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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Bureau of Public Works
Design and Construction
Project No. 80782R – Contract C

September 9, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Schroeder Construction Management Inc. (VC# 172486) Nashua, NH, for a total price not to exceed \$177,220, for the Materials & Research Lab Noise Mitigation - Rebid, Concord, NH. This contract is effective upon Governor and Council approval through April 30, 2016, unless extended in accordance with the contract terms. **58% Federal – Highway Funds 42% General – Capital Funds.**

2). Further authorize the amount of \$2,400 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$179,620. **100% Federal – Highway Funds.**

Funding is available in account titled Dept. of Transportation as follows:

04-96-96-962015-30360000	SPR Research Funds.	<u>FY 16</u>
048-500226	– Contract Repairs-Bldg & Grnds	\$ 102,600
046-500463	– BPW Fees/Interagency	<u>\$ 2,400</u>
	Sub-total	\$ 105,000

Funding is available in account titled Administrative Services as follows:

01-14-14-146030-24240000 HVAC Upgrades	
034-500162 – Repair/Renovations Bldgs.	\$ 25,620
01-14-14-140030-12490000 Statewide Energy	
034-500162 – Repairs/Renovations Bldgs.	<u>\$ 49,000</u>
Grand Total	\$ 179,620

EXPLANATION

Per Chapter 195:1, II, A, 2, Laws of 2013, as extended by Chapter 220:23, 9, Laws of 2015 for Statewide Energy Improvements and Chapter 220:1, II, B, 6, Laws of 2015, for HVAC Upgrades this project includes renovations to the HVAC system at the DOT Material and Research facility on Hazen Drive. The work includes relocating two existing strobic fans on top of two new silencers on the roof. In addition, the exhaust from two lab ovens and a lab hood will be removed from the existing strobic fans and connected to a new dedicated exhaust fan. Finally, the entire air system will be balanced.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; the Department of Transportation and Department Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Vicki V. Quiram
Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80782R, Contract C (Rebid) – Noise Mitigation at Materials and Research Lab, 5 Hazen Drive, Concord.

DESCRIPTION: The project will relocate two existing strobic fans on top of two new silencers on the roof. In addition, the exhaust from two lab ovens and a lab hood will be removed from the strobic fans and be connected to new exhaust fans. Finally, the entire air system will be balanced.

EXPLANATION: The strobic fans on the roof are very loud causing noise problems in the laboratory space. By moving the fans higher and installing a silencer the noise level will be reduced to safe levels.

In addition we are expecting to achieve energy savings by isolating the exhaust from the two lab ovens and the lab hood with dedicated exhaust fans.

This project was rebid because the original bid did not contain the required federal funding provisions such including Davis Bacon wages.

OVER ESTIMATE

EXPLANATION: The low bid was within 2.5% of the estimate.

DEPARTMENT

ESTIMATE: \$173,000

LOW BID: \$177,220

BIDDER SUMMARY

PROJECT NAME: REBID MATERIALS & RESEARCH LAB NOISE MITIGATION NON-FEDERAL 80782R-C
 PROJECT NUMBER: 80782R-C
 COUNTY: MERRIMACK COUNTY 013
 BID OPENING DATE: 06/24/2015
 SCOPE OF WORK: MAKE MODIFICATIONS TO THE LAB TO MITIGATE THE NOISE AND SAVE ENERGY.
 LOCATION: 5 HAZEN DRIVE CONCORD, NH 03301
 COMPLETION DATE: 12/31/2015

BID RESULTS

A	SCHROEDER CONSTRUCTION MGMT INC. - 2 TOWNSEND WEST UNIT 3 NASHUA, NH 03063	\$ 177,220.00	ACCEPTED
B	DL KING & ASSOCIATES INC (B001) - 27 TANGLEWOOD DR NASHUA, NH 03062-1044	\$ 179,600.00	ACCEPTED
C	PROJECT RESOURCE GROUP LLC (B001) - PO BOX 43 FRANCESTOWN, NH 03043	\$ 189,231.00	ACCEPTED

Item 1: \$89,316.00
 Item 2: \$50,000.00
 Item 3: \$77,904.00
 Item 4: \$5,000.00
 Total: \$177,220.00

BUREAU OF PUBLIC WORKS

Award to Schroeder Construction Mgmt, Inc
 Hold for Negotiation
 Cancel Contract
 User Agency: NH DOT
 Authorized by: [Signature]
 Date: 08/27/15

ITEM NO.	DESCRIPTION	PS&E		A	
		UNIT QUANTITY	UNIT PRICE	UNIT PRICE	TOTAL
901.00	RELOCATE 2 EXSTG FANS ON 2 NEW SILENCERS AND INSULATE PLENUM	EA	1.00	\$ 100,000.00	\$ 89,316.00
902.00	ALLOWANCE 1 FOR CHANGES TO NOISE MITIGATION PER SPEC SECTION 01200	\$	5,000.00	\$ 1.00	\$ 5,000.00
903.00	RELOCATE 2 LAB OVENS AND ADD EXHAUST FAN FOR LAB HOOD PER PLANS/SPEC	EA	1.00	\$ 63,000.00	\$ 77,904.00
904.00	ALLOWANCE 2 FOR CHANGES TO ENERGY SAVINGS PER SPEC SECTION 01200	\$	5,000.00	\$ 1.00	\$ 5,000.00
				\$ 173,000.00	\$ 177,220.00

