

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
February 21, 2018 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Pledge of Allegiance and Prayer led by Councilor Prescott.
- Music by the New Hampshire Police Association Pipe and Drum Corps.
- Commendation(s):
 - Presenting the Governor's Trooper awards to the 20 State Troopers that deployed to Puerto Rico following Hurricane Maria;
 - Proclaiming this week as "Engineers Week", we'll be joined by Engineer of the Year Nannu Novis and Young Engineer of the Year Julie Whitmore along with members of the New Hampshire Society of Professional Engineers.

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The Governor and Executive Council on motion of Councilor Kenney, seconded by Councilor Prescott, voted to approve the minutes of February 7, 2018.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Wheeler, approved the appointment of several persons nominated for Civil Commissions from the February 7, 2018 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council accepted the following resignation:

Community College System of New Hampshire - RSA 188-F
Robert Duhaime, Manchester

Effective: February 21, 2018

Speech-Language Pathology Governing Board - RSA 328-F:4
Robyn Kingsley Collett, Dover

Effective: February 21, 2018

Warden of the State Prison - RSA 328-F:4
Michael A. Zenk, Barnstead

Effective: April 20, 2018

CONFIRMATIONS

The Governor and Council confirmed the following:

Assistant Commissioner, Department of Corrections - RSA 21-H: 6
Benjamin R. Jean, Nottingham
Succeeding: Helen E. Hanks, Lochmere
Salary: LG JJ; \$121,487.60

Effective: February 21, 2018
Term: Commissioners Pleasure

Assistant Commissioner, Department of Transportation - RSA 21-L
William J. Cass, Laconia
Reappointment
Salary: LG KK; \$124,606.04

Effective: February 21, 2018
Term: February 28, 2022

<u>Board of Home Inspectors</u> - RSA 310-A:186 (Home Inspector) Jon T. Bossey, Tilton Succeeding: Darayl Justham, Rochester	Effective: February 21, 2018 Term: December 18, 2021
<u>Board of Managers of the New Hampshire Veterans Home</u> - RSA 119: 2 (Veterans of Foreign Wars) Paul J. Lloyd, Concord Reappointment	Effective: February 21, 2018 Term: March 1, 2022
<u>Board of Veterinary Medicine</u> - RSA 332-B Kirk T. Smith, East Kingston Succeeding: David B. Stowe, Gilford	Effective: March 6, 2018 Term: March 5, 2023
<u>Compensation Appeals Board</u> - RSA 281-A: 42-a (Employers/ Insurers) Mary Ann Ashcroft, Derry Reappointment	Effective: February 21, 2018 Term: February 9, 2021
<u>Compensation Appeals Board</u> - RSA 281-A: 42-a (Employers/ Insurers) Brent T. Lemire, Litchfield Reappointment	Effective: February 21, 2018 Term: February 13, 2021
<u>Compensation Appeals Board</u> - RSA 281-A: 42-a (Labor) Robert H. Morneau, Wolfeboro Reappointment	Effective: February 21, 2018 Term: February 13, 2021
<u>Compensation Appeals Board</u> - RSA 281-A: 42-a (Employers/ Insurers) Constance J. Roy, Wolfeboro Reappointment	Effective: February 21, 2018 Term: February 9, 2021
<u>Compensation Appeals Board</u> - RSA 281-A: 42-a (Labor) Dennis E. E. Adams, Deerfield Reappointment	Effective: February 21, 2018 Term: February 9, 2021
<u>Current Use Advisory Board</u> - RSA 79-A (Representing assessing official from town with more than 5,000 population) Andrea S. Lewy, Nottingham Reappointment	Effective: February 21, 2018 Term: December 23, 2019
<u>New Hampshire State Council on the Arts</u> - RSA 19-A Sandhya Sridhar, Nashua Succeeding: J. Christopher Williams, Nashua	Effective: February 21, 2018 Term: November 23, 2022
<u>New Motor Vehicle Arbitration Board</u> - RSA 357-D (New Car Dealer) Peter R. Mans, Sunapee Reappointment	Effective: February 21, 2018 Term: August 28, 2020

New Motor Vehicle Arbitration Board - RSA 357-D

(Rep. Consumers)

