



State of New Hampshire  
 DEPARTMENT OF ADMINISTRATIVE SERVICES  
 OFFICE OF THE COMMISSIONER  
 25 Capitol Street – Room 120  
 Concord, New Hampshire 03301

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JOSEPH B. BOUCHARD  
 Assistant Commissioner  
 (603)-271-3204

April 27, 2015

The Honorable Neal M. Kurk, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

*[Signature]*  
 Approved by Fiscal Committee 5/15/15 Date

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of Chapter 144:31, Laws of 2013, Transfer Among Accounts and Classes, authorize the Department of Administrative Services to transfer funds in and among accounting units in the amount of \$356,756. The transfers are made up of \$10,915 in general funds, \$340,341 in transfer from other agencies, and \$5,500 in other funds. The adjustments are summarized below and detailed on the attached worksheets. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. **Funding Source: 3.06% General Funds, 95.40% Transfer Funds, 1.54% Other Funds**

**SFY 2015**

<u>Division</u>	<u>Account</u>	<u>Amount</u>
Comm Office/Div Acct Services	13500000/13100000	\$ 1,390
Bureau Plant & Property Maintenance	Various	\$ <u>355,366</u>
Total Department of Administrative Services		\$ <u>356,756</u>

**EXPLANATION**

These transfers reflect adjustments to various expense accounts to address projected expenses in the Department. Expenditure patterns for the past ten months of SFY 2015 have been analyzed and taken into consideration when projecting expenditures for the remainder of the fiscal year. Based upon this review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

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The following is the information specifically required when transfer are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

- A. *Justification:* The transfer consists of various payroll related transfers to cover deficits in class 018, overtime, and class 050, part-time salaries, due to budget estimates in areas being lower than anticipated; funds are available to cover these deficits in class 010 full-time salaries, other areas in class 050, part-time salaries, and class 059, temporary full-time, due to vacant positions and budget estimates higher than anticipated. Other areas requiring transfers for higher than anticipated expenditures are class 020, current expenses, class 022, rental/lease office equipment, class 023, utilities, class 030, equipment, class 039 telecommunications, class 048 contracted maintenance, and class 103, contracts for operational services; these deficits are being offset by reducing similar operating classes in other areas: class 020, current expenses, class 023, utilities, and class 048 contracted maintenance, due to lower than anticipated expenses.
- B. *Does this transfer involve continuing programs or one-time projects?* This transfer involves continuing programs;
- C. *Is this transfer required to maintain existing program levels or will it increase the program level?* This transfer is required to maintain existing program levels;
- D. *Cite any requirements which make this program mandatory.* The programs for the Department are mandated by various state and federal laws;
- E. *Identify the source of funds on all accounts listed on this transfer.* See the attached worksheet for the source of funds for all accounts;
- F. *Will there be any effect on revenue if this transfer is not approved?* There is no anticipated effect on revenue as a result of this transfer;
- G. *Are funds expected to lapse if this transfer is not approved?* It is anticipated that some funds will lapse whether this transfer is approved or not;
- H. *Are personnel services involved?* All transfers of funds into class 018 overtime, and class 050, part-time salaries, are to support existing budgeted positions and not for the creation of any new positions.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,

