



Nicholas A. Toumpas
Commissioner

Marcella Jordan Bobinsky
Acting Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

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August 31, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Laboratory Services to pay the Association of Public Health Laboratories (APHL), 8515 Georgia Avenue, Suite 700, Silver Spring, MD 20910-3403, (Vendor #170491-R001), \$4,875.00, for the annual membership dues, **retroactive** to July 1, 2015 through June 30, 2016. 100% General Funds.

Funds are anticipated to be available in the following account for the SFY 2016 upon the availability and continued appropriation of funds in the future operating budget.

05-95-90-903010-79660000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, PUBLIC HEALTH LABORATORIES

Fiscal Year	Class/Object	Class Title	Job Number	Total Amount
SFY 2016	026/500251	Organizational Dues	90059000	\$4,875.00

EXPLANATION

This request is **retroactive** as the original invoice requested payment for the entire year and a revised invoice needed to be issued, which resulted in a delayed request. Due to the Continuing Resolution we do not have the available funds to pay the entire annual dues. APHL has provided an invoice that is for one-half, or \$2,437.50 of the APHL annual dues through December 31, 2015. At this time we request approval to pay the first half of the annual dues. Upon approval of the final SFY2016 budget, the second half, or \$2,437.50 will be processed.

The Association of Public Health Laboratories is a national nonprofit organization dedicated to working with its members to strengthen public health laboratories. The Association's mission is to promote the role of public health laboratories in shaping state, national, and global health objectives, and to promote policies, programs and technologies that assure continuous improvement in the quality of laboratory practice and health outcomes. The Association strives to provide public health laboratories with the resources and infrastructure needed to protect the health of the nation, and to prevent and control disease globally.

In collaboration with its members, the Association advances quality laboratory practice, trains tomorrow's laboratory leaders, and supports laboratory emergency preparedness and infectious disease surveillance and outbreak response, including foodborne disease outbreaks. Through cooperative agreements with the Centers for Disease Control and Prevention (CDC), funds are made available to the Association to fund participation of laboratory partners in projects that are of importance to public health, the State of New Hampshire, and the Centers for Disease Control and Prevention.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - The American Public Health Association formed the Committee of Laboratories in 1899. The organization was renamed the Association of Public Health Laboratories (APHL) in 1998. New Hampshire Public Health Laboratories became a member in 1952.
2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
 - No, this agency is unique and specific for public health laboratories.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - All 50 States, plus county and local public health departments, and US territories belong to the organization. The New Hampshire Department of Health and Human Services is the sole New Hampshire agency with membership to this organization.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
 - Annual dues for members of the American Public Health Association are determined by the Board of Directors, based on population.
5. What benefit does the state receive from participating in this membership?
 - The Association of Public Health Laboratories provides staff to advocate in Washington, DC for national issues of public health and public health laboratory significance. For small states such as New Hampshire that do not have a Washington, DC office, the Association of Public Health Laboratories legislative staff provide timely briefings to state laboratory officials on congressional activities, and non-partisan advocacy on public health issues, such as funding for laboratory emergency response, infectious disease control, and foodborne disease outbreaks. Given that more than half of the public health laboratories' operating budget comes from federal sources, the Department's participation with the Association of Public Health Laboratories is vital to maintain our ability to continue to receive federal grants and funding for these programs.
 - The Association of Public Health Laboratories provides technical support and helps New Hampshire apply for and obtain federal grants that are helping the laboratory in the development and implementation of its strategic priorities, and the Association provides supplemental funding for these priorities, such as funding to implement rapid molecular testing for tuberculosis.

- The Association of Public Health Laboratories provides funding for travel to trainings and national meetings. The Association provides both webinar training and “hands-on” laboratory training for a variety of public health laboratory topics including Ebola testing, molecular virology testing, and laboratory biosafety.
- The Association of Public Health Laboratories provides direct funding for travel and training for laboratory staff through its Emerging Laboratory Leadership Program. In the past five years, four supervisors and a mid-level manager have participated in this program.
- The Association of Public Health Laboratories serves as a clearinghouse for state public health laboratories to confidentially share best practices with each other and to provide training and information to administrative staff on such topics as the laboratory efficiency initiative, funding, improving procurement strategies, and advocating for public health laboratories. In planning and preparing for pandemics, the Association facilitates the prompt dissemination of information to public health laboratories by coordination of conference calls and meetings between subject matter experts at the Centers for Disease Control and Prevention and the public health laboratories.
- The Association of Public Health Laboratories organizes through its members, who include all 50 States, technical upgrades on instrumentation and discounts on service agreements by providing a larger customer base for competitive bids.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

