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State of New Hampshire

SEP 11 2015 PM 3:09 DAG

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

September 8, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management requests authorization to enter into a grant agreement with Pembroke School District/School Administrative Unit (SAU) #53 (VC#159932-B001) for the purchase and installation of school emergency notification software at four (4) schools and seven (7) police department devices for a total amount of \$8,040.00. Effective upon Governor and Council approval through September 30, 2016. Funding source: 100% Federal Funds.

Funding is available in the SFY 2016 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500577	Grants to Schools - Federal		
Activity Code: 23EM138092			\$ 8,040.00

Explanation

This software will enhance communication between the schools and the Pembroke Police Department by enabling school computers to connect to and alert dispatch (via a desktop icon) immediately without going through E-911. The project includes the following schools: Pembroke Academy, Pembroke Hill School, Pembroke Village School and Three Rivers School. Governor and Council approval is being sought due to the amount of a grant previously approved by the Department of Safety plus the amount of this grant yields an accumulative amount that is over the Governor and Council approval threshold.

The grant listed above is funded from the FFY'13 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Grantees submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions. The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the grantee. The grantee acknowledges their match obligation as part of Exhibit B to the grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

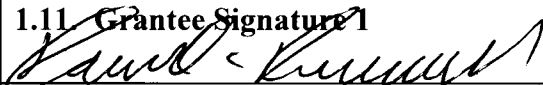
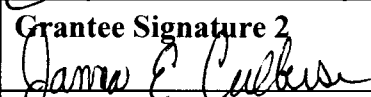


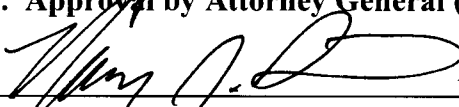
John J. Barthelmes
Commissioner of Safety

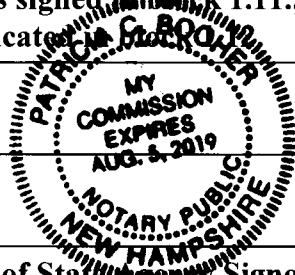
GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

GENERAL PROVISIONS

1. Identification and Definitions.

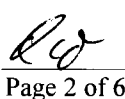
1.1. State Agency Name NH Department of Safety, Homeland Security and Emergency Management		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Grantee Name Pembroke School District/SAU #53 (VC#159932-B001)		1.4. Grantee Address 267 Pembroke Street, Pembroke NH 03275	
1.5. Effective Date Business Office Approval <i>G+C</i>	1.6. Completion Date September 30, 2016	1.7. Audit Date N/A	1.8. Grant Limitation \$8,040.00
1.9. Grant Officer for State Agency Cindy Richard, EMPG Program Manager		1.10. State Agency Telephone Number (603) 223-3627	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 		1.12. Name & Title of Grantee Signor 1 Daniel Driscoll Board member	
Grantee Signature 2 		Name & Title of Grantee Signor 2 Janna E Culberson	
Grantee Signature 3 		Name & Title of Grantee Signor 3 Thomas S. Sexton Pembroke School Board Chair	
1.13. Acknowledgment: State of New Hampshire, County of Merrimack, on 07/21/15 before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) <i>Patricia C. Booker</i>			
1.13.2. Name & Title of Notary Public or Justice of the Peace Patricia C. Booker			
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) Elizabeth A. Bielecki, Director of Administration	
1.16. Approval by Attorney General (Form, Substance and Execution) By:  Assistant Attorney General, On: 9/10/2015			
1.17. Approval by Governor and Council By: _____ On: / /			



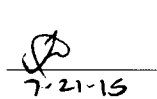
2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the effective date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT B.
- 5.3. In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date three (3) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date three (3) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
 - 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
 - 11.1.2 Failure to submit any report required hereunder; or
 - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
 - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
 - 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
 - 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
 - 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
 - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Grantee Initials


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Date


7-21-15

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.
 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. INSURANCE AND BOND.
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
 18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.
 21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. SPECIAL PROVISIONS. The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

