

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
March 23, 2016 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Pledge of Allegiance led by Councilor Van Ostern
- Music by Jake Harkins and Samantha Perry, Bow High School Vocal Students
- Citation presentation to North Hampton School student winners of the "What's Cool About Manufacturing?" video contest
- Commendation for Vivian Beer, winner of HGTV furniture design reality competition, Ellen's Design Challenge

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The Governor and Executive Council on motion of Councilor Pappas, seconded by Councilor Kenney, accepted the minutes of March 9, 2016.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the March 9, 2016 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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The following representative elect was sworn into office:

Rockingham County District 21

Michael A. Edgar, d, Hampton (7 Ann's Terrace) 03842

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CONFIRMATIONS

The Governor and Council confirmed the following:

Board of Licensing for Alcohol and Other Drug Use Professionals - RSA 330-C

(Master Licensed Alcohol & Drug Counselor)

Annette Escalante, Bedford

Effective: March 23, 2016

Succeeding: Barry S. Timmerman, Newmarket (term limited)

Term: January 28, 2019

Board of Licensing for Alcohol and Other Drug Use Professionals - RSA 330-C

(Licensed Alcohol and Drug Counselor)

M. Kathleen Russo, Franklin

Effective: March 23, 2016

Succeeding: Peter A. DalPra, Penacook (term limited)

Term: January 28, 2019

Director of Community Corrections for the Department of Corrections - RSA 21-H:6

Kimberly M. MacKay, Concord

Effective: March 23, 2016

Succeeding: Joseph Diament, Newfields (retired)

Term: Commissioners Pleasure

Salary: Grade GG; Step 5 - \$93,229.76

Current Use Advisory Board - RSA 79-A

(Assessing official from town with more than 5,000 population)

Andrea S. Lewy, Nottingham

Effective: March 23, 2016

Succeeding: Scott Bartlett, Manchester (resigned)

Term: December 23, 2017

Enhanced 911 Commission - RSA 106-H
(NH Federation of Fire Mutual Aids)
Paul Szoc, Keene
Reappointment
Effective: March 23, 2016
Term: July 22, 2018

Executive Director of the Fish and Game Commission - RSA 206:8, I
Glenn D. Normandeau, Portsmouth
Reappointment
Salary: Grade HH; Step 6 - \$106,824.64
Effective: March 23, 2016
Term: March 5, 2020

Juvenile Parole Board - RSA 170-H:3
Jennifer Logsdon, Manchester
Succeeding: Barbara R. Carpenter, Kensington (resigned)
Effective: March 23, 2016
Term: July 1, 2017

Medical Review Subcommittee - RSA 329:17-V-a
(Physician)
Colin O'Brien, Amherst
Reappointment
Effective: March 23, 2016
Term: December 9, 2018

New Hampshire Municipal Bond Bank - RSA 35-A
Keith Quinton, Hanover
Succeeding: Thomas Silvia, Amherst (resigned)
Effective: March 23, 2016
Term: July 1, 2020

Acting Executive Director for the Office of Professional Licensure and Certification - RSA 310-A:1-b
Sarah T. Blodgett, Nashua
Succeeding: Louise Lavertu, Chichester (retired)
Salary: Grade II; Step 3 - \$96,201.04
Effective: April 1, 2016
Term: Up to 3 Months

Director/Division of Travel & Tourism for the Department of Resources and Economic Development - RSA 12-A:1
Victoria Cimino, Manchester
Reappointment
Salary: Grade GG; Step 5 - \$93,229.76
Effective: March 23, 2016
Term: March 8, 2020

Director of the Division of Collections for the Department of Revenue Administration - RSA 21:J
Ora LeMere, Nashua
Succeeding: Philip Lawrence, Concord (retired)
Salary: Grade DD; Step 3- \$68,319.16
Effective: April 1, 2016
Term: Commissioners Pleasure

Chief Justice of the Superior Court - RSA 491:1
Tina L. Nadeau, Concord (town of residence: Lee)
Reappointment
Effective: April 13, 2016
Term: April 13, 2021

Board of Managers of the New Hampshire Veterans Home - RSA 119:2
(Female member of a recognized and chartered veterans service organization)
Susan A. Cuddy, Amherst
Vacancy- position created by 2015 Chapter 259
Effective: March 23, 2016
Term: March 23, 2019

NOMINATIONS

The Governor placed into nomination the following:

Financial Data Manager at the Department of Administrative Services - RSA 21-I:2
Charles S. Russell, Derry
Reappointment
Salary: Grade HH; Step 6 - \$106,824.64
Effective: April 9, 2016
Term: April 9, 2020

Board of Barbering, Cosmetology, and Esthetics - RSA 313-A

(Cosmetology School Owner)

Jeanne Chappell, Keene

Succeeding: Gary Trottier, Claremont (term limited)

Effective: Upon confirmation

Term: March 26, 2021

Board of Landscape Architects - RSA 310-A:3

R. Gordon Leedy Jr., Amherst

Succeeding: Anne Cruess, Amherst (term limited)

Effective: Upon confirmation

Term: August 9, 2020

Medical Review Subcommittee - RSA 329:17-V-a

(Physician)

