

GOVERNOR AND EXECUTIVE COUNCIL AGENDA  
State House, Concord, New Hampshire  
March 22, 2017, 10:00 a.m.

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#A. Authorize to enter Robert Lozeau into an educational tuition agreement with College for America at Southern NH University, Manchester, NH to participate in 24 Contemplated Projects in the CfA Bachelor of Arts in Hospital Management, during the period of April 1, 2017 through October 30, 2017, and to pay said costs in the amount of \$1,500. **66% General, 34% Federal Funds.**

**INSURANCE DEPARTMENT**

#B. Authorize to enter Karen McCallister into an Educational Tuition agreement with College for America at Southern NH University, to participate in 24 Completed Projects during the period of April 1, 2017 through September 30, 2017, and to pay said costs not to exceed \$1,500. **Insurance Department Administrative Assessment Funds.**

**STATE TREASURY**

#C. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$100,067 and the State Treasurer to issue checks in the amount of \$100,067.29 to the rightful owners of abandoned or unclaimed funds.

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF EDUCATION**

#A. Authorize the Division of Career Technology and Adult Learning, Services for Blind and Visually Impaired, to accept a bequest to the Department of Education's Independent Services (Blind) fund in the amount of \$10,000 from the estate of Concetta C. Bonanno.

**DEPARTMENT OF SAFETY**

#B. Authorize the Division of State Police to accept the donation of four General Mechanics Tool Kits and one Electrical Tool Kit with a value of approximately \$8,149 from the Defense Logistics Agency to be used by the Division of State Police. Effective upon G&C approval.

#3 NOT USED

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERAL'S DEPARTMENT**

#A. Authorize the confirmation of Captain Robert J. Burnham, Manchester, NH, to the rank of Major, NH Army National Guard.

**THE ADJUTANT GENERAL'S DEPARTMENT**

#B. Authorize the confirmation of Captain Giovanni M. Gensale, Pelham, NH, to the rank of Major, NH Army National Guard.

**THE ADJUTANT GENERAL'S DEPARTMENT**

#C. Authorize the confirmation of Major Justin E. Strevig, Epsom, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division of Public Health Services**

#A. Authorize to amend an existing agreement with Cquest America Inc., Springfield, IL (originally approved by G&C on 9-3-14, item #23), to implement the Electronic Benefit Transfer of the Women, Infants ,and Children Nutrition Program benefits, by including the federally approved task change order with no change to the price of \$3,630,289.97 and no change to the contract completion date of June 30, 2022. **100% Federal Funds.**

**OFFICE OF THE CONSUMER ADVOCATE**

#B. Authorize to amend a contract with PCMG and Associates LLC of Gaithersburg, MD (originally approved by G&C on 6-1-16, item #46), to provide analysis and expert witness services, by extending the expiration date from March 31, 2017 to December 31, 2018. No Additional Funding. **100% Other Funds – Utility Assessments.**

**NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#C. Authorize to amend an existing **sole source** Cooperative Project Agreement with the University of NH (originally approved by G&C on 7-24-13, item #38), to conduct a research project in support of moose management by extending the project end date from December 31, 2018 to June 30, 2020 at no additional cost to the state. **100% Federal Funds.**

**REGULAR AGENDA**

**BUSINESS FINANCE AUTHORITY**

#6 Authorize to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from The Provident Bank to Environmental Alternatives, Inc. located in Swanzey, New Hampshire. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#7 Authorize to make a **retroactive** one-time payment from State Fiscal Year 2017 funds to Adnela Alic, Program Planner II, Bureau of Disease Control in the amount of \$3,845.79 to compensate for wages that were not paid for SFY 2015 and 2016. **100% General Funds.**

**Office of Emergency Services**

#8 Authorize to enter into a **sole source** agreement with Upp Technology Inc., Oakbrook Terrace, IL, to provide modifications to the State's Integrated Resource Management System, in an amount not to exceed \$90,384.71. Effective April 1, 2017, or upon G&C approval, whichever is later, through September 30, 2018. **15% Federal, 79% General, 6% Other Funds (Agency Income).**

