

GOVERNOR AND EXECUTIVE COUNCIL AGENDA
Founders Academy Public Charter School, Manchester, New Hampshire
October 11, 2017, 10:00 a.m.

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

DEPARTMENT OF SAFETY

#A. Authorize the request of the Division of State Police for three Troopers to travel over 300 miles one way in a State Police issued unmarked state vehicle in the amount of \$1,912.24 to attend the 17th Annual Pennsylvania State Police Reconstruction Seminar in Gettysburg, PA, during the period of October 30, 2017 through November 2, 2017. Effective upon G&C approval. **49.11% General, 23.84% Highway, 27.05% Turnpike Funds.**

DEPARTMENT OF SAFETY

#B. Authorize the request of the Division of State Police for two Recreational Ride Inspectors to travel over 300 miles one way in a State vehicle issued as a marked Department of Safety vehicle in the amount of \$2,253.50 to attend the 2017 Parks and Carnivals Educational Amusement Ride Safety Seminar in Bloomsburg, PA, during the period of October 29, 2017 through November 3, 2017. **100% General Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#C. Authorize to enter Briana Miller into an educational tuition agreement with NHTI-Concord's Community College, Concord, NH, to participate in the course entitled Criminal Procedure, during the period of October 23, 2017 through December 15, 2017, and to pay said costs in the amount of \$928. **100% General Funds (Employee Training).**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Human Resource Management

#D. Authorize to enter Marianne Sylvester into an educational tuition agreement with Southern NH University, College for America, Manchester, NH, to participate in the course entitled BA in Communication with a concentration in Business, during the period of December 1, 2017 through May 31, 2018, and to pay said costs in the amount of \$500. **100% General Funds (Employee Training).**

STATE TREASURY

#E. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$36,600 and the State Treasurer to issue checks in the amount of \$36,599.93 to the rightful owners of abandoned or unclaimed funds.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#F. Authorize the Division of Parks and Recreation to renew memberships for The Flume Gorge and Cannon Mountain with the White Mountain Attractions Association, Woodstock, NH, in the amount of \$17,000 for Fiscal Year 2018. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF SAFETY

#A. Authorize the Division of Administration to accept a donation of eight used whiteboards worth an estimated used retail value of \$450 from Kingston NH Police Department.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#B. Authorize to accept a gift for membership from the National Association of State Procurement Officials, not to exceed \$2,420 for the State’s annual NASPO membership dues and the National Institute of Government Purchasing, The Institute for Public Procurement license, as well as two professional development opportunities for purchasing staff. Effective upon G&C approval through December 31, 2017.

#3 **MOP 150, I, B (3): Reports and Findings**

STATE TREASURY

#A. Authorize to accept and place on file the Annual Report of the NH State Treasury for the Fiscal Year 2017.

NEW HAMPSHIRE EMPLOYMENT SECURITY

#B. Authorize to accept and place on file the 2016-2017 Biennial Report.

NEW HAMPSHIRE VETERANS HOME

#C. Authorize to accept and place on file the Annual Report for the Fiscal Year 2017.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

DEPARTMENT OF JUSTICE

#A. Authorize to reappoint Matthew T. Broadhead as an Assistant Attorney General at a salary of \$69,160. Effective upon G&C approval, or October 13, 2017, whichever is the latter, for a term ending July 31, 2018.

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#A. Authorize the Division of Parks and Recreation to amend a Concession contract with Boston Culinary Group Inc., d/b/a Centerplate of Stamford, CT (originally approved by G&C on 10-21-05, item #113), for Food Service Concession at Cannon Mountain Ski Area and the Flume Gorge, by extending the completion date to April 30, 2018 from November 1, 2017. No State Funding.

REGULAR AGENDA

BUSINESS FINANCE AUTHORITY

#6 Authorize to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13-a with respect to a loan from Georgetown Bank to NAS Fuels, LLC located in Rye, New Hampshire. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#6A Authorize confirmation of the Joint Committee on Employee Classification’s approval and recommendation of the establishment of a new salary range of \$93,759.12 to \$124,606.04, for the position of the Chief Operating Officer at NH Hospital (position 9U408), from the current salary of \$82,027.92 to \$108,961.32 (Labor Grade HH). Effective upon G&C approval.

