



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

July 28, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*Retractive*

### Requested Action

Pursuant to MOP 1200, Memberships, Dues and Licenses, authorize the Department of Safety, Division of Homeland Security & Emergency Management, to pay annual membership dues for two years, for which the first year is being paid **retroactively**, to the National Emergency Management Association (NEMA) (VC# 167180-B001), Lexington, Kentucky, in an amount not to exceed \$7,000.00. Effective upon Governor and Executive Council approval for the period of July 1, 2015 to June 30, 2017. Funding source: 100% Agency Income (plea by mail).

Funds to support this request are anticipated to be available in the following accounts in State FY 2016 and State FY 2017 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

02-23-23-236010-27300000	Dept. of Safety – Homeland Security-Emergency Mgmt – Dir of Homeland Sec-Emer Mgmt			
026-500251	Organizational Dues/Membership Fees	<u>FY2016</u>	<u>FY2017</u>	<u>Total</u>
		\$3,500.00	\$3,500.00	\$7,000.00

### Explanation

The first year of annual dues is **retroactive** due to receiving the invoice after the beginning of the applicable period. Membership with NEMA provides access to information sharing and networking among states, particularly the sharing of best practices and lessons learned. NEMA also provides national reports on information related to state emergency management organizational structures, budgets, staffing levels, disaster assistance funding and more. This information is used by state directors to build support with governors' offices and state legislatures. The National Emergency Management Association (NEMA) is a 501 (c) 3 nonprofit organization and certifies annually that it is not a lobbying entity.


Professional relationships built through NEMA are invaluable during times of emergencies and disasters. NEMA works to ensure state emergency management directors have the opportunity to provide input into national policy and program development to ensure the needs, concerns and viewpoints of the states are considered. NEMA regularly provides input into the development of grant guidance at Federal Emergency Management Agency/Department of Homeland Security (FEMA/DHS) to ensure maximum flexibility for states in the use of federal funds in order to meet state-specific priorities. NEMA is regularly invited to testify before Congress on emergency management and homeland security related legislation. This gives states the opportunity to weigh in on legislation that will impact their agencies and programs.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*  
NEMA has been in existence since 1974; New Hampshire Homeland Security & Emergency Management has been a member since at least June 2003.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* NEMA is the only organization that brings together state emergency management directors under one umbrella.
3. *How many other states belong to this organization and is your agency the sole New Hampshire agency that is a member?* 49 states, 8 U.S. Territories and the District of Columbia belong to NEMA; Homeland Security and Emergency Management is the only State of New Hampshire agency that is a member.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)* The New Hampshire membership fee of \$3,500.00 is for the state director of emergency management State-Member).
5. *What benefit does the state receive from participating in this membership?* The benefits of NEMA membership are: peer networking, committees, conferences, educational opportunities, NEMA publications, access to research and policy initiatives, legislative activities and support, discounted fees for products and services, access to members-only areas of the website, and membership directory.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* New State Director Training is offered yearly at the Emergency Management Institute. The target audience includes state directors and deputy state directors who have been in their positions fewer than three years; EMI provides reimbursement of travel costs to attendees. NEMA serves as an information-sharing and support network for state directors and senior staff. NEMA offers professional development and training so that emergency management professionals may continue honing their skills.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Training is held once per year; the costs are paid for except for meals. Travel would include two (2) people. NEMA sponsors two national policy forums each year where state emergency management directors hear the latest information available on national policies and programs that will impact their agencies. They have access to Washington decision-makers through NEMA at national conferences. There are also various committees; every state director is assigned to a committee. These committees meet once or twice a year outside conferences due to the number and complexity of issues. Meetings are also frequently held via conference call.
9. *Which state agency employees are directly involved with this organization? (indicate if they are members, voting members, committee members, and/or officers of the organization).* The director or his/her designee. The state director or designee is a voting member. Someone from the NH Attorney General's Office sometimes participates/attends.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* The NH Department of Safety, Division of Homeland Security and Emergency Management benefits from this membership because NEMA serves as a vital emergency management information and assistance resource. NEMA provides national leadership and comprehensive emergency management through strategic partnerships, innovative programs, and collaborative policy positions. If we did not belong to NEMA, we would not have a voice in the collective input of the rest of the State/Territorial emergency managers into federal legislation or policies in all of the areas of emergency management. We would also not have immediate access to the activities of other states or the networking that allows us to know the individuals at the other end of a phone call or email to ask for information/assistance and/or to provide it. The New Hampshire Department of Safety, Division of Homeland Security and Emergency Management relies on the National Emergency Management Association (NEMA) to provide us with all the needed information.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety



**National Emergency Management Association**  
 PO Box 11910  
 Lexington KY 40578-1910  
 Phone: 859-244-8162  
 Fax: 859-244-8239

Perry Plummer  
 Acting Director  
 Department of Safety  
 Homeland Security & Emergency Management  
 33 Hazen Drive  
 Concord NH 03305

**Invoice #:** 21563

**Date:** 07/09/2015

Item	Account	Cost
<b>2016 Membership Dues</b>		
2016 State Member Annual Dues (July 1, 2015 to June 30, 2016)	410-090-10-40010-10981	\$3,500.00
	<b>Subtotal</b>	<b>\$3,500.00</b>
Other - due to funding shortage - 50% payment through December 2015 - Remaining balance to be paid January 2016		\$1,750.00
	<b>Total Due:</b>	<b>\$1,750.00</b>

Please make checks payable to NEMA. Enclose one copy of this invoice for proper credit. All invoices are due within 30 days of receipt.

To pay by credit card please call the NEMA Administrative Assistant at (859) 244-8162.

**Mail Payments to the PO Box above or:**

National Emergency Management Association  
 c/o The Council of State Governments  
 2760 Research Park Drive  
 Lexington, KY 40511