



# New Hampshire Fish and Game Department

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HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX (603) 271-1438

www.WildNH.com  
e-mail: info@wildlife.nh.gov  
TDD Access: Relay NH 1-800-735-2964

September 28, 2015

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire, 03301

Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend Five hundred ninety-five thousand eight hundred dollars (\$595,800) in federal funds from the United States Fish and Wildlife Service (USFWS) for the purpose of acquiring 410+/- acres in Brookfield, NH from the date of Joint Fiscal Committee and Governor and Council approvals through June 30, 2016. 100% Federal Funds.

Funds to be budgeted as follows:

#### 020-07500-21550000 Wildlife Habitat Conservation – FY 2016

Class		Current Budget	Change	Revised Budget
010-500100	PERSONAL SERVICES - PERMANANT	\$41,808	\$0	\$41,808
020-500200	CURRENT EXPENSES	1,000	0	1,000
030-500311	EQUIPMENT	1,000	0	1,000
033-509033	LAND ACQUISITIONS AND EASEMENTS	100,000	595,800	695,800
041-500801	AUDIT FUND SET ASIDE	589	0	589
049-584902	TRANSFERS TO OTHER STATE AGENCIES	35,000	0	35,000
060-500601	BENEFITS	16,432	0	16,432
070-500704	IN STATE TRAVEL	250	0	250
073-500578	GRANTS NON FEDERAL	20,000	0	20,000
080-500710	OUT OF STATE TRAVEL	2,000	0	2,000
217-502682	INTER-AGENCY PAYMENTS	15,000	0	15,000
304-501593	RESEARCH AND MANAGEMENT	194,235	0	194,235
305-500845	HABITAT ACQUISITION & MANAGEMENT	50,000	0	50,000
Total Expenses		\$477,314	\$595,800	\$1,073,114

#### Source of Funds:

000-404705	Federal Funds	\$288,807	\$595,800	\$884,607
001-403555	Transfers from other Agencies	53,302	0	53,302
008-405234	Agency Income	135,205	0	135,205
Total Revenues		\$477,314	\$595,800	\$1,073,114

#### REGION 1

629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

#### REGION 2

PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: reg2@wildlife.nh.gov

#### REGION 3

225 Main Street  
Durham, NH 03824-4732  
(603) 868-1095  
FAX (603) 868-3305  
email: reg3@wildlife.nh.gov

#### REGION 4

15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: reg4@wildlife.nh.gov

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**EXPLANATION**

The Fish and Game Department proposes to purchase 410+/- acres in Brookfield from Charles and Ann Marie Robbins of Wakefield to be added to the 1,492 acre Ellis Hatch Wildlife Management Area. The land purchase price is \$525,000. The remaining funds will be used for associated transaction costs including survey, appraisal and title work. This acquisition is part of an effort to use Wildlife Restoration Program funds from the USFWS to expand the statewide wildlife management area system.

This purchase will increase the wildlife habitat diversity of the Ellis Hatch WMA and add to the area that will permanently be available to the public for hunting and fishing and other wildlife related recreational opportunities.

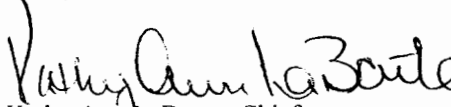
Class 041, Audit Fund Set-Aside, is not being budgeted as these funds are pass through funds only, no personnel costs will be incurred.

General Funds will not be requested to support this project.

Respectfully submitted,



Glenn Normandeau  
Executive Director



Kathy Ann LaBonte, Chief  
Business Division



# United States Department of the Interior

## FISH AND WILDLIFE SERVICE

300 Westgate Center Drive  
Hadley, MA 01035-9589



In Reply Refer To:  
FWS/Region 5/WSFR

WSFR – New Hampshire  
**F14AF01270**

**SEP 17 2015**

Glenn Normandeau, Executive Director  
Fish and Game Department  
11 Hazen Drive  
Concord, New Hampshire 03301  
DUNS: 808590863

Dear Mr. Normandeau:

This letter constitutes approval of Revision 2 to Application for Federal Assistance (AFA) **F14AF01270** titled, "State Wildlife Management Area Enhancement W-108-L-1" to increase the total award amount by \$794,400.00 effective September 8, 2015. The revised total amount is now \$1,154,400.00, of which the Federal share is \$865,800.00. The performance period for this award is September 1, 2014 through August 31, 2019.

### **Terms of Acceptance:**

Acceptance of a financial assistance award (i.e., grant or cooperative agreement) from the Service carries with it the responsibility to be aware of and comply with the terms and conditions applicable to the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the Service. Awards are subject to the terms and conditions incorporated into the notice of award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. The terms and conditions of Service awards flow down to subrecipients and contractors, unless a particular award term or condition specifically indicates otherwise. The Federal regulations applicable to Service recipients and their subrecipients and contractors are listed by recipient type in the **Service Financial Assistance Award Terms and Conditions** posted on the Internet at <http://www.fws.gov/grants/>. If you do not have access to the Internet and require a printed copy of the award terms and conditions, contact your Service Office.

