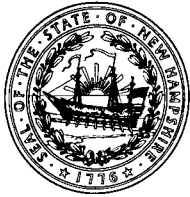


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EV 10



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER

*BUREAU OF HUMAN RESOURCE MANAGEMENT*

Nicholas A. Toumpas  
Commissioner

Mark Bussiere  
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
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Fax: 603-271-4810 TDD Access: 1-800-735-2964

May 7, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Retroactive

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Dawn Grist, Registered Nurse III, New Hampshire Hospital in the amount of \$1,047.53. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2014. The funds to be paid will be 100% General Funds.

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS  
HHS: NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC  
SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Dawn Grist	010-500100	Personal Services-Perm. Class.	94051500	\$1047.53
Dawn Grist	060-500601	FICA (Permanent)	94051500	\$65.00
Dawn Grist	060-500604	Employee Retirement (Permanent)	94051500	\$129.00
Dawn Grist	060-500631	Medicare Coverage (Permanent)	94051500	<u>\$15.00</u>
		Total		<u>\$1256.53</u>

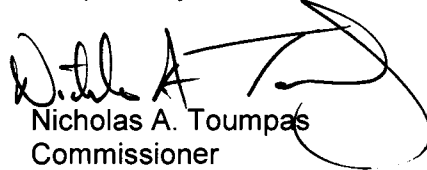
Her Excellency, Governor Margaret Wood Hassan  
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May 7, 2015  
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**EXPLANATION**

This request is made retroactively because Ms. Grist was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Ms. Grist was due to receive an increment on March 7, 2014. Through administrative error his increment was not processed and she is due pay from March 7, 2014 through June 12, 2014. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Grist.

Respectfully submitted,

  
Nicholas A. Toumpas  
Commissioner

05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
 HHS:NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Dawn Grist	010-500100	Personal Services-Perm. Class.	94051500	\$1,047.53	
Dawn Grist	060-500601	FICA (Permanent)	94051500	\$65.00	0.062
Dawn Grist	060-500604	Employee Retirement (Permanent)	94051500	\$129.00	0.123
Dawn Grist	060-500631	Medicare Coverage (Permanent)	94051500	\$15.00	0.0145
Total				<u>\$1,256.53</u>	



