

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
State House, Concord, New Hampshire  
December 3, 2014, 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Councilor Van Ostern led the Pledge of Allegiance.

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Today's pre-meeting ceremonial items included:

- Citations for the Tilton School and NH Veterans Home for their creation of this years' NH Christmas Tree Ornaments for the National Christmas Tree Display on the Ellipse in Washington DC

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The Governor and Executive Council on motion of Councilor Pignatelli, seconded by Councilor Kenney, accepted the minutes of November 12, 2014.

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The Governor and Executive Council, on motion of Councilor Pappas, seconded by Councilor Pignatelli, approved the appointment of several persons nominated for Civil Commissions from the November 12, 2014 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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**RESIGNATIONS**

The Governor and Council accepted the following resignations:

Board of Dental Examiners

(Public Member)

Lynn Joslyn, Rye

Effective: December 3, 2014

Family Mediator Certification Board

(Public Member)

David S. Phillips, Amherst

Effective: December 3, 2014

Lakes Management Advisory Committee

(Business & Industry Association)

Michael D. Summerlin, Concord

Effective: December 3, 2014

Wetlands Council

(Elected Municipal Official)

Frank A. Byron, Litchfield

Effective: January 3, 3015

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Executive Branch Ethics Committee - RSA 21-G:29

Dorothy E. Graham (d), Manchester

Succeeding: Andrew R. Schulman, (d), Bedford (resigned)

Effective: December 3, 2014

Term: June 30, 2016

NH Housing Finance Authority - RSA 204-C  
(Public Member)  
Connie Boyles Lane, Concord  
Succeeding: Michael J. Toomey, Laconia (resigned)  
Effective: December 3, 2014  
Term: July 1, 2015

Joint Promotional Program Screening Committee - RSA 12-A  
(Designee of Commissioner of DRED)  
George C. Pappas, Portsmouth  
Reappointment  
Effective: December 3, 2014  
Term: December 3, 2017

Director of Administration for the Department of Justice - RSA 21-M:3, VI  
Kathleen B. Carr, Chichester  
Succeeding: Rosemary Faretra, Concord  
Salary: Grade GG; Step 3- \$84,745.66  
Effective: December 3, 2014  
Term: June 27, 2017

Board of Registration of Medical Technicians - RSA 328-I:1  
(Physician)  
William B. Clutterbuck, Bedford  
Vacancy (new appointment per Laws of 2014 Chapter 295)  
Effective: December 3, 2014  
Term: December 3, 2019

Board of Registration of Medical Technicians - RSA 328-I:1  
(Supervisor)  
Cynthia A. Gray, Derry  
Vacancy (new appointment per Laws of 2014 Chapter 295)  
Effective: December 3, 2014  
Term: December 3, 2018

Board of Registration of Medical Technicians - RSA 328-I:1  
Arthur W. Yan, Auburn  
Vacancy (new appointment per Laws of 2014 Chapter 295)  
Effective: December 3, 2014  
Term: December 3, 2017

New England Interstate Water Pollution Control Commission - RSA 484:19  
(Nom. by Commissioner of DES)  
Thomas P. Ballestero, Madbury  
Reappointment  
Effective: December 3, 2014  
Term: September 30, 2015

Chairman of the Public Utilities Commission - RSA 363  
Martin P. Honigberg, Concord  
Succeeding: Amy L. Ignatius, Concord (resigned)  
Salary: Grade JJ; Step 4- \$108,546.39  
Effective: December 3, 2014  
Term: July 1, 2019

Director of the Division of Travel & Tourism for the Dept. of Resources and Economic Development - RSA 12-A:1  
Victoria Cimino, New York, NY  
Succeeding: Amy O. Bassett, Hopkinton (Acting Director)  
Salary: Grade GG; Step 4- \$86,652.44  
Effective: December 3, 2014  
Term: March 8, 2016

NH Retirement System Board of Trustees - RSA 100-A:14  
(NH Municipal Assoc.)  
Julia N. Griffin, Hanover  
Succeeding: Guy Scaife, Milford (resigned)  
Effective: December 3, 2014  
Term: September 5, 2015

Rivers Management Advisory Committee - RSA 483  
(Conservation Interests)  
Michele L. Tremblay, Boscawen  
Reappointment  
Effective: December 28, 2014  
Term: December 28, 2017

Site Evaluation Committee - RSA 162-H:3 – **Councilors Kenney and Sununu voted no.**

(Public Member)

Roger C. Hawk, Concord

Vacancy (new appointment created under the Laws of 2014 Chapter 217)

Effective: December 3, 2014

Term: December 3, 2016

Site Evaluation Committee - RSA 162-H:3

(Public Member- NH Bar)

Patricia M. Weathersby, Rye

Vacancy (new appointment created under the Laws of 2014 Chapter 217)

Effective: December 3, 2014

Term: December 3, 2018

Volunteer NH Board of Directors - RSA 19-H

(Rep. of National Service Program)

Renee V. Perreault, Deerfield

Succeeding: Debora T. Scire, Windham (resigned)

Effective: December 3, 2014

Term: May 4, 2017

Volunteer NH Board of Directors - RSA 19-H

Gregory S. Stephens, Manchester

Vacancy (new appointment)

