

GOVERNOR AND EXECUTIVE COUNCIL AGENDA  
State House, Concord, New Hampshire  
March 7, 2018, 10:00 a.m.

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF AGRICULTURE MARKETS AND FOOD**

#A. Authorize the Division of Plant Industry to allow four employees to travel beyond a 300-mile radius in a state vehicle to Mystic, Connecticut to attend the Eastern Plant Board meeting and concurrent sessions for the Cooperative Agriculture Pests Survey coordinators and the Horticultural Inspectors from April 9-12, 2018. **35% Federal, 65% Dedicated Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#B. Authorize to enter Debora Lee Wyman into an educational tuition agreement with NH Technical Institute, Concord, NH, to participate in Business Organizations and Bankruptcy and Legal Nurse Consultant during the period of March 9, 2018 to May 14, 2018, and to pay said costs in an amount of \$840. **100% General Funds.**

**STATE TREASURY**

#C. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$104,741 and the State Treasurer to issue checks in the amount of \$104,740.12 to the rightful owners for abandoned or unclaimed funds.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth & Families**

#D. Authorize to pay a membership fee to the Interstate Commission for Juveniles, Lexington, KY, in the amount of \$12,000 for an annual membership in the Interstate Commission for Juveniles. Effective July 1, 2018 through June 30, 2019. **76.15% General, 23.85% Federal Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth & Families**

#E. Authorize to pay a membership fee to the Judge Baker Children's Center, Boston, MA, in the amount of \$19,000 for annual membership in the New England Association of Child Welfare Commissioners and Directors. Effective July 1, 2018 through June 30, 2019. **43% Federal, 57% General Funds.**

**NEW HAMPSHIRE LOTTERY COMMISSION**

#F. Authorize to enter Sandy Goulet into an educational tuition agreement with Southern NH University, Manchester, NH, to participate online in Governmental and Non-profit Accounting, and Strategic Management and Policy, during the period of March 5, 2018 through April 29, 2018 and to pay costs not to exceed \$1,728. **Lottery Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**New Hampshire Hospital**

#A. Authorize to accept non-monetary donations received during the period of October 1, 2017 through December 31, 2017.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
New Hampshire Hospital**

#B. Authorize to accept donations in the amount of \$2,110.91 from the period of October 1, 2017 through December 31, 2017.

**THE ADJUTANT GENERALS DEPARTMENT**

#C. Authorize the State Veterans Cemetery to accept donations of a welder, engraving on the walkway, a color printer and computer services in the amount of \$960,99 for the cemetery to be used for the operation, maintenance, and improvement of the cemetery.

**DEPARTMENT OF SAFETY**

#D. Authorize the Division of State Police to accept the donation of a portable light tower with a value of approximately \$8,000 from the Defense Logistics Agency to be used by the Division of State Police.

#3 **MOP 150, I, B (3): Reports and Findings** - NONE

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments** - NONE

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF TRANSPORTATION**

#A. Authorize the Bureau of Highway Design to amend a contract with Vanasse Hangen Brustlin Inc. (originally approved by G&C on 10-7-15, item #29), to perform the second phase of a turnpike transportation system upgrade along three miles of the F.E. Everett Turnpike through Exits 6 and 7 in the City of Manchester, by extending the completion date from March 31, 2018 to December 31, 2018. No Additional Funding.

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#B. Authorize to amend an agreement with Trout Unlimited, Arlington, VA (originally approved by G&C on 11-8-17, item #62), to complete the conductance of stream crossing assessments in NH, by extending the completion date to September 30, 2018 from March 31, 2018. No Additional Funding. **100% Federal Funds.**

**REGULAR AGENDA**

**BUSINESS FINANCE AUTHORITY**

#6 Authorize to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from Eastern Bank to Bio-Concept Laboratories, Inc. located in Bedford, New Hampshire. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

#7 Authorize to hold a Public Hearing with respect to the financing of an industrial facility by the Business Finance Authority for Pennichuck Water Works, Inc. for projects in various locations throughout New Hampshire. Action will authorize a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of the Commissioner

#8 Authorize to transfer general funds in the amount of \$8,969,307, increase related Federal Revenues in the amount of \$2,750,495 and decrease related Other revenues in the amount of \$14,387. Effective upon G&C approval through June 30, 2018. **Fiscal Committee approved.**