David R. Coursin, Northwood

Vacancy- position created by 2016 Chapter 2

Effective: Upon confirmation

Term: 3 years from confirmation

Medical Review Subcommittee - RSA 329:17-V-a

(Physician in the area of Pain Medicine and anesthesiology)

Ralph D. Beasley, Grantham

Vacancy- position created by 2016 Chapter 2

Effective: Upon confirmation

Term: 3 years from confirmation

Board of Nursing - RSA 326-B

(RN)

Tracey L. Collins, Rochester

Reappointment

Effective: May 11, 2016

Term: May 11, 2019

Volunteer New Hampshire Board of Directors - RSA 19-H

Michelle R. Veasey, Atkinson

Vacancy

Effective: Upon confirmation

Term: 3 years from confirmation

Waste Management Council - RSA 21:0:9

(Elected Municipal Official)

Donald J. Hamann, Rochester

Succeeding: Charles Connell, Moultonborough

Effective: Upon confirmation

Term: December 23, 2017

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#A. Authorized four employees to travel via vehicles outside a 300 miles radius to Annapolis, MD, to attend the Annual Northeast Fish and Wildlife Conference as it relates to Law Enforcement issues, from April 3-5, 2016.

INSURANCE DEPARTMENT

#B. Authorized with Councilor Van Ostern recusing himself, to enter Karen McCallister into an Education Tuition Agreement with College for America at Southern NH University, to participate in 24 Completed Projects, for the period of April 1, 2016 through September 30, 2016, and to pay costs not to exceed \$1,250. **Agency Income.**

INSURANCE DEPARTMENT

#C. Authorized with Councilor Van Ostern recusing himself, to enter Marlene Sawicki into an Educational Tuition Agreement with College for America at Southern NH University, to participate in 12 Completed Projects, for the period of April 1, 2016 through September 30, 2016, and to pay costs not to exceed \$1,250. **Agency Income.**

INSURANCE DEPARTMENT

#D. Authorized with Councilor Van Ostern recusing himself, to enter Brendhan Harris into an Educational Tuition Agreement with College for America at Southern NH University, to participate in 24 Completed Projects, for the period of April 1, 2016 through September 30, 2016, and to pay costs not to exceed \$1,250. **Agency Income.**

STATE TREASURY

#E. Authorized to issue a warrant form funds not otherwise appropriated in the amount of \$72,051 and the State Treasurer to issue checks in the amount of \$72,051.15 to the rightful owners of abandoned or unclaimed funds.

#2 **MOP 150, I, B (2): Approval of Acceptances**

THE ADJUTANT GENERAL'S DEPARTMENT

#A. Authorized to accept donations of computer supplies, monument and engraving, a refrigerator and signage updates in the amount of \$4,514.11 for the NH State Veterans Cemetery to be used for the operation, maintenance, and improvement of the cemetery.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

#B. Councilor Van Ostern requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Sununu, authorized to accept 171 Naloxone Kits from Adapt Pharma Limited, Radnor, PA, valued in the amount of \$12,825 for Statewide distribution to NH high schools that wish to participate in the program at no cost to taxpayers. Effective upon G&C approval through February 28, 2017. **100% Other (Private Grant) Funds.**

#3 **MOP 150, I, B (3): Reports and Findings**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorized to accept and place on file the 64th Annual Report for the Division of Personnel for Fiscal Year 2015.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#B. Authorized to accept and place on file the Report and Findings of Councilor Colin Van Ostern with regard to a certain project in participation with the Proctor Academy, Andover, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#C. Authorized with Councilor Van Ostern recusing himself, to accept and place on file the Report and Findings of Councilor Colin Van Ostern with regard to a certain project in participation with the University System of NH, Concord, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#D. Authorized to accept and place on file the Report and Findings of Councilor Colin Van Ostern with regard to a certain project in participation with the Frisbie Memorial Hospital, Rochester, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#E. Authorized to accept and place on file the Report and Findings of Councilor Colin Van Ostern with regard to a certain project in participation with the Wentworth-Douglass Hospital, Dover, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#F. Authorized to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with the Speare Memorial at Boulder Point, Plymouth, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#G. Authorized to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with Kendal at Hanover, Hanover, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERAL'S DEPARTMENT

#A. Authorized the confirmation of Captain Tori L. Scarbo, Portsmouth, NH, for promotion to the rank of Major, NH Air National Guard.

DEPARTMENT OF JUSTICE

#B. Authorized to appoint John J. Conforti to a position where he will remain as an Assistant Attorney General at a salary level of \$71,250. Effective upon G&C approval, or April 1, 2016, whichever is the latter, through April 1, 2021.

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF TRANSPORTATION

#A. Authorized to amend an agreement with Amec Foster Wheeler Environment & Infrastructure, formerly d/b/a AMEC Environment & Infrastructure Inc., Beltsville, MD (originally approved by G&C on 10-15-14, item #17), to develop a Statewide Transportation Asset Management Plan and related training, by extending the completion date from March 30, 2016 to March 30, 2017. No Additional Funding.