Effective: December 3, 2014

Term: December 3, 2017

Water Council - RSA 21-O

(Treatment Plant Operator)

Malcolm R. Butler, Hillsborough

Reappointment

Effective: December 3, 2014

Term: August 22, 2018

Wetlands Council - RSA 21-O:5-a

(Nom. by NH Audubon, Society for the Protection of NH Forests)

Robert N. Snelling, Holderness

Reappointment

Effective: December 3, 2014

Term: October 23, 2017

**NOMINATIONS**

The Governor placed into nomination the following:

Appellate Board - RSA 282-A

(Attorney- Vice Chair)

Thomas P. Mullins, Peterborough

Succeeding: Heather E. Krans, Exeter

Effective: Upon Confirmation

Term: November 21, 2016

Athletic Trainers Governing Board - RSA 328-F

(Public Member)

Andrew S. York, Mont Vernon

Succeeding: George S. Tosatti, Manchester

Effective: Upon Confirmation

Term: February 17, 2016

Business Finance Authority - RSA 162-A

Dick Anagnost, Bedford

Reappointment

Effective: Upon Confirmation

Term: November 3, 2017

Board of Home Inspectors - RSA 310-A:186

(Home Inspector)

Joseph M. Griffin, Goffstown

Succeeding: David J. Roth, Hollis (resigned)

Effective: Upon Confirmation

Term: December 18, 2015

<u>State Commission for Human Rights</u> - RSA 354-A:4 Sarah L. Browning, Manchester Succeeding: Christine C. Wellington, Derry (resigned)	Effective: Upon Confirmation Term: November 1, 2016
<u>Lakes Management Advisory Committee</u> - RSA 483-A (NH Association of Realtors) Mary D. Truell, Meredith Reappointment	Effective: Upon Confirmation Term: June 27, 2017
<u>State Lottery Commission</u> - RSA 284:21-a David Gelinus, Manchester Succeeding: Douglas Scamman, Stratham	Effective: Upon Confirmation Term: June 29, 2017
<u>Manufactured Housing Installation Standards Board</u> - RSA 205-D:2 (Dealer/ Retailer) James L. Baird, Claremont Reappointment	Effective: Upon Confirmation Term: October 3, 2017
<u>Midwifery Council</u> - RSA 326-D (Midwife) Sherry A. Stevens, Meredith Succeeding: Cilia Bannenberg, Barrington (term limited)	Effective: Upon Confirmation Term: September 28, 2018
<u>Ports and Harbors Advisory Council</u> - RSA 12-G:44 Donald J. Coker, Strafford Reappointment	Effective: Upon Confirmation Term: August 29, 2018
<u>Pre-Engineering Technology Advisory Council</u> - RSA 188-E:15 (Public Member) Nick Soggu, Bedford Succeeding: Judith E. Houston, Contoocook	Effective: Upon Confirmation Term: September 4, 2016
<u>Respiratory Care Practitioners Governing Board</u> - RSA 328-F Sarah L. Stone, Alstead Succeeding: Robert G. Fishwick, Allenstown (term limited)	Effective: Upon Confirmation Term: January 8, 2017
<u>Rivers Management Advisory Committee</u> - RSA 483 (Recreation Interests) Kenneth D. Kimball, Jackson Reappointment	Effective: December 28, 2014 Term: December 28, 2017
<u>Site Evaluation Committee</u> - RSA 162-H:3 (Public Member- Alternate) Rachel E.D. Whitaker, Dummer Vacancy (new appointment created under the Laws of 2014 Chapter 217)	Effective: Upon Confirmation Term: 4 years from confirmation
<u>University System of New Hampshire Board of Trustees</u> - RSA 187-A Joseph G. Morone, Portsmouth Reappointment	Effective: Upon Confirmation Term: June 30, 2018
<u>University System of New Hampshire Board of Trustees</u> - RSA 187-A Michael A. Vlacich, Concord Succeeding: George Epstein, Conway	Effective: Upon Confirmation Term: June 30, 2018

New Hampshire Water Well Board - RSA 482-B  
(Pump Installer)  
Kelly M. Dobrowolski, Kingston  
Succeeding: Stephen R. Smith, Dunbarton (term limited)

Effective: Upon Confirmation  
Term: September 15, 2017

New Hampshire Water Well Board - RSA 482-B  
(Technical Driller)  
Steven Garside, Henniker  
Reappointment

Effective: Upon Confirmation  
Term: September 15, 2017

Water Council - RSA 21-O  
(Granite State Designers & Installers Association)  
Deborah L. Hinds, Boscawen  
Reappointment

Effective: Upon Confirmation  
Term: June 13, 2018

### CONSENT CALENDAR AGENDA

#### #1 MOP 150, I, B (1): Expenditure Approvals

##### **INSURANCE DEPARTMENT**

#A. Authorized to enter Danielle Kronk Barrick into an Educational Tuition Agreement with The University of NH, Peter T. Paul College of Business and Economics, to participate in two courses entitled Technology and Operations Management, during the period of January 5, 2015 to March 16, 2015; and Financial Management, during the period of March 23, 2015 to May 29, 2015, and to pay said costs not to exceed \$4,900.

##### **STATE TREASURY**

#B. Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$78,541 and the Commissioner of the Treasury to issue checks in the amount of \$78,540.23 to the rightful owners of abandoned or unclaimed funds.

##### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#C. Authorized to pay the Association of Fish and Wildlife Agencies, Washington, DC, \$24,100 annual membership dues. Effective upon G&C approval through June 30, 2015. **100% Fish and Game Funds.**

##### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#D. Authorized to pay calendar year 2015 membership dues to the Association of State Dam Safety Officials, Lexington, KY, in the amount of \$2,730. Effective upon G&C approval. **26.7% Dam Safety, 73.3% General Funds.**

##### **DEPARTMENT OF SAFETY**

#E. Authorized the Division of State Police to pay annual membership dues of \$5,300 to the Commercial Vehicle Safety Alliance, Greenbelt, MD, for the period of January 1, 2015 through December 31, 2015. **80% Federal, 20% Highway Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF CORRECTIONS**

#A. Authorized to accept a nonmonetary donation from Children's Literacy Foundation, Duncan McDougall, Executive Director, Waterbury Center, VT, consisting of 2,000 children's books, four literacy seminars for inmates, two family story-telling events, postage and mailing materials, with a value of \$20,400 for use by the inmates at the NH State Prison for Men in Concord.

**DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

#B. Authorized the Division of Parks and Recreation to accept a \$10,000 donation from The Burton D. Morgan Foundation under its President's Initiative Grant program, to be used for the care and maintenance of Winslow State Park in memory of Dolly Conron, a longtime and dedicated employee at the park.

**NEW HAMPSHIRE HOSPITAL**

#C. Authorized to accept donations from July 1, 2014 through September 30, 2014 from contributors, in the amount of \$2,296.25 and deposit same into the NH Hospital Resident Benefit Fund.

**NEW HAMPSHIRE HOSPITAL**

#D. Authorized to accept non-monetary donations with a value of \$100, received from July 1, 2014 through September 31, 2014.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#E. Authorized to accept two Christmas trees to be placed at the Bridges House on Mountain Road and the State House in Concord, NH. The trees are being donated by the Weir Tree Farms from Colebrook, NH. The value of this donation is approximately \$175.

#3 **MOP 150, I, B (3): Reports and Findings**

**DEPARTMENT OF TRANSPORTATION**

#A. Authorized to accept and place on file the Monthly Equipment Acquisition Plan status report for the period ending October 31, 2014.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERAL'S DEPARTMENT**

#A. Authorized the nomination of Lieutenant Colonel David A. Stevenson, Manchester, NH, for promotion to the rank of Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

**DEPARTMENT OF JUSTICE**

#B. Authorized to reappoint Robert F. Adams as an Assistance Attorney General, at a salary level of \$86,500. Effective December 9, 2014 through December 14, 2019. **100% Other Agency Income (Banking).**

**DEPARTMENT OF JUSTICE**

#C. Authorized to designate Dianne H. Martin as an Assistant Attorney General at a salary of \$71,250. Ms. Martin will be completing the remainder of an already existing five-year term effective December 12, 2014 through October 21, 2019.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth and Families**

#A. Authorized to amend an existing **sole source** agreement with Antioch University New England, Keene, NH, (originally approved by G& Con 7-10-13, item #38), by adjusting certain budget line items for State Fiscal Year 2015 in order to meet specified needs. Effective through the original end date of June 30, 2015. **No Additional Funding. 100% Federal Funds.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#B. Authorized to amend an existing **sole source** agreement with the University of NH, Sponsored Programs Administration, Durham, NH, (originally approved by G&C on 12-20-13, item #83), to develop a Coastal Viewer web-based tool box with new coastal resiliency data visualization and query tools, by extending the completion date to September 30, 2015 from March 31, 2015. **No Additional Funding. 100% Federal Funds.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#C. Authorized to amend a contract with GEI Consultants, Portland, ME (originally approved by G&C on 11-14-12, item #114), to provide hydrologic and hydraulic studies of the Alton Power Dam and Milton Three Ponds Dam watersheds, inundation mapping of the downstream reach resulting from dam failure, geotechnical investigations, an engineering analysis of overtopping considerations and protection design/construction recommendations, by extending the completion date from December 31, 2014 to December 31, 2015. **No Additional Funding. 100% Capital (General) Funds.**

**DEPARTMENT OF INFORMATION TECHNOLOGY**

#D. Authorized together with the Department of Safety to enter into a contract amendment with ePlus Technology Inc., Herndon, VT (originally approved by G&C On 4-3-13, item #74A), for statewide enterprise implementations and deployments, by exercising the option for contract extension from December 31, 2014 to May 29, 2015, as well as to identify sub-deliverables that will support a payment to the vendor for work performed to date. Effective upon G&C approval. **No Additional Funding.**

**REGULAR AGENDA**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Council acted as follows:

**Office of the Commissioner**

#6 Authorized to transfer general funds in the amount of \$32,700,000. **Fiscal Committee approved.**

**Bureau of Human Resource Management**

#7 Authorized to make a **retroactive** one-time payment from SFY 2015 funds to Katherine Folkins, Registered Nurse II, NH Hospital, in the amount of \$1,041.45 to compensate for wages that were not paid for SFY 2014. **27% General, 43% Other, 30% Federal Funds.**

