



Nicholas A. Toumpas
Commissioner

Marcella J. Bobinsky
Acting Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

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September 22, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services to pay the Association of Maternal & Child Health Programs, 2030 M Street, NW, Suite 350, Washington, DC 20036, (Vendor #216301-B001), \$5,770 for the annual membership dues, **retroactive** to October 1, 2015 through September 30, 2016. 30% Federal Funds and 70% General Funds.

Funding to support this request is anticipated to be available in the following accounts in State FY 2016, upon the availability and continued appropriation of funds in the future operating budget.

05-95-90-902010-5190 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
SFY 2016	026/500251	Organizational Dues	90004009	\$2,885
			Subtotal	\$2,885

05-95-93-930010-5191 HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SVCS, HHS: DEVELOPMENTAL SERV-DIV. OF, DIV. OF DEVELOPMENTAL SVCS, SPECIAL MEDICAL SERVICES

Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
SFY 2016	026/500251	Organizational Dues	93001000	\$2,885
			Subtotal	\$2,885
			Total	\$5,770

EXPLANATION

This request is **retroactive** as the original invoice requested payment for the entire year, however due to the Continuing Resolution adequate funds were not available to pay the annual dues. Upon recent approval of the biennial budget, funds are now available.

The Association of Maternal & Child Health Programs' mission is to support state maternal and child health programs and provide national leadership on issues affecting women and children including those with special health care needs.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - The Association of Maternal & Child Health Programs was incorporated in 1987 and New Hampshire was among its founding members, however the organization has its organizational roots firmly established with the very beginning of state Title V, Maternal and Child Health Programs over 75 years ago.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
 - No
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - All 50 states belong to the Association of Maternal & Child Health Programs. The Department of Health and Human Services is the only New Hampshire State agency that is a member. The Maternal and Child Health Section of the Division of Public Health Services and the Special Medical Services of the Division of Community Based Services share membership fees and participation.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
 - The Association of Maternal & Child Health Programs dues are a standard fee based on State population. Membership dues have increased in the past year by \$1,370.
5. What benefit does the state receive from participating in this membership?
 - Association of Maternal & Child Health Programs' members have the opportunity to share and learn about model practices with the Maternal and Child Health community from across the country. Members receive quality resources, tools and handbooks to help build successful programs and strengthen public health infrastructure, like the *MCH Navigator: Addressing the Professional Development Needs of the State Title V Workforce*. The Association of Maternal & Child Health Programs promotes access to technical assistance in Maternal and Child Health/Children with Special Health Care Needs by answering states' questions about issues ranging from adolescent health and developmental delays to data and Medicaid. The Association of Maternal & Child Health Programs also represents Maternal and Child Health interests before Congress and Federal agencies.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
 - As a benefit of membership, Maternal and Child Health and Special Medical Services receive numerous educational and research materials from the Association of Maternal & Child Health Programs on emerging trends and topics of interest. Additional Federal grants are received by the Association of Maternal & Child Health Programs provides increased opportunity for training and workforce development.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
 - No
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
 - No. Membership fees do not support travel for members at large, board members or committee members. There are separate federal grant funds that support travel for board leadership meetings for board members.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).
 - Patricia Tilley, Chief, Bureau of Population Health and Community Services, Co-Chair of Emerging Issues Committee
 - Rhonda Siegel, Administrator, Maternal and Child Health Section, Member
 - Elizabeth Collins, Administrator, Special Medical Services, Member
 - Kathleen Cahill, Public Health Program Manager, Special Medical Services, Member
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
 - Should Governor and Executive Council not authorize this Request, the Department could incur costs that exceed the cost of membership. Not only does the Association of Maternal & Child Health Programs assist the state by disseminating best practices and advocating for federal support for the Title V grant, they have provided significant, specific technical assistance directly to New Hampshire. Contracting or paying directly for these services would far exceed the shared membership costs between Maternal and Child Health and Special Medical Services.

Area served: statewide.

Source of Funds: Source of funds is 30% Federal Funds from the U.S. Department of Health and Human Services, Health Resources and Services Administration and 70% General Funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Marcella J. Bobinsky, MPH
Acting Director
Division of Public Health Services



Kathleen A. Dunn, MPH
Associate Commissioner
Office of Medicaid Business and Policy

Approved by:



Nicholas A. Toumpas
Commissioner

\$5,770

Association of Maternal & Child Health Programs

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Patricia Tilley
Interim Chief, Maternal and Child Health Section
New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, NH 03301

August 18, 2015

	Quantity	Price	Total
2016 Agency Membership Dues <small>(Full Year Dues)</small> Oct. 1, 2015 – Sept. 30, 2016 Delegates: (covers 4 delegates) Kathy Cahill Elizabeth Collins Rhonda Siegel Patricia Tilley Family Liaison Delegate: Jennifer S. Pineo	1	\$5,770	\$5,770
Regular Title V Members:	0	\$155	\$0
Balance Due			\$5,770

Additional Regular Members (provide names and e-mail addresses)	—	\$0	—
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Please remit payment with this invoice by 9/30/15 to retain membership.

Please note:
We are now able to accept credit card payments! Please contact Member Services Manager Laura Goodwin at lgoodwin@amchp.org.

**Federal Identification Number:
52-152-9448**