Grantee Initials

RCD
Page 3 of 6

JEC

Date

7-21-15

EXHIBIT A

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as “the State”) is awarding the Pembroke School District/School Administrative Unit (SAU) #53 (hereinafter referred to as “the Grantee”) \$8,040.00 to purchase and install school emergency notification software at the following schools: Pembroke Academy, Pembroke Hill School, Pembroke Village School and Three Rivers School and seven (7) police department devices.
2. “The Grantee” agrees that the project grant period ends September 30, 2016 and that a final performance and expenditure report will be sent to “the State” by October 31, 2016.
3. “The Grantee” agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. “The Grantee” shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, “the Grantee” shall maintain documentation of the 50% cost share required by this grant.

Grantee Initials *RC*
Page 4 of 6

 JL

Date *7-21-15*

EXHIBIT C

Special Provisions

1. Pursuant to the Manual of Procedures, as amended with approval of the Governor and Executive Council effective September 17, 2014, this grant does not require separate approval by the Governor and Executive Council. Accordingly, Items 1.16 and 1.17 are deleted and 4.1 is amended to delete reference to Governor and Council. Section 20, Amendment, is revised to state "This Agreement may be amended, waived, or discharged only by an instrument in writing signed by the parties hereto and subject to all state processes for approval of such amendment".
2. This grant agreement may be terminated upon thirty (30) days written notice by either party.
3. Any funds advanced to "the Grantee" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
4. Any funds advanced to "the Grantee" must be expended within 30 days of receiving the advanced funds.
5. The "Grantee" agrees to have an audit conducted in compliance with OMB Circular A-133, if applicable. If a compliance audit is not required, at the end of each audit period "the Grantee" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".
6. Additionally, "the Grantee" has or will notify their auditor of the above requirements prior to performance of the audit. "The Grantee" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Grantee" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133. "The Grantee" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Grantee Initials *Def*
Page 6 of 6

 JAC

Date *P*
7-21-15

Dunkerley, Heather

From: patty sherman <psherman@sau53.org>
Sent: Wednesday, August 19, 2015 8:13 PM
To: Dunkerley, Heather
Cc: kathleen spain
Subject: Re: School Emergency Notification Software Executed Grant Agreement

Thank you, Heather.

Does this mean we should hold up on moving forward or do you feel confident that this will move through?

I am away, but trying to check email as frequently as possible. I am okay with the change that you made.

Thanks,

Patty

On Aug 19, 2015, at 11:55 AM, Dunkerley, Heather <Heather.Dunkerley@dos.nh.gov> wrote:

Good afternoon, Patty-

I was just informed, and need to make you aware that, the Pembroke School District/SAU #53 grant agreement for \$8,040 (School Emergency Notification Software) must go to G&C for review/approval. The amount of this grant added to the grant for \$20,000.00 (FFY'12 Supplemental School Security Project) that was approved on 8/11/2015 brings the total accumulative amount to \$28,040.00 which is over the G&C approval threshold of \$25,000.00. Grants to the same sub-grantee within the same SFY year must be added together and the grant that brings the total over the G&C threshold must go to G&C.

I apologize for this inconvenience. Please see the attached page 1 of your signed grant agreement and let me know if you concur with the change in Section 1.5, which notes the Effective Date of the grant is G&C Approval.

Please let me know by responding to this email, as soon as possible, as this will need to go to the Business Office/G&C with the executed grant agreement.

Thank you for your assistance with this request.

