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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

November 21, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management requests authorization to enter into a grant agreement with the Town of Chichester (VC# 154898-B001) for a total amount of \$135,000.00 for implementation of projects identified through the evaluation of natural hazards. Effective upon Governor and Council approval through July 29, 2017. Funding source: 100% Federal Funds.

Funding is available in the SFY 2015 operating budget as follows:

02-23-23-236010-29200000	Dept. of Safety	HSEM	Hazard Mitigation Grant Program
072-500574	Grants-Federal – Grants to local Gov't – Federal		\$135,000.00
Activity Code: 23DR4095			

### Explanation

The Town of Chichester proposes to replace one 48" CMP undersized existing culvert and two smaller 18" overflow pipes and replace them with an engineered aluminum culvert of 19x30 feet. This engineered pipe would handle stream flow with no restriction. The present culvert is so undersized that the town has installed two 18" overflow pipes to mitigate some of the overtopping. The Hazard Mitigation Grant Program (HMGP) provides funding to states and communities (sub-applicants) for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. FEMA provides HMGP funds to states that, in turn, provide sub-grants or contracts for a variety of mitigation activities, such as planning and the implementation of projects identified through the evaluation of natural hazards. The program cost share is 75% Federal funds and a 25% applicant soft-match. The sub-applicants will provide and document the program match requirements.

The State of New Hampshire solicits applications statewide. Notification of the availability of HMGP funds is made to every community by e-mail and by letters sent to the chief elected official of each community. The State of New Hampshire submits all applications received for program funding to the Federal Emergency Management Agency for their final approval. Applications that are determined to be cost effective and program eligible are then funded by FEMA at 75%. Not every application submitted is determined to be program eligible. However, all applications that are determined by FEMA to be eligible are funded at the requested dollar amount listed in their application, pending availability of adequate program funding.

There are no General Funds required with this request. In the event that HMGP funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program

Respectfully submitted,

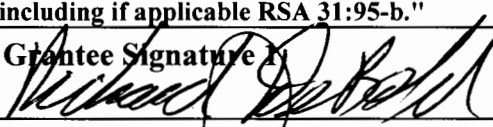
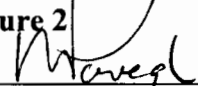
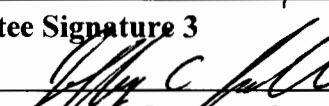
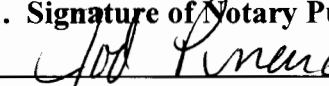
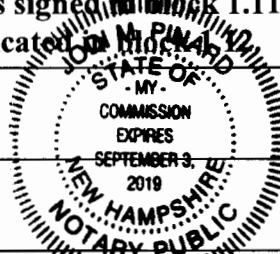
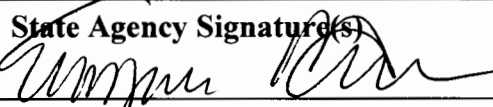
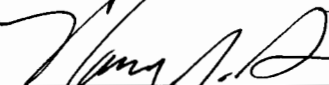
*John J. Barthelmes*  
John J. Barthelmes  
Commissioner of Safety

# GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

## GENERAL PROVISIONS

### 1. Identification and Definitions.

<b>1.1. State Agency Name</b> NH Department of Safety, Homeland Security and Emergency Management		<b>1.2. State Agency Address</b> 33 Hazen Drive Concord, NH 03305	
<b>1.3. Grantee Name</b> The Town of Chichester		<b>1.4. Grantee Address</b> 54 Main St Chichester, NH 03258	
<b>1.5. Effective Date</b> G&C Approval	<b>1.6. Completion Date</b> July 29, 2017	<b>1.7. Audit Date</b> N/A	<b>1.8. Grant Limitation</b> \$135,000
<b>1.9. Grant Officer for State Agency</b> Elizabeth R. Peck		<b>1.10. State Agency Telephone Number</b> (603) 223-3655	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Grantee Signature 1</b> 		<b>1.12. Name &amp; Title of Grantee Signor 1</b> Chairman, Bd. of Selectmen	
<b>Grantee Signature 2</b> 		<b>Name &amp; Title of Grantee Signor 2</b> SELECTMAN	
<b>Grantee Signature 3</b> 		<b>Name &amp; Title of Grantee Signor 3</b> selectman	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of Merrimack, on 10/7/14, before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.11., and			
<b>1.13.1. Signature of Notary Public or Justice of the Peace (Seal)</b> 			
<b>1.13.2. Name &amp; Title of Notary Public or Justice of the Peace</b> Jodi Pinard Notary Public			
<b>1.14. State Agency Signature(s)</b> 		<b>1.15. Name &amp; Title of State Agency Signor(s)</b> Elizabeth Bielecki, Director of Administration	
<b>1.16. Approval by Attorney General (Form, Substance and Execution)</b>			
<b>By:</b> 		<b>Assistant Attorney General, On:</b> 11/24/2014	
<b>1.17. Approval by Governor and Council</b>			
<b>By:</b>		<b>On:</b> / /	

**2. SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
  - 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the effective date").
  - 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
  - 5.1. The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.
  - 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT B.
  - 5.3. In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
  - 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
  - 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.
7. RECORDS and ACCOUNTS.
  - 7.1. Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
  - 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.
8. PERSONNEL.
  - 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
  - 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
  - 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS.
  - 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
  - 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
    - 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
    - 11.1.2 Failure to submit any report required hereunder; or
    - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
    - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
  - 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
    - 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
    - 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
    - 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
    - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
  - 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
  - 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
  - 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
  - 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
  15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.
  16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
  17. INSURANCE AND BOND.
    - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
      - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
      - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
    - 17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
  18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
  19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
  20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.
  21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
  22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
  23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
  24. SPECIAL PROVISIONS. The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

**EXHIBIT A**

**SCOPE OF WORK**

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as “the State”) is awarding the Town of Chichester (hereinafter referred to as “the Grantee”) \$135,000.00 within the Hazard Mitigation Grant Program.

“The Grantee” proposes to replace one 48” CMP undersized existing culvert and two smaller 18” overflow pipes and replace them with an engineered aluminum culvert of 19x30 feet. This engineered pipe would handle stream flow with no restriction. The present culvert is so undersized that the town has installed two 18” overflow pipes to mitigate some of the overtopping.

The 48” pipe was installed in the early 1970s and the two overflows were installed in 2005. Per NHDES standards the new culvert will be lined with 2 foot layer of streambed soil. The new culvert will also have winged headwalls.

“The Grantee” agrees that the period of performance ends July 29, 2017 and that a final performance and expenditure report will be sent to “the State” by August 28, 2017, 30 days after the period of performance ends.

2. **PROJECT REVIEW and CONDITIONS**

“The Grantee” shall comply with the project review and conditions as identified by the Federal Emergency Management Agency (FEMA). The FEMA Record of Environmental Consideration is attached to this agreement.

“The Grantee” shall submit quarterly progress reports starting with the quarter ending December 31, 2014. These reports shall continue until the project is closed out.

“The Grantee” is responsible for the 25% cost share, which is \$45,000.00.

“The Grantee” shall maintain financial records, supporting documents, and all other pertinent records for a period of seven (7) years from the grant period of performance end date.

**EXHIBIT B**

**GRANT AMOUNT AND METHOD OF PAYMENT**

**1. GRANT AMOUNT**

	Applicant Share	Grant (Federal Funds)	Cost Totals
Project Cost	\$ 45,000.00	\$ 135,000.00	\$ 180,000.00
Column Totals	\$ 45,000.00	\$ 135,000.00	\$ 180,000.00
The Project Cost is 75% Federal Funds, 25% Applicant Share			
Awarding Agency: Federal Emergency Management Agency (FEMA)			
Award Title and number: FEMA-4095-DR-HMGP-1-R			
Catalog of Federal Domestic Assistance (CFDA) Number: 97.039 (HMGP)			

**2. FEE SCHEDULE**

The Grantee” agrees the total payment by “the State” under this grant agreement shall be up to, but will not exceed \$135,000.00.