  
Joseph B. Bouchard  
Assistant Commissioner

Co.	Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
0010	1400	13500000	BUDGET OFFICE	010-500100	PERSONAL SERVICES PERM CLAS	720,769		720,769
0010	1400	13500000	BUDGET OFFICE	011-500102	PERSONAL SERVICES UNCLASSIF	109,908		109,908
0010	1400	13500000	BUDGET OFFICE	018-500106	OVERTIME	20,000		20,000
0010	1400	13500000	BUDGET OFFICE	020-500200	CURRENT EXPENSES	27,850	(1,390)	26,460
0010	1400	13500000	BUDGET OFFICE	030-500301	EQUIPMENT NEW REPLACEMENT	250		250
0010	1400	13500000	BUDGET OFFICE	039-500188	TELECOMMUNICATIONS	6,125		6,125
0010	1400	13500000	BUDGET OFFICE	050-500109	PERSONAL SERVICE TEMP APPOI	3,300		3,300
0010	1400	13500000	BUDGET OFFICE	060-500602	BENEFITS	341,107		341,107
0010	1400	13500000	BUDGET OFFICE	066-500543	EMPLOYEE TRAINING	100		100
0010	1400	13500000	BUDGET OFFICE	070-500704	IN STATE TRAVEL REIMBURSEME	800		800
0010	1400	13500000	BUDGET OFFICE	080-500710	OUT OF STATE TRAVEL REIMB	400		400
			TOTAL			1,230,609	(1,390)	1,229,219
			REVENUES					
			Total General Funds	010-000010		1,230,609	(1,390)	1,229,219
			TOTAL 1400			1,230,609	(1,390)	1,229,219
0010	1405	13100000	BUREAU OF ACCOUNTING	010-500100	PERSONAL SERVICES PERM CLAS	710,476		710,476
0010	1405	13100000	BUREAU OF ACCOUNTING	018-500106	OVERTIME	7,000		7,000
0010	1405	13100000	BUREAU OF ACCOUNTING	020-500200	CURRENT EXPENSES	4,897	1,390	6,287
0010	1405	13100000	BUREAU OF ACCOUNTING	039-500188	TELECOMMUNICATIONS	6,825		6,825
0010	1405	13100000	BUREAU OF ACCOUNTING	050-500109	PERSONAL SERVICE TEMP APPOI	28,698		28,698
0010	1405	13100000	BUREAU OF ACCOUNTING	060-500602	BENEFITS	341,565		341,565
0010	1405	13100000	BUREAU OF ACCOUNTING	066-500543	EMPLOYEE TRAINING	0		0
0010	1405	13100000	BUREAU OF ACCOUNTING	070-500704	IN STATE TRAVEL REIMBURSEME	50		50
			TOTAL			1,099,511	1,390	1,100,901
			REVENUES					
			Total General Funds	010-000010		1,099,511	1,390	1,100,901
			TOTAL 1405			1,099,511	1,390	1,100,901
0010	1415	14100000	HILLS AVE WAREHOUSE	020-500200	CURRENT EXPENSES	4,321		4,321
0010	1415	14100000	HILLS AVE WAREHOUSE	023-500210	HEAT ELECTRICITY WATER	109,296	(850)	108,446
0010	1415	14100000	HILLS AVE WAREHOUSE	030-500301	EQUIPMENT NEW REPLACEMENT	550		550
0010	1415	14100000	HILLS AVE WAREHOUSE	039-500188	TELECOMMUNICATIONS	1,500		1,500
0010	1415	14100000	HILLS AVE WAREHOUSE	048-500226	CONTRACTUAL MAINT BUILD-GRN	36,829	850	37,679
0010	1415	14100000	HILLS AVE WAREHOUSE	103-500736	CONTRACTS FOR OP SERVICES	13,783		13,783
			TOTAL			166,279	0	166,279
			REVENUES					
			Total General Funds	010-000010		43,759	0	43,759
			Transfer Other Agencies	various		122,520	0	122,520
			TOTAL REVENUES			166,279	0	166,279
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	010-500100	PERSONAL SERVICES PERM CLAS	346,742		346,742

