



Nicholas A. Toumpas
Commissioner

Marcella Jordan Bobinsky
Acting Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6503
603-271-4612 1-800-852-3345 Ext. 4612
Fax: 603-271-4827 TDD Access: 1-800-735-2964

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N 11B

September 25, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Laboratory Services, to accept and expend federal funds in the amount of \$1,038,641 from the US Centers for Disease Control and Prevention (CDC) to fund the NH Biomonitoring Program, effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2017. **Retroactive** to July 1, 2015 through June 30, 2017, and further authorize the funds to be allocated as follows. 100% Federal Funds.
2. Pursuant to the provisions of NH RSA 124:15, Positions Restricted, and subject to the approval of item 1 above, authorize the Department of Health and Human Services, Division of Public Health Services, Public Health Laboratories, Biomonitoring Program to create five positions utilizing funds from the US Centers for Disease Control and Prevention, Biomonitoring Cooperative Agreement effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2017.

- Full-time, temporary (Class 059) position – Toxicologist IV, Labor Grade 29
- Full-time, temporary (Class 059) position – Toxicologist II, Labor Grade 23
- Full-time, temporary (Class 059) position – Public Health Program Manager, Labor Grade 26
- Full-time, temporary (Class 059) position – Program Specialist IV, Labor Grade 25
- Full-time, temporary (Class 059) position – Toxicologist II, Labor Grade 23

05-95-90-903010-8280 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES,
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, BIOMONITORING
GRANT

SFY 2016

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-404972	Federal Funds	646,790	554,028	1,200,818
Total Revenue		646,790	554,028	1,200,818
010-500100	Personal Services - Perm	0		
018-500106	Overtime	2,000		2,000
019-500105	Holiday Pay	1		1
020-500200	Current Expense	8,000		8,000
024-500225	Maint not Building & Grounds	75,000		75,000
030-500311	Equipment	400,000	69,838	469,838
039-500188	Telecommunications	1,750		1,750
041-500801	Audit Fund Set Aside	627	554	1,181
042-500620	Add'l Fringe COLA	0	45,956	45,956
050-500109	Personal Services Other	21,400		21,400
057-500535	Books, Periodicals and Subscriptions	300		300
059-500117	Full Time Temp	0	285,870	285,870
060-500602	Benefits	18,012	151,810	169,822
066-500543	Employee Training	1,200		1,200
070-500704	In-State Travel	2,500		2,500
080-500710	Out-of-State Travel	15,000		15,000
102-500734	Contracts for Program Services	26,000		26,000
548-500396	Reagents	75,000		75,000
Total Expenses		646,790	554,028	1,200,818

SFY 2017

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-404972	Federal Funds	649,700	484,613	1,134,313
Total Revenue		649,700	484,613	1,134,313
010-500100	Personal Services - Perm	1		1
018-500106	Overtime	2,000		2,000
019-500105	Holiday Pay	1		1
020-500200	Current Expense	8,000	492	8,492
024-500225	Maint not Building & Grounds	75,000		75,000
026-500251	Memberships	0		0
030-500311	Equipment	400,000		400,000
039-500188	Telecommunications	1,750		1,750
041-500801	Audit Fund Set Aside	629	485	1,114
042-500620	Add'l Fringe COLA	0	45,956	45,956
050-500109	Personal Services Other	21,400		21,400
057-500535	Books, Periodicals and Subscriptions	300		300
059-500117	Full Time Temp	0	285,870	285,870
060-500602	Benefits	18,919	151,810	170,729
066-500543	Employee Training	1,200		1,200
070-500704	In-State Travel	2,500		2,500
080-500710	Out-of-State Travel	15,000		15,000
102-500734	Contracts for Program Services	28,000		28,000
548-500396	Reagents	75,000		75,000
Total Expenses		649,700	484,613	1,134,313

EXPLANATION

This request is **Retroactive** to July 1, 2015 because the salary and benefits were not included in the State Fiscal Year 2016 and 2017 Biennium Budget as the deadline to create new positions in the Biennium Budget had passed. However, all other budget classes were included as part of the budget approval process.

These funds were awarded August 14, 2014, and an Accept and Expend Request to the Fiscal Committee and Governor and Council was approved February 11, 2015, Item # 8 (copy attached). Positions are in active recruitment. One position had been offered, accepted and filled during SFY 2015 and an external candidate verbally accepted another position. The other two positions are in active recruitment. The fifth position,

approved for year two of the grant, beginning 2015, will be posted following fiscal and Governor and Council approval.

The CDC State Biomonitoring Cooperative Agreement serves to increase the capability and capacity of states to conduct biomonitoring and surveillance to assess human exposure to environmental chemicals. Biomonitoring provides human exposure data that can assist in making important public health decisions. Better exposure information helps identify at-risk population groups and assess the effectiveness of interventions. The Division of Public Health Services will use the funding to purchase laboratory equipment and supplies, hire and train toxicologists and epidemiologists, and conduct both targeted and surveillance investigations. Toxicologists will conduct the laboratory analysis and epidemiologists will work to determine exposure risks of New Hampshire residents. CDC program staff will provide technical support and training for the State program.