Robert F. Hamel, Manchester

Reappointment

Effective: February 21, 2018

Term: October 16, 2020

New Motor Vehicle Arbitration Board - RSA 357-D

(Alternate-New Car Dealer of NH)

John J. Platek, Manchester

Reappointment

Effective: February 21, 2018

Term: February 1, 2021

Professional Standards Director, Department of Corrections - RSA 21-H:6

Ryan Andersen, Bath, Me

Succeeding: Colon K. Forbes Jr., Hampton (resigned)

Salary: LG FF; \$88,078.64

Effective: February 21, 2018

Term: Commissioners Pleasure

State Board of Auctioneers - RSA 311-B

Robert P. Secord, Winchester

Reappointment

Effective: February 21, 2018

Term: March 1, 2023

State Historical Resources Council - RSA 227-C

(Business)

Richard W. Pease, Bedford

Succeeding: Robert B. Stephenson, Jaffrey

Effective: February 21, 2018

Term: December 10, 2022

NOMINATIONS

The following nominations were submitted:

Assessing Standards Board - RSA 21-J:14-a

(Municipal official of town with population greater than 3,000)

Paul J. Brown, Newport

Succeeding: Gary E. Nichols, Newport

Effective: Upon Confirmation

Term: July 14, 2018

Board of Mental Health Practice - RSA 330-A: 3

(Public Member)

Paul F. Barry, Exeter

Succeeding: Jessica Baum, Keene (resigned)

Effective: Upon Confirmation

Term: September 27, 2018

Dir. of the Division of Administration, Dept. of Safety - RSA 21-P

Steven R. Lavoie, Allentown

Reappointment

Salary: LG HH, \$108,961.32

Effective: Upon Confirmation

Term: March 31, 2022

Dir. of the Division of Motor Vehicles, Dept. of Safety - RSA 21-P

Elizabeth A. Bielecki, Bedford

Reappointment

Salary: LG II, \$115,224.72

Effective: Upon Confirmation

Term: March 31, 2022

Dir. of the Division of State Police, Dept. of Safety - RSA 21-P

Christopher J. Wagner, Litchfield

Reappointment

Salary: LG II, \$115,224.72

Effective: Upon Confirmation

Term: March 31, 2022

Fish and Game Commission - RSA 206:2
(Coastal Commission Member)
Paul G. McInnis, r, North Hampton
Succeeding: Frederick C. Clews Jr., Hampton

Effective: Upon Confirmation
Term: September 13, 2022

Lottery Commission - RSA 284:21-a
J. Christopher Williams, Nashua
Succeeding: David Gelin, Manchester

Effective: Upon Confirmation
Term: June 29, 2020

Site Evaluation Committee - RSA 162-H:3
(Public Member)
Susan V. Duprey, Concord
Vacancy

Effective: Upon Confirmation
Term: December 3, 2020

State Commission for Human Rights - RSA 354-A: 4
Alex Samuel, Derry
Succeeding: Sarah L. Browning, Manchester (resigned)

Effective: Upon Confirmation
Term: November 1, 2021

CONSENT CALENDAR AGENDA

The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Bureau of Human Resource Management**

#A. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Jane M. Gronbeck into an educational tuition agreement with Southern NH University, Hooksett, NH, to participate in English Composition 1 during the period of March 5, 2018 through April 29, 2018, and to pay said costs in an amount of \$960. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Bureau of Human Resource Management**

#B. Authorized to enter Denise L. Lee into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in 24 Completed Projects in the CfA Bachelor of Arts, Management-Public Administration Program during the period of April 1, 2018 through October 31, 2018, and to pay said costs in an amount of \$1,500. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Bureau of Human Resource Management**

#C. Authorized to enter Heidi Petzold into an educational tuition agreement with New England College, Henniker, NH, to participate in Research in Public Policy during the period of March 19, 2018 through May 6, 2018, and to pay said costs in an amount of \$2,034. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Bureau of Human Resource Management**

#D. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Chantel Corriveau into an educational tuition agreement with New England College, Henniker, NH, to participate in Research in Public Policy during the period of March 19, 2018 through May 6, 2018, and to pay said costs in an amount of \$2,034. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Bureau of Human Resource Management**