OFFICE OF ENERGY AND PLANNING

#B. Authorized to amend an existing agreement with the Grappone Conference Center in Concord, NH (originally approved by G&C on 10-21-15, item #28), for a planning and zoning conference, by extending the contract completion date from April 23, 2016 to June 30, 2016. No Additional Funding. **100% Other Funds (Registration fees and Revolving Fund Municipal and Regional Training).**

OFFICE OF ENERGY AND PLANNING

#C. Authorized to amend a contract with Horizon Residential Energy Services NH LLC, Concord, NH (originally approved by G&C on 9-16-15, item #33), for the NH Weatherization Assistance Program, by extending the completion date from March 31, 2016 to June 30, 2016. No Additional Funding. **100% Federal Funds.**

OFFICE OF ENERGY AND PLANNING

#D. Authorized to enter into a **sole source** second amendment with Southwestern Community Services Inc., Keene, NH, (originally approved by G&C on 6-24-15, item #101),for the Weatherization Assistance Program, by extending the completion date from March 31, 2016 to June 30, 2016. No Additional Funding. **100% Federal Funds.**

OFFICE OF ENERGY AND PLANNING

#E. Authorized to enter into a **sole source** second amendment with Community Action Partnership of Strafford County, Dover, NH, (originally approved by G&C on 6-24-15, item #97),for the Weatherization Assistance Program, by extending the completion date from March 31, 2016 to June 30, 2016. No Additional Funding. **100% Federal Funds.**

INSURANCE DEPARTMENT

#F. Authorized to amend a contract with Compass Health Analytics Inc., Portland, ME (originally approved by G&C on 3-13-15, item #22), to assist NHID in its development of updated network adequacy

standards, by extending the end date from March 31, 2016 to September 30, 2016. No Additional Funding. **100% Federal Funds.**

DEPARTMENT OF JUSTICE

#G. Councilor Van Ostern requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, authorized to amend an existing subgrant to the NH Board of Pharmacy (originally approved by G&C on 10-16-13, item #41), for the Prescription Drug Monitoring Program, by extending the end date from March 31, 2016 to September 30, 2016. No Additional Funding. **100% Federal Funds.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#H. Authorized to exercise the option to extend the State's Contract with Cellco Partnership d/b/a Verizon Wireless of Basking Ridge, NJ (originally approved by G&C on 3-6-13, item #5F), for the provision of Wireless Cellular Telephone and Data Services, by extending the end date only for a period of 3 months. Effective April 1, 2016 through June 30, 2016. No Additional Funding.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#I. Authorized to exercise the option to extend the State's Contract with Sprint Solutions Inc., Overland Park, KS (originally approved by G&C on 3-6-13, item #5D), for the provision of Wireless Cellular Telephone and Data Services, by extending the end date only for a period of 3 months. Effective April 1, 2016 through June 30, 2016. No Additional Funding.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#J. Authorized to exercise the option to extend the State's Contract with NH #1 Rural Cellular Inc., d/b/a Cellular of Chicago, IL (originally approved by G&C on 3-6-13, item #5E), for the provision of Wireless Cellular Telephone and Data Services, by extending the end date only for a period of 3 months. Effective April 1, 2016 through June 30, 2016. No Additional Funding.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#K. Authorized to exercise the option to extend the State's Contract with AT&T Corp., Hanover, MD (originally approved by G&C on 9-18-14, item #84), for the provision of Wireless Cellular Telephone and Data Services, by extending the end date only for a period of 3 months. Effective April 1, 2016 through June 30, 2016. No Additional Funding.

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

Office of Medicaid Business and Policy

#6 Authorized the Bureau of Drug and Alcohol Services, to enter into agreements with multiple vendors as detailed in letter dated March 7, 2016, to provide substance use disorder treatment and recovery support services statewide, in an amount not to exceed \$11,451,100. Effective April 1, 2016 through June 30, 2017. **56.1% Federal, 29.4% General, 14.5% Other Funds.**

#7 Authorized to enter into a **retroactive sole source** amendment with Dr. Ben Lewis, Windsor, NH (originally approved by G&C on 6-10-15, Late Item A, in the amount of \$62,352), to provide professional services by leading and assisting in the implementation of the quality assurance review and monitoring of the DHHS Health Facilities Licensing oversight regarding Lakeview Neurorehabilitation Center, Effingham, NH, by extending the completion date from March 2, 2016 to June 30, 2016. **50% Federal, 50% General Funds.**

Bureau of Facilities and Assets Management

#8 Authorized to enter into a short-term License for Use of Premises with the NH Food Bank, Manchester, NH, to provide the NH Food Bank the use of up to 3.5 acres of land located on the premises of the Sununu Youth Services Center to farm a garden to provide food donated for distribution to agencies throughout the State of NH. Effective April 1, 2016, or upon G&C approval, whichever is later, through December 31, 2018.