“The State” shall reimburse up to \$135,000.00 to “the Grantee” upon “the State” receiving appropriate documentation of expended funds from “the Grantee”.

Should “the Grantee” need to make a request for an advancement of funds, upon approval of the grant agreement by the Governor and Council, this request must be submitted in writing to the State Hazard Mitigation Officer. The request must be made using the request for funds form. Request for funds should be made at least 4 – 6 weeks prior to the identified need, and shall be expended within thirty (30) days of receipt.

Proof of expenditures must be provided back to “the State” within thirty (30) days of receipt.

“The Grantee” based on expenditures, will need to request necessary funds for reimbursement. Additional reimbursement requests may be requested contingent upon documented expenditure of previous paid amounts.

Grantee Initials   *WJ*     *JCT*    
Date   10/7/14

## EXHIBIT C

### SPECIAL PROVISIONS

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to “the Grantee” must be returned to Homeland Security and Emergency Management if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to “the Grantee” must be expended within 30 days of receiving the advanced funds.
4. The “Grantee” agrees to have an audit conducted in compliance with OMB Circular A-133, if applicable. If a compliance audit is not required, at the end of each audit period “the Grantee” will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$500,000). If required, they will forward for review and clearance a copy of the completed audit(s) to “the State”.

Additionally, “the Grantee” has or will notify their auditor of the above requirements prior to performance of the audit. “The Grantee” will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. “The Grantee” will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133. “The Grantee” will also ensure that all records concerning this grant will be kept on file for a minimum of seven (7) years from the end of this audit period.

Grantee Initials                       
Date                     

*(Handwritten initials)*                       
*(Handwritten initials)*                     

*(Handwritten initials)*                       
*(Handwritten date)*

## Chichester Board of Selectmen

### Minutes of Meeting

Tuesday, October 7, 2014

Member Present: Richard DeBold, Jeffrey Jordan, Town Administrator Jodi Pinard

Others Present: Lucille Noel, Donna Chagnon, Jim Plunkett, Ben Brown, Diane Mobbs, Philip Hitchcock, Ann Davis

Call to Order: Mr. DeBold called the meeting to order at 6:30pm.

#### Appointments:

#### Public Hearing – Pursuant to RSA 31:95-b – FEMA Grant for Hilliard Road Culvert

Mr. DeBold stated the public hearing is to receive testimony on the acceptance of Homeland Security and Emergency Management funds in the amount of \$135,000 for the purpose of installing a new 19x30 culvert on Hilliard Road to alleviate flooding. There is a 25% match to be provided by the town.

Mr. Plunkett stated as was suggested at a previous meeting I would like to use the Municipal & Transportation Improvement Fund to pay for the town portion. This account currently has a balance of \$35,913. I have contacted the culvert maker and the price has risen \$2,000 from when we completed Perry Brook Road. This is identical to the culvert installed on Perry Brook Road. Mr. Plunkett stated that John Martell did express concern regarding entering his property he asked if we could ensure he would be able to access his property. I told him I didn't see that as an issue.

A motion was made by Mr. DeBold and seconded by Mr. Jordan to accept the Homeland Security and Emergency Management funds up to the amount of \$135,000 with a 25% match to be paid out of the Municipal & Transportation Improvement Fund. **Motion Passes.**

#### General Business/Board Discussion:

##### **Bus Turnaround – Martel Road**

Mr. DeBold stated the bus turnaround has been completed. I went and visited the site on Saturday. The question is if the town will plow this turnaround.

Mr. Plunkett stated that where the town currently turns the plow truck around is on private property. If we start plowing the new bus turnaround is that where I am to turnaround from now on.

Mr. DeBold stated that is it a really good question.

Mr. Jordan stated that I would continue doing what you are doing and plow the bus turnaround as well.

Mr. DeBold stated he was wondering if plowing this turnaround would affect the amount of time it takes to plow the area or the way the route is currently plowed.

Mr. Plunkett stated no. The roads have usually already been plowed at least once by the time I talk to the principal regarding the condition of the roads.