#E. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Kristy Blanchette into an educational tuition agreement with New England College, Henniker, NH, to participate in Research in Public Policy during the period of March 19, 2018 through May 6, 2018, and to pay said costs in an amount of \$2,034. **100% General Funds.**

STATE TREASURY

#F. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Linda Desmond into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in 12 Completed Competencies during the period of March 1, 2018 through August 31, 2018, and to pay said costs in the amount of \$1,500. **100% General Funds.**

NEW HAMPSHIRE LOTTERY COMMISSION

#G. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Britni Halvorsen into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in Associate of Arts in General Studies – Specialization in Business during the period of March 1, 2018 through September 1, 2018, and to pay costs not to exceed \$1,500. **Lottery Funds.**

STATE TREASURY

#H. Authorized the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$99,462 and the State Treasurer to issue checks in the amount of \$99,461.06 to the rightful owners of abandoned or unclaimed funds.

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#I. Authorized the Division of Technical Professions to renew membership with the National Council of Examiners for Engineering and Surveying (NCEES), Clemson, SC, for membership in NCEES and the preparation and scoring of the engineering and land surveying examinations. Effective April 1, 2018 through March 31, 2019. **100% General Funds.**

INSURANCE DEPARTMENT

#J. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Lisa Cotter into an educational tuition agreement with College for America at Southern NH University to participate in 24 Completed Competencies during the period of March 1, 2018 to August 31, 2018, and to pay costs not to exceed \$1,500. **100% Other (Administrative Assessment).**

INSURANCE DEPARTMENT

#K. Councilor Wheeler requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, authorized to enter Destiny Buffington into an educational tuition agreement with College for America at Southern NH University to participate in 12 Completed Competencies during the period of March 1, 2018 to August 31, 2018, and to pay costs not to exceed \$1,500. **100% Other (Administrative Assessment).**

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF CORRECTIONS

#A. Authorized to accept a nonmonetary donation from Children's Literacy Foundation, Duncan McDougall, Executive Director, Waterbury Center, VT, of eight literacy seminars for residents, four family storytelling events for parents and children, 3,500 books for participants to give or send to their children, and postage and envelopes for mailing books with a total value of \$39,800 for use by the population at both the NH State Prison for Men in Concord, NH, and the Northern NH Correctional Facility located in Berlin, NH.

#3 **MOP 150, I, B (3): Reports and Findings**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorized to accept and place on file the Report and Findings of Councilor Christopher C. Pappas with regard to a certain project in participation with Saint Anselm College, Goffstown, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERALS DEPARTMENT

#A. Authorized the confirmation of Major Brett E. Pierson, Kingston, NH, for promotion to the rank of Lieutenant Colonel, NH Air National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#B. Authorized the confirmation of Captain Daniel L. O'Brien, Bedford, NH, for promotion to the rank of Major, NH Army National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#C. Authorized the confirmation of Colonel William T. Conway, Concord, NH, to the rank of Brigadier General, NH Army National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#D. Authorized the confirmation of Major Robert A. Mahoney, Londonderry, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF TRANSPORTATION

#A. Authorized the Bureau of Transportation Systems Management & Operations to amend a contract with Tilson Technology Management Inc., Portland, ME (originally approved by G&C on 3-22-17, item #23), to continue designing and building the Advanced Transportation Management System on the Frederick E. Everett Turnpike, by extending the completion date from May 30, 2018 to October 30, 2018. No Additional Funding.

DEPARTMENT OF TRANSPORTATION

#B. Authorized the Bureau of Highway Design to amend a contract with WSP USA Inc. (formerly Parsons Brinckerhoff Inc.), Manchester, NH (originally approved by G&C on 2-20-13, item #88), to complete the final design of the roadway and bridges comprising the northern section of the Salem-Manchester I-93 improvement project beginning in the Town of Windham and ending in the City of Manchester, by extending the completion date from February 28, 2018 to October 31, 2018. No Additional Funding.

