

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF ADMINISTRATION
STATE OF NEW HAMPSHIRE

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LOUISE LAVERTU
EXECUTIVE DIRECTOR



KIRA HAGEMAN
DIRECTOR OF ADMINISTRATION

November 20, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Chapter 276:46.II, Laws of 2015, and RSA 94:6-New Appointments, the Office of Professional Licensure and Certification, with the authorization of the Governor's Office, respectfully requests approval to establish an entrance salary of \$94,314.22, Grade II; Step 2, for Ms. Louise Lavertu, Executive Director, of the Office of Professional Licensure and Certification to be effective September 16, 2015.

EXPLANATION

Chapter 276, Laws of 2015 created the Office of Professional Licensure and Certification which consolidated most State licensing programs under one central regulatory agency. The Office of Professional Licensure and Certification consists of three Divisions; the Division of Administration, The Division of Health Professions and the Division of Technical Professions. Chapter 276:46.II, Laws of 2015, mandated that the current executive director of the Joint Board of Licensure and Certification become the first Executive Director of the Professional Licensure and Certification with a four-year term beginning July 1, 2015. Ms. Lavertu was the Executive Director of the Joint Board at the time of passage. The salary grade was established in accordance with RSA 94:1-a and RSA 14:14-c.

Ms. Lavertu has been with the State of New Hampshire since February 1, 1991 and has served as the Executive Director of Joint Board of Licensure and Certification since September 1995. Ms. Lavertu has overseen the expansion of the Joint Board from five technical professional boards in 1995 to forty-three, health and technical boards, commissions, or councils with three Divisions, under the Office of Professional Licensure and Certification in 2015. The requested entrance salary for Ms. Lavertu is commensurate with Ms. Lavertu's duties and responsibilities, her prior salary and her twenty years of experience and expertise in the field of professional licensing.

Ms. Lavertu's experience as Executive Director is commensurate with the knowledge and skills required to effectively administer the contractual, legal, financial, public health, and ethical transactions for the agency, licensees and the general public. The agency has approximately 130,000 licensed or certified individuals, firms or facilities with varying credentialing criteria. The Office of Professional Licensure and Certification will foster excellence in health and technical professional practice through an effective regulatory framework. Consolidation of the Boards, Commissions and Councils requires specialized

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knowledge of licensing and regulation. Many of the entities consolidated into the Office of Professional Licensure and Certification were formerly stand-alone State agencies with separate staff, separate budgets and private work locations prior to consolidation. The consolidation of these entities into one agency has resulted in the management of a total agency budget of \$7,396,918. The consolidation has resulted in substantial savings, increased efficiency and enhancement of services. Ms. Lavertu has been in the Executive Director position since September 16, 2015. Since that time, she has established the three Divisions, consolidated multiple separate budgets into one agency budget, and provided direction and leadership to the staff employed by the new agency.

Based on Ms. Lavertu's prior salary as Executive Director of the Joint Board of Licensure and Certification and twenty years of experience, we respectfully request approval of Grade II, Step 2 for Ms. Lavertu effective September 16, 2015.

Respectfully submitted,

A handwritten signature in black ink that reads "Kira Hageman". The signature is written in a cursive style with a large, stylized initial "K".

Kira Hageman
Director of Administration