0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	018-500106	OVERTIME	34,122		34,122		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	020-500200	CURRENT EXPENSES	104,729	(1)	104,728		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	022-500255	RENTS-LEASES OTHER THAN STA	1,200		1,200		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	023-500210	HEAT ELECTRICITY WATER	2,251,170	(40,000)	2,211,170		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	030-500301	EQUIPMENT NEW REPLACEMENT	12,175	1	12,176		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	037-500173	TECHNOLOGY-HARDWARE	0		-		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	038-509038	TECHNOLOGY-SOFTWARE	10,070		10,070		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	039-500188	TELECOMMUNICATIONS	7,570		7,570		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	047-500240	OWN FORCES MAINT BUILD-GRN	13,702		13,702		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	048-500226	CONTRACTUAL MAINT BUILD-GRN	348,091	40,000	388,091		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	060-500602	BENEFITS	261,797		261,797		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	070-500704	IN STATE TRAVEL REIMBURSEME	251		251		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	103-500736	CONTRACTS FOR OP SERVICES	186,900		186,900		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	200-509200	BUILDING USE ALLOWANCE	978,886		978,886		
			<b>TOTAL</b>			<b>4,557,406</b>	<b>0</b>	<b>4,557,406</b>		
			<b>REVENUES</b>							
			<b>Total General Funds</b>	<b>010-000010</b>		-	<b>0</b>	-		
			<b>Transfer Other Agencies</b>	various		<b>4,557,406</b>	<b>0</b>	<b>4,557,406</b>		
			<b>TOTAL REVENUES</b>			<b>4,557,406</b>	<b>0</b>	<b>4,557,406</b>		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	010-500100	PERSONAL SERVICES PERM CLAS	654,574	(15,000)	639,574		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	012-500128	PERSONAL SERVICES PERM UNCLAS	130,053		130,053		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	018-500106	OVERTIME	41,000	10,000	51,000		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	020-500200	CURRENT EXPENSES	250,683		250,683		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	022-500255	RENTS-LEASES OTHER THAN STA	8,000		8,000		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	023-500210	HEAT ELECTRICITY WATER	1,894,547	200,000	2,094,547		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	030-500301	EQUIPMENT NEW REPLACEMENT	182,890		182,890		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	035-583514	SHARED SERVICE CENTER	13,457		13,457		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	039-500188	TELECOMMUNICATIONS	23,300		23,300		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	042-500620	ADDITIONAL FRINGE BENEFITS	90,360		90,360		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	047-500240	OWN FORCES MAINT BUILD-GRN	105,819		105,819		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	048-500226	CONTRACTUAL MAINT BUILD-GRN	679,025	(210,000)	469,025		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	050-500109	PERSONAL SERVICE TEMP APPOI	283,777	15,000	298,777		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	059-500117	SALARY TEMP EMPLOYEES	30,000		30,000		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	060-500602	BENEFITS	588,234		588,234		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	068-500562	REMUNERATION	946		946		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	070-500704	IN STATE TRAVEL REIMBURSEME	4,500		4,500		
0010	1415	20420000	FACILITIES-ASSETS MANAGEMENT	103-500736	CONTRACTS FOR OP SERVICES	38,050		38,050		
			<b>TOTAL</b>			<b>5,019,215</b>	<b>0</b>	<b>5,019,215</b>		
			<b>REVENUES</b>							
			<b>Total General Funds</b>	<b>010-000010</b>		-	<b>0</b>	-		
			<b>Transfer Other Agencies</b>	various		<b>5,019,215</b>	<b>0</b>	<b>5,019,215</b>		

