



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF MEDICAID BUSINESS AND POLICY**

Nicholas A. Toumpas  
 Commissioner

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Kathleen A. Dunn  
 Associate  
 Commissioner

September 24, 2015

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Executive Council  
 State House  
 Concord, NH 03301

Retroactive

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of Medicaid Business and Policy to **retroactively** pay the National Association of Medicaid Directors, 444 N. Capitol Street, Suite 309, Washington, DC (Vendor 219980), \$7,350.00 for annual membership dues; effective upon Governor and Council approval for the period **retroactive** from July 1, 2015 through June 30, 2016. 50% General 50% Federal.

Funds are available in the following account for State Fiscal Year 2016:

**05-95-47-470010-7937 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: OFC OF MEDICAID & BUS PLCY, OFF. OF MEDICAID & BUS. POLICY, MEDICAID ADMINISTRATION**

<u>Fiscal Year</u>	<u>Class/Object</u>	<u>Class Title</u>	<u>Job Number</u>	<u>Amount</u>
SFY 2016	026/500251	Organizational Dues	47000000	\$7,350.00

**EXPLANATION**

The purpose of this request is to pay annual membership dues to the National Association of Medicaid Directors for the period July 1, 2015 through June 30, 2016. This request is **retroactive** because the invoice for the dues was received on July 7, 2015, after the effective date of membership. The National Association of Medicaid Directors is a bipartisan, professional, nonprofit organization of state Medicaid agencies. It is a point of communication between States and the federal government and provides pertinent information on the Medicaid program to States and Medicaid agencies.

Membership in the National Association of Medicaid Directors assures timely communication of issues, concerns, and recommendations in response to rapidly changing federal policies. Medicaid has now become the largest public assistance program in every State. The Association fulfills the need for an independent organization representing State Medicaid directors and the State Medicaid programs at the national level. The New Hampshire Medicaid program benefits directly from the Association's timely interpretation of federal Medicaid policy and seeks to continue its membership in the organization.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The National Association of Medicaid Directors is an affiliate of the National Governors Association. It was formerly organized as the National Association of State Medicaid Directors, an affiliate of the American Public Human Services Association beginning in 1979. The National Association of Medicaid Directors broke away from its former umbrella group and was created in 2011 to represent and support Medicaid Directors and focus exclusively on Medicaid to support to the States. The Agency has been a member since fiscal year 2004.

2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?  
No.
3. How many other States belong to this organization and are your agency the sole New Hampshire State agency that is a member?  
All 50 states, territories and the District of Columbia belong to the organization. The Office of Medicaid Business and Policy is the sole agency that is a member for the State of New Hampshire.
4. How is the dues structure established? (Standard fee for all States, based on population, based on other criteria, etc)  
The dues structure is based on population.
5. What benefit does the State receive from participating in this membership?  
The State benefits from participating in the National Association of Medicaid Directors because it represents the bipartisan views of State Medicaid programs in federal policy process; serves as a focal point of communication between the States and the federal government; provides an information network among the States on issues pertinent to the Medicaid program; provides rapid assessment of changes in federal policy and regulations; and leverages and promotes expertise across States to improve State Medicaid programs, policies, and operations. Membership provides the Department with informational and program resources which far exceed the annual costs.
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.  
The National Association of Medicaid Directors conducts trainings via conference calls and/or webinars on specific aspects of federal policy or regulations. The cost is included in the membership.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.  
No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.  
The National Association of Medicaid Directors sponsors two national meetings yearly. Historically all travel related expenses have been covered by grants NAMD receives from CMS.
9. Which State agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).  
Department of Health and Human Services Associate Commissioner Kathleen A Dunn, MPH, Medicaid Director is a member.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

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The State would lose its primary contact to the Centers for Medicare and Medicaid Services regarding federal regulations and the ability to leverage other States' experiences in administering the Medicaid program. The Medicaid program's ability to complete rapid analyses of changes in federal policy has been severely diminished through the loss of staff positions. Without the Association's support New Hampshire would not be able to respond to changes in a timely fashion.

This is a renewal membership. Dues for last fiscal year were approved by Governor and Executive Council on August 5, 2014 Item# 3. There is no increase in the annual membership dues from last year.

Area served: statewide.

Source of funds: This request is 50% General Funds 50% Federal Funds

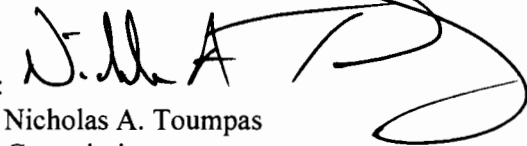
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Kathleen A. Dunn, MPH  
Associate Commissioner  
Medicaid Director

Approved by:



Nicholas A. Toumpas  
Commissioner



Kathleen Dunn, MPH  
Director, Office of Medicaid Business and Policy  
Department of Health and Human Services  
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**Invoice # 1229-2016**

**DATE: 7/7/15**

**Item:** National Association of Medicaid Directors (NAMD) Annual Dues

**Period:** July 1, 2015 – June 30, 2016

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**Item (s)**

**Charges**

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FY 16 NAMD Annual State Dues

\$ 7,350

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**PLEASE MAKE CHECKS PAYABLE TO:**

National Association of Medicaid Directors (NAMD)\*

**REMIT PAYMENT TO:**

NAMD  
444 N. Capitol Street, NW  
Suite 524  
Washington, DC 20001-1512

*\*NAMD Federal Tax Identification Number 27-3258188*

Please return this copy with payment or note invoice number.