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Frank Edelblut
Commissioner

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Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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November 15, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Education, to make a **retroactive** one-time payment to Cheri White, Administrator I, in the amount of \$1209.56, to compensate the employee for wages that were not paid in State Fiscal Year 2017, for the period of February 2, 2017 through June 30, 2017. 100% Federal Funds.

Funding is available in the account titled, PROGRAM SERVICES-NUTRITION

010-056-056-5620010-25260000-010-500100	Personal Services	\$ 1009.65
010-056-056-5620010-25260000-060-500611	FICA	\$ 62.60
010-056-056-5620010-25260000-060-500632	Medicare	\$ 14.64
010-056-056-5620010-25260000-060-500614	Retirement	\$ 122.67
	Total	\$1,209.56

EXPLANATION

This request is made **retroactively** because Cheri White was due compensation in State Fiscal Year 2017 that was not paid because of a missed step increment. The administrative error was not discovered until State Fiscal Year 2018. Approval of this request will rectify the error, thereby allowing payment of overdue wages.

Sincerely,

Frank Edelblut,
Commissioner of Education