Bureau of Human Resource Management

#9 Authorized to make a **retroactive** one-time payment from State Fiscal Year 2016 funds to Steven Abbott, Nurse Specialist, Division for Children, Youth and Families in the amount of \$4,776.08 to compensate for wages that were not paid for SFY 2014/2015. **100% General Funds.**

#10 Authorized to make a **retroactive** one-time payment from SFY 2016 funds to Jeanette Catton, Family Services Associate for the Division of Family Assistance in the amount of \$3,290.61 to compensate for a wage garnishment that was set up in error for SFY 2014/2015. **100% General Funds.**

#11 Authorized to make a **retroactive** one-time payment from SFY 2016 funds to Kerry Nelson, Business Administrator II, Division of Family Assistance in the amount of \$979.71 to compensate for wages not paid for SFY 2015. **100% General Funds.**

#12 Authorized the determination made by the Commissioner that on January 20, 2016 Scott Marcellino, a Youth Counselor III at the Sununu Youth Services Center sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

Office of Emergency Services

#13 Authorized to exercise a **sole source** contract amendment with the City of Franklin, NH (originally approved by G&C on 5-27-15, item #12), to continue to provide planning, training, and equipment for the emergency Northern New England Metropolitan Medical Response System strike teams in NH, to enhance the overall medical surge capability in response to a large-scale health event, by decreasing the price by \$15,000 from \$100,000 to an amount not to exceed \$85,000. Effective July 1, 2016 through June 30, 2017. **100% Other Funds (NH Department of Safety).**

Division of Family Assistance

#14 Authorized to enter into a **sole source** agreement with Tri-County Community Action Program Inc., Berlin, NH, for the provision of flexible transportation services for the Job Access Reverse Commute Program in an amount not to exceed \$49,600. Effective upon G&C approval through June 30, 2017. **100% Federal Funding.**

Division for Children, Youth and Families

#15 Authorized to enter into amendments with the vendors as detailed in letter dated February 9, 2016, to exercise the renewal option in their existing agreements (originally approved by G&C on 3-25-15, item #8), for the provision of Juvenile Detention Alternative Initiative Services to court involved youths, by increasing the price by \$75,000 from \$56,250 to an amount not to exceed \$131,250, and by extending the completion date from June 30, 2016 to June 30, 2018. **100% General Funds.**

Division of Public Health Services

#16 Authorized Policy and Performance, to enter into agreements with 10 vendors as detailed in letter dated February 22, 2016, to provide reimbursement for payment of educational loans through the State Loan Repayment Program, in an amount not to exceed \$317,014, for Richard Crandall, MLADC, Carrie Klonel, DO, and Elizabeth Sweeney, DO. Effective April 1, 2016, or upon G&C approval, whichever is later, through March 31, 2018. **100% Other Funds (NH Medical Malpractice Joint Underwriters Association).**

Bureau of Drug and Alcohol Services

#17 Authorized to amend a memorandum of understanding with the NH State Liquor Commission, Concord, NH (originally approved by G&C on 6-24-15, item #24), that provides surveillance and related activities, for youth access to and use of tobacco products, by increasing the price by \$10,000 from \$100,000 to an amount not to exceed \$110,000. Effective upon G&C approval through the original end date of June 30, 2017. **100% Other, Drug Forfeiture Funds.**

#18 Authorized to enter into a **sole source** agreement with CADY Inc., Plymouth, NH, to provide the LAUNCH Youth Entrepreneurship Directed Service Prevention Program, in the amount of \$40,000. Effective upon G&C approval through June 30, 2017. **100% General Funds.**

#19 Authorized to enter into a **sole source** agreement with the Juvenile Court Diversion Network Inc., Concord, NH, for the provision of Juvenile Court Diversion Accreditation Services in order to ensure quality juvenile court diversion programs in the Counties of Sullivan and Carroll are available for youth who may have substance use issues in an amount not to exceed \$137,750. Effective upon G&C approval through June 30, 2017. **100% Other Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#20 Authorized the Bureau of Right of Way to pay property owners \$19,775 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from January 6, 2016 through February 18, 2016.

#21 Authorized the Bureau of Rail & Transit to enter into a loan agreement with the Mount Washington Railway, Mount Washington, NH, for the construction of a diesel locomotive, passenger coach and Summit Transfer Station facility improvements in an amount not to exceed \$1,800,000. Effective upon G&C approval through October 31, 2036. **100% General Funds-Capital.**

#22 Authorized the Bureau of Rail & Transit to enter into a **retroactive** lease agreement with Marino Family Trust, Reading, MA, for the use of State-owned railroad property in Laconia, in the amount of \$10,515. Effective January 1, 2015 through December 31, 2020.

#23 Authorized the Bureau of Rail & Transit to enter into a **retroactive** lease agreement with Breakwater Condominium Unit Owners' Association, c/o Harvard Management Solutions Inc., The DeCamp Center, Gilford, NH, for the use of State-owned railroad property in Laconia NH along the Paugus Bay, in the amount of \$12,643.75. Effective July 1, 2015 through June 30, 2020.

