



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 120
Concord, New Hampshire 03301

159 *dm*

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

Division of Public Works
Design and Construction
Project No. 80886 - Contract B

June 1, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract amendment with D. L. King & Associates, Inc. (VC#168979) Nashua, NH, by increasing the base contract amount by \$59,501.43 from \$329,980.00 to \$389,481.43, for the Dolloff Building - ADA Restrooms and Entryway. The original contract was approved by Governor and Council on May 3, 2017, item #108. This amendment will be effective upon Governor and Council approval through November 30, 2017, unless extended in accordance with the contract terms. **100% Capital - General Funds.**

2). Further authorize the amount of \$5,495.00 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$394,976.43. **100% Capital - General Funds.**

Funding is available as follows:

01-14-14-146030-49810000 Dolloff Building ADA Restrooms and Entryway	<u>SFY17</u>
034-500162 - Repair/Renovations Bldgs.	\$ 59,501.43
034-500162 - Interagency DPW Fees	<u>5,495.00</u>
Total	\$ 64,996.43

EXPLANATION

Per Chapter 220:1, II, C2, Laws of 2015 for the Dolloff Building ADA Restrooms and Entryway. This amendment will cover additional costs of a three (3) month contract extension and costs for the contractor and subcontractors to demobilize and remobilize

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
June 1, 2017
Page 2 of 2

in order to accommodate the building tenants' needs. This scheduling requirement was not indicated in the original bid documents.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the contract supplemental information sheet.

Respectfully submitted,


Joseph B. Bouchard
Assistant Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80886, Contract B Dolloff Building-ADA Restrooms & Entryway

DESCRIPTION: Project includes re-construction of the entrance walkway to the main entrance to the building and renovation of four (4) existing gang toilet rooms into eight (8) new single-user accessible toilets.

EXPLANATION: At the employee entrance, the project involves replacement of an improperly pitched concrete sidewalk. The existing roof at this entry vestibule will be extended to provide protection of the entry from rain and snow.
There are existing gang toilets on each floor of the building that are in different states of use and repair. This project will take one of those toilet rooms on each floor and create two individual ADA accessible toilets in that space. This occurs on four floor levels at the same location on each floor level.

**CONTRACT
AMENDMENT: \$59,501.43**

EXPLANATION: This contract increase is to cover additional costs of a 3 month contract extension and costs for the contractor and subcontractors to demobilize and remobilize in order to accommodate the building tenants' need for access to toilet facilities in times of heavy building use. This scheduling requirement was not indicated in the original bid documents.

DPW



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street - Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Division of Public Works
Design and Construction
Project No. 80886R – Contract B

March 9, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

5/3/2017

REQUESTED ACTION

- 1). Authorize the Division of Public Works Design and Construction to enter into a contract with D. L King and Associates, Inc. (VC# 168979) Nashua, NH, for a total price not to exceed \$329,980, for the Dolloff Building ADA Restrooms and Entryway, State Office Park South, Concord, NH. This contract is effective upon Governor and Council approval through August 31, 2017, unless extended in accordance with the contract terms. **100% General – Capital Funds.**
- 2). Further authorize a contingency in the amount of \$20,000 be approved for unanticipated structural expenses for the Dolloff Building ADA Restrooms and Entryway, bringing the total to \$349,980. **100% Capital - General Funds.**
- 3). Further authorize pursuant to Chapter 220:13, Laws of 2015, the amount of \$9,160 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Capital Clerk for oversight and engineering services provided, bringing the total to \$359,140. **100% Capital – General Funds.**

Funding is available in account titled Administrative Services – General Services as follows:

01-14-14-146030-49810000 Dolloff Building ADA Restrooms and Entryway	<u>SFY17</u>
034-500162 - Repair/Renovations Bldgs.	\$329,980
034-500162 - Contingency	\$ 20,000
034-500162 - Interagency DPW Fees	<u>9,160</u>
Grand Total	\$359,140

EXPLANATION

Per Chapter 220:1, II, C2, Laws of 2015 for the Dolloff Building ADA Restrooms and Entryway. This project includes re-construction of the entrance walkway to the main entrance to the building and renovation of eight (8) existing toilets on four floors to meet ADA regulations.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,


for Vicki V. Quiram
Commissioner

Department Estimate: \$430,000
Contract Amount: \$329,980
Under Estimate: \$100,020

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80886, Contract B
Dolloff Building-ADA Restrooms & Entryway

DESCRIPTION: Project includes re-construction of the entrance walkway to the main entrance to the building and renovation of four (4) existing gang toilet rooms into eight (8) new single-user accessible toilets.

EXPLANATION: At the employee entrance, the project involves replacement of an improperly pitched concrete sidewalk. The existing roof at this entry vestibule will be extended to provide protection of the entry from rain and snow.

There are existing gang toilets on each floor of the building that are in different states of use and repair. This project will take one of those toilet rooms on each floor and create two individual ADA accessible toilets in that space. This occurs on four floor levels at the same location on each floor level.

UNDER ESTIMATE

EXPLANATION: The Department estimate below is the amount of money left in the appropriation after design fees have been deducted. The consultant's estimate for this project was \$358,597. The low bid was approximately 8% below the consultant's estimate. The low bidder is a firm that has done a number of state projects and performed well on those projects. They have submitted a schedule of values for their bid and it appears they have understood the scope of the work required.