Heather-

Heather Dunkerley
EMPG Program Coordinator
NH Dept. of Safety-Homeland Security & Emergency Management
110 Smokey Bear Blvd, Concord, NH 03301 (Physical)
33 Hazen Drive, Concord, NH 03305 (Mailing)

Direct-603-223-3614
Cell-603-731-0790
Fax-603-223-3609

**PEMBROKE SCHOOL BOARD
PEMBROKE ACADEMY LIBRARY
PEMBROKE, NEW HAMPSHIRE
JUNE 16, 2015 ~**

PRESENT: Tom Serafin, Dave Doherty, Janna Culberson, Dan Driscoll, Patricia Nardone-Boucher, Bob Pedersen, Paul Famulari, Tim Herbert, Matthew Lebreque, Jon Marston, Patty Sherman, Mona Sandberg, Sandy Valine, Jonathan Burnham, Keith Lavigne, Harold Lavigne, Itanna Torres, Josh Craday, Rebecca Frederickson, Jason Schoeller, Steven Schoeller, Beth Schoeller, Rebecca Hanson, Holly Dunlea, Joanna Willis, Leisa Moses, Ms. Boff, Jonalee Farest, Nick Reid, Amy McLaughlin, Pat McLaughlin, Peter Mehegan,

1. Call to Order ~

2. Minutes of Previous Meeting – May 26, 2015, June 9, 2015

A motion to approve the meeting minutes of May 26 and June 9, 2015 was made by Mr. Driscoll, seconded by Mr. Doherty. ALL IN FAVOR, THE MOTION CARRIED.

3. Immediate Business

A. Citizens' Comments

- Keith Levine started FB petition on own and didn't realize that there were so many other people against changing Headmaster to Principal. In his opinion there is no good reason for the change. People in the community will be angry and lose respect for the board since there are 650 signatures on the petition and only 5 board members who support this change.
- Rebecca Fredrickson told the board that this is what the people want. The school and community doesn't want the name change to happen. There are 650 of us, and 5 of you. She read comments from many people who signed the petition.

In support of the title principal. Should listen to the people of the community.

21 best quotes with a link to the website. Submitted comments.

- Holly Dunlea- teacher 15 years. Understand reason- probably easier to say P not H; It takes courage to change it. Tradition it stands for and pride in the school.
- Jason Schoeller (So) important to recognize the tradion of PA regarding the headmaster. Coming up on the bicentennial. Throwing
- Steven Schoeller (So) wall of headmasters. Now need to explain headmasters vs principals on the wall
- Megan Forde (Jr) Allenstown and Pembroke is all about changing. Carrying the change forward by returning to Headmaster.

F. 15/16 Busing – Dail Transportation

Tanya Jenkins is here to discuss transportation. Waiting to finalize costs to

Definitely need one bus keep the current bus (AM/PM)

Fairly consistent #

Color coded maps were distributed to the board regarding bus routes

Wish we could clarify bus stops around the Village- Ms. Sandberg would like stops in the Village; Ms. Jenkins is not in support of the change due to roads, winter conditions and kids in the road; Consider when the bus stops are approved.

Number of riders is included on paperwork.

The numbers are anticipated tomorrow

G. PA Handbook Changes

Shared copies with the board; Summary of items presented.

PA Leadership Team reviewed. Mr. Famulari reviewed substantive changes.

194 graduates - 79 NH Scholars Very impressive!

Would like to compare old and new policies before voting, Open to revision.

With the exception of pg. 45 with exception of financial obligations, a motion to approve the changes to the PA Handbook was made by Mr. Driscoll, seconded by Ms. Nardone-Boucher. ALL IN FAVOR, THE MOTION CARRIED.

H. School Property Request

A motion to approve the request from Dave Jodoin 25' wide subject to approval of town
Need to make sure it is not the same piece of property for the walking path.

Question- essentially using the property now; what difference does it make. To put snow on. Give permission to put snow on; they Town entities may be able to give permission. Concern about financial impact. Ms. Sherman will communicate with TA

4. Continuing Business

A. COPsync911 Grant

Mr. Driscoll made the motion to accept the terms of the Emergency Management Performance Grant as presented in the amount of \$16,080 for the purchase of COPsync911. Furthermore, the Board acknowledges that the total cost of this project will be \$16,080 in which the Board will be responsible for a 50% match of \$8040 seconded by Mr. Doherty. ALL IN FAVOR, THE MOTION CARRIED,

B. FY 15 Update

- **TRS Building Repair**

CERTIFICATE OF COVERAGE

This certificate evidences the limits of liability in effect at the inception of the Member Agreement(s) described below. This certificate is issued as a matter of information only and confers no rights on the certificate holder and does not amend, extend or alter the coverage afforded by the Member Agreement(s); except to the extent provided in the additional covered party box or loss payee box below, if checked.

