



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER
BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas
 Commissioner

Mark Bussiere
 Director

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April 27, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Matthew Messier, Supervisor VI, Division for Children, Youth and Families in the amount of \$1,455.38. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2014. The funds to be paid will be 67.96% General Funds and 32.04% Federal Funds.

05-95-42-421510-705 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS
HHS: JUVENILE JUSTICE SERV, JUVENILE FIELD SERVICES

Employee Name	Class/ Object	Class Title	Job Number	Amount
Matthew Messier	010-500100	Personal Services-Perm. Class.	42140506	\$1,455.38
Matthew Messier	060-500601	FICA (Permanent)	42140506	\$90.00
Matthew Messier	060-500604	Employee Retirement (Permanent)	42140506	\$179.00
Matthew Messier	060-500631	Medicare Coverage (Permanent)	42140506	\$21.00
		Total		\$1,745.38

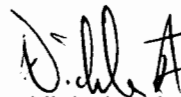
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EXPLANATION

This request is made retroactively because Mr. Messier was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Mr. Messier was due an increment on November 12, 2013. Mr. Messier did have a current evaluation, however, it was placed in his file without our process being followed. Mr. Messier has been paid a partial retroactive payment but the remainder is from a prior fiscal year and requires G & C consideration. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Messier.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

05-95-42-427010-7929 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS
HHS: HUMAN SERVICES, DIVISION OF CHILDREN, YOUTH AND FAMILIES

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Matthew Messier	010-500100	Personal Services-Perm. Class.	42140506	\$1,455.38	0.062
Matthew Messier	060-500601	FLCA (Permanent)	42140506	\$90.00	0.123
Matthew Messier	060-500604	Employee Retirement (Permanent)	42140506	\$179.00	0.123
Matthew Messier	060-500631	Medicare Coverage (Permanent)	42140506	\$21.00	0.0145
Total				<u>\$1,745.38</u>	