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of Medicaid Services

#6 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into a **sole source** amendment with Coordinated Transportation Solutions Inc., Trumbull, CT (originally approved by G&C on 3-23-17, item #A), for the management of the non-emergency medical transportation benefit offered to members of the NH Health Protection Premium Assistance Program and Medicaid fee-for-service on a statewide level, by increasing the price by \$2,540,506 from \$10,439,940 to an amount not to exceed \$12,980,446, with no change to the completion date of December 31, 2018. **83% Federal, 12% General, 5% Other Funds.**

Division of Public Health Services

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#7 Authorized the Bureau of Infectious Disease Control to enter into an agreement with Harbor Homes Inc., Nashua, NH, to provide early intervention services and behavioral counseling to individuals at risk for acquiring Human Immunodeficiency Virus, in an amount not to exceed \$347,184. Effective upon G&C approval through June 30, 2019. **17% Federal, 83% Other Funds.**

#8 Authorized to enter into an amendment with JSI Research and Training Institute Inc., d/b/a Community Health Institute, Bow, NH (originally approved by G&C on 6-21-17, item #51), to provide a broad range of programmatic support services across a number of public health programs, by increasing the price by \$13,000 from \$1,565,580 to \$1,578,580. Effective upon G&C approval through the original end date of June 30, 2019. **100% Other Funds (Pharmaceutical Rebates).**

New Hampshire Hospital

#9 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas, authorized to renew the 20% increase in the compensation of the Occupational Therapist I and II positions and the inclusion of 3 additional positions to the enhancement list. Effective upon G&C approval through June 30, 2020. **34% General, 46% Other, 20% Federal Funds.**

Children, Youth & Families

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#10 Authorized to enter into **retroactive** agreements with the vendors as detailed in letter dated January 12, 2018, to provide Title I services to abused, neglected or delinquent youth in an amount not to exceed \$959,390. Effective July 1, 2017 through August 31, 2018. **100% Other Funds.**

#11 Authorized to enter into an agreement with Ryan Barrieau, Bow, NH, for the provision of master licensed alcohol and drug counseling services in the Concord District Office, in an amount not to exceed \$131,625. Effective upon G&C approval through June 30, 2019. **80% Federal, 20% General Funds.**

Bureau of Homeless and Housing Services

#12 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Prescott voted to table item #12. At the end of the meeting, the Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas voted to remove item #12 from the table for discussion. Following discussion, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Prescott and with Councilor Wheeler voting **no**, authorized to enter into a **sole source** agreement with Merrimack Valley Assistance Program Inc., Concord, NH, to provide tenant-based, long-term, rental assistance; short-term rent, mortgage and utility assistance; permanent housing placement services; housing information services; supportive services; and project administrative services to low income persons living with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome, and their families, in an amount not to exceed \$940,530. Effective March 1, 2018 through February 28, 2021. **100% Federal Funds.**

Office of Health Equity

#12A The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into **retroactive sole source** agreements with the vendors as detailed in letter dated February 9, 2018, for the provision of case management services as well as culturally and linguistically appropriate activities to NH refugees 60 years of age or older in order to promote community integration, naturalization, health and mental health, in an amount not to exceed \$100,000. Effective December 1, 2017 through September 30, 2019. **100% Federal Funds.**

Division of Behavioral Health

#12B The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas, authorized the Bureau of Drug and Alcohol Services to enter into a **retroactive sole source** amendment with Granite Pathways, c/o Fedcap, Concord, NH (originally approved by G&C on 7-13-16, item #6C), to continue Regional Access Point Services that assist individuals with substance use disorders obtain the services, by increasing the price by \$100,000 from \$1,998,587 to \$2,098,587. Effective February 1, 2018 through the original end date of June 30, 2018. **80% Federal, 20% General Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler acted as follows:

#13 Authorized the Division of Operations to transfer \$6,245,000 from Highway Surplus to fund winter maintenance activities. Effective upon G&C approval through June 30, 2018. **100% Highway Funds. Contingent upon Fiscal Committee approval on February 16, 2018.**

#14 Authorized the Bureau of Highway Design to budget and expend prior year carry forward funds in the amount of \$214,962 to further fund the wildflower program. Effective upon G&C approval through June 30, 2018. **100% Agency Income. Fiscal Committee approved.**

#15 Authorized the Bureau of Construction to enter into an agreement with WSP USA Inc., Manchester, NH, to provide on-call construction engineering and inspection services for various transportation projects statewide, in the amount of \$1,950,000. Effective upon G&C approval through March 31, 2021.