Bureau of Human Resource Management

#7 Authorize to make a **retroactive** one-time payment from SFY 2018 funds to Lisa Dekutoski, Administrator II, Division of Child Support Services in the amount of \$2,045.94 to compensate for wages that were not paid for SFY 2017. **66% Federal, 34% General Funds.**

Office of Human Services

#8 Authorize to make one-time **retroactive** unencumbered payments to the vendors as detailed in letter dated September 21, 2017, that provided Title I services to abused, neglected or delinquent youth from November 23, 2016 through June 30, 2017 from SFY 18 funds in an amount not to exceed \$364,459.96. Effective upon G&C approval. **100% Other Funds.**

Division for Children, Youth & Families

#9 Authorize to accept and expend the additional amount of \$102,853. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

#10 Authorize the Sununu Youth Service Center to accept and expend the Title I Grants from the NH Department of Education in the amount of \$178,865. Effective **retroactive** to July 3, 2017 through June 30, 2018. **100% Other Funds. Fiscal Committee approved.**

#11 Authorize to enter into an agreement with Bethany Christian Services of Northern New England, Candia, NH, to provide a Community and Faith Based Initiative for the support of Foster, Relative, and Adoptive Families, in an amount not to exceed \$100,000. Effective January 1, 2018 to upon G&C approval, whichever is later, through December 31, 2019. **100% Federal Funds.**

Division of Public Health Services

#12 Authorize the Bureau of Population Health and Community Services, Nutrition Services Section, to accept and expend federal funds in the amount of \$314,936 from the US Department of Agriculture to fund the Supplemental Woman Infants and Children Program, eWIC implementation project. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

#12A Authorize the Women, Infants, and Children Supplemental Nutrition Program to enter into an agreement with Conduent State & Local Solutions Inc., Fairfax, VA, for the implementation and ongoing maintenance of the Electronic Benefit Transfer System for the Women, Infant and Children program known as eWIC in an amount not to exceed \$594,037. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

#13 Authorize the Bureau of Rail & Transit to pay the City of Nashua, NH, an amount not to exceed \$65,000 to provide a portion of the funds required to match Federal Transit Administration grant funds for the acquisition of six low-floor paratransit replacement buses for the City of Nashua. Effective upon G&C approval and available until expended. **100% Capital – General Funds.**

#14 Authorize the Bureau of Right of Way to quitclaim whatever interest the State of NH may have in a 2+/- acres parcel of land located near the westerly side of Dorian Road in the Town of Windham to Phyllis M. Jarosky. Effective upon G&C approval.

#15 Authorize the Bureau of Right of Way to pay property owners \$9,450 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from August 1-29, 2017.

#16 Authorize the Bureau of Right of Way to sell a 0.21 +/- of an acre parcel of State owned land located on the northerly side of NH Route 11 in the Town of Sunapee to Lynne M. Bell, Trustee of the Lynne M. Bell Trust and a 0.40 +/- of an acre parcel of State owned land also located on the northerly side of NH Route 11 in the Town of Sunapee to Robert W. Bell for the total price of \$6,100 which includes a \$1,100 administrative fee. Originally purchased with 100% Highway Funds.

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#17 Authorize, under the Community Development Block Grant program, to award a grant to the Town of Bethlehem, NH, in the amount of \$500,000 to support replacing the existing drug and alcohol treatment facility known as the Friendship House in Bethlehem, NH. Effective upon G&C approval for the period of October 11, 2017 through June 30, 2019. **100% Federal Funds.**

STATE TREASURY

#18 Authorize the State Treasurer to proceed with the sale and issuance of up to \$100 million of general obligation (“new money”) bonds through a competitive process, negotiated sale, or private placement. This resolution will have an expiration date of March 31, 2018. (2)Further authorize the State Treasurer to conduct the sale and issuance of up to \$100 million of general obligation bonds through a competitive process, negotiated sale, or private placement to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bonds. This resolution will also have an expiration date of March 31, 2018.

NEW HAMPSHIRE EMPLOYMENT SECURITY

#19 Authorize to **retroactively** accept an additional donation from Comcast in the form of network broadcast advertisement services provided in connection with the Hiring Our Heroes Job and Resource Fair. The estimated value of the donation is \$24,641.

INSURANCE DEPARTMENT

#20 Authorize to **retroactively** amend a contract with Berry Dunn McNeil & Parker LLC, Portland, ME (as successor to Compass Health Analytics Inc.,) (originally approved by G&C on 3-13-15, item #22), for the provision of consulting services to assist in the development of updated network adequacy standards, by extending the end date from September 30, 2017 to September 18, 2018. No Additional Funding. **100% Federal Funds.**

DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#21 Authorize the Office of Workforce Opportunity to enter into a contract with Cookson Strategies Corporation, Manchester, NH, for the provision of Marketing and Advertising services, in an amount not to exceed \$125,000. Effective November 1, 2017 or upon G&C approval, whichever is later, through October 31, 2018. **100% Federal Funds (Workforce Innovation and Opportunity Act, Governor’s Discretionary Funds).**