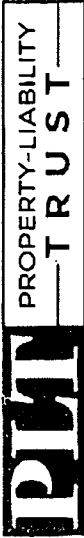
THIS IS TO CERTIFY THAT THE MEMBER NAMED BELOW IS A PARTICIPATING MEMBER OF EITHER OR BOTH OF THE COMPANIES AND THAT A MEMBER AGREEMENT(S) HAS BEEN ISSUED TO THE MEMBER FOR THE AGREEMENT TERM(S) INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE MEMBER AGREEMENT(S) IS SUBJECT TO ALL THE EXCLUSIONS, EXTENSIONS, TERMS AND CONDITIONS OF SUCH MEMBER AGREEMENT(S). AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Participating Member: All Members List Attached		Companies Affording Coverage (the "Companies"): Property-Liability Trust, Inc. PO Box 2008, Concord, NH 03302-2008		
Coverage (Occurrence basis only):	Effective Date (mm/dd/yy)	Expiration Date (mm/dd/yy)	Limits (subject to applicable NH statutory limits)	
<input checked="" type="checkbox"/> General Liability (Member Agreement Section III.A)	7/1/2015	6/30/2016	Each Occurrence	\$5,000,000
			General Aggregate	\$
			Personal & Adv Injury	\$
			Med Exp (any one person)	\$
			Products -Comp/Op Agg	\$
<input checked="" type="checkbox"/> Automobile Liability (Member Agreement Section III.A) <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos <input type="checkbox"/> Other _____	7/1/2015	6/30/2016	Each Occurrence	\$5,000,000
			Bodily Injury (per person)	\$
			Bodily Injury (per accident)	\$
			Property Damage (per accident)	\$
			Excess Liability	
			Aggregate	\$ N/A
<input checked="" type="checkbox"/> Property (All Risk including Theft) (Member Agreement Section I) Deductible: \$1,000	7/1/2015	6/30/2016		\$Per scheduled limits and Member Agreement
<input type="checkbox"/> Workers Compensation (Coverage A) Employers' Liability (Coverage B)			<input type="checkbox"/> Statutory / Cov. A	
			Each Accident / Cov. B	\$ 2,000,000
			Disease - Each Employee	\$ 2,000,000
			Disease - Policy Limit	\$ 2,000,000
Description: Proof of Coverage.				

CANCELLATION: If any of the above coverages under the Member Agreement are cancelled before the expiration date, the Company will endeavor to mail 30 days written notice to the Certificate Holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company.

<input type="checkbox"/> Additional Covered Party <input type="checkbox"/> Loss Payee, as his, her or its interests appear		
Coverage for the Additional Covered Party is limited to "bodily injury" or "property damage" caused by, and only to the extent of, the sole negligence of the "Member," and no protection is available for the negligence of others, including the Additional Covered Party and its directors, officers, employees or agents. Available limits of coverage are shared between the "Member" and the Additional Covered Party.*		
Certificate Holder: State of New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03301	Companies By: <u>Debra A. Lewis</u> Authorized Representative Date issued: <u>7/1/2015</u>	Please direct inquiries to: Debra A. Lewis 603.226-1322 x3332

*Terms in quotes are defined in the Member Agreement.