#16 Authorized the Bureau of Construction to enter into a contract with R.S. Audley Inc., Bow, NH, for replacement of the bridge carrying Mill Street over NHRR in the town of Haverhill, on the basis of a low bid of \$1,176,845.50. (2)Further authorized a contingency in the amount of \$58,842.28 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 26, 2018. **100% Federal Funds.**

#17 Authorized the Bureau of Construction to enter into a contract with Pike Industries Inc., Belmont, NH, for pavement preservation on US 302/NH 16, from the end of the median island on NH 16 south of the NH 16/US 302 intersection northerly to a pavement joint just south of the Bartlett/Conway Town line, on the basis of a low bid of \$1,891,838. (2)Further authorized a contingency in the amount of \$94,591.90 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 22, 2018. **100% Federal Funds.**

#18 Authorized the Bureau of Planning and Community Assistance to enter into a contract with the Central NH Regional Planning Commission, Concord, NH, to undertake and update the Coordinated Public Transportation Plan for the Midstate Region, in the amount of \$21,300.30. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

#19 Authorized the Bureau of Construction to enter into an agreement with Greenman-Pedersen Inc., Portsmouth, NH, to provide on-call construction engineering and inspection services for various transportation projects statewide, in the amount of \$1,950,000. Effective upon G&C approval through March 31, 2021.

#20 Authorized the Bureau of Planning and Community Assistance to enter into a Tri-State agreement with Vermont and Maine to formalize the overall goals and basic tenets to develop, maintain, and improve the shared software known as MATS (Managing Assets for Transportation Services). Effective upon G&C approval through December 31, 2022. (2)Further authorized to enter into an agreement with the Vermont Agency of Transportation, Montpelier, VT for the maintenance management and functionality enhancements for Managing Assets for Transportation Systems, the shared software with VT and ME known as MATS, for a total fee not to exceed \$400,000. Effective upon G&C approval through June 30, 2019. **100% Other – Transfer to DoIT).**

#21 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with Capital Well Company Inc., Dunbarton, NH, for a 6-inch drilled well and pump on the property of John Stanhope, Orford, NH, in the amount of \$22,005. Effective upon G&C approval through June 29, 2018. **100% Highway Funds.**

#22 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with Skillings & Sons Inc., Amherst, NH, for installation of a new 4” casing with jасwell seal in the existing well and pump with ancillary equipment on the property of Richard Giard, Deerfield, NH, in the amount of \$13,714.50. Effective upon G&C approval through June 29, 2018. **100% Highway Funds.**

#23 Authorized the Bureau of Construction to enter into a contract with Bazin Brothers Trucking Inc., Westminster, VT, for preservation efforts to stabilize bridges from scour, on the basis of a low bid of \$994,570. (2)Further authorized a contingency in the amount of \$69,619.90 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 1, 2019. **100% Federal Funds.**

#24 **WITHDRAWN** – The Agency withdrew the request of the Bureau of Construction to enter into a contract with CPM Constructors Inc., Freeport, ME, for furnishing and installing debris shielding and or debris netting on 15 bridges statewide, on the basis of a low bid of \$1,301,159.90. (2)Further authorized a contingency in the amount of \$65,058 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 14, 2018. **91% Federal, 9% Turnpike Funds.**

OFFICE OF THE GOVERNOR

#24A The Governor and Council on motion of Councilor Prescott, seconded by Councilor Wheeler, authorized expenditures from the Public School Infrastructure Fund in the amount of \$3,629,363 for infrastructure projects with the public elementary and secondary schools as detailed in letter dated February 1, 2018, contingent upon availability of funds per RSA 198:15-y. Effective upon G&C approval through June 30, 2019. **100% General Funds. Fiscal Committee approved.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#25 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to award a grant to the Town of Winchester, NH, in the amount of \$500,000 to support the Jones Road infrastructure improvement project. Effective February 21, 2018 through December 31, 2019. **100% Federal Funds.**

DEPARTMENT OF REVENUE ADMINISTRATION

#26 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Kenney, authorized to place Mr. John Frasier at Step 6 for the position of Assistant Director of Audit, unclassified salary grade FF, earning \$92,649.44 annually. Effective upon G&C approval. **100% General Funds.**