#8 Authorized to make a **retroactive** one-time payment from SFY 2015 funds to former employee, Lorri Ripley, Program Planning and Review Specialist, Bureau of Behavioral Health in the amount of \$1,618.51 for wages that were not paid for SFY 2014. **66% General, 34% Federal Funds.**

#9 Authorized to finalize the determination made by the Commissioner that on July 1, 2014 Kim M. Truchon, a Mental Health Worker II at NH Hospital sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#10 Authorized to finalize the determination made by the Commissioner that on September 17, 2014 Christopher Lucier, a Registered Nurse III at NH Hospital sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#11 Authorized to finalize the determination made by the Commissioner that on July 24, 2014, Nicolle Sherman, a Licensed Nursing Assistant I at the Glencliff Home for the Elderly sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#12 Authorized to finalize the determination made by the Commissioner that on July 21, 2014, Cheryl Kozuch, a Licensed Practical Nurse III at the Glencliff Home for the Elderly sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#13 Authorized to finalize the determination made by the Commissioner that on September 17, 2014 Ruth Levesque, a Registered Nurse III at NH Hospital sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#### **Office of Medicaid Business and Policy**

#14 Authorized to enter into a **sole source** agreement with Kathryn du Pree, Old Lyme, CT, to provide professional services and conduct a review of the Lakeview Neurorehabilitation Center Inc., Effingham, NH and of the State's licensing and oversight systems of the facility and its residents in an amount not to exceed \$28,200. Effective upon G&C approval through February 28, 2015. **50% General, 50% Federal Funds.**

#### **Bureau of Homeless and Housing Services**

#15 Authorized to enter into an agreement with Families in Transition Inc., Manchester, NH, to provide affordable permanent housing and supportive services to chronically homeless individuals with disabilities in an amount not to exceed \$156,421. Effective January 1, 2015, or upon G&C approval, whichever is later, through December 31, 2015. **100% Federal Funds.**

#### **Division of Family Assistance**

#16 Authorized to enter into **sole source** agreements with five vendors as detailed in letter dated November 7, 2014, for the provision of community based services and antipoverty programs through the Community Services Block Grant, in an amount not to exceed \$4,018,617. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

#### **Division for Children, Youth and Families**

#17 Authorized to accept and expend federal funds in the amount of \$333,801 and allocate in the accounts as detailed in letter dated October 1, 2014. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

#### **Division of Public Health Services**

#18 Authorized to exercise a two year renew and amend option to an agreement with ICF Macro Inc., Fairfax, VA, (originally approved by G&C on 2-6-13, item #37), to continue to plan, organize, test and implement the annual Behavioral Risk Factor Surveillance Survey questionnaire, by increasing the price by \$726,714 from \$718,455 to \$1,455,169, and by extending the completion date from December 31, 2014 to December 31, 2016. **98.28% Federal, 1.72% Other Funds.**



#19 Authorized the Bureau of Population Health and Community Services to enter into an agreement with the University of New England d/b/a UNE Research and Scholarship, Biddeford, ME, to provide Chronic Disease Epidemiological Services, in an amount not to exceed \$299,659. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#20 Authorized to establish a list of dentists, with the ability to expand said list to include additional interested dental contractors to provide necessary dental treatment for clients enrolled in the NH Ryan White CARE Program, for a price limitation among all agreements of \$100,000 each SFY for a total of \$200,000. Effective upon G&C approval through June 30, 2018. **100% Other Funds.**

#### **Bureau of Elderly and Adult Services**

#21 Authorized to transfer general funds in the amount of \$663,356 between accounting units and class codes. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

#22 Authorized to accept and expend Title III D Preventive Health federal funds from the Administration for Community Living in the amount of \$19,374. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#### **Bureau of Drug and Alcohol Services**

#23 Authorized to enter into agreements with the vendors as detailed in letter dated October 16, 2014, for the provision of Student Assistance Program services that address underage drinking and prescription drug misuse and abuse to high need populations in an amount not to exceed \$400,000. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council acted as follows:

#24 Authorized the Bureau of Construction to enter into a contract with R.S. Audley Inc., Bow, NH, for rehabilitation and widening of the existing bridge carrying the Spaulding Turnpike over Little Bay in Newington and Dover, on the basis of a low bid of \$20,444,479.01. (2) Further authorized a contingency in the amount of \$613,334.37 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 15, 2017. **100% Turnpike Funds.**

#25 Authorized the Division of Aeronautics, Rail and Transit to transfer and expend funds in the amount of \$1,000 in a mixed funding account and classes. Effective upon G&C approval through June 30, 2015. **75.42% General, 24.58% Agency Income. Fiscal Committee approved.**

#26 Authorized the Bureau of Turnpikes to transfer \$66,000 within Turnpike Fund accounting units and classes. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

#27 Authorized the Bureau of Mechanical Services to amend the Equipment Acquisition Plan for Fiscal Year 2015 (originally approved by G&C on 10-16-13, item #100), by adding the purchase of 9 new trucks, to provide winter and summer maintenance for the expanded portion of I-93 from Exit 3 in Windham to the MA State Line in Salem. Effective upon G&C approval.

#28 Authorized to accept and place on file the Bureau of Right of Way's Contemplated Awards List for amounts less than \$5,000 for the sum total of \$60,335.66 for the period extending from July 1, 2014 through September 30, 2014.