Property Liability Coverage Members
FY16 (7/1/2015-6/30/2016)

Member Sort Name	Street Address	City	State	Zip	Phone	Fax
NEXT Charter School	5 Hood Road	Derry	NH	03038	603-437-6398	603-432-1272
NH Association of Counties	119 North Road	Brentwood	NH	03803	603-679-9340	603-679-9346
NH Municipal Bond Bank	25 Triangle Park Drive, Suite 102	Concord	NH	03302	603-271-2595	603-271-3937
NH School Boards Association	25 Triangle Park Drive, Suite 101	Concord	NH	03302	603-228-2061 x3	603-228-2351
North Conway Water Precinct	PO Box 630	North Conway	NH	03860	603-356-5382	603-356-8827
North Country Charter Academy	104 Sawmill Lane	Littleton	NH	03561	603-444-1535	603-444-9843
North Country Emergency Response Team	260 Cottage Street, Suite A	Gorham	NH	03581	603-466-2549	603-466-3120
North Haverhill Water & Light	c/o Gorham Fire Department	North Haverhill	NH	03581	603-787-2393	603-787-2393
North Swanzey Water & Fire Precinct	PO Box 291	North Swanzey	NH	03431	603-352-2338	603-352-6250
North Walpole Village District	31 North Pine Street	North Walpole	NH	03609	603-445-2453	603-445-2453
Orford Village District	70 Church Street	Orford	NH	03777	603-353-4520	
PACE Career Academy Charter School	PO Box 116	Allenstown	NH	03275	603-210-2431	
Pembroke School District	65 Pinewood Road	Pembroke	NH	03275	603-485-5187	603-485-9529
Pembroke Water Works	267 Pembroke Street	Pembroke	NH	03275	603-485-3362	603-485-1956
Pemi-Baker Regional School District	346 Pembroke Street	Pembroke	NH	03275	603-485-3362	603-485-1956
Penacook Boscawen Water Precinct	47 Old Ward Bridge Road	Plymouth	NH	03264	603-536-1254 x110	603-536-3545
Pillsbury Lake Village District	9 Woodbury Lane	Boscawen	NH	03303	603-796-2813	603-796-2206
Plainfield Volunteer Fire Department	PO Box 6159	Penacook	NH	03303	603-746-2010	
Plymouth School District	1260 NH Route 12A	Plainfield	NH	03781	603-469-3624	
Plymouth Village Water & Sewer	47 Old Ward Bridge Road	Plymouth	NH	03264	603-536-1254 x110	603-536-3545
Polaris Charter School	227 Old North Main Street	Plymouth	NH	03264	603-536-1733	603-536-1734
Regional Services & Education	100 Coolidge Avenue	Manchester	NH	03102	603-634-0034	603-643-0041
Rollinsford School District	94 Route 101A	Amherst	NH	03031	603-886-8500 x103	603-886-0163
Rollinsford Water & Sewer District	51 West High Street	Somersworth	NH	03878	603-692-4450	603-692-9100
Rumney School District	5 Lower Mill Road	Rollinsford	NH	03869	603-742-8124	603-749-4399
Rye Beach Village District	47 Old Ward Bridge Road	Plymouth	NH	03264	603-536-1254	603-536-3545
Rye Water District	PO Box 442	Rye Beach	NH	03871	964-8456	964-4850
Sanbornville Water Precinct	PO Box 156	Rye	NH	03870-0156	603-436-2596	603-436-6257
SAU #04 - Newfound Area	PO Box 254	Sanbornville	NH	03872	603-522-3438	603-522-3438
SAU #09 - Conway	20 North Main Street	Bristol	NH	03222	603-744-5555	603-744-6659
SAU #12 - Londonderry	175A Main Street	Conway	NH	03818	603-447-8368	603-447-8497
SAU #20 - Gorham	268C Mammoth Road	Londonderry	NH	33053	603-432-6920 x1115	603-425-1049
SAU #31 - Newmarket	123 Main Street	Gorham	NH	03581	603-466-3632 x1104	603-466-3870
SAU #33 - Raymond	186A Main Street	Newmarket	NH	03857	603-659-5020	603-659-5022
SAU #45 - Moultonborough	43 Harriman Hill Road	Raymond	NH	03077	603-895-4299 x1110	603-895-0147
SAU #60 - Fall Mountain	PO Box 419	Moultonborough	NH	03254-0419	603-476-5247	603-476-8009
SAU #61 - Farmington	159 East Street	Charlestown	NH	03603	603-826-7756 x125	603-826-4430
SAU #66 - Hopkinton	60 Charles Street	Farmington	NH	03835	603-755-2627	603-755-9334
SAU #85 - Sunapee	204 Maple Street	Contoocook	NH	03229	603-746-5186 x2252	603-746-5714
SAU #86 - Barnstead	70 Lower Main Street	Sunapee	NH	03782	603-763-4627 x203	603-763-4718
SAU #91 - Surry	1 Suncook Valley Road	Ctr. Barnstead	NH	03225	603-435-1510 x103	503-435-1511
	Town Hall	Surry	NH	03431	603-209-3315	