In future years of the project, the Public Health Laboratories will initiate a state-wide Surveillance Biomonitoring effort, testing blood and urine for chemicals of concern such as PFC's in New Hampshire.

- Funds are budgeted for Full Time Temporary Personal, and Benefits (Class, 059, and 060) if approved in item 2, to support all programmatic activities, based on a likely hire date of November 6, 2015.
- Funds are budgeted for Current Expense (Class 020) for printing/toner supplies and postage for laboratory reports.
- Funds are budgeted for Equipment (Class 030) for additional funds to purchase a LC Mass Spectrometer.
- Funds are budgeted for Audit costs (Class 041) per state requirements.
- Funds are budgeted for Additional Fringe Benefits (Class 042) for post-retirement benefits.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1) List of personnel involved:

Full-time Toxicologist IV, LG 29, Position # 9T2745
Full-time Toxicologist II, LG 23, Position# 9T2746
Full-time Public Health Program Manager, LG 26, Position# 9T2751
Full-time Program Specialist IV, LG 25, Position # 9T2748
Full-time Toxicologist II, LG 23, Position# 9T2747

2) Nature, need and duration:

Full-time Toxicologist IV, LG 29, Position # 9T2745

This senior analytical chemist will be responsible for technical supervision of the Toxicologist II, establishment of priorities, determination of workflow, biomonitoring laboratory quality assurance, preparation of reports, and analytical testing.

Full-time Toxicologist II, LG 23, Position# 9T2746

This position is essential for the analysis of specimens associated with targeted biomonitoring project activities.

Full-time Public Health Program Manager, LG 26, Position # 9T2751

This senior epidemiologist will be responsible for the overall study design, in consultation with the Chemistry Program Manager and the project toxicologists, supervision of the Public Health

Specialist, development of the survey instrument, and the preparation of required applications and forms to achieve project goals.

Full-time Program Specialist IV, LG 25, Position # 9T2748

This Program Specialist will be actively involved in recruitment of study participants, specimen collection activities, and the development of protocols to accomplish programmatic goals.

Full-time Toxicologist II, LG 23, Position# 9T2747

This position is essential for the analysis of specimens associated with surveillance biomonitoring project activities.

All positions are from the date of hire until the project completion.

- 3) Relationship to existing agency programs:
The Biomonitoring Program will enhance the existing biomonitoring capabilities and capacity of the NH Public Health Laboratories and complement current environmental health activities conducted by local health departments, Division of Public Health Services, and the Department of Environmental Services.
- 4) Has similar program been requested of the Legislature and denied?
No. The funding was submitted to Fiscal Committee in item FS15-126, which was subsequently withdrawn by the Department.
- 5) Why wasn't funding included in the agency's budget request?
Funds were awarded effective September 1, 2014 and accepted into the State Fiscal Year 2015 budget. Non-salary and Non-benefit funds were added to the Agency's budget request for the State Fiscal Year 2016 and 2017 Biennium State Budget, but due to the timing of the grant award, the Department had missed the deadline to create new positions in the budget approval process. Therefore, this request is for funding related to salary and benefits for the State Fiscal Year 2016 and 2017 Biennium State Budget, subject to the approval of item 1 and item 2 above.
- 6) Can portions of the grant funds be utilized for other purposes?
Federal funds allocated to the State cannot be used for other purposes.
- 7) Estimate the funds required to continue this position:

Position (Salary & Benefits)	SFY 2016	SFY 2017
Toxicologist IV	\$96,197	\$96,197
Toxicologist II (a)	\$77,861	\$77,861
PH Program Manager	\$86,433	\$86,433
Program Specialist IV	\$99,328	\$99,328
Toxicologist II (b)	\$77,861	\$77,861

These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

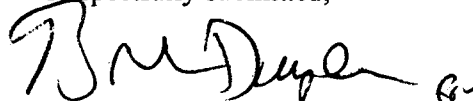
These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from US Centers for Disease Control and Prevention to fund the Biomonitoring Program.

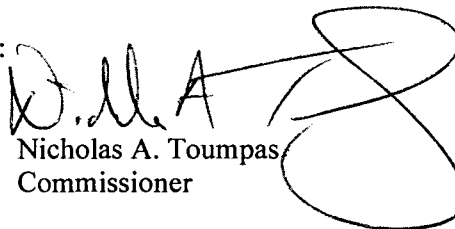
Attached are the Division of Personnel authorization, Notice of Grant Award and Award History. In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Marcella Jordan Bobinsky, MPH
Acting Director

Approved by:



Nicholas A. Toumpas
Commissioner

MJB/MH/sjw

**AWARD HISTORY
Biomonitoring
U88EH001142**

Award Ending 8/31/2015	815,909
Anticipated award ending 08/31/2016 (815,909/12*10)	679,924
Expended through 6/30/15	(297,015)
Award Balance 7/1/15	1,198,818
SFY 16 Appropriation **	(644,790)
OYR	<u>-</u>
Available to Accept in SFY 16	554,028
Amount Requested this Action	<u>554,028</u>