		<b>TOTAL REVENUES</b>				<b>5,019,215</b>	<b>0</b>	<b>5,019,215</b>
0010	1415	20450000	BUREAU OF COURT FACILITIES	010-500100	PERSONAL SERVICES PERM CLAS	961,312	(4,000)	957,312
0010	1415	20450000	BUREAU OF COURT FACILITIES	018-500106	OVERTIME	45,000	4,000	49,000
0010	1415	20450000	BUREAU OF COURT FACILITIES	020-500200	CURRENT EXPENSES	189,383		189,383
0010	1415	20450000	BUREAU OF COURT FACILITIES	022-500255	RENTS-LEASES OTHER THAN STA	4,143,843		4,143,843
0010	1415	20450000	BUREAU OF COURT FACILITIES	023-500210	HEAT ELECTRICITY WATER	1,502,297		1,502,297
0010	1415	20450000	BUREAU OF COURT FACILITIES	024-500227	MAINT OTHER THAN BUILD-GRN	9,580		9,580
0010	1415	20450000	BUREAU OF COURT FACILITIES	030-500301	EQUIPMENT NEW REPLACEMENT	25,935		25,935
0010	1415	20450000	BUREAU OF COURT FACILITIES	035-583514	SHARED SERVICE CENTER	34,135		34,135
0010	1415	20450000	BUREAU OF COURT FACILITIES	039-500188	TELECOMMUNICATIONS	50,500		50,500
0010	1415	20450000	BUREAU OF COURT FACILITIES	047-500240	OWN FORCES MAINT BUILD-GRN	11,971		11,971
0010	1415	20450000	BUREAU OF COURT FACILITIES	048-500226	CONTRACTUAL MAINT BUILD-GRN	765,711		765,711
0010	1415	20450000	BUREAU OF COURT FACILITIES	050-500109	PERSONAL SERVICE TEMP APPOI	570,619	(20,000)	550,619
0010	1415	20450000	BUREAU OF COURT FACILITIES	060-500602	BENEFITS	699,897		699,897
0010	1415	20450000	BUREAU OF COURT FACILITIES	070-500704	IN STATE TRAVEL REIMBURSEME	19,301		19,301
0010	1415	20450000	BUREAU OF COURT FACILITIES	103-500736	CONTRACTS FOR OP SERVICES	233,000	20,000	253,000
0010	1415	20450000	BUREAU OF COURT FACILITIES	202-509202	RELOCATION	20,000		20,000
			<b>TOTAL</b>			<b>9,282,484</b>	<b>0</b>	<b>9,282,484</b>
			<b>REVENUES</b>					
			<b>Total General Funds</b>	<b>010-000010</b>		<b>-</b>	<b>0</b>	<b>-</b>
			<b>Transfer Other Agencies</b>	<b>various</b>		<b>9,282,484</b>	<b>0</b>	<b>9,282,484</b>
			<b>TOTAL REVENUES</b>			<b>9,282,484</b>	<b>0</b>	<b>9,282,484</b>
0010	1415	20910000	PUBLIC WORKS BUREAU	010-500100	PERSONAL SERVICES PERM CLAS	1,440,365		1,440,365
0010	1415	20910000	PUBLIC WORKS BUREAU	018-500106	OVERTIME	17,812	2,000	19,812
0010	1415	20910000	PUBLIC WORKS BUREAU	020-500200	CURRENT EXPENSES	38,910		38,910
0010	1415	20910000	PUBLIC WORKS BUREAU	022-500255	RENTS-LEASES OTHER THAN STA	1,641		1,641
0010	1415	20910000	PUBLIC WORKS BUREAU	025-506468	STATE OWNED EQUIPMENT USAGE	8,652		8,652
0010	1415	20910000	PUBLIC WORKS BUREAU	030-500301	EQUIPMENT NEW REPLACEMENT	1		1
0010	1415	20910000	PUBLIC WORKS BUREAU	037-500173	TECHNOLOGY-HARDWARE	107		107
0010	1415	20910000	PUBLIC WORKS BUREAU	038-509038	TECHNOLOGY-SOFTWARE	4,879		4,879
0010	1415	20910000	PUBLIC WORKS BUREAU	039-500188	TELECOMMUNICATIONS	14,556		14,556
0010	1415	20910000	PUBLIC WORKS BUREAU	049-500294	TRANSFER TO OTHER STATE AGE	33,952		33,952
0010	1415	20910000	PUBLIC WORKS BUREAU	050-500109	PERSONAL SERVICE TEMP APPOI	117,837	1,500	119,337
0010	1415	20910000	PUBLIC WORKS BUREAU	059-500117	TEMP FULL TIME	51,948	(3,500)	48,448
0010	1415	20910000	PUBLIC WORKS BUREAU	060-500602	BENEFITS	743,044		743,044
0010	1415	20910000	PUBLIC WORKS BUREAU	066-500543	EMPLOYEE TRAINING	1		1
0010	1415	20910000	PUBLIC WORKS BUREAU	070-500704	IN STATE TRAVEL REIMBURSEME	5,612		5,612
0010	1415	20910000	PUBLIC WORKS BUREAU	080-500710	OUT OF STATE TRAVEL REIMB	1		1
0010	1415	20910000	PUBLIC WORKS BUREAU	103-500736	CONTRACTS FOR OP SERVICES	6,500		6,500
			<b>TOTAL</b>			<b>2,485,818</b>	<b>0</b>	<b>2,485,818</b>