DEPARTMENT OF AGRICULTURE MARKETS & FOOD

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas acted as follows:

#27 Authorized the Division of Agricultural Development to enter into a grant with the Merrimack County Conservation District, Concord, NH, to work with NH’s new American families to grow more ethnic specialty crops in NH’s temperate climate and to market these crops in NH, in the amount of \$27,500. Effective upon G&C approval through December 31, 2019. **100% Federal Funds – Specialty Crop Block Grant.**

#28 Authorized the Division of Pesticide Control to budget and expend balance forward from the Pesticide Training Program funds in the amount of \$10,000 for the purposes of funding anticipated deficits in the Fiscal Year 2018 budget. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#29 Authorized the Division of Regulatory Services to budget and expend balance forward from the Risk Management Training funds in the amount of \$272 for the purposes of funding anticipated deficits in the Fiscal Year 2018 budget. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

INSURANCE DEPARTMENT

#30 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into a **sole source** contract with Gorman Actuarial Inc., Marlborough, MA, to provide actuarial and policy support to better understand the NH's insured markets, in the amount of \$95,000. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

DEPARTMENT OF CORRECTIONS

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky acted as follows:

#31 Authorized to accept and expend funds made available through the Adult Basic Education, in the amount of \$188 which will be utilized for computers and a CDL simulator in support of the Corrections Special School District students with job skills necessary for career readiness. Effective upon G&C approval through June 30, 2018. **100% Agency Income (Federal Funds at origin).**

#32 Authorized to enter into a contract with ExpressMed LLC d/b/a Orchard Medical Management, Manchester, NH, for the provision of Pre-Assignment & Fitness for Duty Exam Services, in the amount of \$42,635. Effective upon G&C approval through June 30, 2020, with the option to renew for one additional period of up to two years. **100% General Funds.**

#33 Authorized to **retroactively** amend a holdover lease agreement in an amount not to exceed \$9,685.68 with Bergeron Construction Company Inc., Keene, NH, for the purpose of probation/parole office space for the Keene Probation & Parole District Office for the period of February 3, 2018 through June 2, 2018. **100% General Funds.**

OFFICE OF THE CONSUMER ADVOCATE

#34 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas, authorized to continue membership and participation in the National Association of State Utility Consumer Advocates, for an amount of \$3,840. Effective **retroactive** to January 1, 2018 through December 31, 2018. **100% Other Funds (Utilities Assessments).**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas acted as follows:

#35 Authorized the Division of Forests and Lands to transfer to the Fish and Game Department, management responsibility of an 11 acre parcel of land along the Connecticut River in Colebrook, Coos County, NH.

#36 Authorized the Division of Parks and Recreation to enter into a contract with B. Davis Construction Company LLC, Peterborough, NH, for construction of 9 accessible pit toilets at 7 state parks, in the amount of \$145,384. Effective upon G&C approval through June 29, 2018. **100% Capital Funds.**

#37 Authorized the Bureau of Historic Sites to enter into a contract with Avatar Construction Corporation, Cambridge, MA, to perform roof replacement on Wentworth Coolidge Mansion in Portsmouth, in the amount of \$168,600. Effective upon G&C approval through October 31, 2018. **100% Capital Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas acted as follows:

#38 Authorized to **retroactively** accept and expend \$625,824 in Drinking Water and Groundwater Trust Funds for the purpose of implementing RSA 485-F. Effective October 1, 2017 through June 30, 2018. (2) Further authorized to establish five full time temporary positions through June 30, 2019. **100% Drinking Water and Groundwater Trust Funds. Contingent upon Fiscal Committee approval on February 16, 2018.**

#39 Authorized to award a **sole source** agreement to the Great Bay Stewards Inc., Greenland, NH, in the amount of \$18,040 to conduct outreach and training associated with living shoreline stabilization projects. Effective upon G&C approval through September 30, 2020. **100% Federal Funds.**

#40 Authorized to execute a **sole source** amendment to the contract with Pepperrell Cove Marine Services Inc., Kittery, ME (originally approved by G&C on 7-22-15, item #86), to perform moorings services associated with oil spill containment strategies and spill response boats, by increasing the amount by \$20,000 to \$100,000 from \$80,000, and by extending the expiration date to June 30, 2020 from June 30, 2019. **100% Oil Pollution Control Funds.**

