



New Hampshire Fish and Game Department

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September 28, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire, 03301

[Signature]
10/16/15
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend one hundred seventy four thousand five hundred and seventy dollars (\$174,570.00) in federal funds from the National Oceanic and Atmospheric Administration (NOAA) for the purpose of replacing the boardwalk at the Great Bay National Estuarine Research Reserve Discovery Center from date of Joint Fiscal Committee and Governor and Council approvals through December 31, 2016. 100% Federal Funds.

Funds to be budgeted as follows:

020-07500-22890000 Estuarine Research Reserve Program – FY 2016

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010-500100	PERSONAL SERVICES - PERMANANT	\$338,214	\$0	\$338,214
020-500200	CURRENT EXPENSES	36,272	0	36,272
022-500255	RENTS/LEASES	1,000	0	1,000
023-500291	HEAT,ELECTRICITY, WATER	19,000	0	19,000
030-500311	EQUIPMENT	2,000	0	2,000
041-500801	AUDIT FUND SET ASIDE	533	175	708
050-500109	PERSONAL SERVICES - TEMPORARY	51,000	0	51,000
060-500601	BENEFITS	178,983	0	178,983
070-500704	IN STATE TRAVEL	500	0	500
072-500572	GRANTS FEDERAL	176,342	174,395	350,737
080-500710	OUT OF STATE TRAVEL	10,000	0	10,000
102-500731	CONTRACT FOR PROGRAM SERVICES	8,000	0	8,000
103-502664	CONTRACT FOR OPERATIONAL SERVICES	7,000	0	7,000
	Total Expenses	\$828,844	\$174,570	\$1,003,414
Source of Funds				
000-404233	Federal Funds	\$517,233	\$174,570	\$691,803
005-402756	Agency Income	55,792	0	55,792
	Fish and Game Funds	255,819	0	255,819
	Total Revenues	\$828,844	\$174,570	\$1,003,414

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The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

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EXPLANATION

This proposal requests funds to complete the renovation of a 1,275 linear foot boardwalk at the Reserve's campus on the Greenland/Stratham border in southeast New Hampshire, and to enhance the interpretive opportunities offered on the boardwalk. The Great Bay Discovery Center opened as a visitor center and Reserve education headquarters in 1996. Four years before the building opened, in 1992, the Reserve constructed a boardwalk through the upland and marsh areas of the 60 acre, NHFGD owned site, to ensure that the public had immediate access to the estuary and unique coastal uplands. Annually, the Reserve receives over 15,000 visitors. Each year approximately 5,000 school children participate in the Reserve's spring and fall educational programs. Sixty thousand children have used the boardwalk during their 3-hour field trip since 1992. Although the boardwalk performed beautifully for 21 years, it is currently in poor condition, and without replacement or major renovations, it will become unsafe to use. Reserve staff have been working for three years with NHFGD and private non-profits to prepare a strategy for replacing the boardwalk.

The goal of this project is to complete the renovation of a boardwalk and to enhance the interpretive experience along that boardwalk at the Reserve's Discovery Center site. The objectives of the project are to a) remove the existing boardwalk; and b) construct a new one in the same foot print. Both objectives will be achieved in a way that minimizes disruption to the hundreds of school programs that are scheduled each year; minimizes impacts to the wetlands and surrounding habitat; incorporates climate considerations; and is as cost effective as possible. The Reserve was awarded \$133,125 in federal funding in 2014 and in 2015, the reserve was awarded an additional \$182,020 to complete the funding necessary to remove the existing boardwalk and build a new boardwalk in the existing footprint using helical piles. This funding will also support updated educational exhibits and new telescopes along the boardwalk to enhance the interpretive experience. Some of the costs of removal will be offset by an AmeriCorps crew that will be helping to remove the current structure. The project is supported by the local conservation commission and the local river advisory council. The wetlands permit is pending at the Department of Environmental Services and the project has gone to bid. The project is funded appropriately, has been designed and estimates have been gathered, and is ready to be implemented.

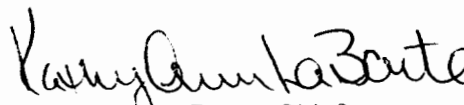
The total amount of the grant is not being budgeted as a small portion of grant funds are being used for in-house labor costs of the project. These additional funds are currently budgeted within another accounting unit in the operating budget.

General Funds will not be requested to support this project.

Respectfully submitted,



Glenn Normandeau
Executive Director



Kathy Ann LaBonte, Chief
Business Division

U. S. DEPARTMENT OF COMMERCE

GRANT

COOPERATIVE AGREEMENT

FINANCIAL ASSISTANCE AWARD

AWARD NUMBER

NA15NOS4200049

RECIPIENT NAME New Hampshire Fish and Game Department

STREET ADDRESS 11 Hazen Drive

FEDERAL SHARE OF COST \$182,020.00

CITY, STATE, ZIP CODE Concord NH 03301

RECIPIENT SHARE OF COST \$78,009.00

AWARD PERIOD 07/01/2015-12/31/2016

TOTAL ESTIMATED COST \$260,029.00

AUTHORITY 16 U.S.C. 1461 et seq.

CFDA NO. AND PROJECT TITLE

11.420 Great Bay Discovery Center Boardwalk Renovation (Phase 2)

This award offer approved by the Grants Officer constitutes an obligation of Federal funding. By accepting this award offer, the Recipient agrees to comply with the award Terms and Conditions checked below. If this was a paper issued award offer, please send two signed documents to the Grants Officer and retain one set of signed award documents for your files. If this award offer is not accepted without modification within 30 days of receipt, the Grants Officer may unilaterally withdraw this award offer and de-obligate the funds.

- Department of Commerce Financial Assistance Standard Terms and Conditions
- Government Wide Research Terms and Conditions
- Bureau Specific Administrative Standard Award Conditions
- Award Specific Special Award Conditions
- Line Item Budget
- 15 CFR Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Non-Profit, and Commercial Organizations
- 15 CFR Part 24, Uniform Administrative Requirements for Grants and Agreements to States and Local Governments
- OMB Circular A-21, Cost Principles for Educational Institutions
- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments
- OMB Circular A-122, Cost Principles for Non-Profit Organizations
- 48 CFR Part 31, Contract Cost Principles and Procedures
- OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations

Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements
REF: 79 FR 75871 (December 19, 2014)

Other(s)
This award is being made under competitive Federal Funding Opportunity Number NOAA-NOS-OCRM-2015-2004232 posted at Grants.gov on 11/07/2014. To incorporate 2 CFR Part 200 and Pre-Award (December 2014).

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Marianne Eggers	TITLE Grants Officer	DATE 04/22/2015
TYPE NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Mr. Randy Curtis	TITLE	DATE 05/13/2015