#24 Authorized with Councilor Wheeler voting **no**, the Bureau of Turnpikes to enter into an agreement with HNTB Corporation, Westbrook, ME, for an amount not to exceed \$600,000, for on-call Turnpike-related consulting services. Effective upon G&C approval through April 30, 2019. **100% Turnpike Funds.**

#25 Authorized the Bureau of Turnpikes to enter into a contract with TNT Electrical Contractor LLC, Laconia, NH, for electrical services at facilities maintained by the Bureau of Turnpikes, on the basis of a low bid in the amount of \$67,375. Effective upon G&C approval through June 30, 2018. **100% Turnpike Funds.**

#26 Authorized the Bureau of Construction to enter into a contract with Nicom Coatings Corp, Barre, VT, for full width crackseal treatment of I-89 and ramps in Hopkinton and New London, on the basis of a low bid of \$160,405. (2)Further authorized a contingency in the amount of \$12,832.40 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through July 29, 2016. **100% Federal Funds.**

#27 Authorized the Bureau of Construction to enter into a contract with American Excavating Corp, Derry, NH, for widening approximately 1,000 feet of US Route 1 in Seabrook, on the basis of a low bid of \$1,099,663. (2)Further authorized a contingency in the amount of \$54,983.15 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through August 25, 2017. **100% Federal Funds.**

#27A Authorized the Division of Operations to transfer \$225,100 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2016. **Contingent upon Fiscal Committee approval on March 18, 2016.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#28 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Sununu, authorized to award a grant to the Town of Littleton, NH, in the amount of \$500,000 to assist with sewer and storm infrastructure improvements. Effective March 23, 2016 through December 31, 2017. **100% Federal Funds.**

OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

#29 Authorized to enter into a **sole source** second contract amendment with the Community Action Program Belknap-Merrimack Counties Inc., Concord, NH (originally approved by G&C on 6-24-15, item #100), for the Weatherization Assistance Program, by extending the completion date from March 31, 2016 to June 30, 2016. No Additional Funding. **100% Federal Funds.**

#30 Authorized to enter into a **sole source** second contract amendment with Tri-County Community Action Program Inc., Berlin, NH (originally approved by G&C on 6-24-15, item #98), for the Weatherization Assistance Program, by increasing the amount by \$3,500 from \$257,840 to \$261,340, and by extending the completion date from March 31, 2016 to June 30, 2016. **100% Federal Funds.**

#31 Authorized to enter into a **sole source** second contract amendment with Southern NH Services Inc., Manchester, NH (originally approved by G&C on 6-24-15, item #99), for the Weatherization Assistance Program, by increasing the amount by \$5,000 from \$458,502 to \$463,502, and by extending the completion date from March 31, 2016 to June 30, 2016. **100% Federal Funds.**

DEPARTMENT OF INFORMATION TECHNOLOGY

#32 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into a finance agreement for a five year payment plan with Software House International, Somerset, NJ, to provide Enterprise Licenses for the VMware Virtual Server Environment, and finance the purchase of these licenses, along with services for software maintenance and support, in the amount not to exceed \$1,298,285.41. Effective March 25, 2016 or upon G&C approval, whichever is later, through March 25, 2021. **23% Capital, 77% Transfer from Other Agencies.**

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#33 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized the Board of Pharmacy to amend item #57, originally approved by G&C on July 224, 2013, by accepting and expending additional funds from the Department of Justice in the amount of \$452,084 to maintain the implementation of the Controlled Drug Prescription Health and Safety Program. Effective upon G&C approval through June 30, 2017. **100% Other Funds (Bureau of Justice Assistance Grant).** (2)Further authorized to amend item #36, originally approved by G&C on February 28, 2014, by extending the temporary full-time position, Class 059, Administrator I, LG 27, through June 30, 2017 from March 31, 2016. (3)Further authorized to establish a temporary full-time position, Class 059, Administrative Assistance I, LG 16. Effective upon G&C approval through June 30, 2017. **Contingent upon Fiscal Committee approval on March 18, 2016.**

DEPARTMENT OF CULTURAL RESOURCES

#34 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized the Division of Historical Resources to award a Certified Local Government Grant in the amount of \$26,251 to the City of Lebanon, for the modified city-wide survey. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

THE ADJUTANT GENERAL'S DEPARTMENT

#35 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to accept and expend additional federal funds in the amount of \$2,202,200 from the federal government (National Guard Bureau) as part of the five-year Federal-State Master Cooperative Agreement to cover the cost of Statewide Site Improvements in State Military Readiness Centers NH. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

INSURANCE DEPARTMENT

#36 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into a **sole source** contract amendment with Public Consulting Group Inc., Boston, MA (originally approved by G&C on 12-16-15, item #43), for consulting services, by modifying the scope of services, and by increasing the amount by \$36,225 from \$249,840 to \$286,065. Effective upon G&C approval through December 31, 2016. **100% Other Funds.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

The Governor and Council acted as follows:

#37 Authorized to enter into a one-year contract with the Rowley Agency, Concord, NH, to purchase commercial property and general liability coverage, in an amount not to exceed \$54,317. Effective April 1, 2016 through March 31, 2017. **100% Federal Funds.**

#37A Authorized to amend the current lease agreement with Littleton Area Learning Center LLC, Littleton, NH (originally approved by G&C on 3-30-11, item #39A), for rental of 6,510 square feet of office space located at 646 Union Street, Littleton, for an additional six (6) months at a cost of \$39,060. Effective April 30, 2016 through October 31, 2016. **100% Federal Funds.**

DEPARTMENT OF CORRECTIONS

The Governor and Council acted as follows:

