



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

May 11, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services to approve a loan agreement with the Town of Colebrook (VC#177375 B002), Colebrook, NH in the amount not to exceed \$2,602,192 to finance water system improvements under the provisions of RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. effective upon Governor & Council approval. 100% Drinking Water State Revolving Loan Fund (DWSRF) Repayment Funds.

Funding is available in the account as follows:

	<u>FY 2015</u>
03-44-44-441018-4791-301-500833	\$2,602,192
Dept Environmental Services, DWSRF Loan Repayments, Loans	

EXPLANATION

The purpose of this loan agreement is to authorize the Town of Colebrook to borrow up to \$2,602,192 from the Drinking Water State Revolving Loan Fund (DWSRF) to finance water system improvements. The improvements include reconstruction of approximately 2,700 feet of water main along Main Street as part of the Main Street "Complete Streets" Project. The improvements will improve efficiency, quality and reliability the water system. The final loan amount will be based on the total DWSRF funds disbursed, and may be less than \$2,602,192. The loan interest rate may be adjusted downward if the DWSRF loan rate in effect upon project completion is less than the current rate of 3.168%.

The DWSRF is authorized by RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. There is currently a balance of \$12,040,108 in the DWSRF available for new loans. Attached is a tabulation of the DWSRF showing the effect of this loan on the funds available for loans.

We respectfully request your approval.


Thomas S. Burack, Commissioner

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

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DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER DIVISION

DRINKING WATER STATE REVOLVING FUND

Supplemental information to Governor and Council request of the loan agreement(s) under RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. for the public water system(s) listed below.

This request will affect the balance of the loan funds as follows.

	<u>REPAYMENT</u>
Repayment Account (Balance as of 5/9/15)	<u>\$25,359,648</u>
Less Loans Previously Approved	<u>\$13,319,540</u>
Funds Available for Loans	\$12,040,108
 New Loan(s) Being Requested	
Town of Colebrook (Project #: 0481010-01)	(2,602,192)
 Net Change to Loan(s)	<u>(2,602,192)</u>
 Balance Available After G & C Approval	<u><u>\$9,437,916</u></u>

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STATE OF NEW HAMPSHIRE

DRINKING WATER STATE REVOLVING FUND PROGRAM

TOWN OF COLEBROOK
(Project No. **0481010-01**)

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ORIGINAL LOAN AGREEMENT

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I. This AGREEMENT is made this 27th day of May, 2015, between the State of New Hampshire, Drinking Water State Revolving Loan Fund Program (the “State”) and the **Town of Colebrook** (the “Loan Recipient”) in accordance with RSA 486:14 and New Hampshire Code of Administrative Rules Env-Dw 1100 (the “Rules”) for the purpose of financing, to the extent of the aggregate amount of funds transferred (“Disbursements”) to the Loan Recipient made hereunder, **Main Street Improvements Project** (“Project”) now being undertaken by the Loan Recipient. The Project is described in Exhibit A. The Loan Recipient shall abide by all of the requirements of RSA 486:14 and the Rules.

II. The State agrees to loan to the Loan Recipient, and the Loan Recipient agrees to repay to the State, in accordance with the terms of this Agreement, the principal sum of **Two Million Six Hundred Two Thousand One Hundred Ninety Two Dollars (\$2,602,192)** (“Principal Sum”) or such lesser amount as shall equal the aggregate of Disbursements made hereunder by the State to the Loan Recipient. In addition to the principal sum, the Loan Recipient agrees to pay the applicable interest accrued as described in Paragraphs IV, VI, and VIII. Federal financial assistance provided through Capitalization Grants for Drinking Water State Revolving Funds (CFDA #66.468) may comprise all or a portion of the Principal Sum. Any Disbursement or other payment from the State to the Loan Recipient is contingent upon the availability of funds.

1 III. The Loan Recipient is eligible for the Disadvantaged System Program as outlined in Section
2 8 of the 2014 State of New Hampshire Drinking Water State Revolving Fund Intended Use Plan.
3 The amount of principal forgiveness will be determined when the aggregate principal loan
4 amount is established and the project is complete.

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6 IV. Disbursements shall be made on a periodic basis, as requested by the Loan Recipient, but
7 not more frequently than monthly, subject to the approval of the amount of each Disbursement
8 by the State. The State shall approve the amount requested if it determines that the costs covered
9 by the request are eligible under Env-Dw 1104.01, as applicable. Interest on any Disbursement
10 shall accrue from the date of the Disbursement at the rate of 1% per annum computed on the
11 basis of 30-day months and 360-day years until the date of Substantial Completion (“Substantial
12 Completion”) of the Project. Such interest may be paid (1) semi-annually, prior to the
13 commencement of Loan repayment, (2) prior to the commencement of Loan repayment, (3) at
14 the time of the first Loan repayment, or (4) added to the principal outstanding Loan balance at
15 the option of the Loan Recipient so long as the Loan Recipient’s authority to borrow is not
16 exceeded.