Kim Brewster, AU, AINS
Underwriting and Coverage Manager

CERTIFICATE OF COVERAGE

This certificate evidences the limits of liability in effect at the inception of the Member Agreement(s) described below. This certificate is issued as a matter of information only and confers no rights on the certificate holder and does not amend, extend or alter the coverage afforded by the Member Agreement(s); except to the extent provided in the additional covered party box or loss payee box below, if checked.

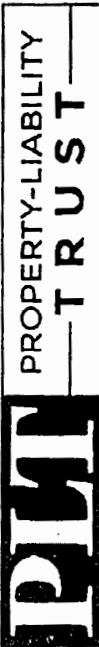
THIS IS TO CERTIFY THAT THE MEMBER NAMED BELOW IS A PARTICIPATING MEMBER OF EITHER OR BOTH OF THE COMPANIES AND THAT A MEMBER AGREEMENT(S) HAS BEEN ISSUED TO THE MEMBER FOR THE AGREEMENT TERM(S) INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE MEMBER AGREEMENT(S) IS SUBJECT TO ALL THE EXCLUSIONS, EXTENSIONS, TERMS AND CONDITIONS OF SUCH MEMBER AGREEMENT(S). AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Participating Member: Member Number:	Workers Compensation (List Attached)	Companies Affording Coverage (the "Companies"): Property-Liability Trust PO Box 2008, Concord, NH 03302-2008													
Coverage (Occurrence basis only):	Effective Date (mm/dd/yy)	Expiration Date (mm/dd/yy)	Limits (subject to applicable NH statutory limits)												
<input type="checkbox"/> General Liability (Member Agreement Section III.A)			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Each Occurrence</td><td style="text-align: right;">\$5,000,000</td></tr> <tr><td>General Aggregate</td><td style="text-align: right;">\$</td></tr> <tr><td>Personal & Adv Injury</td><td style="text-align: right;">\$</td></tr> <tr><td>Med Exp (any one person)</td><td style="text-align: right;">\$</td></tr> <tr><td>Products - Comp/Op Agg</td><td style="text-align: right;">\$</td></tr> <tr><td>Fire Damage (each fire)</td><td style="text-align: right;">\$</td></tr> </table>	Each Occurrence	\$5,000,000	General Aggregate	\$	Personal & Adv Injury	\$	Med Exp (any one person)	\$	Products - Comp/Op Agg	\$	Fire Damage (each fire)	\$
Each Occurrence	\$5,000,000														
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Each Occurrence	\$5,000,000														
Bodily Injury (per person)	\$														
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Property Damage (per accident)	\$														
<input type="checkbox"/> Excess Liability			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Each Occurrence</td><td style="text-align: right;">\$ N/A</td></tr> <tr><td>Aggregate</td><td style="text-align: right;">\$ N/A</td></tr> </table>	Each Occurrence	\$ N/A	Aggregate	\$ N/A								
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<input type="checkbox"/> Property (All Risk including Theft) (Member Agreement Section I) Deductible: \$1,000			\$Per scheduled limits and Member Agreement												
<input checked="" type="checkbox"/> Workers Compensation (Coverage A) Employers' Liability (Coverage B)	7/1/2015	6/30/2016	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/> Statutory / Gov. A</td><td></td></tr> <tr><td>Each Accident / Gov. B</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>Disease - Each Employee</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>Disease - Policy Limit</td><td style="text-align: right;">\$ 2,000,000</td></tr> </table>	<input type="checkbox"/> Statutory / Gov. A		Each Accident / Gov. B	\$ 2,000,000	Disease - Each Employee	\$ 2,000,000	Disease - Policy Limit	\$ 2,000,000				
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	<input type="checkbox"/> Additional Covered Party	<input type="checkbox"/> Loss Payee, as his, her or its interests appear
<i>Coverage for the Additional Covered Party is limited to "bodily injury" or "property damage" caused by, and only to the extent of, the sole negligence of the "Member," and no protection is available for the negligence of others, including the Additional Covered Party and its directors, officers, employees or agents. Available limits of coverage are shared between the "Member" and the Additional Covered Party.*</i>		
Certificate Holder: State of New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03301	Companies By: <u>Debra A. Lewis</u> Authorized Representative Date issued: <u>7/1/2015</u>	Please direct inquiries to: Debra A. Lewis 603.226-1322 x3332

*Terms in quotes are defined in the Member Agreement.



Member Sort Name	FEIN	Street Address	City	State	Zip
Lempster School District	47-2566995	29 School Road	Lempster	NH	03605
Lochmere Village District	02-0452218	PO Box 267	Lochmere	NH	03252
Lower Bartlett Water Precinct	02-0647674	PO Box 315	Intervale	NH	03845
Making Community Connections Charter School	45-2985274	PO Box 593	Amherst	NH	03031
Manchester Employee Contrib Ret Sys	02-6036308	1045 Elm Street	Manchester	NH	03101-1824
Marlborough School District	02-6000528	193 Maple Avenue	Keene	NH	03431
Marlow School District	02-6000530	193 Maple Avenue	Keene	NH	03431
Meriden Village Water District	23-7383393	PO Box 84	Meriden	NH	03770
Milton School District	02-6000563	18 Commerce Way Unit 1	Milton	NH	03851
Milton Water District	54-2162343	PO Box 428	Milton	NH	03851-0428
Nelson School District	02-6000589	193 Maple Avenue	Keene	NH	03431
New Hampton Village Precinct	02-0468623	PO Box 506	New Hampton	NH	03256
Newport School District	02-6000646	9 Depot Street, Suite #2	Newport	NH	03773
NEXT Charter School	45-5616935	5 Hood Road	Derry	NH	03038
NH Association of Counties	02-0332867	119 North Road	Brentwood	NH	03803
NH Municipal Bond Bank	02-0340195	25 Triangle Park Drive, Suite 102	Concord	NH	03302
NH School Boards Association	02-0270451	25 Triangle Park Drive, Suite 101	Concord	NH	03302
North Conway Water Precinct	02-0268758	PO Box 630	North Conway	NH	03860
North Swanzey Water & Fire Precinct	02-6000657	31 North Pine Street	North Swanzey	NH	03431
Orford Village District	30-0063573	PO Box 116	Orford	NH	03777
PACE Career Academy Charter School	37-1645637	65 Pinewood Road	Allenstown	NH	03275
Pembroke School District	02-6000679	267 Pembroke Street	Pembroke	NH	03275
Polaris Charter School	45-3814187	100 Coolidge Avenue	Manchester	NH	03102
Regional Services & Education	02-0354301	94 Route 101A	Amherst	NH	03031
Rollinsford School District	02-6000753	51 West High Street	Somersworth	NH	03878
Rollinsford Water & Sewer District	02-0455935	5 Lower Mill Road	Rollinsford	NH	03869
Rye Water District	02-6006638	PO Box 156	Rye	NH	03870-0156
SAU #04 - Newfound Area	02-0265144	20 North Main Street	Bristol	NH	03222
SAU #12 - Londonderry	02-6000498	268C Mammoth Road	Londonderry	NH	03053
SAU #29 Office	02-6016230	193 Maple Avenue	Keene	NH	03431
SAU #33 - Raymond	02-6000732	43 Harriman Hill Road	Raymond	NH	03077
SAU #34 Office	02-0413231	P.O. Box 2190	Hillsboro	NH	03244
SAU #41 Office	02-0313768	4 Lund Lane	Hollis	NH	03049