U.S. Department of Homeland Security  
Region I  
99 High Street, Sixth Floor  
Boston, MA 02110-2132



**FEMA**

July 29, 2014

Perry Plummer, Director  
Homeland Security and Emergency Management  
33 Hazen Dr.  
Concord, NH 03305

Re: FEMA-4095-DR-NH  
Hazard Mitigation Grant Program (HMGP) Project # 1-R  
Hilliard Road Culvert Chichester, NH

Dear Director Plummer:

Enclosed please find the obligation reports for the following HMGP subgrant:

4095-1-R	Town of Chichester, New Hampshire Hilliard Road Culvert	\$ 135,000
	<b>Total:</b>	<b>\$ 135,000</b>

The *grant* period of performance (POP) start date for FEMA-4095-DR-NH is **July 29, 2014**. The *grant* POP will end three years from the date of the last *subgrant* obligation. Based on this subgrant obligation, the current POP end date for FEMA-4095-DR-NH is **July 29, 2017**.

If you have any questions, please do not hesitate to call Emily Hayes with the FEMA Region I Mitigation Division at (617) 956-7569.

Sincerely,

A handwritten signature in black ink, appearing to read "Dean J. Savramis".

Dean J. Savramis  
Director, Mitigation Division  
FEMA Region I

cc: Beth Peck, State Hazard Mitigation Officer, NH HSEM

Enclosures

## CERTIFICATE OF COVERAGE

This certificate evidences the limits of liability in effect at the inception of the Member Agreement(s) described below. This certificate is issued as a matter of information only and confers no rights on the certificate holder and does not amend, extend or alter the coverage afforded by the Member Agreement(s); except to the extent provided in the additional covered party box or loss payee box below, if checked.

THIS IS TO CERTIFY THAT THE MEMBER NAMED BELOW IS A PARTICIPATING MEMBER OF EITHER OR BOTH OF THE COMPANIES AND THAT A MEMBER AGREEMENT(S) HAS BEEN ISSUED TO THE MEMBER FOR THE AGREEMENT TERM(S) INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE MEMBER AGREEMENT(S) IS SUBJECT TO ALL THE EXCLUSIONS, EXTENSIONS, TERMS AND CONDITIONS OF SUCH MEMBER AGREEMENT(S). AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<b>Participating Member:</b> All Members List Attached		<b>Companies Affording Coverage (the "Companies"):</b> Property-Liability Trust, Inc. PO Box 2008, Concord, NH 03302-2008	
Coverage (Occurrence basis only):	Effective Date (mm/dd/yy)	Expiration Date (mm/dd/yy)	Limits (subject to applicable NH statutory limits)
<input checked="" type="checkbox"/> General Liability (Member Agreement Section III.A)	7/1/2014	6/30/2015	Each Occurrence \$5,000,000
			General Aggregate \$
			Personal & Adv Injury \$
			Med Exp (any one person) \$
			Products --Comp/Op Agg \$
<input checked="" type="checkbox"/> Automobile Liability (Member Agreement Section III.A) <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos <input type="checkbox"/> Other _____	7/1/2014	6/30/2015	Each Occurrence \$5,000,000
			Bodily Injury (per person) \$
			Bodily Injury (per accident) \$
			Property Damage (per accident) \$
<input type="checkbox"/> Excess Liability			Each Occurrence \$ N/A
			Aggregate \$ N/A
<input checked="" type="checkbox"/> Property (All Risk including Theft) (Member Agreement Section I) Deductible: \$1,000	7/1/2014	6/30/2015	\$Per scheduled limits and Member Agreement
<input type="checkbox"/> Workers Compensation (Coverage A) Employers' Liability (Coverage B)			<input type="checkbox"/> Statutory / Cov. A
			Each Accident / Cov. B \$2,000,000
			Disease - Each Employee \$ 2,000,000
			Disease - Policy Limit \$ 2,000,000
<b>Description:</b> Proof of Coverage.			

**CANCELLATION:** If any of the above coverages under the Member Agreement are cancelled before the expiration date, the Company will endeavor to mail 30 days written notice to the Certificate Holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company.