DEPARTMENT

ESTIMATE: \$430,000
LOW BID: \$329,980

ABC Bid Data

CONCORD
R0886-B
NON-FEDERAL



Department of Public Safety

PROJECT: CONCORD
STATE PROJECT NUMBER: R0886 B
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: February 22, 2017, 02:00 PM
SCOPE OF WORK: DOLLOR BUILDING ADA RESTROOMS & ENTRYWAY
COMPLETION DATE: August 31, 2017
LOCATION: Merrimack

Certified by: _____

Summary of Bidders

Contractor	Bid Amount	Rank
D L KING & ASSOCIATES INC 27 TANGLEWOOD DRIVE, NASHUA NH 03062-1044	\$329,980.00	A
PROJECT RESOURCE GROUP LLC 237 PLEASANT POND ROAD, PO BOX 43, FRANCESTOWN NH 03043	\$397,417.00	B
BUILD-IT CONSTRUCTION INC 73 NEWTON ROAD #22, PLAISTOW NH 03865	\$408,000.00	C

BUREAU OF PUBLIC WORKS

Award to DL King + Assoc, Inc.
 Hold for Negotiation
 Cancel Contract
 User Agency: PAS
 Authorized by: [Signature]
 Date: 02-28-2017

Item No.	Description	Unit	Quantity	PS&E	D. L. KING & ASSOCIATES INC. 27 TANGLEWOOD DRIVE NASHUA, NH 03082-1044	PROJECT RESOURCE GROUP LLC 237 PLEASANT POND ROAD FRANCESTOWN, NH 03043
Items				Unit Price	Unit Price	Unit Price
				Total	Total	Total

901	DOLLOFF BUILDING-TOILET & BUILDING ENTRY RENOVATIONS	U	1.000	\$410,000.00	\$309,980.00	\$377,417.00
902	ALLOWANCE FOR ADDITIONS & MODIFICATIONS TO THE CONTRACT	\$	20,000.000	\$1.00	\$20,000.00	\$1.00
				\$430,000.00	\$329,980.00	\$397,417.00

Totals:

Item No.	Description	Unit	Quantity	PS&E		BUILD-IT CONSTRUCTION INC 73 NEWTON ROAD #22 PLAISTOW, NH 03865	
				Unit Price	Total	Unit Price	Total

901	DOLLOFF BUILDING-TOILET & BUILDING ENTRY RENOVATIONS	U	1.000	\$410,000.00	\$410,000.00	\$388,000.00	\$388,000.00
902	ALLOWANCE FOR ADDITIONS & MODIFICATIONS TO THE CONTRACT	\$	20,000.000	\$1.00	\$20,000.00	\$1.00	\$20,000.00

Totals: \$430,000.00 \$408,000.00



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

3/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

If this certificate is being prepared for a party who has an insurable interest in the property, do not use this form. Use ACORD 27 or ACORD 28.

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Renee Skillings	
	PHONE (A/C, No. Ext): (603) 224-2562	FAX (A/C, No): (603) 224-8012
	E-MAIL ADDRESS: rskillings@rowleyagency.com	
	PRODUCER CUSTOMER ID: 00007629	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED D.L. King & Associates, Inc., State of NH Dept of Admin Svcs and all subs on the project 27 Tanglewood Drive Nashua NH 03062	INSURER A: Peerless Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 17-18 BR #80886B

REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project #80886B, Dolloff Building, 117 Pleasant St., Concord, NH 03301

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
	<input type="checkbox"/> PROPERTY <input type="checkbox"/> CAUSES OF LOSS <input type="checkbox"/> DEDUCTIBLES <input type="checkbox"/> BUILDING <input type="checkbox"/> BASIC <input type="checkbox"/> BROAD <input type="checkbox"/> SPECIAL <input type="checkbox"/> CONTENTS <input type="checkbox"/> EARTHQUAKE <input type="checkbox"/> WIND <input type="checkbox"/> FLOOD				BUILDING PERSONAL PROPERTY BUSINESS INCOME EXTRA EXPENSE RENTAL VALUE BLANKET BUILDING BLANKET PERS PROP BLANKET BLDG & PP	\$ \$ \$ \$ \$ \$ \$ \$ \$
A	<input checked="" type="checkbox"/> INLAND MARINE <input type="checkbox"/> CAUSES OF LOSS <input type="checkbox"/> NAMED PERILS <input type="checkbox"/> CRIME <input type="checkbox"/> TYPE OF POLICY	TYPE OF POLICY Builders Risk POLICY NUMBER BR03072017	3/7/2017	3/7/2018	<input checked="" type="checkbox"/> JOBSITE <input checked="" type="checkbox"/> TRANSIT <input checked="" type="checkbox"/> TEMPORARY STORAGE <input checked="" type="checkbox"/> SOFT COSTS	\$ 329,980 \$ 164,990 \$ 164,990 \$ 50,000
	<input type="checkbox"/> BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$

SPECIAL CONDITIONS / OTHER COVERAGES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Project #80886B - ADA restrooms and entryway (Dolloff Building)

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire
 Department of Administrative Services
 7 Hazen Drive
 Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Renee Skillings/RLS

Renee L. Skillings



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Renee Skillings PHONE (A/C, No, Ext): (603) 224-2562 FAX (A/C, No): (603) 224-8012 E-MAIL ADDRESS: rskillings@rowleyagency.com
INSURED State of NH Dept of Admin Svcs (OWNER) D.L. King & Associates, Inc. (CONTRACTOR) 27 Tanglewood Drive Nashua NH 03062	INSURER(S) AFFORDING COVERAGE INSURER A: Great American INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER: 17-18 OCP #80886B** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			02-0CP-000003289	3/7/2017	3/7/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Dolloff Building ADA Restrooms & Entryway, Contract #80886B

CERTIFICATE HOLDER Insured	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Renee Skillings/RLS <i>Renee S. Skillings</i>