#41 Authorized to execute a **sole source** amendment to the contract with Great Bay Marine Inc., Newington, NH (originally approved by G&C on 6-15-16, item #51), to provide dock slips, launching rights and storage space for six NHDES emergency response boats, by increasing the amount by \$40,000 from \$120,000 to \$160,000, and by extending the expiration date to June 30, 2020 from June 30, 2019. **100% Oil Pollution Control Funds.**

#42 Authorized to **retroactively** pay the fiscal year 2018 membership dues to the Northeast Environmental Enforcement Project, Delaware, OH, in the amount of \$4,000 for the period of July 1, 2017 through June 30, 2018. **38% Federal, 62% Hazardous Waste Funds.**

#43 Authorized to award a Cyanotoxin Monitoring Equipment and Training grant to the City of Rochester Water Department, Rochester, NH, in the amount of \$5,980 to purchase equipment to monitor for cyanobacteria at their public drinking water supply sources. Effective upon G&C approval through November 30, 2018. **100% Drinking Water SFR Repayment Funds.**

#44 Authorized to **retroactively** award a grant to the Town of Northumberland, NH, in the amount not to exceed \$200,000 for water system improvements. Effective November 3, 2017 through December 1, 2018. **100% Drinking Water/Groundwater Trust Funds.**

#45 Authorized to **retroactively** amend an agreement with the Town of Wolfeboro, NH (originally approved by G&C on 5-27-15, item #101), for the *Rust Pond Watershed Restoration Plan Implementation Phase 2 – Sites 1, 3 and 4 BMPs* project by extending the completion date to December 31, 2018 from December 31, 2017. No Additional Funding. **100% Federal Funds.**

#46 Authorized to award a grant to the Bethlehem Village District, Bethlehem, NH, in the amount not to exceed \$750,000 for water system improvements. Effective upon G&C approval through June 1, 2019. **100% Drinking Water/Groundwater Trust Funds.**

#47 Authorized to award a **sole source** agreement to the University of NH, Durham, NH, to conduct outreach and training associated with living shoreline stabilization projects, in the amount of \$97,467. Effective upon G&C approval through September 30, 2020. **100% Federal Funds.**

#48 Authorized to enter into grant agreements with the entities as detailed in letter dated January 2, 2018, totaling \$81,428 to fund Household Hazardous Waste collection projects. Effective upon G&C approval through June 30, 2018. **100% Hazardous Waste Funds.**

#49 Authorized to enter into a contract with NH Water Works Association Inc., Concord, NH, to provide training classes for certified drinking water operators and contract services for NH's Drinking Water Week Festival, totaling \$73,000. Effective upon G&C approval through December 31, 2019. **100% Drinking Water Loan Management and DWSRF Administration Funds.** (2) Further authorized to enter into a contract with New England Water Works Association Inc., Holliston, MA, to provide training classes for certified drinking water operators and staff registrations for water works operations conferences, totaling \$50,000. Effective upon G&C approval through December 31, 2019. **100% Drinking Water Loan Management Fund.**

#50 Authorized to amend a **sole source** agreement with the University of NH, Sponsored Programs Administration, Durham, NH (originally approved by G&C on 10-26-16, item #67), for the "*Natural Resources Outreach Coalition – Setting SAIL*" project, by extending the completion date to March 31, 2019 from March 31, 2018, and by increasing the amount by \$17,866 to \$37,866 from \$20,000, and by revising the scope of work to include additional tasks. Effective upon G&C approval. **100% Federal Funds.**

#51 Authorized to accept and place on file the 2017 Hazardous Waste Cleanup Fund Annual Report.

#52 Authorized Albert and Carol Williams' request to perform work on Lake Winnepesaukee in Alton.

