



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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April 20, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Dutton
Approved by Fiscal Committee 5/15/15 Date

REQUESTED ACTION

Pursuant to the provisions of Chapter 3:7, II, Laws of 2014 and RSA 14:30-a VI, authorize the Department of Health and Human Services to transfer general funds in the amount of \$65,660, increase related Federal revenues in the amount of \$86,465 and decrease related Other revenues in the amount of \$928 in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2015.

From: (Various Accounts):

Division of Minority Health
Division of Child Support Services
Bureau of Behavioral Health
Bureau of Developmental Services
Office of Program Support
Total Department of Health and Human Services

<u>Account</u>	<u>Amount</u>
Various	(\$1,500)
Various	(\$47,600)
Various	(\$10,560)
Various	\$0
Various	(\$6,000)
	<u>(\$65,660)</u>

To: (Various Accounts):

Division of Minority Health
Division of Child Support Services
Bureau of Behavioral Health
Bureau of Developmental Services
Office of Program Support
Total Department of Health and Human Services

<u>Account</u>	<u>Amount</u>
Various	\$1,500
Various	\$47,600
Various	\$0
Various	\$10,560
Various	\$6,000
	<u>\$65,660</u>

EXPLANATION

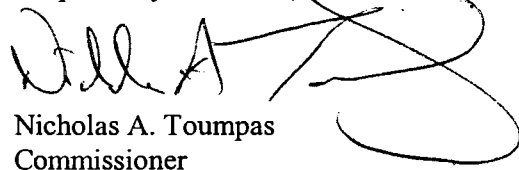
These transfers reflect adjustments to various class lines to address projected expenses in the Department. Expenditure patterns for the year-to-date SFY 2015 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification:
See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects?
This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory.
The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer.
See the attached worksheet for the source of funds for all accounts.
- F. Will there be any effect on revenue if this transfer is not approved?
The effect on revenue, including Federal participation, as a result of this transfer is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved?
It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved?
No positions are being transferred as a result of this request.

The Department has conducted a detailed review of line items in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

All Accounts	Account		General Funds Only		Net	FF/Oth	Account To
	From	To	From	To			
Division of Minority Health	Various	(\$1,500)	\$1,500	\$0	\$86,025	Various	
Division of Child Support Services	Various	(\$47,600)	\$47,600	\$0	\$0	Various	
Bureau of Behavioral Health	Various	(\$10,560)	\$0	(\$10,560)	(\$5,440)	Various	
Bureau of Developmental Services	Various	\$0	\$10,560	\$10,560	\$5,440	Various	
Office of Program Support	Various	(\$6,000)	\$6,000	\$0	(\$488)	Various	
Total Department of Health and Human Services		(\$65,660)	\$65,660	\$0	\$85,537		
			Net Federal Funds		\$86,465	\$86,465	
			Net Other Funds		(\$928)	(\$928)	
					\$85,537		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Fund	Agcy	Org	Clia	Rcpt	Class Title	Increase/Decrease Amount	Net Gortl Fund By Org Code	Net Gortl Fund By Agency	GF Amount	SIT	FF	Transfer Amount OF	GF	FF	FF	FF	FF	FF	
LAWSON ACCOUNTING FORMAT																			
COMPANY N/A ACCOUNTING CLASS ACCOUNT																			
DIVISION OF MINORITY HEALTH																			
Minority Health & Refugee Affairs																			
10	010	042	79210000	000	403965	Federal Funds	\$1,325	\$0											
11	010	042	79210000			General Funds	\$0	\$0											
12	Total Revenue																		
13	010	042	79210000	010	500100	Salaries	\$1,200	\$0				\$1,200	\$0						
14	010	042	79210000	020	500200	Current Expense	(\$1,500)	(\$1,500)				\$0	(\$1,500)						
15	010	042	79210000	039	500188	Telecommunications	\$1,500	\$1,500				\$0	\$1,500						
16	010	042	79210000	041	500801	Audit Set Aside	\$125	\$0				\$125	\$0						
17	010	042	79210000				\$1,325	\$0											
18	Total Expense																		
19																			
20	Refugee Services																		
21	010	042	79220000	000	403965	Federal Funds	\$80,700	\$0											
22	010	042	79220000			General Funds	\$0	\$0											
23	Total Revenue																		
24																			
25	010	042	79220000	010	500100	Salaries	\$50,000	\$0				\$50,000	\$0						
26	010	042	79220000	039	500188	Telecommunications	\$700	\$0				\$700	\$0						
27	010	042	79220000	080	500601	Benefits	\$30,000	\$0				\$30,000	\$0						
28	Total Expense																		
29																			
30	Health Prof Opportunities																		
31	010	042	79240000	000	403965	Federal Funds	\$4,000	\$0											
32	010	042	79240000			General Funds	\$0	\$0											
33	Total Revenue																		
34																			
35	010	042	79240000	041	500801	Audit Set Aside	\$1,000	\$0				\$1,000	\$0						
36	010	042	79240000	070	500704	In State Travel Reimbursement	\$3,000	\$0				\$3,000	\$0						
37	Total Expense																		
38																			
39	TOTAL DIVISION OF MINORITY HEALTH																		
40																			
41	DIVISION OF CHILD SUPPORT SERVICES																		
42																			
43	Child Support Services																		
44	010	042	79290000	000	403965	Federal Funds	\$72,600	\$0											
45	010	042	79290000			General Funds	\$37,400	\$37,400											
46	Total Revenue																		
47																			
48	010	042	79290000	010	500100	Salaries	\$140,000	\$0				\$82,400	\$0						
49	010	042	79290000	020	500200	Current Expenses	(\$30,000)	(\$37,400)				(\$19,800)	\$0						
50	Total Expense																		
51																			
52	Child Support Services																		
53	010	042	79310000	000	403965	Federal Funds	(\$72,600)	(\$37,400)											
54	010	042	79310000			General Funds	(\$37,400)	(\$37,400)											
55	Total Revenue																		
56																			
57	010	042	79310000	102	500731	Contracts for Program Services	(\$110,000)	(\$37,400)				(\$72,600)	\$0						
58	Total Expense																		
59																			
60	TOTAL DIVISION OF CHILD SUPPORT SERVICES																		
61																			
62	BUREAU OF BEHAVIORAL HEALTH																		
63	CMH Program Support																		
64	010	082	59450000	000	408147	Federal Funds	(\$5,440)	(\$10,560)											
65	010	082	59450000			General Funds	(\$10,560)	(\$10,560)											
66	Total Revenue																		
67																			
68	010		2450000	010	500100	Personal Services Perm Class	(\$16,000)	(\$10,560)				(\$5,440)	\$0						
69																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	R	S	
Fund	Agcy	Org	Org	Clia	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Obj. Code	Net Gen'l Fund by Agency	GF	S/T	FF	Transfer Amount	GF	FF	SOF	GF	
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From: (Various Accounts):	Account	Amount
Division of Minority Health	Various	(\$1,500)
Division of Child Support Services	Various	(\$47,600)
Bureau of Behavioral Health	Various	(\$10,560)
Bureau of Developmental Services	Various	\$0
Office of Program Support	Various	(\$6,000)
Total Department of Health and Human Services		(\$65,660)
To: (Various Accounts):	Account	Amount
Division of Minority Health	Various	\$1,500
Division of Child Support Services	Various	\$47,600
Bureau of Behavioral Health	Various	\$0
Bureau of Developmental Services	Various	\$10,560
Office of Program Support	Various	\$8,000
Total Department of Health and Human Services		\$65,660