#38 Authorized a 100% General Fund appropriation for an additional \$509,500 for prescription drug expenses to cover projected shortfalls for the remainder of State Fiscal Year 2016. Effective upon G&C approval. **Contingent upon Fiscal Committee approval on March 18, 2016.**

#39 Authorized to establish one temporary part-time Victim Witness Specialist, LG 26 for the purpose of the Victim Offender Dialogue Coordinator/Trainer for the NH Department of Corrections Victim Services Division in support of the Victims of Crime Act sub grant. (2) Further authorized to accept and expend funds made available through a Victims of Crime Act sub grant from the NH Department of Justice, in the amount of \$16,512 for assistance to crime victims and their families. Effective upon G&C approval through June 30, 2016. **100% Agency Income (Federal Funds at origin). Contingent upon Fiscal Committee approval on March 18, 2016.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#40 **TABLED** – The Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler, voted to **table** the request to grant an additional ten (10) year option to extend the term of the Lease and Operating Agreement (Lease) with CLP Mount Sunapee LLC, Orlando, FL, (originally approved by G&C on 6-10-98, item #50), and to further amend the terms of the Lease and Operating Agreement to accept land and to provide for the expansion of the Mount Sunapee State Park. Effective upon G&C approval through June 30, 2028.

#41 Authorized the Bureau of Historic Sites to accept and expend funds from a Settlement Agreement between Groton Wind LLC and Counsel to the Public, approved by the NH Site Evaluation Committee in the amount of \$150,000. Effective upon G&C approval through June 30, 2016. **100% Agency Income. Contingent upon Fiscal Committee approval on March 18, 2016.**

#42 Authorized the Division of Forests and Lands to enter into a **retroactive** amendment with Project Resources Group LLC, Frankestown, NH (originally approved by G&C on 5-6-15, item #47), for additional unforeseen construction services needed for completion of Phase I of the Airlift Accessible Stat Fire Tower Upgrades, by increasing the amount by \$19,425 from \$217,867 to \$237,292, and by extending the completion date to December 13, 2015 from November 13, 2015. **100% Capital Funds.**

#43 NOT USED

#44 Authorized the Division of Parks and Recreation to enter into a contract with B Davis Construction Co., Jaffrey, NH, for metal roof replacement on the Willey House at Crawford Notch State Park, in the amount of \$32,900. Effective upon G&C approval through May 20, 2016. **100% Capital Funds.**

#45 Authorized the Division of Parks and Recreation to renew **retroactive** memberships for The Flume Gorge and Cannon Mountain with the White Mountain Attractions Association, Woodstock, NH (originally approved by G&C on 8-26-15, item #1B), for the second portion of Fiscal Year 2016, in the amount of \$8,500. Effective upon G&C approval through June 30, 2016. **50% Park, 50% Ski Area Funds.**

#46 Authorized the Division of Economic Development to enter into a contract with GIS Planning, San Francisco, CA, to develop a site selection website, an industry-standard economic development tool that will enhance the Division's out-of-state business recruitment marketing, in the amount of \$125,000. Effective upon G&C approval through June 30, 2021, with the option to renew for an additional three-year period. **20% Transfer from Other Agency, 80% General Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#47 Authorized to accept and expend \$170,170 in federal funds from the US Fish & Wildlife Service for the purpose of funding development and implementation of a web based event manager service to provide online registration for department public education programs and other events. (2)Further authorized to establish a consultant class 046 for the purpose of hiring a consultant to develop and implement a web-based event manager service. Effective upon G&C approval through June 30, 2017. **Contingent upon Fiscal Committee approval on March 18, 2016.**

#48 Authorized to enter into a **sole source** contract with Mark Damian Duda & Associates Inc., Harrisonburg, VA, for the purpose of implementing a NH Resident Angler Opinion and Attitude Survey as part of comprehensive planning in order to quantify resident opinions, concerns and desires regarding freshwater gamefish species and their management in NH, in an amount not to exceed \$18,500. Effective upon G&C approval through September 30, 2016. **100% Other Funds (73% Gifts and Donations, 27% Wildlife Heritage Foundation).**

#49 **WITHDRAWN** – The Agency withdrew the request to enter into a contract with Holden Engineers & Surveyors Inc., Bedford, NH, to conduct complete boundary survey and subdivision of the Johnson Family farm property in Grafton, NH, in the amount of \$19,876. Effective upon G&C approval through June 14, 2016. **25% Wildlife Habitat account, 75% Federal Funds.**

#50 Authorized to enter into a **sole source** contract with The Audubon Society of NH, Concord, NH, for the continuation of an urban wildlife education outreach effort from Amoskeag Fishways, in the amount of \$18,000. Effective upon G&C approval through June 30, 2017. **100% Other Funds (Conservation License Plate).**

#51 Authorized to enter into a **retroactive sole source** no-cost Cooperative Project Agreement Amendment with the University of NH (originally approved by G&C on 1-29-14, item #40), to continue research using nano-tag telemetry to investigate foraging behavior for common terns. Effective upon G&C approval through December 31, 2016.