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18 V. Upon Substantial Completion of the Project, the aggregate of the Disbursements shall be
19 consolidated by a Promissory Note (“Note”) of the Loan Recipient issued under and in
20 accordance with the applicable provisions of the Municipal Finance Act, RSA 33, as amended
21 and supplemented, including the provisions of RSA 486:14. The Note shall be substantially in
22 the form of Exhibit B.

1 VI. The interest rate applicable to the Note will be determined in accordance with RSA 486:14
2 and Env-Dw 1100 et seq. Such interest rate will be the lesser of **3.168 %** and the adjusted
3 market rate as determined by Env-Dw 1106 in effect on the date of the Note.

4
5 VII. The Loan Recipient hereby authorizes the State to compute the payments of principal and
6 interest on the Note. The principal shall be paid in full within **twenty (20)** years from the date of
7 the Note. Note payments shall commence on the first day of the month following the first
8 anniversary of the Substantial Completion date of the Project or the first anniversary of the
9 Scheduled Completion date of the project, whichever is earlier. The Scheduled Completion date
10 is hereby determined to be **September 1, 2017**; however, should the project experience
11 excusable delay beyond this date, an extension may be granted by the Commissioner upon
12 request in writing by the Loan Recipient. In no event shall Note payments commence later than
13 ten years from the effective date of this agreement.

14
15 VIII. The Loan Recipient reserves the right to prepay, at any time and without penalty, all or any
16 part of the outstanding principal or interest of the Note.

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18 IX. In the event of a default in the full and timely remittance of any Note payment, any State
19 Aid Grant funds payable to the Loan Recipient under RSA 486:1 may be offset against and
20 applied to the payment of any obligations that are due hereunder. The Loan Recipient agrees to
21 be liable for all costs of collection, legal expenses, and attorney's fees incurred or paid by the
22 State in enforcing this agreement or in collecting any delinquent payments due hereunder.

1 X. No delay or omission on the part of the State in exercising any right hereunder shall operate
2 as a waiver of such right or of any other right under this agreement. A waiver on any one
3 occasion shall not be construed as bar to any right and/or remedy on any future occasion.
4

5 XI. The Loan Recipient acknowledges that by accepting the Loan it will be a sub-recipient of
6 federal financial assistance and, as such, subject to requirements of the federal Single Audit Act
7 of 1984, as amended by the Single Audit Act Amendments of 1996 (the "SAA"). The Loan
8 Recipient further acknowledges that, if the Loan Recipient expends more than \$750,000 in
9 federal financial assistance from all sources in any fiscal year, it must perform an SAA audit in
10 accordance with the requirements of Office of Management and Budget Circular A-133. In that
11 event, the Loan Recipient shall provide the State with a copy of the SAA audit report within nine
12 months of the end of the audit period.
13

14 XII. The Loan Recipient agrees to permit the Comptroller General of the United States, an
15 appropriate Inspector General appointed under section 3 or 8G of the Inspector General Act of
16 1978 (5 U.S.C. App.), or an authorized representative of either of the foregoing officials, or of
17 the State of New Hampshire to have access to and the right to:
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19 (i) Examine any of the Borrower's, the contractor's or any subcontractor's records
20 that pertain to and involve transactions relating to this Agreement, the Construction
21 Contract, the Engineering Contract or a subcontract thereunder; and
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23 (ii) Interview any officer or employee regarding such transactions.
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1 The Borrower shall insert subparagraphs (i). and (ii). in the Construction Contract and require the
2 Contractor to insert subparagraphs (i). and (ii). in all subcontracts thereunder.

3
4 XIII. Davis-Bacon (DB) prevailing wage requirements apply to the Project in accordance with
5 the federal fiscal year (FY) 2014 Consolidated Appropriations Act (P.L. 113-76). The Loan
6 Recipient shall insert in full in any contract in excess of \$2,000 which is entered into for Project
7 construction the standard Davis-Bacon contract clause as specified by 29 CFR §5.5(a). The
8 Loan Recipient shall obtain the wage determination for the locality in which a covered activity
9 subject to DB will take place prior to issuing requests for bids, proposals, quotes or other
10 methods for soliciting contracts (solicitation) for activities subject to DB. These wage
11 determinations shall be incorporated into solicitations and any subsequent contracts. Prime
12 contracts must contain a provision requiring that subcontractors follow the wage determination
13 incorporated into the prime contract.

14
15 XIV. The Loan Recipient agrees to comply with Section 436 of the Consolidated Appropriations
16 Act, 2014 (P.L. 113-76), which requires that all of the iron and steel products used in the Project
17 are to be produced in the United States (“American Iron and Steel Requirement”) unless (i) the
18 Loan Recipient has requested and obtained a waiver from the Environmental Protection Agency
19 pertaining to the Project or (ii) the State has otherwise advised the Participant in writing that the
20 American Iron and Steel Requirement is not applicable to the Project. The Loan Recipient
21 further agrees to maintain records documenting compliance with the American Iron and Steel
22 Requirement, and to provide records and certifications to the State upon request.