ITEM

DESCRIPTION

901.00 RELOCATE 2 EXSTG FANS ON 2 NEW SILENCERS AND INSULATE PLENUM
 902.00 ALLOWANCE 1 FOR CHANGES TO NOISE MITIGATION PER SPEC SECTION 01200
 903.00 RELOCATE 2 LAB OVENS AND ADD EXHAUST FAN FOR LAB HOOD PER PLANS/SPEC
 904.00 ALLOWANCE 2 FOR CHANGES TO ENERGY SAVINGS PER SPEC SECTION 01200

PS&E

UNIT QUANTITY	UNIT PRICE	TOTAL
EA 1.00	\$ 100,000.00	\$ 100,000.00
\$ 5,000.00	\$ 1.00	\$ 5,000.00
EA 1.00	\$ 63,000.00	\$ 63,000.00
\$ 5,000.00	\$ 1.00	\$ 5,000.00
		\$ 173,000.00

B

UNIT PRICE	TOTAL
\$ 89,000.00	\$ 89,000.00
\$ 1.00	\$ 5,000.00
\$ 80,600.00	\$ 80,600.00
\$ 1.00	\$ 5,000.00
	\$ 179,600.00

ITEM NO.	DESCRIPTION	PS&E		C		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	RELOCATE 2 EXSTG FANS ON 2 NEW SILENCERS AND INSULATE PLENUM	EA 1.00	\$ 100,000.00	\$ 100,000.00	\$ 105,072.00	\$ 105,072.00
902.00	ALLOWANCE 1 FOR CHANGES TO NOISE MITIGATION PER SPEC SECTION 01200	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
903.00	RELOCATE 2 LAB OVENS AND ADD EXHAUST FAN FOR LAB HOOD PER PLANS/SPEC	EA 1.00	\$ 63,000.00	\$ 63,000.00	\$ 74,159.00	\$ 74,159.00
904.00	ALLOWANCE 2 FOR CHANGES TO ENERGY SAVINGS PER SPEC SECTION 01200	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
				\$ 173,000.00		\$ 189,231.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/2/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Infantine Insurance Inc. P. O. Box 5125 Manchester NH 03108	CONTACT NAME: Janet Tuttle
	PHONE (A/C, No, Ext): 603-669-0704 (ext246) FAX (A/C, No): 603-669-6031
	E-MAIL ADDRESS: jtuttle@infantine.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Liberty Mutual/Peerless NAIC # 24198
INSURED Schroeder Construction Management Inc. 2 Townsend West, Unit 3 Nashua NH 03063	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 2015-2016 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC INSR	ISDR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CIP0350683	8/1/2015	8/1/2016	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BA0351383	8/1/2015	8/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	X		CU0352603	8/1/2015	8/1/2016	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	H/A	WC0389120 States: ME, MA, NH, VT, RI	8/1/2015	8/1/2016	<input checked="" type="checkbox"/> WORKERS COMPENSATION LIMITS <input type="checkbox"/> OTHER
							E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Noise Mitigation Lab Contract Project - 5 Hazen Dr, Concord, NH. Project No. 80782R-C. It is hereby understood and agreed that the State of New Hampshire, Department of Administrative Services is included as additional insured to General Liability and Umbrella policies when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire
Department of Administrative Services
PO Box 483
Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Charles Hamlin/JT2



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
9/2/2015

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Infantine Insurance P. O. Box 5125 Manchester NH 03108		PHONE (A.C., No., Ext): (800) 937-0704	COMPANY Acadia Insurance Group, LLC One Acadia Commons P.O. Box 9010 Westbrook ME 04098-5010	
FAX (A.C. No.): (603) 669-6831	E-MAIL ADDRESS: paul@infantine.com			
CODE:	SUB CODE:			
AGENCY CUSTOMER ID # 00323539		LOAN NUMBER		POLICY NUMBER CIM5224507
INSURED Schroeder Construction Mngt Inc., State of NH Dept. of Admin. Services 2 Townsend West, Unit 3 Nashua NH 03063		EFFECTIVE DATE 9/2/2015	EXPIRATION DATE 9/2/2016	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION Loc# 00001/Bldg# 00001 5 Hazen Drive Concord, NH 03302
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THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Job Specific Builders Risk New, Special	177,220	1,000
Transit limit	88,610	1,000
Temporary storage limit	88,610	1,000

REMARKS (Including Special Conditions)

NHDOT Noise Mitigation Lab Contract Concord 80728R-C

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

State of New Hampshire Department of Administrative Services PO Box 483 Concord, NH 03302	MORTGAGEE	ADDITIONAL INSURED
	LOSS PAYEE	
	LOAN #	
AUTHORIZED REPRESENTATIVE		<i>Charles Hamlin</i>
Charles Hamlin/JT2		



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PRODUCER Infantine Insurance P. O. Box 5125 Manchester NH 03108		CONTACT NAME: Janet Tuttle PHONE (A/C, No, Ext): (800)937-0704 FAX (A/C, No): (603)669-6031 E-MAIL ADDRESS: jtuttle@infantine.com	
INSURED State of NH Dept. of Administrative Services c/o Schroeder Construction Management Inc. 2 Townsend West, Unit 3 Nashua NH 03063		INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Mutual Holding Co INSURER B: INSURER C: INSURER D: REVISED INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2015-2016 OCP DOT REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDD INSD	SUBR WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			618161216	9/2/2015	9/2/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Each occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Each accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services PO Box 483 Concord, NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Charles Hamlin/JT2
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