike, as well as construction of an emergency access to Manchester Community College and lighting removal or conversion to LED at Exits 10 and 11 in Merrimack, on the basis of a low bid of \$4,594,198.90. Effective upon G&C approval through September 28, 2018. **100% Turnpike Funds.**

#30 Authorize the Bureau of Construction to enter into a contract with Brox Industries Inc., Dracut, MA, for resurfacing of approximately 19.5 lane miles along the Spaulding Turnpike, Exit 9 Ramps and Indian Brook Drive in Dover, as well as the Exit 3 Ramps along I-95 in Portsmouth, on the basis of a low bid of \$3,030,957.69. Effective upon G&C approval through September 28, 2018. **100% Turnpike Funds.**

#### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#31 Authorize to award a grant to the City of Lebanon, NH, in the amount of \$400,000 to support the development of the affordable housing project known as Tracy Street situated in West Lebanon, NH. Effective April 11, 2018 through December 31, 2019. **100% Federal Funds.**

#### **OFFICE OF STRATEGIC INITIATIVES**

#32 Authorize to expend Governor's Scholarship Program funds to participating NH post-secondary institutions in the amount of \$4,070,000. Effective upon G&C approval. **100% General Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#33 Authorize to transfer funds in the amount of \$175,000 in SFY 2018 in Other (Class 027) funds. Effective upon G&C approval through June 30, 2018. **100% Other (Agency Class 027) funds; the agency class 027 used by DOS to reimburse DoIT is 100% Cost of collections. Fiscal Committee approved.**

#34 Authorize to enter into a **sole source** Project Agreement with the University of NH, Durham, NH, for the development of a plan for scheduled acquisition of statewide base map imagery, in the amount not to exceed \$29,448. Effective upon G&C approval through April 31, 2019. **100% Capital Funds.**

#35 Authorize, on behalf of the Department of Safety and the Department of Environmental Services, to enter into a **sole source** contract amendment with Avalara Inc., Bainbridge Island, WA (originally approved by G&C on 7-16-08, item #84), for maintenance and support for the Road Toll and Field Audit Bureaus' Automated Fuel Toll System, by increasing the amount by \$812,300 from \$2,542,193 to \$3,354,493. Effective upon G&C approval through June 30, 2023. **100% Other (Agency Class 27) funds: Agency Class 027 used by DOS to reimburse DoIT is 100% Highway Funds, Agency Class 027 used by DES to reimburse DoIT is 100% Oil Funds.**

#### **STATE TREASURY**

#36 Authorize to accept and place on file the quarterly report of the New Hampshire State Treasury for the period ended December 31, 2017.

#37 Authorize the State Treasurer, as Trustee of the NH Higher Education Savings Plant Trust, to amend documents relating to the NH College Tuition Savings Plan. Effective April 20, 2018.

#### **THE ADJUTANT GENERALS DEPARTMENT**

#38 Authorize to execute the second of two contract renewal options with Dubois & King Inc., South Burlington, VT (originally approved by G&C on 6-10-15, item #43), for Professional Mechanical, Electrical, and Plumbing Engineering Services for planning and design of various projects as necessary and required, in an amount not to exceed \$250,000. Effective July 1, 2018 through June 30, 2019.

#39 Authorize to execute the second of two contract renewal options with Tighe & Bond Inc., Westfield, MA (originally approved by G&C on 6-10-15, item #41), for Professional Civil/Environmental Engineering & Master Planning Services for planning and design of various projects as necessary and required, in an amount not to exceed \$400,000. Effective July 1, 2018 through June 30, 2019.

#40 Authorize to execute the second of two contract renewal options with Jacobs Engineering Group Inc., Bedford, NH (originally approved by G&C on 6-10-15, item #39), for Professional Civil/Environmental Engineering & Master Planning Services for planning and design of various projects as necessary and required, in an amount not to exceed \$400,000. Effective July 1, 2018 through June 30, 2019.