- Yes, the Association of Public Health Laboratories provides educational webinars at no additional cost to its members. The Association provides funding for travel, hotels and all training costs associated with technical laboratory-specific educational trainings.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

- No, the membership is not required to apply for federal grants. However, the Association of Public Health Laboratories provides guidance and information sessions to assist the NH Public Health Laboratories in its applications for federal grants, including a recent funding opportunity to obtain funding from CDC for dedicated Biosafety Officer position for each state laboratory.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

- Other than as noted under paragraphs 5 and 6 above, travel is not included in the membership fee. However, the benefits of membership with the Association of Public Health Laboratories provides opportunities to apply for scholarship funding for travel and training of management staff, technical training for laboratory instrumentation and laboratory procedures, training of emerging leaders, and quality improvement activities. In the previous State Fiscal Year, the Association paid for all, or a portion of, 18 trainings and activities, supporting 12 Division staff members.

9. Which State agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

- The Public Health Laboratories' Director, Dr. Christine Bean, is the past-President of the Association of Public Health Laboratories. Four member-associates are complimentary with the state public health institutional membership and those associates are Dr. Lucio Barinelli, Dr. Fengxiang Gao, Mary Holliday and Jill Power.

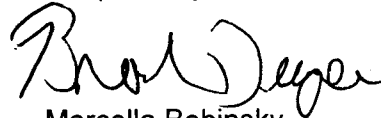
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

- Should Governor and Executive Council not authorize this Request, New Hampshire will have to terminate its membership. Technical training, and planning and preparing for disease outbreaks and pandemics, will be reduced, which may reduce the State's capacity and capability to response to disease outbreaks and emergencies.

Area served: statewide.

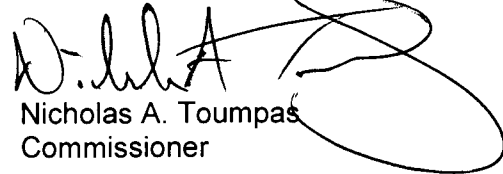
Source of Funds: 100% General Funds.

Respectfully submitted,



Marcella Bobinsky
Acting Director

Approved by:



Nicholas A. Toumpas
Commissioner

MB/MJH/sjw



APHL ASSOCIATION OF
PUBLIC HEALTH LABORATORIES

INVOICE

Invoice Date: August 24, 2015

Bill To:

Attn: Christine Bean
New Hampshire Public Health Laboratories
NH Division of Public Health Services
29 Hazen Drive
Concord, NH 03301

Description: APHL membership dues, July 1, 2015 – December 31, 2015.

Public Health Institutional - State Dues (1 of 2) **\$2,375.00**
4 Complimentary Member-Associates..... **Included**
Additional Member-Associates..... **\$125.00/each**

Current Member-Associates: Dr. Lucio Barinelli; Dr. Fengxiang Gao, MD, MPH; Ms. Mary Jo Holliday, MBA, MT(ASCP); Jill J Power, MS, M(ASCP), CMQ/OE(ASQ); Julianne Nassif, MS

Calculate total dues and remit payment with a copy of your invoice to:

APHL
Attn: Membership
P.O. Box 79117
Baltimore, MD 21279-0117

For credit card payments, you may fill out this form and fax it back to 240.485.2700 or email it to membership@aphl.org.

Card Number: _____ Exp. Date: _____

Card Holder Name: _____ Card Type: _____

Signature of Card Holder: _____
o Visa/MC
o Amex

TAX ID # 52-1800436

Total: \$ 2437.50

8515 Georgia Avenue
Suite 700
Silver Spring, MD
20910 3403

240.485.2745 phone
240.485.2700 fax

www.aphl.org



INVOICE

Invoice Date: August 24, 2015

Bill To:

Attn: Christine Bean
New Hampshire Public Health Laboratories
NH Division of Public Health Services
29 Hazen Drive
Concord, NH 03301

Description: APHL membership dues, January 1, 2016 – June 30, 2016.

Public Health Institutional - State Dues (2 of 2) **\$2,375.00**
4 Complimentary Member-Associates..... **Included**
Additional Member-Associates..... **\$125.00/each**

Current Member-Associates: Dr. Lucio Barinelli; Dr. Fengxiang Gao, MD, MPH; Ms. Mary Jo Holliday, MBA, MT(ASCP); Jill J Power, MS, M(ASCP), CMQ/OE(ASQ); Julianne Nassif, MS

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