#### **Office of Information Services**

#9 Authorize to enter into an agreement with Deloitte & Touche LLP, Houston, TX, for the provision of completing the Minimum Acceptable Risk Standards for Exchanges 2.0 Assessment and supporting projects in an amount not to exceed \$2,600,000. Effective upon G&C approval through April 30, 2020. **90% Federal, 10% General Funds.**

#10 NOT USED

#### **Office of Medicaid Business and Policy**

#11 Authorize the Bureau of Developmental Services, Special Medical Services, to hold a conference “Children & Families Collaboration 2017” for Department staff and contractors who serve children and families with various special health care needs and complex conditions, on May 25, 2017, at the Courtyard Marriott, Grappone Conference Center, Concord, NH, for a total conference cost not to exceed \$9,900. (2) Further authorize an advance payment of \$1,000 to the Courtyard by Marriott, Grappone Conference Center, Concord, NH, to secure date and facility. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#11A Authorize to enter into an agreement with Myers Stauffer LC, Atlanta, GA, to develop, operate and lead the Learning Collaborative required for the NH Building Capacity for Transformation Section 1115(a) Medicaid Research and Demonstration waiver #11-W-00301/1 (Demonstration) approved on January 5, 2016, in an amount not to exceed \$2,994,926. Effective upon G&C approval through December 31, 2020. **50% Federal, 50% General Funds.**

#12 NOT USED

#### **Office of Human Services**

#13 Authorize to enter into an agreement with Dare Mighty Things, Snellville, GA, to provide Military Culture Training services in an amount not to exceed \$50,000. Effective upon G&C approval through September 30, 2017. **100% Federal Funds.**

#### **Bureau of Homeless and Housing Services**

#14 Authorize to enter into a **sole source** agreement with Southwestern Community Services Inc., Keene, NH, to provide a permanent housing program to chronically homeless individuals and families through the Federal Continuum of Care program, in an amount not to exceed \$84,667. Effective April 1, 2017 or upon G&C approval, whichever is later, through March 31, 2018. **100% Federal Funds.**

#### **Division of Client Services**

#15 Authorize to exercise a renewal option to a **sole source** agreement with MAXIMUS Health Services Inc., Reston, VA (originally approved by G&C on 4-23-14, late item #A), for the operations of a Temporary Enrollment and Eligibility Call Center supporting Medicaid enrollment inquiries, by increasing the price by \$300,000 from \$1,000,000 to \$1,300,000, and by extending the completion date from June 30, 2017 to June 30, 2019. **50% Federal, 50% General Funds.**

#16 Authorize to enter into an agreement with Accuity Asset Verification Services Inc., Evanston, IL, for the provision of electronic asset verification services to verify the reporting of assets by aged, blind or disabled applicants for and recipients of Medicaid in an amount not to exceed \$833,948. Effective upon G&C approval through February 29, 2020. **58% Federal, 42% General Funds.**

#### **Division for Behavioral Health**

#17 Authorize to enter into a memorandum of understanding with the NH State Liquor Commission, Concord, NH, for the provision of surveillance and related activities, for youth access to and use of tobacco products, in an amount not to exceed \$110,000. Effective July 1, 2017 through June 30, 2019. **89% Federal, 2% General, 9% Other Funds.**

#18 Authorize to enter into an agreement with Human Services Research Institute, Cambridge, MA, to provide services for the provision of collecting, managing, and analyzing data, and reporting on the required performance measures for the State Youth Treatment-Planning Initiative, in an amount not to exceed \$79,958. Effective upon G&C approval through September 30, 2017. **100% Federal Funds.**