#29 Authorized the Bureau of Right of Way to pay property owners \$15,442 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from October 21, 2014 through November 6, 2014. Effective upon G&C approval.

#30 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with Wragg Brothers of Vermont Inc., Ascutney, VT, for a 6-inch drilled well and pump on the property of James Michalik, Milan, NH, in the amount of \$24,600. Effective upon G&C approval through July 24, 2015. **100% Highway Funds.**

#31 Authorized the Bureau of Highway Design to amend a contract with Parsons Brinckerhoff Inc., New York, NY and Manchester, NH (originally approved by G&C on 2-20-13, item #88), to complete the final design of the roadway and bridges comprising the northern section of the Salem-Manchester I-93 improvement project beginning in the Town of Windham and ending in the City of Manchester, by increasing the total amount by \$975,664.17 from \$9,358,904.06 to \$10,334,568.23. Effective upon G&C approval through the original date of February 28, 2018. **100% Other Funds.**

#32 Authorized the Bureau of Rail & Transit to enter into a contract amendment with URS Corporation, Salem NH And San Francisco, CA (originally approved by G&C on 2-6-13, item #75), for a two-part study of the Boston, MA to Concord, NH rail corridor (NH Capitol Corridor), by extending the completion date from December 31, 2014 to March 31, 2015. Effective upon G&C approval. No Additional Funding.

#33 Authorized the Bureau of Construction to enter into a contract with M.E. Latulippe Construction Inc., Ashland, NH, for rehabilitating the lined ditches and maintaining the slopes along I-93 northbound and southbound adjacent to the Town of Plymouth drinking water wells, on the basis of a low bid of \$448,091. (2)Further authorized a contingency in the amount of \$22,404.55 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through July 31, 2015. **100% Federal Funds.**

#34 Authorized the Bureau of Bridge Design to enter into an agreement with GM2 Associates Inc., Concord, NH, for the preliminary design for the rehabilitation or replacement to address the Red List bridge carrying US Route 1 over former B&M Railroad and improvements to the two adjacent intersections of North Road and US Route 1 in the Town of North Hampton, for a total amount not to exceed \$453,422.86. Effective upon G&C approval through December 31, 2017. **100% Federal Funds.**

#35 Authorized the Bureau of Bridge Design to enter into an agreement with Hoyle, Tanner & Associates Inc., Manchester, NH, for the final design efforts for the replacement of the Red List bridge carrying US Route 2 over the Connecticut River between the Towns of Lancaster, NH and Guildhall, VT, for an amount not to exceed \$635,735.57. Effective upon G&C approval through August 31, 2016. **100% Federal Funds.**

#36 Authorized the Bureau of Bridge Design to enter into agreements with the City of Portsmouth, Portsmouth Submarine Memorial Association and Friends of the Albacore, in an amount not to exceed \$97,700 to provide funding for historic mitigation associated with the permanent establishment of the Albacore Connector Road in Portsmouth. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#36A Authorized the Bureau of Highway Maintenance to enter into an agreement with AECOM Technical Services Inc., Manchester, NH and Los Angeles, CA, to study NH's sixteen state-owned Welcome Information Centers, for a total fee not to exceed \$262,406.09. Effective upon G&C approval through November 30, 2015. **100% Federal Funds.**

#### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#37 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized to award a grant to the County of Grafton, Haverhill, NH, in the amount of \$184,000 for the purpose of providing funds to the Grafton County Economic Development Council to assist Polly's Pancake Parlor Inc., with its business expansion project. Effective December 3, 2014 through June 30, 2016. **100% Federal Funds.**

## OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

#38 Authorized to enter into a contract with Horizon Residential Energy Services, NH LLC, Concord, NH, to provide quality assurance inspection services for the federally funded NH Weatherization Assistance Program, in an amount not to exceed \$12,220. Effective December 3, 2014 through March 31, 2015. **100% Federal Funds.**

#39 Authorized to enter into a **sole source** agreement with the University of NH, Earth Systems Research Center, Durham, NH, to continue implementation of the State's Floodplain/Risk MAP program, as approved by the Department of Homeland Security, Federal Emergency Management Agency, in the amount of \$24,157. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

## OFFICE OF THE GOVERNOR

#39A The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, and with Councilor Sununu voting **no**, authorized to create a new non-classified position, Senior Behavioral Health Coordinator, for the purpose of improving coordination of NH's substance use and other behavioral health policies to better combat substance misuse and to reduce long-term costs to the state, counties, local communities and business. (2) Further authorized to accept and expend a grant in the amount of \$91,057 from the NH Charitable Foundation, Oliver J. and Dorothy Penniman Hubbard New Futures Fund, to support a Senior Behavioral Health Coordinator. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

## DEPARTMENT OF INFORMATION TECHNOLOGY

#40 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to make a **retroactive** one-time payment from SFY 2015 funds to David Graceffa, Technical Support Specialist III in the amount of \$3,779.37 for hazardous duty pay. **100% Other (Agency Class 027) funds: The agency class 027 used by the Department of Corrections to reimburse DoIT is 100% General Funds.**