#40A Authorize to execute a **sole source** contract with Securitas Security Services USA Inc., Manchester, NH, to provide armed security services at the Pease Air National Guard Facility in Newington, NH, in the amount of \$808,837. Effective May 1, 2018 through April 30, 2019. **100% Federal Funds.**

## DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#41 Authorize the Division of Pesticide Control to grant funds and enter into a Cooperative Project Agreement with the University of NH Office of Sponsored Research for the advancement of agricultural research and to assist in the promotion of Integrated Pest Management practices in NH, in the amount of \$38,976. Effective upon G&C approval through March 31, 2019. **100% Other Funds.**

#42 Authorize the Division of Pesticide Control to grant funds and enter into a Cooperative Project Agreement with the University of NH Office of Sponsored Research, for the advancement of agricultural research and to assist in the promotion of Integrated Pest Management practices in NH, in the amount of \$38,716. Effective upon G&C approval through March 31, 2019. **100% Other Funds.**

#43 Authorize the Division of Agricultural Development to enter into a grant with the Cheshire County Conservation District, Walpole, NH, in the amount of \$64,768 to create and conduct a program that promotes the use of reduced till/no-till planting practices for soil health to specialty crop farmers, a group that has not traditionally been exposed to these management systems. Effective upon G&C approval through September 29, 2020. **100% Federal Funds – Specialty Crop Block Grant.**

#43A Authorize to accept and expend grant funds from the Department of Health and Human Services, Division of Public Health Services, in the amount of \$20,000 for the purposes of funding Food Safety Modernization Act training and consultation services for On-Farm Readiness Teams budget. Effective upon G&C approval through June 30, 2019. **100% Agency Income.**

## INSURANCE DEPARTMENT

#44 Authorize to accept and expend federal grant funds in the amount of \$139,012 for FY 2018 from the US Department of Health and Human Services for the purpose of improving the rate review process. (2)Further authorize to increase class 046 (Consultants) appropriation to enter into new consultant contracts. Effective upon G&C approval through September 18, 2018. **Fiscal Committee approved.**

#45 Authorize to transfer \$125,100 within a budgeted accounting unit. This transfer is being requested in order to move funds previously budgeted in the FY16/17 Biennium for transfer to another Agency (DHHS), but were funded by another Rate Review Grant to cover expenses for consultant contracts. Effective upon G&C approval through September 18, 2018. **100% Federal Funds. Fiscal Committee approved.**

#46 Authorize to hire Christine Alibrandi into the position of General Counsel, position #9U429 (an unclassified position at labor grade FF) at Step 6 with an annual salary of \$92,649.44. Effective April 13, 2018. **100% Agency Income.**

#47 Authorize to enter into a contract with Berry Dunn McNeil & Parker LLC, Portland, ME, for clinical consulting services, in the amount of \$85,500. Effective upon G&C approval through October 30, 2018. **100% Federal Funds.**

#48 Authorize to amend, on a **sole source** basis, a contract with Berry Dunn McNeil & Parker LLC, Portland, ME (originally approved by G&C on 6-29-16, item #61), for the provision of certain services to assist the NHID in performing claims data analyses and reports related to legislation considered or proposed by representatives of the NH House or Senate, and the review and evaluation of proposed legislation for health insurance mandates, by increasing the amount by \$140,000 from \$80,000 to \$220,000. Effective upon G&C approval through June 30, 2019. **100% Other Funds.**

#49 Authorize to enter into a contract with Berry Dunn McNeil & Parker LLC, Portland, ME, for analytical consulting services, in the amount of \$85,500. Effective upon G&C approval through October 30, 2018. **100% Federal Funds.**

#### DEPARTMENT OF CORRECTIONS

#50 Authorize to **retroactively** pay an invoice in the amount of \$5,555 to the Association of State Correctional Administrators, Hagerstown, MD, for annual membership dues. Effective January 1, 2018 through December 31, 2018. **100% General Funds.**

#51 Authorize to accept and expend a sub grant from the NH Department of Justice in the amount of \$30,000 to support the Project Safe Neighborhoods initiative by providing certified Probation/Parole Officer(s) as part of a multi-agency approach for probation/parole checks in crime hotspots in the City of Manchester. Effective upon G&C approval through September 30, 2019. **100% Agency Income (Federal at origin).**

#52 Authorize to **retroactively** enter into a **sole source** amendment with Worldwide Travel Staffing Limited, Tonawanda, NY (originally approved by G&C on 5-6-15, item #41), for the provision of retroactive Temporary Pharmacy staffing services for the NH Department of Corrections, by increasing the amount by \$146,602.50 from \$370,792 to \$517,394.50. Effective July 7, 2017 through June 30, 2018. Of the additional amendment amount \$80,602.50 for Temporary Pharmacy staffing services was already performed from July 7, 2017 until February 16, 2018. **100% General Funds.**