#### **Division of Public Health Services**

#19 Authorize to **retroactively** exercise a renewal option to an existing **sole source** agreement with JSI Research & Training Institute Inc., Boston, MA (originally approved by G&C on 9-3-14, item #18), for the provision of the operation and maintenance of the Family Planning Data System, by increasing the price by \$7,500 from \$40,162 to \$47,662, and by extending the completion date from February 28, 2017 to August 31, 2017. **100% Federal Funds.**

#20 Authorize to amend an existing **sole source** contract with Trustees of Dartmouth College, Hanover, NH (originally approved by G&C on 9-4-13, item #56), to secure senior-level infectious disease expertise to strengthen public health emergency preparedness and response capacity for Zika virus; and strengthen antimicrobial resistance prevention, response, and stewardship infrastructure and capacity, by increasing the price by \$20,000 from \$830,619 to an amount not to exceed \$850,619. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#21 Authorize to enter into an agreement with MAXIMUS Human Services Inc., Reston, VA, to perform Project Management Services for the Electronic Benefits Transfer implementation for the NH Women, Infants and Children Program, in the amount of \$308,864.50. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

#22 Authorize the Bureau of Right of Way to grant a 10,000 square foot water line easement to the City of Manchester, Manchester Water Works on State owned property located on the Northeast corner of NH Route 101 and Olde Bedford Way in the Town of Bedford. Effective upon G&C approval. No Cost Transaction.

#23 Authorize the Bureau of Transportation Systems Management and Operations to enter into a contract with Tilson Technology Management Inc., to design, test, and build an Advanced Transportation Management System on the Frederick E. Everett Turnpike from the Massachusetts Stateline in Nashua to the I-93 Exit 13 interchange in Concord within the Division of Operations, in the amount of \$4,225,966.31. **100% Turnpike Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#24 Authorize to accept and expend \$180,000 in State Fiscal Year 2017 of additional other funds available from the Department of Corrections for record system maintenance and software licensing. Effective upon G&C approval through June 30, 2017. **100% Other Funds (Agency Class 027), the funds used by DOC to reimburse DoIT are 100% General Funds. Fiscal Committee approved.**

#25 Authorize to enter into a **sole source** contract with AGS Technologies Inc., Naples, FL, to provide a Perpetual License and support and maintenance for SQL Analyzer Feature for ASG-TMON/BD2, in an amount not to exceed \$68,345.50. Effective upon G&C approval through December 31, 2019. **100% Other (Agency Class 027 Funds: the Agency Class 027 used by DHHS to reimburse DoIT for this work will be 58% General, 42% Federal Funds.**

#25A Authorize, on behalf of the NH Veterans Home, to enter into a **sole source** contract with EDP Software Ltd., Vancouver, BC, Canada, to provide access to a nurse scheduling application for the NH Veterans Home, in the amount not to exceed \$68,400. Effective upon G&C approval through January 31, 2020. **100% Other (Agency Class 027 Funds: the agency class 27 used by NHVH to reimburse DoIT for the contract with 28.17% General, 35.92% Federal, 35.91% Other Funds.**

#### **OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

#26 Authorize the Division of Administration to **retroactively** pay Frank Dibble Jr, board member for the Board of Medicine \$1,121.91 per diem and mileage reimbursement for board meetings he attended in SFY 2016. Effective upon G&C approval. **100% General Funds.**

#### **DEPARTMENT OF CULTURAL RESOURCES**

#27 Authorize the Division of Historical Resources to execute a no-cost contract extension with New England Document Systems Inc., Manchester, NH (originally approved by G&C on 4-6-16, item #26), for digitization of approximately 12,000 State and National Register-listed historic properties and 5,000 archaeological sites, by extending the end date from April 30, 2017 through April 30, 2018. No Additional Funding. **100% Federal Funds.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#28 Authorize to enter into a one-year contract with the Rowley Agency, Concord, NH, to purchase commercial property and general liability coverage, in an amount not to exceed \$53,121. Effective April 1, 2017 through March 31, 2018. **100% Federal Funds.**

#29 Authorize to enter into a contract amendment with Tandy Stephens Inc., Concord, NH (originally approved by G&C on 4-6-16, item #32), for continued operation of an on-site food concession at the Tobey Building, Concord, NH. Effective upon G&C approval through April 5, 2018, with the option to renew year to year for a period of up to two additional years.