DEPARTMENT OF EDUCATION

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Wheeler acted as follows:

#53 Authorized to enter into a **sole source** contract with NH-JAG (NH Jobs for America's Graduates), Manchester, NH, to provide services to pregnant and/or parenting youth that support increased development in academics, career planning, parenting skills, credential attainment and community supports that will result in continued education and/or employment outcomes, in an amount not to exceed \$45,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#54 Authorized to enter into a contract with Paradigm Consulting LLC, to provide professional development, technical assistance, support, and resources to school districts and families on screening, identification of risk factors for dyslexia and related disorders, and intervention strategies, in an amount not to exceed \$88,980. Effective upon G&C approval through October 30, 2018. **100% General Funds.**

#55 Authorized to enter into a contract with Victoria Therrien, Concord, NH, to provide facilitated team meetings to parents and school districts in a variety of locations across the State, in an amount not to exceed \$10,000. **100% Federal Funds.**

#56 Authorized to enter into a contract with Nancy Brigham Associates, in an amount not to exceed \$27,636.24 to assist the department's E3 Teen Fatherhood Program in the area of program evaluation, in an amount not to exceed \$27,636.24. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#56A Authorized to make an unencumbered stipend payment to an applicant for travel expenses related to an interview for the position of Attorney III, with the department's search committee in an amount not to exceed \$1,500. Effective upon G&C approval through June 30, 2018. **100% General Funds.**

DEPARTMENT OF SAFETY

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas acted as follows:

#57 Authorized the Office of Highway Safety to enter into a **retroactive sole source** contractual agreement with the University of NH, Durham, NH, to coordinate a highway safety impaired driving related advertisement campaign during the 2017/2018 season, in the amount of \$63,000. Effective October 1, 2017 through September 30, 2018. **100% Federal Funds.**

#58 Authorized to **retroactively** pay Brian Hester the amount of \$1,646.25 for 48 hours of accumulate annual leave owned him from April 1, 2016 through March 31, 2017. Effective upon G&C approval. **49.11% General, 27.51% Turnpike, 23.84% Highway Funds.**

#59 Authorized the Division of Homeland Security and Emergency Management to enter into a memorandum of agreement with the Division of State Police to renew the subscription and licensing fee for school emergency notification software for 270 devices for a total amount of \$24,675. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.** (2) Further authorized the Division of State Police to accept and expend \$24,675 of federal funds from the Division of Homeland Security and Emergency Management for the renewal of the school emergency notification software. Effective upon G&C approval through September 30, 2018. **100% Agency Income.**

DEPARTMENT OF JUSTICE

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Wheeler acted as follows:

#60 Authorized to enter into a **sole source** contract with Dr. Margaret Greenwald as a substitute medical examiner, for a total not to exceed \$19,998, for the period of March 12-16, 2018 and April 18-21, 2018. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#61 Authorized to enter into a **sole source** contract with Dr. Kristin Roman as a substitute medical examiner, for a total not to exceed \$19,998, for the period of March 26-30, 2018 and April 9-13, 2018. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#62 Authorized to enter into a subgrant with the Ossipee Police Department in the amount of \$120,000 from the NH Regional Drug Task Force appropriation to support drug task force program operations. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas acted as follows:

#63 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#64 Authorized the Bureau of Purchase and Property to exercise a renewal option to extend a contract with New Horizons Computer Learning Centers d/b/a NH New Hampshire LLC of Nashua, NH (originally approved by G&C on 8-26-15, item #87), for the provision of professional technical training services, by increasing the amount by \$75,000 from \$300,000 to \$375,000, and by extending the end date through June 30, 2020.

#65 Authorized a new chapter of the Department of Administrative Services Manual of Procedures ("DAS MOP"), DAS MOP 151 ("Governor and Executive Council Policies"), effective upon G&C approval, and inclusion in that chapter of a policy identified as Governor and Executive Council Policy 2018-001. The text of the proposed chapter and "Governor and Executive Council Policy 2018-001" is found in attachment A of the request.

#66 Authorized the Bureau of Purchase and Property to **retroactively** exercise a contract amendment option with Arcomm Communications Corp, Hillsboro, NH (originally approved by G&C on 7-24-13, item #14), for the provision of Closed Circuit Television maintenance and repair services. This amendment represents the option to add locations and amend the scope of services to the contract and increase the price by \$5,000 from \$75,000 to \$80,000 to account for the additional locations. Effective August 1, 2016 through July 31, 2018.

*

The Next regular Governor and Executive Council meeting is scheduled for Wednesday March 7, 2018, at The State House, Concord, New Hampshire.

Honorable Board then Adjourned at 11:20 a.m.