#9 Authorize to transfer general funds in the amount of \$3,973,879, decrease Federal revenues in the amount of \$242,800 and increase related Other revenues in the amount of \$76,884. Effective upon G&C approval through June 30, 2018. **Fiscal Committee approved.**

#10 Authorize to **retroactively** reimburse Dr. James Chithalen, formerly of San Leandro, CA, for moving expenses associated with the relocation from California to Concord, NH, in an amount not to exceed \$8,000. **11% Federal, 89% General Funds.**

### Bureau of Human Resource Management

#11 Authorize to finalize the determination made by the Commissioner that on January 27, 2018 a Registered Nurse II at the NH Hospital sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#12 Authorize to finalize the determination made by the Commissioner that on January 16, 2018 a Mental Health Worker II at the NH Hospital sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

### Division of Client Services

#13 Authorize to accept and expend Federal Funds in the amount of \$13,028,118 from the Centers for Medicare and Medicaid Services for purposes of making changes to the New HEIGHTS eligibility system to comply with federally required guidelines, implement the expanded Medicaid work program, and modernize legacy systems. (2)Further authorize to increase Class 046 Consultants to amend a contract for the purposes as detailed above. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

### New Hampshire Hospital

#14 Authorize to accept and expend Trust Funds in the amount of \$772,000 from the NH Hospital Trust Funds to replace deteriorated patient furnishings. Effective upon G&C approval. **100% Other Funds. Fiscal Committee approved.**

### Glencliff Home

#15 Authorize to make a **retroactive sole source** unencumbered payment to Capital Well Company Inc., Dunbarton, NH, in the amount of \$35,996.50 to provide repairs to the current bedrock well and provide an emergency connection to a new well. Effective upon G&C approval. **100% General Funds.**

### Bureau of Drug and Alcohol Services

#16 Authorize to amend a **sole source** agreement with Foundation for Healthy Communities, Concord, NH (originally approved by G&C on 7-13-16, item #6B), for the purpose of expanding the State's capacity to provide office-based Opiate Treatment, including the use of medications to NH residents experiencing opioid addiction, by increasing the price by \$1,056,000 from \$,800,000 to an amount not to exceed \$2,856,000, and by extending the completion date from June 30, 2018 to June 30, 2019. **80% Federal, 20% General Funds.**

#16A Authorize to amend an existing **sole source** contract with Harbor Homes Inc., Nashua, NH (originally approved by G&C on 8-23-17, item #22), to further support the provision of substance use disorder crisis respite shelter, by increasing the price by \$100,000 from \$200,000 to an amount not to exceed \$300,000 with no change to the completion date of June 30, 2018. **100% Other Funds.**

#16B Authorize to enter into a **retroactive sole source** agreement with Friends of Recovery, NH, d/b/a Hope for NH Recovery, Manchester, NH, to provide Peer Recovery Support Services, in an amount not to exceed \$600,000. (2)Further authorize to make an advance payment of \$150,000 to Friends of Recovery NH, d/b/a Hope for NH Recovery, to be used for program operations and staffing activities to provide Peer Recovery Support Services. Effective March 1, 2018 through February 28, 2019. **64.75% Federal, 35.25% General Funds.**

#### **Division of Family Assistance**

#17 Authorize to accept and expend federal funds in the amount of \$13,313,800 from the Temporary Assistance to Needy Families program. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

#18 Authorize to make a one-time payment to **retroactively** renew agency membership in the American Public Human Services Association (formerly known as the American Public Welfare Association), Washington, DC, in the amount of \$20,569. Effective January 1, 2018 through December 31, 2018. **34% Federal, 66% General Funds.**

#### **Office of Human Services**

#19 Authorize to accept and expend the Title II/Formula Grant from the Office of Juvenile Justice and Delinquency Prevention in the amount of \$326,407. Effective upon G&C approval through June 30, 2018. **Fiscal Committee approved.**

#### **Bureau of Homeless and Housing Services**

#20 Authorize to enter into **sole source** amendments with the seven vendors as detailed in letter dated February 6, 2018 (originally approved by G&C on 6-7-17, item #17), to provide administration of the Homeless Housing and Access Revolving Loan Fund Program, by increasing the price by \$299,964 from \$99,988 to an amount not to exceed \$399,952. Effective upon G&C approval through the original completion date of June 30, 2019. **100% General Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