#### **DEPARTMENT OF CORRECTIONS**

#30 Authorize to **retroactively** pay an invoice in the amount of \$5,555 to the Association of State Correctional Administrators, Hagerstown, MD, for annual membership dues for the period of January 1, 2017 through December 31, 2017. **100% General Funds.**

#### **NEW HAMPSHIRE LIQUOR COMMISSION**

#31 Authorize to extend the temporary full-time position of Human Resources Technician for one year from March 26, 2017 to March 25, 2018 to continue providing recruitment assistance to the Liquor Commission. **100% Liquor Funds.**

#32 Authorize to extend the temporary full-time position of Warehouseman for one year from March 26, 2017 to March 25, 2018 to continue providing customer service to the Liquor Commission customers visiting the Portsmouth Traffic Circle retail location. **100% Liquor Funds.**

#33 Authorize to extend three temporary full-time positions of Regional Store Supervisor for one year from March 25, 2017 to March 24, 2018 to continue providing leadership to the Liquor Commission retail employees. **100% Liquor Funds.**

#### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

#34 Authorize the Division of Travel and Tourism Development to award grants to the organizations as detailed in letter dated February 7, 2017, in the total amount of \$88,124.46 for their 2017 in-state and out-of-state marketing projects under the Joint Promotional Program. Effective upon G&C approval. **100% General Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#35 Authorize to enter into a contract with Vista Analytical Laboratory Inc., El Dorado Hills, CA, to provide sampling containers and analyze drinking water and groundwater samples for perfluorooctanoic acid and related perfluorinated chemicals to evaluate the presence of PFCs in groundwater and drinking water sources, in the total amount of \$410,000. Effective upon G&C approval through June 30, 2021. **15% Drinking Water State Revolving Loan Fund, 85% Hazardous Waste Cleanup Fund.**

#36 Authorize to enter into a contract with Nelson Analytical LLC, Manchester, NH, to provide sampling containers and analyze drinking water and groundwater samples for perfluorooctanoic acid and related perfluorinated chemicals to evaluate the presence of PFCs in groundwater and drinking water sources, in the total amount of \$400,000. Effective upon G&C approval through June 30, 2021. **13% Drinking Water State Revolving Loan Fund, 87% Hazardous Waste Cleanup Fund.**

#37 Authorize to **retroactively** amend the **sole source** agreement with Inter-Fluve Inc. (originally approved by G&C on 6-22-11, item #96), to complete the *Geomorphology-Based Restoration Design and Permitting for the Suncook River and Floodplain* project, by extending the completion date to December 31, 2017 from December 31, 2016, and by increasing the amount by \$42,931 from \$909,802 to \$952,733, and by changing the scope of services and contract price of method payment to include an additional sub-task and payment. (2)Further authorize to establish a contingency amount of \$38,388 to cover unforeseen conditions and work that may occur during final design and construction of the Suncook River stabilization project thereby further increasing the amount from \$952,733 to \$991,121. Effective upon G&C approval. **100% Capital (General) funds.**

#38 Authorize to amend the Clean Water State Revolving Fund loan agreement with the City of Dover (originally approved by G&C on 10-16-13, item #74), for the wastewater treatment system upgrade project by increasing the loan by \$1,579,045 from \$8,500,000 to \$10,079,045. Effective upon G&C approval. **83% Federal, 17% Capital (General) Funds.**

#39 Authorize a Clean Water State Revolving Fund loan agreement with the City of Manchester, in an amount not to exceed \$2,500,000 to finance the Wastewater Treatment Facility Boiler Upgrade Project. Effective upon G&C approval. **83% Federal, 17% Capital (Other) Funds.**