0010	1415	29500000	GENERAL SERVICES		020-500200	CURRENT EXPENSES	186,541		186,541
0010	1415	29500000	GENERAL SERVICES		022-500255	RENTS-LEASES OTHER THAN STA	0	1,266	1,266
0010	1415	29500000	GENERAL SERVICES		023-500210	HEAT ELECTRICITY WATER	1,153,345		1,153,345
0010	1415	29500000	GENERAL SERVICES		024-500227	MAINT OTHER THAN BUILD-GRN	0		0
0010	1415	29500000	GENERAL SERVICES		030-500301	EQUIPMENT NEW REPLACEMENT	423		423
0010	1415	29500000	GENERAL SERVICES		039-500188	TELECOMMUNICATIONS	16,864		16,864
0010	1415	29500000	GENERAL SERVICES		047-500240	OWN FORCES MAINT BUILD-GRN	12,349		12,349
0010	1415	29500000	GENERAL SERVICES		048-500226	CONTRACTUAL MAINT BUILD-GRN	525,457	(1,266)	524,191
0010	1415	29500000	GENERAL SERVICES		050-500109	PERSONAL SERVICE TEMP APPOI	261,402		261,402
0010	1415	29500000	GENERAL SERVICES		060-500602	BENEFITS	479,155		479,155
0010	1415	29500000	GENERAL SERVICES		061-500536	UNEMPLOYMENT COMPENSATION	2,317		2,317
0010	1415	29500000	GENERAL SERVICES		070-500704	IN STATE TRAVEL REIMBURSEME	6,035		6,035
0010	1415	29500000	GENERAL SERVICES		103-500736	CONTRACTS FOR OP SERVICES	101,230		101,230
			<b>TOTAL</b>				<b>3,562,040</b>	<b>0</b>	<b>3,562,040</b>
			<b>REVENUES</b>						
			<b>Total General Funds</b>		<b>010-000010</b>		<b>3,537,979</b>	<b>0</b>	<b>3,537,979</b>
			<b>Transfer Other Agencies</b>		<b>various</b>		<b>24,061</b>	<b>0</b>	<b>24,061</b>
			<b>TOTAL REVENUES</b>				<b>3,562,040</b>	<b>0</b>	<b>3,562,040</b>
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		010-500100	PERSONAL SERVICES PERM CLAS	329,452	(2,500)	326,952
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		018-500106	OVERTIME	20,752	7,000	27,752
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		020-500200	CURRENT EXPENSES	66,120		66,120
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		022-500255	RENTS-LEASES OTHER THAN STA	0		0
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		023-500210	HEAT ELECTRICITY WATER	458,462		458,462
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		024-500227	MAINT OTHER THAN BUILD-GRN	0		0
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		030-500301	EQUIPMENT NEW REPLACEMENT	22,225		22,225
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		039-500188	TELECOMMUNICATIONS	4,228		4,228
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		047-500240	OWN FORCES MAINT BUILD-GRN	3,840		3,840
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		048-500226	CONTRACTUAL MAINT BUILD-GRN	194,357	(7,000)	187,357
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		050-500109	PERSONAL SERVICE TEMP APPOI	104,694	2,500	107,194
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		060-500602	BENEFITS	280,067		280,067
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		070-500704	IN STATE TRAVEL REIMBURSEME	1,600		1,600
0010	1415	29510000	DEPT OF SAFETY / DMV FACILITY		103-500736	CONTRACTS FOR OP SERVICES	42,775		42,775
			<b>TOTAL</b>				<b>1,528,572</b>	<b>0</b>	<b>1,528,572</b>
			<b>REVENUES</b>						
			<b>Total General Funds</b>		<b>010-000010</b>		<b>-</b>	<b>0</b>	<b>-</b>
			<b>Transfer Other Agencies</b>		<b>various</b>		<b>1,528,572</b>	<b>0</b>	<b>1,528,572</b>
			<b>TOTAL REVENUES</b>				<b>1,528,572</b>	<b>0</b>	<b>1,528,572</b>
0010	1415	29520000	DOT BUILDINGS		010-500100	PERSONAL SERVICES PERM CLAS	273,753	(3,500)	270,253