**SFY 16 Appropriation
8280**

	Current	OYR	Total	This Action	Revised Budget
Biomonitoring	644,790		644,790	554,028	1,198,818
	<u>647,700</u>	<u>-</u>	<u>644,790</u>	<u>554,028</u>	<u>1,198,818</u>

**AWARD HISTORY
Biomonitoring
U88EH001142**

Award Ending 8/31/2016	815,909
Anticipated award ending 08/31/2017 (1,000,000/12*10)	833,333
Expended through 6/30/16	(500,000)
Award Balance 7/1/16	1,149,242
SFY 16 Appropriation **	(647,700)
OYR	<u>-</u>
Available to Accept in SFY 17	501,542
Amount Requested this Action	<u><u>484,613</u></u>

**** SFY 17 Appropriation**

	8280	Current	OYR	Total	This Action	Revised Budget
Biomonitoring		647,700		647,700	484,613	1,132,313
		<u>647,700</u>	<u>-</u>	<u>647,700</u>	<u>484,613</u>	<u>1,132,313</u>



Grant Number: 1U88EH001142-01
FAIN: U88EH001142

Principal Investigator(s):
Christine Louise Bean, PHD

Project Title: NEW HAMPSHIRE EXPANDED BIOMONITORING PROGRAM

DOLORES COOPER
DPHS FINANCIAL MGR
29 HAZEN DRIVE
DIVISION OF PUBLIC HEALTH SVC
CONCORD, NH 033016504

Budget Period: 09/01/2014 – 08/31/2015
Project Period: 09/01/2014 – 08/31/2019

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$815,909 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Glynnis Taylor
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 1U88EH001142-01

Award Calculation (U.S. Dollars)

Salaries and Wages	\$175,457
Fringe Benefits	\$87,729
Personnel Costs (Subtotal)	\$263,186
Equipment	\$310,000
Supplies	\$76,667
Travel Costs	\$14,622
Other Costs	\$9,450
Consortium/Contractual Cost	\$6,000

Federal Direct Costs	\$679,925
Federal F&A Costs	\$135,984
Approved Budget	\$815,909
Federal Share	\$815,909
TOTAL FEDERAL AWARD AMOUNT	\$815,909

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$815,909

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02	\$1,000,000
03	\$1,000,000
04	\$1,000,000
05	\$1,000,000

Fiscal Information:

CFDA Number: 93.070
 EIN: 1026000618B3
 Document Number: 001142EH14

IC	CAN	2014	2015	2016	2017	2018
EH	939ZTFM	\$815,909	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
1	\$815,909	\$815,909
2	\$1,000,000	\$1,000,000
3	\$1,000,000	\$1,000,000
4	\$1,000,000	\$1,000,000
5	\$1,000,000	\$1,000,000

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PPC: / OC: 4151 / Processed: ERAAPPS 08/14/2014

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U88EH001142-01

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such



COOPERATIVE AGREEMENTS
Department of Health and Human Services
Centers for Disease Control and Prevention
NATIONAL CENTER FOR ENVIRONMENTAL HEALTH

Notice of Award

Issue Date: 07/17/2015



Grant Number: 5U88EH001142-02
FAIN: U88EH001142

Principal Investigator(s):
Christine Louise Bean, PHD

Project Title: NEW HAMPSHIRE EXPANDED BIOMONITORING PROGRAM

DOLORES COOPER
DPHS FINANCIAL MGR
29 HAZEN DRIVE
DIVISION OF PUBLIC HEALTH SVC
CONCORD, NH 033016504

Budget Period: 09/01/2015 – 08/31/2016
Project Period: 09/01/2014 – 08/31/2019

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$815,909 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Ralph U Robinson
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 5U88EH001142-02

Award Calculation (U.S. Dollars)

Salaries and Wages	\$287,390
Fringe Benefits	\$147,609
Personnel Costs (Subtotal)	\$434,999
Equipment	\$108,000
Supplies	\$86,354
Travel Costs	\$24,721
Other Costs	\$17,851
Consortium/Contractual Cost	\$8,000

Federal Direct Costs	\$679,925
Federal F&A Costs	\$135,984
Approved Budget	\$815,909
Federal Share	\$815,909
TOTAL FEDERAL AWARD AMOUNT	\$815,909

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$815,909

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

03	\$1,000,000
04	\$1,000,000
05	\$1,000,000

Fiscal Information:

CFDA Number: 93.070
 EIN: 1026000618B3
 Document Number: 001142EH14

IC	CAN	2015	2016	2017	2018
EH	939ZTFM	\$815,909	\$1,000,000	\$1,000,000	\$1,000,000

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
2	\$815,909	\$815,909
3	\$1,000,000	\$1,000,000
4	\$1,000,000	\$1,000,000
5	\$1,000,000	\$1,000,000

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: / OC: 4151 / Processed: ERAAPPS 07/17/2015

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U88EH001142-02

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they