### **Conditions:**

- (1) The State of New Hampshire will identify in the deed, the Federal interest in the title of the real property and will simultaneously record with the deed a Notice of Grant Agreement which further describes the purpose of the acquisition and outlines the terms and conditions of the grant.
- (2) Revenue generated by the State from the sale of timber on federal aid lands during the grant period shall be treated as program income. Program income is subject to the Federal assistance regulations at 43 C.F.R. 12.65. Timber revenues realized after the grant period are required to be fully used in perpetuity for the administration of the applicable State fish and wildlife agency and may not be diverted to other purposes.

(3) Pre-agreement costs in the following amount are approved: NHFG personnel costs - \$2,100, associated agency indirect - \$400, survey - \$58,000, appraisal - \$4,700, appraisal review - \$1,600, environmental hazard assessment - \$1,500, and title work and insurance - \$2,500.

(4) This obligation of funds and any future obligations to this award are subject to 2 CFR 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards."

**(5) Financial and Performance Reporting Requirements:**

Annual interim financial and performance reports and final financial and performance reports are required under this award. The report periods and due dates under this award are:


Report:	Report Period End Date:	Report Due Date:
Interim financial and performance	09/30/2015	12/29/2015
Interim financial and performance	09/30/2016	12/29/2016
Interim financial and performance	09/30/2017	12/29/2017
Interim financial and performance	09/30/2018	12/29/2018
Final financial & performance	08/31/2019	11/29/2019

Recipients must use the SF 425, *Federal Financial Report* form for all financial reporting. This form is available at [http://www.whitehouse.gov/omb/grants\\_forms/](http://www.whitehouse.gov/omb/grants_forms/).

Performance reports must contain: (1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; (2) a description of reasons why established goals were not met, if appropriate; and (3) any other pertinent information relevant to the project results. Please include the Service award number provided in the subject line of this letter on all reports.

Financial and performance reporting due dates may be extended one time only for a maximum of 90 days by the Service upon receipt of a written request addressed to the Chief, Division of Wildlife and Sport Fish Restoration (WSFR), and sent to [FW5fareports@fws.gov](mailto:FW5fareports@fws.gov), identifying the type of report to be extended, the requested revised due date, and a justification for the extension. The Chief, WSFR may approve an additional extension if justified by a catastrophe that significantly impairs the recipient's operations. Requests for reporting due date extensions must be received by the Service no later than one calendar day before the original reporting due date.

Sincerely,

  
for Colleen E. Sculley  
Chief, Division of Wildlife  
and Sport Fish Restoration

cc: Randy Curtis  
Linda Shaw

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision		* If Revision, select appropriate letter(s): A - Increase Award * Other (Specify) Add "Job 4" Acquisition	
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* 3. Date Received:	4. Applicant Identifier: NH W-108-L-1 Rev 2
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5a. Federal Entity Identifier:	* 5b. Federal Award Identifier: F14AF01270
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State Use Only:

6. Date Received by State:	7. State Application Identifier:
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**8. APPLICANT INFORMATION:**

\* a. Legal Name: State of New Hampshire

* b. Employer/Taxpayer Identification Number (EIN/TIN): 026000618	* c. Organizational DUNS: 80-859-0863
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d. Address:

\* Street1: 11 Hazen Drive  
 Street2:  
 \* City: Concord  
 County:  
 \* State: New Hampshire  
 Province:  
 \* Country: USA  
 \* Zip / Postal Code: 03301-6500

e. Organizational Unit:

Department Name: Fish and Game Department	Division Name: Wildlife Division
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**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. \* First Name: Randy  
 Middle Name: L.  
 \* Last Name: Curtis  
 Suffix:

Title: Federal Aid Administrator

Organizational Affiliation:  
 New Hampshire Fish and Game Department

\* Telephone Number: (603) 271-3511 Fax Number: (603) 271-5829

\* Email: randy.curtis@wildlife.nh.gov

**Application for Federal Assistance SF-424**

**9. Type of Applicant 1: Select Applicant Type:**

A. State

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Interior, Fish and Wildlife Service

**11. Catalog of Federal Domestic Assistance Number:**

15 611

CFDA Title:

Wildlife Restoration Program

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Statewide / Brookfield, NH for this Revision (#2)

**\* 15. Descriptive Title of Applicant's Project:**

NH W-108-L-1 State Wildlife Management Area Enhancement

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="595,800.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="198,600.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="794,400.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on  .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

- Yes  No If "Yes", provide explanation and attach.

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed: