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Banks

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

August 27, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

1. Authorize the Department of Justice to conduct a two-day advanced training conference for victim advocates scheduled for November 16-17, 2015 entitled "2015 Tri-State Advanced Victim Assistance Academy" to be held at the Executive Court Banquet Facility in Manchester, New Hampshire, at a cost not to exceed \$6,750 through December 31, 2015. Funding Source: 74% Agency Income, 26% Federal Funds.
2. Contingent upon approval of paragraph one, authorize the Department of Justice to accept and expend registration fees for the victim advocate training conference in the amount of \$50.00 from each of an estimated 100 attendees a for a total of \$5,000 to help defray the cost of this conference and facility expenses, for the period of Governor and Council approval through December 31, 2015. 100% Agency Income.

Funds received are to be budgeted in account #02-20-20-200010-50850000, Department of Justice, Victim/ Witness Conference; SFY 2016 Job #20VWTRAINFY16

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Requested Action</u>	<u>New Budget</u>
067-500559	Training/Facility Rentals	\$0	\$5,000	\$5,000
009-404493	Agency Income	(\$0)	(\$5,000)	(\$5,000)

**EXPLANATION**

The above actions are requested for the Department of Justice to conduct a two-day advanced training conference for advocates working with victims of crime and trauma. The goal of the 2015 Advanced Victim Assistance Tri-State Academy is to expand the knowledge, skills and abilities of victim advocates in New Hampshire, Maine, and Vermont to work with victims of crime that have

mental health and substance abuse disorders. The advocates in the tri-state area serve a population of 3.2 million people and the skills that they receive from such advanced trainings are invaluable to the crime victims they work with.

A needs assessment completed by nearly 200 advocates in New Hampshire, Maine and Vermont revealed a call for training on working with victims with co-occurring issues. It is widely recognized that victims of domestic/sexual violence and other trauma can have significant health consequences, including mental health and substance use disorders. By focusing this year's training on understanding these complex issues, advocates will develop skills to provide services essential to the well-being and safety of trauma victims.

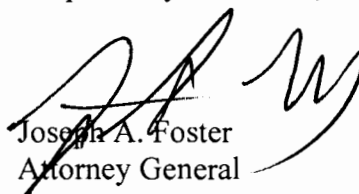
This two-day advanced training is the counterpart to the basic training provided by advocacy organizations in New Hampshire, Maine and Vermont. For the last several years, these three New England states have combined resources to provide much needed high quality advocate training at a minimal cost. The three States take turns hosting this advanced advocate training and this year it is New Hampshire's turn.

Of the projected number of conference attendees, up to 100 participants will pay a \$50.00 registration fee for the conference directly to the Treasurer, State of New Hampshire. The Department of Justice will also provide scholarships to cover the cost of attendance for up to an additional 50 attendees from New Hampshire to broaden the level of representation of individuals statewide, to enable individuals from agencies with limited training budgets to attend and to maximize the benefit of this training.

The conference costs, totaling \$6,750 are detailed in the attached conference budget. This total includes supply costs, speakers' expenses and facility costs. The \$50.00 registration fee will pay for part of the costs of the training conference. The remaining costs will be covered by Federal Funds available in account number 02-20-20-201510-5021 entitled "Victims of Crime Act" FFY 14 Job #20VOC14A as follows: 072-500576 NH Department of Justice.

In the event that federal funds become no longer available General Funds will not be requested to support this program. Thank you for your consideration.

Respectfully submitted,



Joseph A. Foster  
Attorney General

JAF/dms  
Enc.

#1255838

**TRI STATE ADVANCED VICTIM ASSISTANCE ACADEMY**  
**November 16-17, 2015**

<b>SUPPLIES</b>	<b>\$800</b>
Name tags, certificates, portfolios etc.	
<b>PRESENTERS</b>	<b>\$3,050</b>
Aron Steward	\$900
Cathy Cave	\$800
Pam Morin/Melody Fitch	\$750
Pat Kimball	\$300
Karen Dolan	\$300
<b>HOTEL CONTRACT</b>	<b>\$2,900</b>
Room Rental Fee	\$1,700
Audio/Visual	\$300
Overnight rooms (presenters)	\$900
<b>TOTAL</b>	<b>\$6,750</b>

DRAFT AGENDA

**2015 Tri-State Advanced Victim Assistance Academy**

November 16-17, 2015  
The Executive Court Banquet Facility  
1199 South Mammoth Road  
Manchester, NH 03109

**November 16, 2015**

8:30 am – 9:00 am	Registration
9:00 am – 9:15 am	Welcome and Introductory Remarks
9:15 am – 10:15 am	Trauma, Victimization and Co-Occurring Issues <i>Cathy Cave, National Center on Domestic Violence, Mental Health and Trauma</i>
10:15 am – 10:30 am	Break
10:30 am – 12:00 pm	Trauma, Victimization and Co-Occurring Issues ( <i>continued</i> )
12:00 pm – 1:30 pm	Lunch (on own)
1:30 pm – 2:45 pm	What Advocates Can Do <i>Cathy Cave, National Center on Domestic Violence, Mental Health and Trauma</i>
2:45 pm – 3:00 pm	Break
3:00 pm – 4:00 pm	What Advocates Can Do ( <i>continued</i> )

**November 17, 2015**

9:00 am – 9:15 am	Welcome and Introductory Remarks
9:15 am – 10:15 am	Promising Practices Panel <i>Pam Morin and Melody Fitch, Somerset House</i> <i>Pat Kimball, Wellsprings Inc.</i> <i>Karen Dolan, Vermont Works for Women</i>
10:15 am – 10:30 am	Break
10:30 am – 12:00 pm	Promising Practices Panel ( <i>continued</i> )
12:00 pm – 1:30 pm	Lunch (on own)
1:30 pm – 2:45 pm	Vicarious Trauma/Compassion Fatigue <i>Aron Steward, Woodside Juvenile Rehabilitation Center</i>
2:45 pm – 3:00 pm	Break

3:00 pm – 3:45

Vicarious Trauma/Compassion Fatigue (*continued*)

3:45 pm – 4:00 pm

Wrap-up