#### PUBLIC UTILITIES COMMISSION

#53 Authorize to enter into a contract with The Liberty Consulting Group, Quentin, PA, to assist and advise PUC staff in their evaluation of petitions from Liberty Utilities. The two petitions relate to Liberty Utilities' Least Cost Integrated Resource Plan, Firm Supply and Transportation Agreements, and proposed pipeline and Liquefied Natural Gas facilities (Granite Bridge Project), in an amount not to exceed \$249,700. Effective upon G&C approval through June 30, 2019. **100% Utility Assessment.**

#### DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#54 Authorize the Division of Travel and Tourism Development to enter into a contract with Hawthorn Creative, Portsmouth, NH, for content marketing services and publication development, in an amount of \$200,000. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

#54A Authorize the Division of Economic Development to enter into a **sole source** contract with FREEMAN, Avon, MA, for the trade show exhibitor package in the amount of \$28,369.38 and estimated electrical installation, electrical dismantling, shipping and handling charges not to exceed a total amount of \$31,000 to provide trade show exhibitor services for the Biotechnology Innovation Organization International Convention to be held June 4-7, 2018 in Boston, MA. **100% General Funds.**

#### DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#55 Authorize the Division of Parks and Recreation to enter into a contract with Lee T. Corrigan LLC, Gorham, NH, to provide a new foundation for the new Ski Patrol Hut at Cannon Mountain Ski Area, in the amount of \$34,353. Effective upon G&C approval through June 17, 2018. **100% Capital Funds.**

#56 NOT USED

#57 Authorize the Division of Forests and Lands to enter into a Lease Agreement with Blount Communications Group, Derry, NH, for equipment and antenna space in designated areas at Pack Monadnock Mountain in Miller State Park. Effective upon G&C approval through a period of 5 years. (2)Further authorize to accept annual rental payments with a total fiscal revenue of \$66,603 over the 5-year period.

#58 Authorize the Division of Forests and Lands to accept and expend \$8,000 from the Northeastern Forest Fire Protection Compact for the Northeastern Coordination Center dispatch program. Effective upon G&C approval through June 30, 2019. **100% Agency Income.**

#59 Authorize the Division of Parks and Recreation to enter into a contract with Green Shadow Property Maintenance LLC, Rollinsford, NH, to perform beach cleaning services at Hampton Beach State Park, in the amount of \$132,825. Effective upon G&C approval through September 30, 2019. **100% Agency Income.**



#60 Authorize the NH State Library to enter into a **retroactive sole source** contract amendment with Sirsi Corporation, Lehi, UT (originally approved by G&C on 5-15-02, item #46), for maintenance and support of the Online Catalogue System, by increasing the amount by \$186,546.10 from \$1,251,330.03 to \$1,437,876.13, and by extending the end date to October 31, 2019 from October 31, 2016. **100% Federal Funds.**

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#61 Authorize to accept and expend \$93,740.94 from the State of NH, Department of Safety, Homeland Security Grant Funds, for the specific purpose of purchasing a remotely operated vehicle with sonar capabilities. Effective upon G&C approval through June 30, 2018.

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#62 Authorize to accept and expend funds in the amount of \$152,305 from the US Environmental Protection Agency to develop geographical coordinate data standards, in the amount of \$152,305. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#63 Authorize to enter into grant agreements with the entities as detailed in letter dated March 6, 2018, to fund exotic aquatic plant control activities, totaling \$67,096. Effective upon G&C approval through December 31, 2018. **100% Lake Restoration Funds.**

#64 Authorize to enter into a memorandum of agreement with the NH Department of Transportation, Concord, NH, for partial funding of diesel vehicle replacements, in the amount of \$106,250. Effective upon G&C approval through March 31, 2019. **100% Federal Funds.**

#65 Authorize to enter into an agreement with P&H Senesac Inc., Milton, VT, for digester cleaning and sludge dewatering, in the amount of \$69,000. Effective upon G&C approval through June 30, 2018. **100% WRBP Funds.**

#66 Authorize to enter into a **sole source** memorandum of agreement with the Department of Natural and Cultural Resources, Concord, NH, for projects to conduct research and develop tools related to characterizing wetlands for assessment, permitting or resource protection purposes, in the amount of \$100,000. Effective upon G&C approval through September 30, 2020. **100% Federal Funds.**

