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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Division of Aeronautics, Rail and Transit
February 12, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature] 3/18/16
Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to Chapter 276:29, Laws of 2015, Transfer Among Accounts and Classes, authorize the Department of Transportation to establish a non-budgeted class and to transfer funds in and among accounting units in the amount of \$289,000 effective upon Fiscal Committee and Governor and Council approval through June 30, 2016. Funding Source: 100% Federal Funds.

04-096-096-964010-2916	Current Budget FY 2016	Requested Change	Revised Budget FY 2016
Public Transportation			
Expenses:			
010 500100 Personal Services – Perm	\$344,341	\$0	\$344,341
018 500106 Overtime	6,999	0	6,999
020 500200 Current Expense	10,500	0	10,500
022 500255 Rents-Leases Other than State	518	0	518
024 500225 Maint Other than Build-Ground	100,000	0	100,000
026 500251 Organizational Dues	8,250	0	8,250
029 500290 Intra-Agency Transfers	6,000	0	6,000
030 500311 Equipment - New Replacement	1,144,620	\$200,000	1,344,620
035 509035 Shared Services Support	3,594	0	3,594
037 500174 Technology – Hardware	56,500	0	56,500
038 500177 Technology- Software	35,500	0	35,500
039 500180 Telecommunications	4,350	0	4,350
040 500800 Indirect Costs	30,569	\$4,000	34,569
046 500463 Consultants	4,500	\$85,000	89,500
047 500140 Own Forces Maint Build-Ground	20,000	0	20,000
048 500226 Contractual Maint Build-Ground	852,813	(\$289,000)	563,813
057 500535 Books Periodicals Subscriptions	100	0	100
060 500601 Benefits	170,283	0	170,283
066 500546 Employee Training	500	0	500

067 500557 Training of Providers	25,000	0	25,000
070 500704 In-State Travel Reimbursement	1,250	0	1,250
072 500575 Grants Federal	11,738,726	0	11,738,726
073 500581 Grants Non Federal	300,160	0	300,160
081 509081 Out of State Travel Fed Reimb	3,750	0	3,750
103 502664 Contracts for Operational Svcs	2,479,348	0	2,479,348
400 500869 Construction Repair Materials	6,000	0	6,000
404 500880 Intra-Indirect Costs	55,996	0	55,996
Total	\$17,410,167	\$0	\$17,410,167
Source of Funds			
Revenue:			
000 404622 Federal Funds	\$17,007,247	\$0	\$17,007,247
005 402759 Private Local Funds	301,545	0	301,545
000 000010 General Funds	101,375	0	101,375
Total	\$17,410,167	\$0	\$17,410,167

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Public Transportation (2916) – 97.69% Federal Funds, 1.73% Private Local Funds, 0.58% General

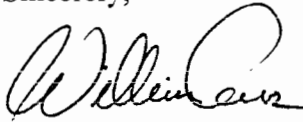
- Class 030 Increase Equipment New Replacement by \$200,000. This transfer is needed for the purchase of state-owned capital equipment which will be installed in state-owned bus terminals and will include security camera systems at the Portsmouth Transportation Center and Salem Bus Terminal. The funding will also be used to install two emergency call boxes at the state-owned Nashua Bus Terminal at Exit 8 off the FE Everett Turnpike. All equipment purchased will be state-owned equipment.
- Class 040 Increase Indirect Cost by \$4,000. This transfer is to account for the latest Statewide Cost Allocation Plan.
- Class 046 Increase Consultants by \$85,000. This transfer is to utilize an engineering consultant under contract with Transportation Systems Management & Operations (TSMO) Bureau in order to upgrade security camera systems in Portsmouth and Salem.
- Class 048 Decrease Contractual Maintenance Build - Ground by \$289,000. Funds for security camera equipment were originally budgeted in class 048 Contractual Maintenance as they were going to be installed and maintained by the contractor. It is has now been determined that the security camera equipment will be stated-owned and should have been budgeted in class 030 Equipment New Replacement.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is Federal Funds, Private Local Funds, and General Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
No.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,


For Victoria F. Sheehan
Commissioner