<input type="checkbox"/> Additional Covered Party <input type="checkbox"/> Loss Payee, as his, her or its interests appear		
Coverage for the Additional Covered Party is limited to "bodily injury" or "property damage" caused by, and only to the extent of, the sole negligence of the "Member," and no protection is available for the negligence of others, including the Additional Covered Party and its directors, officers, employees or agents. Available limits of coverage are shared between the "Member" and the Additional Covered Party.*		
<b>Certificate Holder:</b>  State of New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03301	<b>Companies</b>  By: <u>Debra A. Lewis</u> Authorized Representative Date Issued: <u>7/1/2014</u>	Please direct inquiries to:  Debra A. Lewis 603.226-1322 x3332

\*Terms in quotes are defined in the Member Agreement.



Member Sort Name	Member Original Join Date	EndDate
Seabrook Beach Village Precinct	10/14/1998	6/30/2015
Seacoast Chief Fire Officers Mutual Aid District	12/1/2003	6/30/2015
Seacoast Emergency Response Team	5/10/2005	6/30/2015
Seacoast Learning Collaborative	7/1/2002	6/30/2015
Somersworth School District	7/1/2005	6/30/2015
Souhegan Regional Landfill District	1/1/1989	6/30/2015
Southeast Regional Refuse Disposal	7/1/1991	6/30/2015
Southeastern NH Hazardous Materials Mutual Aid District	7/1/1993	6/30/2015
Southern NH Special Operations Unit	11/4/2005	6/30/2015
Spofford Fire District	12/7/1998	6/30/2015
Strong Foundations Charter School	6/21/2006	6/30/2015
Surry Village Charter School	6/12/2006	6/30/2015
Swains Lake Village Water	7/1/1988	6/30/2015
SWNH Fire Mutual Aid	12/27/1986	6/30/2015
The Birches Academy	4/1/2012	6/30/2015
Thornton School District	7/1/2007	6/30/2015
Tilton-Northfield Fire Dept	4/9/1994	6/30/2015
Tilton-Northfield Water District d/b/a Tilton & Northfield Aqueduct Company, Inc.	5/1/2013	6/30/2015
Town of Acworth	7/1/1990	6/30/2015
Town of Albany	7/1/1987	6/30/2015
Town of Alexandria	12/28/1987	6/30/2015
Town of Allenstown	7/1/1998	6/30/2015
Town of Andover	12/27/1986	6/30/2015
Town of Antrim	12/28/1987	6/30/2015
Town of Atkinson	1/1/2011	6/30/2015
Town of Bartlett	3/27/1987	6/30/2015
Town of Bath	10/15/1994	6/30/2015
Town of Bennington	7/1/1988	6/30/2015
Town of Benton	4/1/1996	6/30/2015
Town of Bradford	12/28/1987	6/30/2015
Town of Brentwood	11/1/1986	6/30/2015
Town of Brookfield	5/3/2002	6/30/2015
Town of Brookline	3/27/1987	6/30/2015
Town of Canterbury	7/1/1998	6/30/2015
Town of Carroll	12/27/1986	6/30/2015
Town of Center Harbor	12/10/2006	6/30/2015
Town of Charlestown	1/1/2006	6/30/2015
Town of Chatham	10/1/2002	6/30/2015
Town of Chester	11/1/1986	6/30/2015
*Town of Chichester*	11/1/1986	6/30/2015
Town of Clarksville	3/29/1994	6/30/2015
Town of Columbia	1/15/1995	6/30/2015

## CERTIFICATE OF COVERAGE

This certificate evidences the limits of liability in effect at the inception of the Member Agreement(s) described below. This certificate is issued as a matter of information only and confers no rights on the certificate holder and does not amend, extend or alter the coverage afforded by the Member Agreement(s); except to the extent provided in the additional covered party box or loss payee box below, if checked.