## THE ADJUTANT GENERAL'S DEPARTMENT

#41 The Governor and Council on motion of Councilor Pignatelli, seconded by Councilor Van Ostern, authorized to amend a contract with Securitas Security Services USA Inc., Manchester, NH, (originally approved by G&C on 6-4-14, item #5), for the purpose of increased security at the State Military Reservation, Concord, NH, by increasing the amount from \$1,172,672 to \$1,303,937.68, an increase of \$131,265.68. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

## DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

The Governor and Council acted as follows:

#42 Authorized the Division of Regulatory Services to budget and expend grant funds from the US Department of Agriculture Natural Resources Conservation Service in the amount of \$50,000. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

#43 Authorized the NH State Conservation Committee to enter into a grant with Trout Unlimited, Great Bay Chapter, Dover, NH, in the amount of \$25,000 for the Thompson Brook Fish Passage, located in the Town of Greenland, Rockingham County. Effective upon G&C approval through April 30, 2016. **100% Other Funds – State Conservation Committee.**

#44 Authorized the Division of Regulatory Services to budget and expend carry forward funds from SFY 2014 in the amount of \$9,750 for various expenses to fulfill the scope of work related to Organic Process Handlers Certification, organic certification and inspections of organic operations in NH. Effective upon G&C approval through June 30, 2015. **100% Other Funds – Organic.**

#### DEPARTMENT OF LABOR

#44A The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized to disburse to Officer Daniel Doherty, Manchester, NH, as compensation for permanent loss of use of internal organs at less than 100%, in the amount of \$125,000 as a result of Officer Doherty's gunshot injuries incurred in the line of duty on March 21, 2012. Effective upon G&C approval. **100% General Funds.**

#### NEW HAMPSHIRE EMPLOYMENT SECURITY

The Governor and Council acted as follows:

#45 Authorized to extend 4 positions in a temporary status for one year, with an estimated fiscal impact to SFY 2014-2015 of \$166,467.15. **100% Federal Funds.**

#46 Authorized to enter into a **sole source** contract amendment with SymbioSys Solutions Inc., Nashua, NH, (originally approved by G&C on 6-22-11, item #60), for modifications and improvements to the NH Unemployment Insurance System, by increasing the amount by \$2,460,916 from \$11,789,044 to \$14,249,960. Effective upon G&C approval through December 31, 2016. **100% Federal Funds.**

#### INSURANCE DEPARTMENT

#47 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to establish the salary for Colin Wilkins, Chief Financial Examiner (Group GG) Step 4 (\$89,389.98). Effective December 12, 2014. **100% Agency Income.**

#### DEPARTMENT OF CORRECTIONS

The Governor and Council acted as follows:

#48 Authorized to accept and funds made available through a Victims of Crime Act sub grant from the NH Department of Justice in the amount of \$800 for assistance to crime victims and their families. Effective upon G&C approval through June 30, 2015. **100% Agency Income (Federal Funds at Origin).**

#49 Authorized to enter into a new lease agreement in an amount not to exceed \$154,572 with Belknap County, Laconia, NH, for the purpose of probation/parole district office space, Laconia, NH. Effective January 1, 2015 through December 31, 2019. **100% General Funds.**

#50 Authorized to exercise an option to extend the current lease agreement with Riverside Properties of Nashua Inc., for the purpose of continued provision of probation/parole district space, by increasing the amount by \$140,453.28 from \$200,054.88 to \$340,508.16. Effective December 19, 2014 through December 18, 2016. **100% General Funds.**

#### NEW HAMPSHIRE LIQUOR COMMISSION

#51 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized a one-time prior year step increase for Karyl Ober Miles, part time Training Coordinator in the amount of \$1,086.20. Effective **retroactive** to October 18, 2013 through June 30, 2014. **100% Liquor Funds.**

#### PUBLIC UTILITIES COMMISSION

#52 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, authorized to accept and expend \$20,265 in grant funds from the US Department of Transportation – Pipeline and Hazardous Materials Safety Administration, for implementation of new technology to improve the enforcement of the Underground Utility Damage Prevention System. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

## DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#53 Authorized with Councilor Sununu recusing himself, the Division of Parks and Recreation, Cannon Mountain to enter into a contract with Robertson Transit Inc., Campton, NH, for the transport of international groups to and from Cannon Mountain Ski Area for daily skiing during the 2014-2015 ski season, in the amount of \$11,020. Effective upon G&C approval through April 12, 2014. **100% Ski Area Revolving Fund.**

#54 Authorized the Bureau of Trails to enter into Grant-in-Aid Trail Maintenance contracts with the Snowmobile clubs as detailed in letter dated November 17, 2014, for a total amount of \$1,665,684.39. Effective upon G&C approval through May 31, 2015. **100% OHRV and Snowmobile Fund.**

#55 Authorized the Bureau of Trails to increase a Recreational Trails Program grant awarded to Mount Major Snowmobile Club Inc., (originally approved by G&C on 7-2-14, item #36), by \$30,000 from \$30,000 to \$60,000 for the development and maintenance of recreational trails and trail related safety and educational projects. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

## NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#56 **TABLED** – The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, voted to **table** the request to accept certain rights of enforcement as the beneficiary of the Restated and Amended Declaration of Restrictive Covenants with the Pointe at Riverfront Unit Owners' Association in Manchester, NH. There is no cost nor obligation associated with the acceptance of this instrument.

## DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#57 Authorized to award a **sole source** grant to the Gundalow Company, Portsmouth, NH, in the amount of \$25,000 to conduct an on-board environmental education series at locations in the seacoast region. Effective upon G&C approval through December 31, 2015. **100% Federal Funds.**

#58 Authorized to award a **sole source** grant to the Blue Ocean Society for Marine Conservation Inc., Portsmouth, NH, in the amount of \$25,000 to conduct marine debris cleanups, monitoring and education in the NH seacoast. Effective upon G&C approval through December 31, 2015. **100% Federal Funds.**

#59 Authorized to enter into a lease with Gerald P. McCarthy Properties, West Wareham, MA, for storage space, in the amount of \$78,000 with a contractual effective date of November 1, 2014 and a rental term commencing January 1, 2015 through December 31, 2019. **25% Hazardous Waste Cleanup, 75% Oil Pollution Control Funds.**

#60 Authorized to award an Aquatic Resource Mitigation Fund grant to the Town of Barrington in the amount of \$100,000 to acquire a parcel of land totaling 300.7 acres in Barrington. Effective upon G&C approval through December 31, 2015. **100% Aquatic Resource Mitigation Funds.**

#61 Authorized to award an Aquatic Resource Mitigation Fund grant to the Society for the Protection of NH Forests, Concord, NH, in the amount of \$175,000 to acquire a conservation easement on a parcel of land totaling \$188 acres in Hebron. Effective upon G&C approval through December 31, 2015. **100% Aquatic Resource Mitigation Funds.**

#62 Authorized to award an Aquatic Resource Mitigation Fund grant to the Society for the Protection of NH Forests, Concord, NH, in the amount of \$15,000 to acquire a conservation easement on a parcel of land totaling 361 acres in Stoddard. Effective upon G&C approval through December 31, 2015. **100% Aquatic Resource Mitigation Funds.**

#63 Authorized to enter into a memorandum of agreement with the NH Department of Transportation, for the purpose of establishing a cost-allocation agreement between DES and DOT for the State's share of costs for stream gaging under the Cooperative Streamflow Gaging Program with the US Geological Survey. Effective for ten years upon G&C approval. **100% State Highway Funds.**

#64 Authorized to enter into **sole source** contracts with the entities as detailed in letter dated October 29, 2014, in the amount of \$42,984 for surficial and bedrock geologic mapping services. Effective upon G&C approval through September 4, 2015. **100% Federal Funds.**

#65 Authorized to enter in to a **sole source** agreement with the University of NH, Durham, NH, to complete the Great Bay Pollution Tracking and Accounting Pilot Project, to provide assistance to communities on documenting pollutant load reductions towards achieving water quality goals, in the amount of \$22,000. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#66 Authorized to enter into an agreement with the Town of Wolfeboro, NH, to complete the Lake Wentworth and Crescent Lake Watershed Management Plan Implementation Project Phase 2: Stormwater Best Management Practices, in the amount of \$120,000. Effective upon G&C approval through December 31, 2017. **100% Federal Funds.**

#67 Authorized to enter into an agreement with the Southern NH Planning Commission, Manchester, NH, to complete the Pleasant Lake Watershed Restoration Plan Project, in the amount of \$50,000. Effective upon G&C approval through December 31, 2016. **100% Federal Funds.**

#68 Authorized to enter into an agreement with the Rockingham Regional Planning Commission, Exeter, NH, to complete the Regional Stormwater Tracking and Accounting Tool for Municipal AOC and MS4 Programs: Great Bay Pollution Tracking and Accounting Pilot Project, in the amount of \$52,900. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#69 Authorized the City of Portsmouth's request to perform work on North Mill Pond, in Portsmouth.

#70 Authorized the ownership transfer from Leonard & Lisa D'Orlando to Jeffrey A. & Vicki L. Kaufman. This will allow their request to perform work on Lake Winnepesaukee in Gilford.

#71 Authorized Gregory and Jo Ann Shouldice's request to perform work on Lake Winnepesaukee in Meredith.

#72 Authorized Patricia Sorofman's request to perform work on Lake Winnepesaukee in Alton.

#72A Authorized to award grant aid funds to the four entities as detailed in letter dated November 21, 2014, in the aggregate amount of \$5,726,857 for wastewater facility projects. Effective upon G&C approval. **100% General Funds.**

#### **BOARD OF PHARMACY**

#73 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to amend item #36, originally approved by G&C on February 28, 2014, by reallocating budget line items in the amount of \$107,894.88. Effective upon G&C approval through March 31, 2015. **100% Other (Department of Justice Assistance grant) Funds. Fiscal Committee approved.**

#### **NEW HAMPSHIRE VETERANS HOME**

#74 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized the Bureau of Public Works Design and Construction to enter into a contract with Pellowe Construction, Alton, NH, for the Design/Build Veterans Home Fire Alarm, Sprinkler and Door Upgrades, Tilton, NH, for a total price not to exceed \$130,000. Effective upon G&C approval through April 1, 2015. **77% Operating – General, 23% Capital – General Funds.**

## DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#75 Authorized to enter into a contract with Community & School Partners LLC, Rye, NH, as an educational consultant for the continued development, enhancement and expansion of the Educator Information System, in the amount not to exceed \$196,800. Effective December 3, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **100% Other Funds.**

#76 Authorized to **retroactively** pay memorandum of understanding dues to the University of California at Los Angeles, National Center for Research on Evaluation, Standards and Student Testing, Los Angeles, CA, in an amount not to exceed \$987,285.10. Effective July 1, 2014 through June 30, 2015, with the option to renew for up to two additional one-year terms. **66% State, 34% Federal Funds.**

## NEW HAMPSHIRE LOTTERY COMMISSION

#77 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to amend the advertising and marketing contract with Griffin, York and Krause Inc., Manchester, NH (originally approved by G&C on 8-22-12, item #71), by exercising the option to renew, in the amount of \$4,246,790. Effective July 1, 2015 through June 30, 2017. **100% Lottery Funds.**

## DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#78 Authorized the Division of Homeland Security and Emergency Management to enter into a memorandum of agreement with the Division of State Police, for the purchase and installation of school emergency notification software onto 320 devices for a total amount of \$32,000. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.** (2) Further authorized the Division of State Police to accept and expend \$32,000 of federal funds from the Division of Homeland Security and Emergency Management for the purchase and installation of school emergency notification software onto 320 State Police devices. Effective upon G&C approval through September 30, 2015. **100% Agency Income.**

#79 Authorized the Division of Homeland Security and Emergency Management to **retroactively** pay unencumbered a SFY2013 invoice with SFY2015 funds in the amount of \$8,000 to NH Association of Broadcasters, Manchester, NH, for the production phase of the non-commercial sustaining announcements on emergency management and preparedness contract. Effective upon G&C approval. **32% Federal, 57% Private & Local, 11% Fire & EMS Funds.**

#80 Authorized the Division of State Police to pay overtime in the amount of \$40,000 for permanent personnel from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Enforcement, for the period of February 6, 2015 through May 28, 2015. Effective upon G&C approval through June 30, 2015. **100% Highway Funds.**

#81 **WITHDRAWN** – The Agency withdrew the request of the Division of State Police to **retroactively** pay Ryan Short for military leave hours not paid in SFY2013 and SFY2014 with SFY2015 funds for a total of \$4,145.49. Effective upon G&C approval. **81% Highway, 19% Turnpike Funds.**

#82 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Auburn, for implementation of projects identified through the evaluation of natural hazards, for a total amount of \$55,385. Effective upon G&C approval through July 31, 2017. **100% Federal Funds.**

#83 Authorized to enter into a grant agreement with Volunteer NH! for the administration and coordination of grants to local Citizen Corps Councils and/or programs identified in the MOU, in the amount of \$75,000. Effective upon G&C approval through August 31, 2016. **100% Federal Funds.**

#84 Authorized the Division of Motor Vehicles to enter into a **sole source** contract amendment with Marquis Consulting Services Inc., Fort Wayne, IN (originally approved by G&C on 12-5-12, item #67), for the continued provision of necessary workstations, printers, computer hardware, software, and service to produce and issue driver licenses and identification cards, by increasing the price by \$1,142,940 from \$6,680,750 to \$7,823,690, and by extending the end date from January 15, 2015 to June 30, 2016. **100% Highway Funds.**

#### **DEPARTMENT OF JUSTICE**

The Governor and Council acted as follows:

#85 Authorized to enter into subgrants for a total amount of \$55,000, from the FFY 2011 Project Safe Neighborhoods Initiative, through the US Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the purpose of combating gang and gun crime. Effective upon G&C approval through August 31, 2015. **100% Federal Funds.**

#86 Authorized to enter into a subgrant with the NH Coalition Against and Domestic and Sexual Violence, in the amount of \$263,793, from the US Department of Justice, Office on Violence Against Women, Sexual Assault Support Program, for the purpose of providing services for victims of sexual assault in NH. Effective upon G&C approval through July 31, 2016. **100% Federal Funds.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council acted as follows:

#87 Authorized to accept and place on file the report of all vehicles which have non-business use exceeding 20% for Fiscal Year 2014.

#88 Authorized to transfer to the Department of Transportation, the nonexclusive right to enter a small portion of the Lakes Region Facility campus along NH Route 106 in Laconia, having an area of approximately 600 square feet, for the purpose of constructing, installing, maintaining, repairing, and replacing a surface water drainage culvert to cross beneath NH Route 106.

#89 Authorized the Division of Personnel's request for a waiver of classification decisions.

#90 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Meridian Construction Corp, Gilford, NH, for the Re-insulation of Roof Structure at the Manchester Patrol Shed, Manchester, NH, for a total price not to exceed \$112,770. (2)Further authorized the amount of \$6,400 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$119,170. Effective upon G&C approval through December 31, 2014. **100% Highway Funds.**

#### **DEPARTMENT OF STATE**

#91 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized to accept and place on file the return of votes cast at the biennial election held on November 4, 2014 in the several towns and wards for State United States Senator and Representatives in Congress from the First and Second Districts.

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The Next regular Governor and Executive Council meeting is scheduled for Tuesday, December 23, 2014, at the State House, Concord, NH.

Honorable Board then Adjourned at 12:25 p.m.