



Nicholas A. Toumpas
Commissioner

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Chief Financial Officer

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF BUSINESS OPERATIONS

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October 7, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services and the Department of Administrative Services to make an unencumbered retroactive payment to Federal Funds Information for States, Vendor #1170520-B001, 444 N Capitol St., Ste 642, Washington DC, 20001-1511, in the amount of, \$11,900 of the annual fee of \$12,925 to obtain access to the statewide subscription, effective October 1, 2015 or date of Governor and Council approval, whichever is later, through September 30, 2016. 66% General Funds/ 34% Federal Funds.

Funding for this request is available in the following accounts with the Office of the Legislative Budget Assistant agreeing to provide for the remaining \$1,025.00 towards this statewide subscription:

05-95-95-950010-5000-HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SERVICES, HHS:COMMISSIONER, OFFICE OF THE COMMISSIONER, COMMISSIONER'S OFFICE

SFY	Appropriation	Class/Object	Class Title	Job Number	Amount
2016	010-095-50000000	026-500251	Membership Dues	95062017	\$10,900.00

01-014-014-140510-1330 DEPT. OF ADMINISTRATIVE SERVICES BUREAU OF FINANCIAL REPORTING

SFY	Appropriation	Class/Object	Class Title	Job Number	Amount
2016	010-014-13300000	026-500251	Membership Dues	-	\$1,000.00

EXPLANATION

This request is retroactive as the original invoice requested payment for the entire year and due to the Continuing Resolution, a revised invoice was requested, for one quarter of the amount, which resulted in delaying the request. Subsequent approval of the SFY 2016 budget has allowed this request to be revised for the full year. Federal Funds Information for States (FFIS) helps states manage their federal funds by providing timely analysis of the impact of federal actions on states. FFIS's primary mission is to track and report on fiscal impact of federal budget and policy decisions on state budgets and programs. The subscription disseminates information through a series of reports and briefs and provides access to a website containing archived reports and data.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - a. Formed in 1982, it was housed within the National Governors Association until 1997 when it was spun off to its own legal and tax entity. New Hampshire is currently a member. The Department of Administrative Services had previously been a member in the 1990s.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
 - a. No.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - a. 46 states and Puerto Rico currently subscribe. No other New Hampshire state agencies currently subscribe.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
 - a. The dues are set by the FFIS board of directors. A standard fee for all states is based on either full access for all state agencies or for a reduced cost access for a single agency.
5. What benefit does that state receive from participating in the membership?
 - a. FFIS helps states manage their federal funds by providing timely analysis of the impact of federal actions on states. Their primary mission is to track and report on fiscal impact of federal budget and policy decisions on state budgets and programs. The subscription involves electronic transmission of reports, analyses, and databases. FFIS provides approximately 4 research reports each week. It also provides a 220-program grants database, specific to New Hampshire, which it updates at least two times per year.
6. Are training or educational/research materials including in the membership? If so, is the cost included? Explain in detail.
 - a. FFIS staff are available to provide technical assistance via e-mail and telephone at no additional cost, and also may be able to make on-site visits for which travel costs must be covered.
7. Is the membership required to receive any federal grants, or required in order to receive, or participate in, licensing or certification exams? Explain.
 - a. No. However, the subscription may facilitate the awarding of federal grants through alerts to subscribing states on federal grant opportunities.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
 - a. No travel is associated with this request.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)
 - a. No employees have direct involvement in this organization.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
 - a. The participating agencies do not have the resources to monitor all federal actions which may impact the state budget as a result of modification to federal funding sources. FFIS staff are dedicated to monitoring actions such as sequestration, budget resolutions, budget proposals, continuing resolutions and grant opportunities. Without this resource, the Department may fail to make timely determinations impacting the state's current and future budgets.

Source of Funds:

Department of Health and Human Services: 60% General 40% Federal Funds

Department of Administrative Services: 100% General Funds

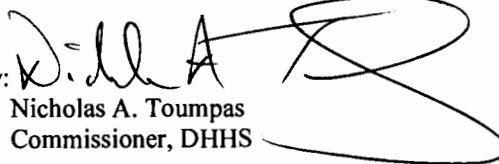
Office of Legislative Budget Assistant: 100% General Funds

Respectfully submitted,



Sheri Rockburn
Chief Finance Officer, DHHS

Approved by:



Nicholas A. Toumpas
Commissioner, DHHS