#52 Authorized to hold a Let's Go Fishing Volunteer Instructor Training and Recognition event on March 26, 2016, in the amount of \$4,623.80. (2)Further authorized to pay The Common Man Inn Inc., Ashland, NH, d/b/a Common Man Claremont, to provide facilities and buffet dinner for the event. **100% Federal Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#53 Authorized to enter into a **sole source** contract with the Northeast Waste Management Officials' Association, Boston, MA, to provide funding for the Northeast Regional Pollution Prevention Information Center, in the amount of \$59,546. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#54 Authorized to award an Aquatic Resource Mitigation Fund grant to the Town of Exeter, NH, in the amount of \$100,000 to remove the Great Dam. Effective upon G&C approval through June 30, 2017. **100% Aquatic Resource Mitigation Funds.**

#55 Authorized to approve a Clean Water State Revolving Fund loan agreement with the City of Dover, in an amount not to exceed \$1,100,000 to finance wastewater system improvements. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#56 Authorized to accept and expend federal funds in the amount of \$90,000 from the National Oceanic and Atmospheric Administration for implementation of two coastal program stormwater management projects. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#57 Authorized to enter into a Grant Agreement with Clandestino Charters LLC, Portsmouth, NH, in an amount not to exceed \$27,751 to partially fund the installation of a diesel marine engine. Effective upon G&C approval through October 15, 2021. **100% Federal Funds.**

#58 Authorized to enter into a contract agreement with Studio NaCl, Eliot, ME, to provide marketing and communications services to the NH Coastal Adaptation Workgroup in order to coordinate statewide coastal resilience initiatives, in the amount of \$17,575. Effective upon G&C approval through May 31, 2017. **100% Federal Funds.**

#59 Authorized to make a **retroactive** one-time payment from State Fiscal Year 2016 funds to Ancel Pelham, Environmentalist IV, Water Division, Drinking Water Ground Water Bureau in the amount of \$1,395.27 to compensate for wages that were not paid for State Fiscal Year 2015. **100% Operator Certification Funds.**

#60 Authorized to enter into a contract with Calley Metal Roofing Specialties LLC, Sanbornton, NH, for installation of metal roofs on two pump stations, in the amount of \$16,900. Effective upon G&C approval through June 30, 2016. **100% WRBP Funds.**

#61 Authorized to award an Aquatic Resource Mitigation Fund grant to the Upper Valley Land Trust Inc., Hanover, NH, in the amount of \$362,385 to contribute to the acquisition of 995 acres of land known as the Smith Pond/Shaker Forest in Enfield, NH. Effective upon G&C approval through July 1, 2017. **100% Aquatic Resource Mitigation Funds.**

#62 Authorized Dog Cove Association's request to perform work on Squam Lake in Center Harbor.

#63 Authorized Sprague Operating Resources' request to perform work on the Piscataqua River in Newington.

#64 Authorized Nancy H. Michels' request to perform work on Lake Winnepesaukee in Tuftonboro.

#64A Authorized to enter into a **sole source** contract with the Virginia Polytechnic Institute and State University, Blacksburg, VA, to update and enhance wetland maps, in an amount not to exceed \$140,744. Effective upon G&C approval through December 31, 2017. **100% Federal Funds.**

DEPARTMENT OF EDUCATION

#65 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized the Bureau of Career Development to enter into a **sole source** contract with the National Institute for Women in Trades, Technology and Science, Alameda, CA, to provide WomenTech Educators Training, in an amount not to exceed \$23,606. Effective upon G&C approval through November 30, 2016. **100% Federal Funds.**

POLICE STANDARDS & TRAINING COUNCIL

The Governor and Council acted as follows:

#66 Authorized to accept and expend a 2015 State Agency Homeland Security Grant Award for the NH Department of Safety in the amount of \$50,000 for the purpose of extending service agreement warranty and the purchase of additional active shooter scenario functionality for an advanced interactive use of force simulator used for training NH police officers. Effective upon G&C approval through August 31, 2018. **100% Agency Income.**

#66A Authorized to enter into a service agreement with VirTra Systems, Tempe, AZ, for the purpose of extending a service agreement warranty and the purchase of additional active shooter scenario functionality for an advanced interactive use of force simulator used for training NH police officers, in the amount of \$50,000. Effective upon G&C approval through December 31, 2017. **100% Agency Income.**

DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#67 Authorized the Division of Emergency Services and Communications to accept and expend \$210,000 from the Prior Year Carry Forward Balance of the Statewide Telecommunications Fund for the purchase of SmartNet, and VOIP maintenance and asset management tool. Effective upon G&C approval through June 30, 2016. **100% Agency Income.**

#68 Authorized the Division of Fire Standards and Training and Emergency Medical Services to enter into a **sole source** contract with KFT Fire Trainer LLC, formerly known as Kidde Fire Trainers Inc., Montvale, NJ, to provide maintenance services for the Fire Trainer T2000 and Fire Trainer A-2000 Live Fire Training Systems, in the amount of \$45,500. Effective April 1, 2016 through March 31, 2017. **100% Fire and EMS Funds.**

#69 Authorized the Division of Fire Safety to **retroactively** enter into a grant agreement with the NH Association of Fire Chiefs, in the amount of \$33,300, for activities associated with the planning of hazardous material incident response. Effective October 1, 2015 through September 30, 2016. **100% Federal Funds.**

#70 Authorized to enter into a grant agreement with the Department of Information Technology, in the amount of \$120,000 for the State Homeland Security Program portion of the 2015 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2018. **100% Federal Funds.**

#71 Authorized the Division of State Police to restore 271.59 hours of sick leave to Trooper Nathan P. Johnston, who suffered a line of duty injury and was unable to perform his normal or routine duties from February 1, 2015 through January 7, 2016.