0010	1415	29520000	DOT BUILDINGS	018-500106	OVERTIME	9,500		9,500		
0010	1415	29520000	DOT BUILDINGS	020-500200	CURRENT EXPENSES	64,807		64,807		64,807
0010	1415	29520000	DOT BUILDINGS	022-500255	RENTS-LEASES OTHER THAN STA	200		200		200
0010	1415	29520000	DOT BUILDINGS	023-500210	HEAT ELECTRICITY WATER	637,141	(32,490)	604,651		604,651
0010	1415	29520000	DOT BUILDINGS	030-500301	EQUIPMENT NEW REPLACEMENT	16,916	2,490	19,406		19,406
0010	1415	29520000	DOT BUILDINGS	039-500188	TELECOMMUNICATIONS	2,828		2,828		2,828
0010	1415	29520000	DOT BUILDINGS	047-500240	OWN FORCES MAINT BUILD-GRN	5,391		5,391		5,391
0010	1415	29520000	DOT BUILDINGS	048-500226	CONTRACTUAL MAINT BUILD-GRN	165,308	30,000	195,308		195,308
0010	1415	29520000	DOT BUILDINGS	050-500109	PERSONAL SERVICE TEMP APPOI	85,485	3,500	88,985		88,985
0010	1415	29520000	DOT BUILDINGS	060-500602	BENEFITS	235,965		235,965		235,965
0010	1415	29520000	DOT BUILDINGS	070-500704	IN STATE TRAVEL REIMBURSEME	400		400		400
0010	1415	29520000	DOT BUILDINGS	103-500736	CONTRACTS FOR OP SERVICES	21,795		21,795		21,795
			TOTAL			1,519,489	0	1,519,489		1,519,489
			REVENUES							
			Total General Funds	010-000010		-	0	-		-
			Transfer Other Agencies	various		1,519,489	0	1,519,489		1,519,489
			TOTAL REVENUES			1,519,489	0	1,519,489		1,519,489
0010	1415	34030000	PRINT SHOP OPERATIONS	010-500100	PERSONAL SERVICES PERM CLAS	444,879	(2,000)	442,879		442,879
0010	1415	34030000	PRINT SHOP OPERATIONS	018-500106	OVERTIME	6,000	2,000	8,000		8,000
0010	1415	34030000	PRINT SHOP OPERATIONS	020-500200	CURRENT EXPENSES	402,800		402,800		402,800
0010	1415	34030000	PRINT SHOP OPERATIONS	022-500255	RENTS-LEASES OTHER THAN STA	131,900		131,900		131,900
0010	1415	34030000	PRINT SHOP OPERATIONS	024-500227	MAINT OTHER THAN BUILD-GRN	62,000		62,000		62,000
0010	1415	34030000	PRINT SHOP OPERATIONS	028-500292	TRANSFERS TO GENERAL SERVICE	20,171		20,171		20,171
0010	1415	34030000	PRINT SHOP OPERATIONS	030-500311	EQUIPMENT NEW REPLACEMENT	35,420		35,420		35,420
0010	1415	34030000	PRINT SHOP OPERATIONS	037-500165	TECHNOLOGY-HARDWARE	2,700		2,700		2,700
0010	1415	34030000	PRINT SHOP OPERATIONS	038-500177	TECHNOLOGY-SOFTWARE	6,350		6,350		6,350
0010	1415	34030000	PRINT SHOP OPERATIONS	039-500188	TELECOMMUNICATIONS	3,800		3,800		3,800
0010	1415	34030000	PRINT SHOP OPERATIONS	042-500620	ADDITIONAL FRINGE BENEFITS	40,000		40,000		40,000
0010	1415	34030000	PRINT SHOP OPERATIONS	050-500109	PERSONAL SERVICE TEMP APPOI	43,412		43,412		43,412
0010	1415	34030000	PRINT SHOP OPERATIONS	060-500602	BENEFITS	275,642		275,642		275,642
0010	1415	34030000	PRINT SHOP OPERATIONS	066-500543	EMPLOYEE TRAINING	800		800		800
0010	1415	34030000	PRINT SHOP OPERATIONS	070-500704	IN STATE TRAVEL REIMBURSEME	250		250		250
0010	1415	34030000	PRINT SHOP OPERATIONS	103-500736	CONTRACTS FOR OP SERVICES	200		200		200
			TOTAL			1,476,324	0	1,476,324		1,476,324
			REVENUES							
			Total General Funds	010-000010		-	0	-		-
			Transfer Other Agencies	various		1,476,324	0	1,476,324		1,476,324
			TOTAL REVENUES			1,476,324	0	1,476,324		1,476,324



0010	1415	53200000	LAKES REGION CAMPUS	020-500200	CURRENT EXPENSES	7,050		7,050	
0010	1415	53200000	LAKES REGION CAMPUS	022-500255	RENTS-LEASES OTHER THAN STA	250		250	
0010	1415	53200000	LAKES REGION CAMPUS	023-500210	HEAT-ELECTRICITY WATER	113,385	8,000	121,385	
0010	1415	53200000	LAKES REGION CAMPUS	030-500311	EQUIPMENT NEW REPLACEMENT	2,000		2,000	
0010	1415	53200000	LAKES REGION CAMPUS	039-500188	TELECOMMUNICATIONS	5,500		5,500	
0010	1415	53200000	LAKES REGION CAMPUS	047-500240	OWN FORCES MAINT BUILD-GRN	2,505		2,505	
0010	1415	53200000	LAKES REGION CAMPUS	048-500226	CONTRACTUAL MAINT BUILD-GRN	41,663		41,663	
0010	1415	53200000	LAKES REGION CAMPUS	050-500109	PERSONAL SERVICE TEMP APPOI	81,918		81,918	
0010	1415	53200000	LAKES REGION CAMPUS	060-500602	BENEFITS	6,366		6,366	
0010	1415	53200000	LAKES REGION CAMPUS	070-500704	IN STATE TRAVEL REIMBURSEME	200		200	
0010	1415	53200000	LAKES REGION CAMPUS	103-500736	CONTRACTS FOR OP SERVICES	13,700		13,700	
			<b>TOTAL</b>			<b>274,537</b>	<b>8,000</b>	<b>282,537</b>	
			<b>REVENUES</b>						
			<b>Total General Funds</b>	<b>010-000010</b>		<b>274,537</b>	<b>8,000</b>	<b>282,537</b>	
0010	1415	59680000	LACONIA COTTAGES	010-500100	PERSONAL SERVICES PERM CLAS	528		528	
0010	1415	59680000	LACONIA COTTAGES	018-500106	OVERTIME	500		500	
0010	1415	59680000	LACONIA COTTAGES	020-500200	CURRENT EXPENSES	600		600	
0010	1415	59680000	LACONIA COTTAGES	022-500255	RENTS-LEASES OTHER THAN STA	500		500	
0010	1415	59680000	LACONIA COTTAGES	023-500210	HEAT ELECTRICITY WATER	23,034	(8,000)	15,034	
0010	1415	59680000	LACONIA COTTAGES	030-500311	EQUIPMENT NEW REPLACEMENT	1,200		1,200	
0010	1415	59680000	LACONIA COTTAGES	047-500240	OWN FORCES MAINT BUILD-GRN	7,350		7,350	
0010	1415	59680000	LACONIA COTTAGES	048-500226	CONTRACTUAL MAINT BUILD-GRN	11,226		11,226	
0010	1415	59680000	LACONIA COTTAGES	050-500109	PERSONAL SERVICE TEMP APPOI	31,500		31,500	
0010	1415	59680000	LACONIA COTTAGES	060-500602	BENEFITS	2,549		2,549	
0010	1415	59680000	LACONIA COTTAGES	103-500736	CONTRACTS FOR OP SERVICES	2,900		2,900	
			<b>TOTAL</b>			<b>81,887</b>	<b>(8,000)</b>	<b>73,887</b>	
			<b>REVENUES</b>						
			<b>Total General Funds</b>	<b>010-000010</b>		<b>81,887</b>	<b>(8,000)</b>	<b>73,887</b>	
0010	1415	59130000	FIXED & MOBILE ASSETS	010-500100	PERSONAL SERVICES PERM CLAS	189,546		189,546	
0010	1415	59130000	FIXED & MOBILE ASSETS	020-500200	CURRENT EXPENSES	1,520	(240)	1,280	
0010	1415	59130000	FIXED & MOBILE ASSETS	026-500251	ORGANIZATIONAL DUES	1		1	
0010	1415	59130000	FIXED & MOBILE ASSETS	037-500173	TECHNOLOGY-HARDWARE	1		1	
0010	1415	59130000	FIXED & MOBILE ASSETS	038-509038	TECHNOLOGY-SOFTWARE	1		1	
0010	1415	59130000	FIXED & MOBILE ASSETS	039-500188	TELECOMMUNICATIONS	880	240	1,120	
0010	1415	59130000	FIXED & MOBILE ASSETS	050-500109	PERSONAL SERVICE TEMP APPOI	1		1	
0010	1415	59130000	FIXED & MOBILE ASSETS	060-500602	BENEFITS	83,099		83,099	
0010	1415	59130000	FIXED & MOBILE ASSETS	066-500543	EMPLOYEE TRAINING	0		-	
0010	1415	59130000	FIXED & MOBILE ASSETS	070-500704	IN STATE TRAVEL REIMBURSEME	450		450	
0010	1415	59130000	FIXED & MOBILE ASSETS	080-500712	OUT OF STATE TRAVEL REIMB	1		1	