#21 Authorize the Bureau of Human Resources to **retroactively** pay Nathan Lewis, Bridge Inspector, \$2,635.82 for compensation due to missed increments on December 28, 2016 to January 4, 2018. **60% Highway, 27% Federal, 13% Other Funds.**

#22 Authorize the Bureau of Right of Way to transfer a well and a one hundred square foot portion of the NH Route 10 Limited Access Right of Way located on the westerly side of NH Route 10 in the Town of Grantham to Northwind Security Products LLC. This is a no cost transfer except for the Department assessing an Administrative fee of \$1,100. (2)Further authorize to emendate the return of highway layout and adjust the limits of NH Route 10 Limited Access Right of Way for the disposal of the mentioned parcel.

#23 Authorize the Bureau of Right of Way to sell a 3.0+/- acre parcel of State owned land located on the southeasterly corner of NH Route 101, Exit 5 westbound off ramp and NH Route 27 in the Town of Raymond to Rye Harbor Realty LLC for \$161,100 which includes a \$1,100 administrative fee. Effective upon G&C approval. Originally purchased with 80% Federal, 20% Highway Funds.

#24 Authorize the Bureau of Planning and Community Assistance to enter into a contract with Upper Valley-Lake Sunapee Regional Planning Commission, Lebanon, NH, in the amount of \$100,000 to undertake certain transportation related planning activities. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

#25 Authorize to accept and place on file the Bureau of Construction's quarterly basis summary of active projects that may require contingency use.

#26 Authorize the Bureau of Bridge Design and the Pease Development Authority – Division of Ports and Harbors, to enter into a memorandum of agreement for up to \$18,550,000 for final design and construction for the Functional Replacement of the Side Barge Wharf impacted by the replacement of the Sarah Mildred Long Bridge (NH Br. No. 251/110) carrying US 1 Bypass over the Piscataqua River between Portsmouth, NH, and Kittery, ME. Effective upon G&C approval and continuing through design, construction, inspection, and final acceptance of the completed project. **100% Federal Funds.**

#27 Authorize the Bureau of Highway Maintenance to enter into a contract with Skillings & Sons Inc., Amherst, NH, for a 6-inch drilled well and pump on the property of Susan Rinners, Dublin, NH, in the amount of \$20,600. Effective upon G&C approval through June 29, 2018. **100% Highway Funds.**

#### **OFFICE OF STRATEGIC INITIATIVES**

#28 Authorize to enter into a contract agreement with New York State Weatherization Directors Association, Guilderland, NY, to provide training for personnel of the five Weatherization Assistance Program sub grantees in NH, in the amount of \$12,320. Effective March 8, 2018 or upon G&C approval, whichever is later, through March 31, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#29 Authorize, on behalf of the Department of Safety, to enter into a **sole source retroactive** contract with Computer Projects of Illinois, Inc., Bolingbrook, IL, for the purpose of providing software support and maintenance services for the J-One message switch, in the amount of \$740,786.55. Effective July 1, 2017 through June 30, 2019, with the option to extend for one year. **100% Other (Agency Class 27) funds: the Agency Class 027 used by the Department of Safety to reimburse DoIT is 90% Highway and 10% Turnpike Funds.**

#### **THE ADJUTANT GENERAL'S DEPARTMENT**

#30 Authorize to accept and expend \$36,000 of rental agency income to apply towards snowplowing, trash removal and related facility maintenance repairs. Effective upon G&C approval through June 30, 2019. **100% Agency Income.**

#### **DEPARTMENT OF AGRICULTURE, MARKETS AND FOOD**

#31 Authorize to enter into a grant with the NH Plant Growers Association, Concord, NH, in the amount of \$44,500 to implement the Plant Something NH program to encourage with purchase and planting of materials from NH growers. Effective upon G&C approval through September 1, 2019. **100% Federal Funds – Specialty Crop Black Grant.**

#32 Authorize the Division of Pesticide Control to enter into a **retroactive** Cooperative Project Agreement with the University of NH Sponsored Programs Administration, Durham, NH, for the advancement of pesticide education in NH, in the amount of \$15,120. Effective upon G&C approval through September 30, 2018. **100% Agency Income.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#33 Authorize to enter into a contract agreement with Citizens Financial Group Inc., N.A. d/b/a Citizens Bank, Manchester, NH, for unemployment compensation trust fund banking services in an amount up to \$300,000. Effective upon G&C approval through March 31, 2021, with the option to extend for up to two additional one0year terms. **100% Federal Funds.**