#67 Authorize to enter into an agreement with the Upper Merrimack Watershed Association, Penacook, NH, to complete the *Turkey River Watershed Restoration and Management Plan Phase I: Plan Development*, in the amount of \$50,000. Effective upon G&C approval through February 28, 2020. **100% Federal Funds.**

#68 Authorize a loan agreement with the Old Coach Village Condominium Association, Derry, NH, to finance water system improvements, in the amount not to exceed \$150,000. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#69 Authorize to enter into Grant Agreements with the entities as detailed in letter dated March 1, 2018, for partial funding of diesel vehicle replacements, totaling \$68,750. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#70 Authorize to enter into a grant agreement with the Town of Hampton, totaling \$2,611 to fund a Household Hazardous Waste collection project. Effective upon G&C approval through June 30, 2018. **100% Hazardous Waste Funds.**

#71 Authorize to award a Local Source Water Protection grant to the Rockingham Planning Commission in the amount of \$19,696 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#72 Authorize to award a Local Source Water Protection grant to the City of Claremont, NH, in the amount of \$8,000 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#73 Authorize to award a Local Source Water Protection grant to the Nashua Regional Planning Commission in the amount of \$19,696 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#74 Authorize to award a Local Source Water Protection grant to the Manchester Water Works in the amount of \$8,600 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#75 Authorize to award a Local Source Water Protection grant to the Manchester Water Works in the amount of \$20,000 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#76 Authorize to award a Local Source Water Protection grant to the Town of Newport in the amount of \$5,285 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#77 Authorize to award a Local Source Water Protection grant to the Town of Newport in the amount of \$19,965 to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#78 Authorize to award an Asset Management grant to the Town of Enfield, NH, in the amount of \$16,500 to improve public water system management. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#79 Authorize to **retroactively** accept and place on file the 2015 annual report of the Oil Fund Disbursement Board.

#80 Authorize Alan and Donna Perkins' request to perform work on Little River in North Hampton.

#81 Authorize the Lake Houses at Christmas Island LLC's request to perform work on Lake Winnepesaukee in Laconia.

#82 Authorize Patrick and Sarah Hourihane's request for a five year permit time extension to perform work on the Bellamy River in Dover.

#### **NEW HAMPSHIRE VETERANS HOME**

#83 Authorize to enter into a contract with Daniels Equipment Co Inc., Auburn, NH, for the sole purpose of providing Ozone Laundry Washing System and Preventative Maintenance, in the amount of \$50,400. Effective July 1, 2018 through June 30, 2021, with the option to renew for an additional two year period. **100% General Funds.**

#### **DEPARTMENT OF EDUCATION**

#84 Authorize to enter into a contract with Idea Language Services LLC, Evangel Drive, Springfield, VA, to provide services for Special Education Document Audio Translation Services, in an amount not to exceed \$50,000. Effective upon G&C approval through June 30, 2018, with an option to renew for an additional fiscal year. **100% Federal Funds.**

#85 Authorize to amend a **sole source** contract with The Upper Room, A Family Resource Center, Derry, NH (originally approved by G&C on 2-15-17, item #48), to take the lead role in identifying teen father needs and the gaps in current resources, by increasing the amount of \$36,000 from \$84,984.80 to \$120,984.80. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#86 Authorize the Division of Career Technology and Adult Learning to enter into a **sole source** holdover amendment to the existing amended lease with Riverside Properties of Nashua Inc., Nashua, NH, (originally approved by G&C on 2-22-12, item #63B), for continued occupancy of Nashua Vocational Rehabilitation Office, by increasing the price in the amount of \$57,000 to \$399,000 from \$342,000, and by extending the end date from April 30, 2018 to April 30, 2019. **100% Federal Funds.**

#87 Authorize to enter into a contract with Blenderbox of Brooklyn, NY, to improve the overall look, feel and accessibility of the NH DOE website, in the amount of \$70,000. Effective upon G&C approval through June 30, 2018. **100% General Funds.**

#### NEW HAMPSHIRE LOTTERY COMMISSION

#88 Authorize to enter into a lease amendment with Bert R. Whittemore Revocable Trust, Concord, NH (originally approved by G&C on 8-13-03, item #60), to provide 24,300 square feet of office and warehouse space, by increasing the price by \$411,897.12 from \$2,041,224.24 to \$2,453,121.36, and by extending the lease for one year through April 30, 2019, with an option to purchase the property prior to lease expiration. **100% Lottery Funds.**