#72 Authorized the Division of Fire Safety to **retroactively** enter into a memorandum of understanding with the Division of Fire Standards and Training and Emergency Medical Services, for the continued statewide hazardous material required training, in the amount of \$71,080. Effective October 1, 2015 through September 30, 2016. **100% Federal Funds.**

#73 Authorized the Division of State Police to **retroactively** pay the American Society of Crime Lab Directors Laboratory Accreditation Board, Garner, NC, in the amount of \$6,425 for the annual fee to continue the Forensic Laboratory's accreditation certificate program. Effective January 1, 2016 through December 31, 2016. **96.97% Agency Income, 1.80% Highway, 1.23% General Funds.**

#74 Authorized to enter into a grant agreement with the Department of Administrative Services, in the amount of \$100,000 for the State Homeland Security Program portion of the 2015 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2018. **100% Federal Funds.**

#75 Authorized to enter into a grant agreement with the Department of Fish and Game, in the amount of \$53,966 for the Law Enforcement Terrorism Prevention-Oriented Activities portion of the 2015 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2018. **100% Federal Funds.**

DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#76 Authorized to award a subgrant to the Hooksett Police Department in the amount of \$40,000 from the 2016 Regional Drug Task Force appropriation to support drug task force program operations. Effective upon G&C approval through September 30, 2016. **100% General Funds.**

#77 Authorized to accept and expend a \$2,000 stipend from the Massachusetts College of Pharmacy and Health Sciences, Boston, MA, for two students interning in the Office of the Chief Medical Examiner. Effective upon G&C approval through June 30, 2016. **100% Agency Income.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#78 Authorized to enter into a memorandum of understanding with the NH Liquor Commission for the purpose of supporting two part-time human resources employees to provide services to audit and approve human resources transactions originating from the Liquor Commission and to perform job analysis duties related to Liquor Commission positions, in the amount of \$128,220. Effective July 1, 2016 through June 30, 2018.

#79 Authorized to increase the fleet by three vehicles in order to establish a centralized fleet pool program.

#80 Authorized to amend an existing memorandum of agreement with the Friends of Bridges House Inc., Concord, NH (originally approved by G&C on 12-23-14, item #57), to add a provision regarding the disposal of any surplus books from the library within the Bridges House. Effective until one or both parties decide to terminate the agreement.

#81 Authorized, on behalf of the NH Deferred Compensation Commission, to enter into a contract with NFP Retirement Inc., Aliso Viejo, CA, for independent investment consulting services to the State of NH Public Employees Deferred Compensation Plan, in an amount not to exceed \$240,000. Effective April 1, 2016 through March 31, 2021. **100% Agency Income.**

#82 **WITHDRAWN** – The Agency withdrew the request to exercise the option to extend a State's contract with Inmate Calling Solutions LLC d/b/a IC Solutions, San Antonio, TX (originally approved by G&C on 3-6-13, item #12), for inmate telephone services, and pay telephone services. No State Funds shall be expended for this contract. Effective June 1, 2016 through May 31, 2018.

#83 Authorized the Division of Personnel's request for waiver of classification decisions.

#84 Authorized the Division of Public Works Design and Construction to enter into a **sole source retroactive** amendment with D. L. King and Associates, Nashua, NH (originally approved by G&C on 8-14-13, item #11), for the State House Dome Repairs, by increasing the price by \$382,000 from \$972,890 to \$1,354,890, and by extending the end date from October 31, 2014 to December 16, 2016. **100% Capital-General Funds.**

#85 Authorized the Division of Public Works Design and Construction to enter into a contract amendment with Gilbane Building Company, Bedford, NH (originally approved by G&C on 1-15-14, item #10A), for the Women's Prison, Concord, NH, by increasing the price by \$10,458,219 from \$34,997,783 to \$45,456,002. Effective upon G&C approval through September 30, 2017. **100% Capital-General Funds.**

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ITEM REMOVED FROM THE TABLE

The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, voted to remove item #98 - which was tabled at the March 9, 2016 Meeting.

DEPARTMENT OF EDUCATION

#98 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern voted to approve the request of the Bureau of Accountability and Assessment to **retroactively** exercise a renewal option of a memorandum of understanding for dues with the University of California at Los Angeles, National Center for Research on Evaluation, Standards and Student Testing, Los Angeles, CA (originally approved by G&C on 12-3-14, item #76), in an amount not to exceed \$603,016.85. Effective July 1, 2015 through June 30, 2016. **71% State, 29% Federal Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday April 6, 2016, at the State House, Concord, New Hampshire.

Honorable Board then Adjourned at 12:25 p.m.