#22 Authorize the Division of Travel and Tourism Development to enter into a **sole source** contract with NH Stories Inc., d/b/a New Hampshire Made, Epping, NH, to market NH made products and services, in the amount of \$65,000. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#23 Authorize the Division of Parks and Recreation to enter into a **sole source** contract with Doppelmayer USA Inc., Salt Lake City, UT, for labor and materials required to complete the Aerial Tramway bearing change at Cannon Mountain Ski Area in Franconia, NH, in the amount of \$156,228. Effective upon G&C approval through May 31, 2018. **100% Cannon Mountain Capital Improvement Fund.**

#24 Authorize the Division of Parks and Recreation, Cannon Mountain Ski Area to enter into memberships with the companies as detailed in letter dated September 21, 2017, for the 2017/2018 ski season, for a total amount of \$29,414.09. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#25 Authorize the Division of Parks and Recreation to enter into a contract with RA Outdoors LLC, Delaware for an Internet accessible, fee-per-transaction-based, campground reservation system. Effective upon G&C approval through October 31, 2022, with the option to renew for an additional two-year period. (2)Further authorize to contract with RA Outdoors LLC for the collection and reporting of revenue and visitation data at all sites including day-use only areas in an amount not-to-exceed \$870,000 that allows guests of NH State Parks, Trails, and Historic Sites the ability to make reservation for campgrounds, pavilions, and parking while at the same time providing e-commerce opportunities, gift card purchases, and event registrations. **Funding is a combination of DoIT and Agency Income. All funding is 100% Parks Funds (self-funded).**

#25A Authorize the Division of Parks and Recreation to enter into a contract with The H.L. Turner Group Inc., Concord, NH, for the assessment of communications facilities on the summit of Mount Washington and recommendations for improvements, in the amount of \$187,636. Effective upon G&C approval through September 5, 2018. **100% Capital Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#26 Authorize to extend a full time temporary position, #8T2901, Labor Grade 13, Biological Aide in our Non-Game Program within our Wildlife Division from October 31, 2017 to January 31, 2018. The estimated fiscal impact to SFY 2018 to extend this position is \$12,500.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#27 Authorize to **retroactively** extend one full-time temporary position to March 31, 2018 from June 30, 2017. (2)Further authorize to **retroactively** accept and expend \$245,224 in Federal Funds from the National Oceanic and Atmospheric Administration to implement coastal hazards and resilience projects to March 31, 2018 from June 30, 2017 (originally approved by G&C on 10-26-16, item #60). **100% Federal Funds. Fiscal Committee approved.**

#28 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Salem NH, in an amount not to exceed \$60,000 to finance the Asset Management Program for the Wastewater and Stormwater Collection Systems project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#29 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Wolfeboro, NH, in an amount not to exceed \$30,000, to finance the Wastewater Collection System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#30 Authorize Robert and Mary Murley's request to perform work on Lake Winnepesaukee in Tuftonboro.

#31 Authorize Samuel and Jane Pollard's request to perform work on Little Bay in Dover.

DEPARTMENT OF EDUCATION

#32 Authorize the Bureau of Integrated Programs to transfer funds in and among accounting units in the amount of \$184,028, for the continued support of the Mathematics and Science Partnerships program. (2)Further authorize the Bureau of Integrated Programs to accept and expend additional grant funds from the US Department of Education in the amount of \$385,466 for the continued support of the Mathematics and Science Partnerships program. Effective upon G&C approval through December 31, 2018. **100% Federal Funds. Fiscal Committee approved.**

#33 Authorize the Bureau of Integrated Programs to transfer funds in and among accounting units in the amount of \$10,000, for the continued support of the School Improvement Grant. (2)Further authorize the Bureau of Integrated Programs to accept and expend additional grant funds from the US Department of Education in the amount of \$2,179,841 for the continued support of the School Improvement Grant. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#34 Authorize to make a **retroactive** one-time payment to Mary Morency, Program Assistant II, in the amount of \$1,530.89 to compensate for wages that were not paid in State Fiscal Year 2017, for the period of October 5, 2016 through June 30, 2017. **100% Federal Funds.**

#35 Authorize the Division of Higher Education to **retroactively** pay the membership dues to the State Higher Education Executive Officers Association, in the amount of \$4,364. Effective October 1, 2017 through September 30, 2018. **52% General, 48% Agency Income (Fees) Funds.**

DEPARTMENT OF SAFETY

#36 Authorize the Division of Homeland Security and Emergency Management, to budget and expend \$302,055 from the Prior Year Carry Forward Balance of NH nuclear planning and response fund. (2)Further authorize to establish one class 50 temporary part-time position titled Field Representative II (Labor Grade 21) to focus on the corrective action necessitated from the recent Legislative Budget Office performance audit of the Division of Homeland Security and Emergency Management. Effective upon G&C approval through June 30, 2018. **100% Private/Local Funds. Fiscal Committee approved.**

