



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF THE COMMISSIONER
 BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas
 Commissioner

Mark Bussiere
 Director

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September 25, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2016 funds to Shawn Barry, Administrator I, Office of Minority Health in the amount of \$957.83. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2015. The funds to be paid will be 100% Federal Funds.

**05-95-42-422010-7924 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS
 HHS: OFFICE OF MINORITY HEALTH, HEALTH PROF OPPORTUNITIES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Shawn Barry	059-500117	Salary Temporary Employees	42200030	\$957.83
Shawn Barry	060-500601	FICA (Permanent)	42200030	\$59.00
Shawn Barry	060-500604	Employee Retirement (Permanent)	42200030	\$118.00
Shawn Barry	060-500631	Medicare Coverage (Permanent)	42200030	\$14.00
		Total		\$1,148.83

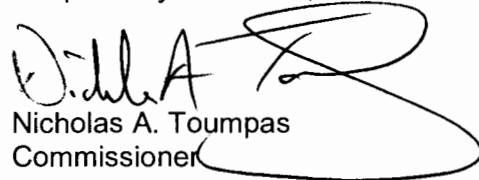
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EXPLANATION

This request is made retroactively because Mr. Barry was due compensation in State Fiscal Year 2015 that was not paid. The administrative error was not discovered until State Fiscal Year 2016. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Mr. Barry was due an increment on January 25, 2015. Mr. Barry did not receive the increment he was due. We believe it was due to the fact that he is coded as "temporary full-time" so it wouldn't have shown up on our increment report. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Barry.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

05-95-42-427010-7929 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS
HHS: OFFICE OF MINORITY HEALTH

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Shawn Barry	010-500100	Personal Services-Perm. Class.	42200030	\$957.83	
Shawn Barry	060-500601	FICA (Permanent)	42200030	\$59.00	0.062
Shawn Barry	060-500604	Employee Retirement (Permanent)	42200030	\$118.00	0.123
Shawn Barry	060-500631	Medicare Coverage (Permanent)	42200030	\$14.00	0.0145
Total				<u>\$1,148.83</u>	