0010	1415	59130000	FIXED & MOBILE ASSETS	103-500736	CONTRACTS FOR OP SERVICES	376,872	376,872	
			<b>TOTAL</b>			<b>652,372</b>	<b>652,372</b>	<b>0</b>
			<b>REVENUES</b>					
			Total General Funds	010-000010		302,512	302,512	0
			Transfer Other Agencies	various		284,092	284,092	0
			Total Agency Income	various		65,768	65,768	0
			<b>TOTAL REVENUES</b>			<b>652,372</b>	<b>652,372</b>	<b>0</b>
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	010-500100	PERSONAL SERVICES PERM CLAS	82,716	82,716	(19)
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	018-500106	OVERTIME	1	1	19
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	020-500200	CURRENT EXPENSES	1,915,305	1,915,305	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	022-500255	RENTS-LEASES OTHER THAN STA	2,777	2,777	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	024-500227	MAINT OTHER THAN BUILD-GRN	7,219	7,219	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	030-500311	EQUIPMENT NEW REPLACEMENT	60,591	60,591	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	039-500188	TELECOMMUNICATIONS	1,100	1,100	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	050-500109	PERSONAL SERVICE TEMP APPOI	43,579	43,579	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	060-500602	BENEFITS	53,100	53,100	
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	103-500736	CONTRACTS FOR OP SERVICES	125	125	
			<b>TOTAL</b>			<b>2,166,513</b>	<b>2,166,513</b>	<b>0</b>
			<b>REVENUES</b>					
			Total General Funds	010-000010		695,976	695,976	0
			Total Agency Income	various		1,470,537	1,470,537	0
			<b>TOTAL REVENUES</b>			<b>2,166,513</b>	<b>2,166,513</b>	<b>0</b>
			<b>TOTAL 1415</b>			<b>\$ 33,368,095</b>	<b>\$ 33,368,095</b>	<b>\$ 0</b>