#### **DEPARTMENT OF CORRECTIONS**

#34 Authorize to purchase a Gravograph-New Hermes LS100ex Computerized Laser Engraving System for an amount not to exceed \$15,000. Effective upon G&C approval through June 30, 2018. **100% Other Funds. Fiscal Committee approved.**

#35 Authorize to accept and expend funds in the amount of \$900,000 received from the NH Department of Health and Human Services, which will provide funding for substance use disorder case management services to the residents of the Shea Farm Transitional House and Funding will also provide any individual reentering the community from a NH Department of Corrections facility the accessibility to and instruction on administering Naloxone. (2)Further authorize to establish one full-time temporary Program Coordinator, LG 26, in class 059, for the purpose of Re-Entry Care for the NH Department of Corrections, Division of Community Corrections in support of the federally funded State Targeted Response to the Opioid Crisis sub-grant. Effective upon G&C approval through June 30, 2019. **100% Transfer From Other Agency (DHHS). Fiscal Committee approved.**

#36 Authorize to enter into a contract with the Office of Public Guardian, Concord, NH, for the provision of Guardianship Services for the NH Department of Corrections, in the amount of \$396,400.80. Effective July 1, 2018 through June 30, 2021, with the option to renewal for one additional period of two years. **100% General Funds.**

#37 Authorize to **retroactively** amend a **sole source** contract with Keefe Commissary Network LLC, St. Louis, MO (originally approved by G&C on 4-13-11, item #36), for the continued provision of Downloadable Digital Media & Kiosk Services, by extending the completion date from January 31, 2018 to April 30, 2018. **100% Offender Funds.**

#38 Authorize the NH Department of Administrative Services to delegate purchasing authority to the NH Department of Corrections for the sole and express purpose of purchasing up to 9 full body security scanners for the correctional facilities. (2)Further authorize to enter into a contract with OD Security North America LLC, Daniel Island, SC, to purchase 9 full body security scanners, in the amount of \$911,250. Effective upon G&C approval through June 30, 2021. **100% General Funds.**

#### **DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS**

#38A Authorize the Office of Workforce Opportunity to enter into a contract with PowerNotes LLC, St. Louis, MO, for the provision of staff training services, in the amount not to exceed \$19,600. Effective March 7, 2018 or upon G&C approval, whichever is later, through June 30, 2018. **100% Federal Funds (Workforce Innovation and Opportunity Act, Implementation Funds).**

#### **DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#39 Authorize the Division of Parks and Recreation to enter into a contract with K.S. LLC General Contracting, Mason, NH, for the construction of a new Ski Patrol Hut at the Cannon Mountain Ski Area, in the amount of \$164,400. Effective upon G&C approval through September 28, 2018. **100% Capital Funds.**

#40 Authorize the Division of Parks and Recreation to enter into a **sole source** contract with Cale America Inc., Clearwater, FL, for the wireless parking pay station program at Hampton Beach, North Hampton Beach, and Jenness Beach State Parks, in the amount of \$409,270. Effective upon G&C approval through December 31, 2021. **100% Agency Income (Hampton Meters).**

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#41 Authorize to enter into a **retroactive sole source** amendment with Wildlife Management Institute (originally approved by G&C on 11-18-15, item #41), to continue research and management of cottontail, by extending the end date from June 30, 2017 to December 31, 2019. **94% Federal, 6% Conservation License Plate Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#42 Authorize to award a **sole source** agreement to the University of NH, Sponsored Programs Administration, Durham, to document and evaluate data management, in the amount of \$119,963. Effective upon G&C approval through September 30, 2020. **100% Federal Funds.**

#43 Authorize to enter into an agreement with Gannett Fleming Inc., Harrisburg, PA, to provide as needed engineering and technical support services for repair/reconstruction projects on dams owned by the State of NH, in an amount not to exceed \$600,000. Effective upon G&C approval through September 30, 2019. **100% Capital (General) Funds.**

#44 Authorize to award a grant to the City of Portsmouth, NH, in the amount of \$200,000 to acquire a conservation easement on 72 acres of land in the Town of Madbury to protect drinking water supply. Effective upon G&C approval through December 31, 2018. **100% Drinking Water/Groundwater Trust Fund.**

#45 Authorize to award a grant to the City of Portsmouth NH, in the amount of \$200,000 for water system improvements. Effective upon G&C approval through June 1, 2019. **100% Drinking Water/Groundwater Trust Funds.**

#46 Authorize Brian Short's request to perform work on the Piscataqua River in Dover.