#88A Authorize to enter Travis Emerson into a **retroactive** educational tuition agreement with Granite State College, Concord, NH, to participate in Organizational Behavior Management and Financial Management during the period of April 9, 2018 through June 29, 2018, and to pay costs not to exceed \$2,456. **Lottery Funds.**

#### DEPARTMENT OF SAFETY

#89 Authorize the Division of Motor Vehicles to accept and expend the FFY 2016 Commercial Driver's License Program Implementation grant funds from US Department of Transportation, Federal Motor Carrier Safety Administration in the amount of \$1,330,000. This grant will enable the Division of Motor Vehicles to replace the aging Automated Driver License Testing system. (2)Further authorize to continue utilizing existing consultants currently contracted for the VISION project. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#90 Authorize the request of the Division of State Police for two Troopers to travel over 300 miles one way in a State Police issued unmarked state vehicle in reference to an active investigation from March 26, 2018 through March 28, 2018. **94% General, 6% Other (Plea by Mail) Funds.**

#91 Authorize the Division of Homeland Security and Emergency Management to **retroactively** pay Gregory Kaylor the amount of \$862.50 for a missed increment that was due for the period of February 4, 2017 through June 8, 2017. Effective upon G&C approval. **100% Agency Income.**

#92 Authorize to enter into a grant agreement with the NH Department of Health and Human Services for sub-grantees to administer the Metropolitan Medical Response System portion of the Federal Fiscal Year 2017 Homeland Security Grant Program, in the amount of \$20,000. Effective upon G&C approval through August 31, 2020. **100% Federal Funds.**

#93 Authorize to enter into a grant agreement with the Department of Fish and Game in the amount of \$93,740.94 for the State Homeland Security Program portion of the 2017 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2020. **100% Federal Funds.**

#94 Authorize the Division of Motor Vehicles to enter into a contract with WBIN Media Co., Inc., Portsmouth, NH, for the purpose of the creation, production, distribution, and promotion of radio announcements focusing on the importance of "motorcycle awareness and sharing the road" and on upcoming motorcycle rider training courses, in an amount not to exceed \$49,995. Effective upon G&C approval through September 2018. **100% Agency Income.**

#95 Authorize the Division of State Police to accept and expend \$100,000 of federal pass-through funds from the NH Department of Transportation to support the administration of the State of NH's Highway Truck Weight Safety Program. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#96 Authorize the Division of Homeland Security and Emergency Management to accept and expend grant funds from the Department of Safety, Office of the Commissioner, in an amount not to exceed \$18,500 for providing a hosted web-based cellular phone notification system and associated services for HSEM to alert and warn the public of any impending dangers. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#97 Authorize the Division of Motor Vehicles to enter into a **sole source** contract with the Motorcycle Safety Foundation Inc., commonly known as MSF, Irvine, CA, for providing coupon codes for the Basic eCourse on-line training course, in an amount not to exceed \$18,354. Effective July 1, 2018 through December 31, 2019. **100% Agency Income.**

#98 Authorize the Division of State Police to enter into a **sole source** contract with Silver Ships Inc., Theodore, AL, for the provision of repair services required for one of Marine Patrol's Ambar patrol vessels, in the amount of \$32,326. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF JUSTICE**

#99 Authorize to enter into a subgrant with the YWCA of Manchester, NH, from the US Department of Justice, Office on Violence Against Women Act (VAWA), in an amount not to exceed \$50,000 for the purpose of providing an Underserved Populations Coordinator. Effective upon G&C approval or May 1, 2018, whichever is later, through December 31, 2019. **100% Federal Funds.**

#100 Authorize to enter into a subgrant with the Manchester Police Department, Manchester, NH, from the Federal Bureau of Justice Assistance, Office of Justice Programs, Project Safe Neighborhood, in an amount not to exceed \$127,965. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#101 Authorize the Division of Legal Counsel, Charitable Trust Unit, to budget and expend prior year carry forward funds from the Charitable Trust Escrow Account in the amount of \$55,000, for the purpose of budgeting for part-time staff. Effective upon G&C approval through June 30, 2019. **100% Charitable Trust Revolving Funds.**