#37 Authorize the Division of Homeland Security and Emergency Management to establish two class 50 part-time Program Assistant II (Labor Grade 15) positions to assist with grant administration. Effective upon G&C approval through June 30, 2019. **100% Agency Income.** (2)Further authorize to accept and expend Hazard Mitigation Grant Program funds from the Federal Emergency Management Agency for the May 2011 Floods, October 2011 Snowstorm, May 2012 Floods, and July 2013 Floods, in the amount of \$31,516 for the implementation of cost-effective mitigation projects. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#38 Authorize the Division of Fire Standards and Training and Emergency Medical Services to accept and expend funds from the Federal Emergency Management Agency, entitled State Fire Training Systems Grant Program for Firefighters in the amount of \$20,000 for the purpose of providing training and education from the National Fire Academy to first responders throughout the State. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#39 Authorize the permit application of Lord Hampshire Resort located on Lake Winnisquam in Tilton, NH, as recommended by the Division of State Police, for a congregate mooring field of 8 moorings. Lord Hampshire is requesting 4 additional moorings to be added to the currently established 4 moorings for a total of 8 moorings.

#40 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Rollinsford, to purchase and install a radio repeater for a total amount of \$23,545. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#41 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Southwest Region Planning Commission to update Local Hazard Mitigation Plans for several communities for a total amount of \$35,500. Effective upon G&C approval through August 30, 2019. **100% Federal Funds.**

#42 Authorize the Division of State Police to **retroactively** amend the memorandum of understanding with the Administrative Office of the Courts (originally approved by G& C on 8-13-08, item #155), for the completion of the components of the Integrated Criminal Justice Information System (J-One), by extending the end date from June 30, 2016 to September 30, 2017. **100% Federal Funds.**

#43 Authorize the Division of Motor Vehicles to amend a contract with MorphoTrust USA Inc., Billerica, MA (originally approved by G&C on 1-27-10, item #91), for continued maintenance and support for the Automated Driver's License Testing System and Scheduler system, by increasing the price by \$21,409.98 from \$608,721.96 to \$630,131.94, and by changing the end date from February 28, 2018 to August 31, 2018. Effective March 1, 2018 through August 31, 2018. **100% Agency Income (Cost of Collections).**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#44 Authorize a Working Capital Warrant in the amount of \$515,000,000 to cover the payment of expenditures for the month of November 2017.

#45 Authorize to enter into a contract with Easter Seals NH Inc., Manchester, NH, to provide an employee shuttle service for state employees who work in the State House complex, for an amount not to exceed \$65,256. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

#46 NOT USED

#47 Authorize the Division of Public Works Design and Construction to enter into an agreement with Lee F. Carroll P.E. Gorham, NH, for electrical engineering services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, for an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2020.

#48 Authorize the Division of Public Works Design and Construction to enter into an agreement with Stantec Consulting Services Inc., Auburn, NH for electrical engineering services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, for an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2020.

#49 Authorize to enter into a contract with Global Tel*Link Corporation, Reston, VA, for Pay Telephone, Inmate Telephone and Inmate Kiosk/Tablet Solution Services. Effective November 1, 2017 through October 31, 2022. No Cost to the State.

#50 Authorize the Bureau of Court Facilities to enter into a Use of Premises Agreement with the Town of Jaffrey, NH, for leasing of State owned property located in the 8th Circuit Court – District Division – Jaffrey, NH, for an amount not to exceed \$12,132. Effective November 1, 2017 to October 31, 2020. **100% Agency Income.**

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TABLED ITEMS

DEPARTMENT OF TRANSPORTATION *(Tabled at G&C Meeting on 8/23/17)*

#25 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas voted to approve requested action #1, the Bureau of Finance & Contracts report that there were no Small Claims that were paid in the previous fourth quarter of FY 2017 for individual amounts less than \$600. (2)**TABLED** – The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney voted to **table** requested action #2, the request to revise the process that was approved by G&C on 7-19-95, item #171, to pay claims and reporting of paid claims from quarterly to annually. (3)The Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, and with Councilor Wheeler voting **no**, approved requested action #3, to **retroactively** pay small claims for the next fiscal year, July 1, 2017 through June 30, 2018. **100% Highway Funds.**

DEPARTMENT OF ADMINISTRATIVE SERVICES *(Tabled at G&C Meeting on 8/23/17)*

#105 **TABLED** – The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, and with Councilor Pappas voting **no**, voted to **table** the request to accept and place on file the report containing a list of vendors that agencies have contracted with for the period of April 1, 2017 through June 30, 2017.