#40 Authorize to award an Aquatic Resource Mitigation Fund grant to the Francestown Land Trust Inc., Francestown, NH, in the amount of \$83,850 for the purpose of acquiring a conservation easement on land owned by Philip and Virginia Brooks. Effective upon G&C approval through December 31, 2017. **100% Aquatic Resource Mitigation Funds.**

#41 Authorize a loan agreement with the City of Dover, NH, in the amount not to exceed \$9,100,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#42 Authorize Michael Mittleman Revocable Trust's request to perform work on Rye Harbor in Rye.

#### **DEPARTMENT OF SAFETY**

#43 Authorize the Division of Homeland Security and Emergency Management to **retroactively** enter into a grant agreement with the Town of Hanover to purchase a river boom response trailer for a total amount of \$11,990. Effective February 21, 2017 through September 30, 2017. **100% Federal Funds.**

#44 Authorize the Division of Homeland Security and Emergency Management to **retroactively** enter into a grant agreement with the Town of Henniker to purchase and install Mobile Data Terminals for the Henniker Fire Department for a total amount of \$23,100. Effective February 21, 2017 through September 30, 2017. **100% Federal Funds.**

#45 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Chester to purchase and install physical security and surveillance equipment at Chester's Emergency Operations Center, for a total amount of \$16,600. Effective upon G&C approval through September 30, 2017. **100% Federal Funds.**

#46 Authorize the Division of State Police to restore 230.10 hours of sick leave and 181.80 hours of annual leave to Trooper Mark Dore, who suffered a line of duty injury and was unable to perform his normal or routine duties from June 30, 2016 through December 26, 2016.

#47 Authorize the Division of State Police to **retroactively** pay the ANSI-ASQ National Accreditation Board LLC, Garner, NC in the amount of \$6,725 for the annual fee to continue the Forensic Laboratory's accreditation certificate program. Effective January 1, 2017 through December 31, 2017. **100% Agency Income.**

#48 Authorize the Division of State Police to accept and expend \$21,821 of federal pass-through funds from the Office of Highway Safety, entitled New Hampshire State Police C.A.R. (Collision Analysis & Reconstruction) – Advanced Traffic Crash Investigation & Reconstruction Training to pay the registration and training costs for investigation and reconstruction training. Effective upon G&C approval through June 30, 2017. **100% Agency Income.**

#49 Authorize the Division of Homeland Security and Emergency Management to accept and expend grant funds from the Pease Development Authority, Division of Ports and Harbors in an amount not to exceed \$32,000 for the purpose of purchasing social media analysis software for the NH Information and Analysis Center. Effective upon G&C approval through June 30, 2017. **100% Agency Income.**

#50 Authorize the Division of State Police to accept and expend a grant known as “Sex Offender Registry updates grant”, in the amount of \$48,475 from the US Department of Justice, Office of Justice Programs, for the purpose of developing a more comprehensive, multi-jurisdictional Sex Offender Unit within the Division of State Police. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#### **DEPARTMENT OF JUSTICE**

#51 Authorize to enter into a subgrant with Plymouth State University, totaling \$40,000, from the Federal Fiscal Year 2015 Violence Against Women Formula Grant for the purpose of providing services to women in NH who are victims of violent crimes. Effective upon G&C approval through December 31, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

#52 Authorize the Division of Public Works Design and Construction to enter into a contract amendment with Siemens Industry Inc., Scarborough, ME (originally approved by G&C on 3-9-16, item #111), for the Building Automation System Upgrade at the Sununu Youth Center, Manchester, NH, by increasing the amount by \$50,839 from \$364,925 to \$415,764. (2)Further authorize the amount of \$4,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$54,839. Effective upon G&C approval through March 31, 2017. **61.50% General, 38.50% Federal Funds.**

#53 Authorize the Division of Personnel’s request for waiver of classification decisions. Effective upon G&C approval.