#102 Authorize to conduct a one-day pre-conference training entitled "2018 Child Abuse Summit" to be held September 4, 2018, and a two-day conference entitled "2018 Partnering for a Future Without Violence Conference" to be held September 5-6, 2018 at the Downtown Manchester Hotel, Manchester, NH, at a cost not to exceed \$58,300. (2)Further authorize to accept and expend \$27,600 from the Department of Justice Grant Funds and \$30,700 in registration fees for a total of \$58,300 to cover costs of the summit and conference. Effective upon G&C approval through December 31, 2018. **100% Agency Income.** (3)Further authorize to enter into a **sole source** agreement with JPA III Management Company Inc., d/b/a The Downtown Manchester Hotel, Manchester, NH, for the purpose of providing necessary conference facilities and services for the conferences above, in an amount not to exceed \$40,175. Effective upon G&C approval through September 30, 2019. **76% Agency Income, 24% Federal Funds.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

#103 Authorize the Bureau of Court Facilities to create a new class code and transfer funds in the amount of \$3,100. Effective upon G&C approval through June 30, 2018. **100% Transfer from Other Agencies. Fiscal Committee approved.**

#104 Authorize a Working Capital Warrant in the amount of \$750,000,000 to cover the payment of expenditures for the month of May 2018.

#105 Authorize the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#106 Authorize to enter into a **sole source** contract with Powerhouse Equipment & Engineering Co., Inc., Delanco, NJ, to rent portable steam boiler systems, for a total price not to exceed \$499,430. Effective **retroactive** to April 1, 2018 through April 30, 2019.

#107 Authorize the Bureau of Court Facilities to enter into a Use of Premises Agreement with the County of Coos, West Stewartstown, NH, for leasing of state owned property located in the Coos County Superior Court, Lancaster, NH, for an amount not to exceed \$188,016. Effective June 1, 2018 through May 31, 2021. **100% Agency Income.**

#108 Authorize the Division of Public Works Design and Construction to increase the DPW fees amount by \$18,000 from \$41,000 to \$59,000 for additional engineering services for two Steam Conversion projects, Storrs Street Warehouse and 64 South Main Street, and Thayer, Johnson, and Londergan Buildings, which the Division of Public Works Design and Construction is providing oversight. **100% General Funds.**

#109 Authorize the Division of Public Works Design and Construction to enter into a contract with D.L. King & Associates Inc., Nashua, NH, for the Welcome and Information Center Improvements, Statewide, for a total price not to exceed \$847,000. (2)Further authorize the amount of \$50,562 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$897,562. Effective upon G&C approval through November 16, 2018. **100% Highway Funds.**

#110 Authorize the Division of Public Works Design and Construction to enter into a contract with D.L. King & Associates Inc., Nashua, NH, for the New Underground Gas Tank – 4,000 gallons at NH Hospital, Concord, NH, for a total price not to exceed \$238,900. (2)Further authorize a contingency in the amount of \$15,100 for unanticipated expenses, bringing the total to \$254,000. (3)Further authorize the amount of \$1,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$255,000. Effective upon G&C approval through August 1, 2018. **96% General, 4% Other Funds.**

#111 Authorize the Bureau of Purchase and Property to exercise a contract renewal option with Sprint Solutions Inc., Overland Park, KS (originally approved by G&C on 10-5-16, item #46), for the provision of wireless cellular and data service, by adding multiple plans that have improved rates and services. Terms and conditions and pricing structure remain the same. Effective upon G&C approval through March 31, 2019.

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#### **TABLED ITEMS**

##### **DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 3/21/18)* **New Hampshire Hospital**

#10 **TABLED** - The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Prescott voted to **table** the request to enter into an agreement with Johnson Controls Inc., Manchester, NH, to provide Routine Inspections and Preventative Maintenance to the NH Hospital Chillers, in an amount not to exceed \$50,000. Effective upon G&C approval through June 30, 2019. **26% Federal, 69% General, 5% Other Funds.**

##### **DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 3/21/18)* **Division of Public Health Services**

#17 **TABLED** - The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Wheeler voted to **table** the request to enter into a memorandum of agreement with the Department of State, Division of Vital Records Administration, Concord, NH, for the Division of Vital Records Administration to improve the new situational surveillance feature of the NH Vital Records Information Network, in the amount of \$62,500. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**