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2015**

05-95-042-422010-79210000

Minority Health & Refugee Affairs

Funding in this organization represents costs associated with staff located in the Office of Minority Health & Refugee Affairs. This transfer will take projected surplus in the Class 020 (current expense) line item to help fund projected deficits in Class 010 (salaries), 039 (telecommunications), and class 041 (audit set aside) line item in this Accounting Unit. Source of funds: 100% Federal Funds.

05-95-042-422010-79220000

Refugee Services

Funding in this organization represents costs associated with Refugee Services. This transfer increases Class 010 (salaries), Class 039 (telecommunications), and Class 060 (benefits). This transfer will satisfy the projected shortfalls. Source of Funds: 100% Federal Funds.

05-95-042-422010-79240000

Health Profession Opportunities

Funding in this Accounting Unit represents costs associated with the operation of the Health Profession Opportunities. This transfer will add additional funding to Class 041 (audit set aside) and Class 070 (in state travel) line item in this account to help fund the projected deficit due to this line item being under budgeted. Source of funds: 100% Federal Funds.

DIVISION OF CHILD SUPPORT SERVICES

05-95-042-427010-79290000

Child Support Services

Funding in this organization represents the costs associated with the operation of the Division of Child Support Services. This transfer will be used to resolve potential budget deficiencies in operating expenses. This transfer will take projected surplus in Class 020 (current expenses) line item and from state disbursement unit contract, line 102, to help fund projected deficits in Class 010 (salaries) to higher than anticipated costs. Source of Funds: 66% Federal Funds, 34% General Funds.

05-95-042-427010-79310000

State Disbursement Unit

Funding in this organization represents the costs associated with the operation of the contracted state disbursement unit. This transfer will take projected surplus in class 102 (contracts for programs) line item to help fund projected deficits in Class 010 (salaries) in the Child Support Services Unit. Source of Funds: 66% Federal Funds, 34% General Funds.

SALARIES (010, 011, 012, 018, 019, 050 & 059)

05-95-92-920010-59450000

CMH PROGRAM SUPPORT

Funding in this accounting unit represents operational costs associated the Office of Community Mental Health Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 66% General, 34% Federal.

05-95-093-930010-71670000

MEDICAID COMPLIANCE

Funding in this organization represents costs associated with the unit that issues prior authorizations to Medicaid Providers for Medicaid Waiver services and oversees the Medicaid to Schools Program. Funds are needed in Class 010 (Personal Services - Permanent) to cover a projected deficit. Source of Funds: 50% General, 50% Federal.

05-95-093-930010-78520000

INFANT-TODDLER PROGRAM

Funding in this organization represents costs associated with the Part C Infant and Toddler Grant. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 100% Federal.

OFFICE OF PROGRAM SUPPORT

05-95-95-952020-56800000

Legal Services

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. This transfer will fund a projected need in Class (060) for Community Residences available due to a projected budget surplus over actual costs. Source of Funds: 45% Federal Funds 7% Other and 48% General Funds.

05-95-95-952020-56820000

Community Residences

Funding in this unit represents costs associated with the monitoring and investigation of community residences. This transfer will fund a use of Class (060) Benefits due to reassignment of staff to this unit. The funding will come from Legal Services where they have available funding due to projections over budget. Source of Funds: 51% Federal Funds and 49% General Funds.