#47 Authorize Denis Bourque's request to perform work on Lake Winnepesaukee in Laconia.

#48 Authorize Pamela H. Hopkins' request to perform work on Lake Winnepesaukee in Wolfeboro.

#### **DEPARTMENT OF EDUCATION**

#49 Authorize the Division of Program Support to enter into a contract with JenkinsFord Consulting LLC, in an amount not to exceed \$24,750 to assist the department's teacher preparation programs in the area of program approvals. Effective upon G&C approval through June 30, 2018. **100% Other Funds.**

#50 Authorize the Division of Educational Improvement to hold an organized meeting entitled "New Hampshire Continuing Title I Focus and Priority School Meeting" driven by the "Problems of Practice" model of school improvements for Title I schools on March 22, 2018 at the University of NH, Durham, NH, in an amount not to exceed \$12,100. Effective upon G&C approval through March 22, 2018. **100% Federal Funds.**

#51 Authorize the Division of Educational Improvement to enter into a **sole source** memorandum of understanding with the Office of Legislative Budget Assistant, in an amount not to exceed \$30,000 for an independent audit. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#52 Authorize to enter into a **sole source** contract with America's Youth Teenage Unemployment Reduction Network Inc., d/b/a MyTurn Inc., Brockton, MA, to provide services to pregnant and/or parenting youth that support increased development in academics, career planning, parenting skills, credential attainment and community supports that will result in continued education and/or employment outcomes, in an amount not to exceed \$100,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#52A Authorize to enter into a contract with Utah State University, Center for Technical Assistance for Excellence in Special Education Center for Persons with Disabilities, Logan, UT, to recruit educational sign language interpreter candidates that seek State certification, provide preliminary assessment through the Educational Interpreter Performance Assessment, in an amount not to exceed \$150,000. Effective upon G&C approval through June 20, 2021. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

#53 Authorize the Division of State Police to accept and expend \$657,188 of federal funds from the US Department of Justice to assist law enforcement in investigating illicit activities related to the distribution of opioids. (2)Further authorize to establish one temporary full-time position titled Senior Management Analyst (LG 26, A000) to be assigned to the Division of State Police, Information and Analysis Center. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#54 Authorize the Division of State Police to **retroactively** pay the ANSI-ASQ National Accreditation Board LLC, Milwaukee, WI, in the amount of \$5,280 for the annual fee to continue the Forensic Laboratory's accreditation certificate program for the period of January 1, 2018 through December 31, 2018. **100% Agency Income.**

#### **DEPARTMENT OF JUSTICE**

#55 Authorize to grant an annual salary increment to Kim K. Fallon, Chief Forensic Investigator, from a salary level of \$77,740.52 (LG DD Step 5) to a salary level of \$81,766.88 (LG DD Step 6). Effective upon G&C approval or March 16, 2018, whichever is the latter.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#56 Authorize to enter into a memorandum of understanding with the NH Liquor Commission for the purpose of supporting one part-time human resources employee to provide services as outlined in the MOU to audit and approve human resources transactions originating from the Liquor Commission and to perform job analysis duties related to the Liquor Commission positions, in the amount of \$67,100. Effective July 1, 2018 through June 30, 2020.

#57 Authorize a Working Capital Warrant in the amount of \$475,000,000 to cover the expenditures for the month of April 2018.

#58 Authorize the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#59 Authorize to **retroactively** extend the State's contract with Inmate Calling Solutions LLC d/b/a IC Solutions, San Antonio, TX (originally approved by G&C on 3-6-13, item #12), for inmate telephone services and pay telephone services for a period of 8 months. Effective October 31, 2017 through June 30, 2018. No State funds shall be expended for this contract.

#60 Authorize the Division of Plant and Property, Bureau of Court Facilities, and General Services Claremont Monadnock Mill, to **retroactively** pay Fairpoint Communications for past due invoices, in the amount of \$19,671.15. Effective upon G&C approval through June 30, 2018. **100% Transfer from Other Agencies.**