1 XV. The Loan Recipient shall not knowingly award a construction contract to a contractor which
2 has been debarred or suspended by the federal government. The Loan Recipient or its agent
3 shall compare the names of contractors who have bid on the project against the searchable list in
4 the federal "Excluded Parties List System" (EPLS) database, which can be found at
5 <https://www.epls.gov/>; and

6
7 XVI. Pursuant to 40 CFR, Section 33.301, the Loan Recipient shall make good faith efforts to
8 utilize small, minority and women's business enterprises whenever procuring construction,
9 equipment, services and supplies under an EPA financial assistance agreement, and shall require
10 that prime contractors also comply. Records documenting compliance with the six good faith
11 efforts shall be retained.

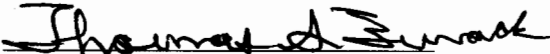
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13 XVII. The effective date of this agreement shall be the date of its approval by the Governor and
14 Executive Council. This agreement may be amended, waived, or discharged only by a written
15 instrument signed by the parties hereto and only after approval of such amendment, waiver, or
16 discharge by the Governor and Executive Council.

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18 XVIII. This agreement shall be construed in accordance with the laws of the State of New
19 Hampshire and is binding upon and inures to the benefit of the parties and their respective
20 successors. The parties hereto do not intend to benefit any third parties and, consequently, the
21 agreement shall not be construed to confer any such benefit.

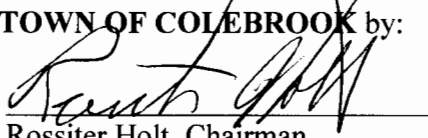
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23 XIX. This agreement, which may be executed in a number of counterparts, each of which shall
24 be deemed an original, constitutes the entire agreement and understanding between the parties

1 and supersedes all prior agreements and understandings relating thereto. Nothing herein shall be
2 construed as a waiver of sovereign immunity, such immunity being hereby specifically reserved.

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4 STATE OF NEW HAMPSHIRE by:

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6 Thomas S. Burack, Commissioner
7 Department of Environmental Services

TOWN OF COLEBROOK by:

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9 Rossiter Holt, Chairman
10 Board of Selectman

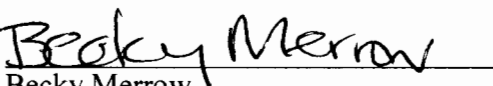
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Becky Merron
Town Manager

EXHIBIT A

STATE OF NEW HAMPSHIRE

DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM

PROJECT DESCRIPTION

The Town of Colebrook has applied for a Loan to be used for water system improvements including reconstruction of approximately 2,700 feet of water main along Main Street as part of the Main Street “Complete Streets” Project.

1 **EXHIBIT B**

2 **STATE OF NEW HAMPSHIRE**
3 **DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM**

4 **PROMISSORY NOTE AND REPAYMENT SCHEDULE**

5 The **Town of Colebrook** ("Loan Recipient") promises to pay to the Treasurer of the State
6 of New Hampshire the sum of _____ Dollars (_____) in
7 installments on the anniversary date of this Promissory Note ("Note") in each year as set forth
8 below, commencing on the first principal payment date and annually thereafter on each principal
9 payment date, including interest at the rate of _____% per annum, computed on the basis of
10 30-day months and 360-day years, in the respective years set forth below. A sum of _____% of
11 each principal and interest installment payment will be forgiven at the time each installment is
12 due.

13 REPAYMENT SCHEDULE

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<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total P&I</u>	<u>Payment Due</u>
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1 This Note is issued under and by virtue of the New Hampshire Municipal Finance Act, an
2 agreement duly entered into by the Loan Recipient and the Drinking Water State Revolving Loan
3 Fund Program (“Agreement”), a vote of the Loan Recipient at its Selectman Meeting on ____ -
4 ____, _____, and a duly-adopted resolution of the Governing Body of the Loan Recipient
5 and is issued for the purpose of financing the cost of the Project as described in said Resolution
6 and Agreement.

7 The Loan Recipient reserves the right to prepay, at any time and without penalty, all or
8 any part of the outstanding principal or interest on this Note.

9 The terms and provisions of the Agreement are hereby incorporated in and made a part of
10 this Note to the same extent as if said terms and provisions were set forth in full herein.

11 It is hereby certified and recited that all acts, conditions, and things required to be done
12 precedent to and in the issuing of this Note have been done, have happened, and have been
13 performed in regular and due form and, for the payment hereof when due, the full faith and credit
14 of the Loan Recipient are hereby irrevocably pledged.

15 IN WITNESS whereof the Loan Recipient has caused this Note to be signed by its
16 Selectman and Town Manager, and the seal of the Loan Recipient to be affixed hereto, as of the
17 ____ day of _____, 20__.

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19 TOWN OF COLEBROOK by:

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21 _____
22 Rossiter Holt, Chairman
23 Board of Selectman

23

24 _____
25 Becky Merrow
Town Manager

(Seal)