THIS IS TO CERTIFY THAT THE MEMBER NAMED BELOW IS A PARTICIPATING MEMBER OF EITHER OR BOTH OF THE COMPANIES AND THAT A MEMBER AGREEMENT(S) HAS BEEN ISSUED TO THE MEMBER FOR THE AGREEMENT TERM(S) INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE MEMBER AGREEMENT(S) IS SUBJECT TO ALL THE EXCLUSIONS, EXTENSIONS, TERMS AND CONDITIONS OF SUCH MEMBER AGREEMENT(S). AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<b>Participating Member:</b> <b>Member Number:</b>	<b>Workers Compensation</b> (List Attached)	<b>Companies Affording Coverage (the "Companies"):</b>  <i>Property-Liability Trust, Inc.</i> <i>PO Box 2008, Concord, NH 03302-2008</i>		
<b>Coverage (Occurrence basis only):</b>	<b>Effective Date</b> (mm/dd/yy)	<b>Expiration Date</b> (mm/dd/yy)	<b>Limits</b> (subject to applicable NH statutory limits)	
<input type="checkbox"/> <b>General Liability</b> (Member Agreement Section III.A)			Each Occurrence	\$5,000,000
			General Aggregate	\$
			Personal & Adv Injury	\$
			Med Exp (any one person)	\$
			Products - Comp/Op Agg	\$
<input type="checkbox"/> <b>Automobile Liability</b> (Member Agreement Section III.A) <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos <input type="checkbox"/> Other _____			Each Occurrence	\$5,000,000
			Bodily Injury (per person)	\$
			Bodily Injury (per accident)	\$
			Property Damage (per accident)	\$
<input type="checkbox"/> <b>Excess Liability</b>			Each Occurrence	\$ N/A
			Aggregate	\$ N/A
<input type="checkbox"/> <b>Property (All Risk including Theft)</b> (Member Agreement Section I) Deductible: \$1,000				\$Per scheduled limits and Member Agreement
<input checked="" type="checkbox"/> <b>Workers Compensation (Coverage A)</b> <b>Employers' Liability (Coverage B)</b>	7/1/2014	6/30/2015	<input type="checkbox"/> Statutory / Cov. A	
			Each Accident / Cov. B:	\$ 2,000,000
			Disease - Each Employee	\$ 2,000,000
			Disease - Policy Limit	\$ 2,000,000
<b>Description: Proof of Coverage</b>				

**CANCELLATION:** If any of the above coverages under the Member Agreement are cancelled before the expiration date, the Company will endeavor to mail 30 days written notice to the Certificate Holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company.

<input type="checkbox"/> <b>Additional Covered Party</b>	<input type="checkbox"/> <b>Loss Payee, as his, her or its interests appear</b>
<i>Coverage for the Additional Covered Party is limited to "bodily injury" or "property damage" caused by, and only to the extent of, the sole negligence of the "Member," and no protection is available for the negligence of others, including the Additional Covered Party and its directors, officers, employees or agents. Available limits of coverage are shared between the "Member" and the Additional Covered Party.*</i>	
<b>Certificate Holder:</b>  State of New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03301	<b>Companies</b>  By: <u><i>Debra A. Lewis</i></u> Authorized Representative Date Issued: <u>7/1/2014</u>
	<b>Please direct inquiries to:</b>  <i>Debra A. Lewis</i> 603.226-1322 x3332

\*Terms in quotes are defined in the Member Agreement.



Workers Compensation Members  
as of July 2, 2014

The Birches Academy	01-Apr-12	30-Jun-15
Tilton-Northfield Fire Dept	01-Jan-05	30-Jun-15
Tilton-Northfield Water District d/b/a Tilton & Northfield Aqueduct Company, Inc.	01-May-13	30-Jun-15
Town of Atkinson	01-Jan-11	30-Jun-15
Town of Benton	21-Aug-02	30-Jun-15
Town of Bradford	01-Apr-00	30-Jun-15
Town of Brookline	01-Jan-05	30-Jun-15
Town of Canterbury	31-Jan-00	30-Jun-15
Town of Center Harbor	01-Jan-06	30-Jun-15
Town of Charlestown	01-Jan-06	30-Jun-15
Town of Chatham	19-Aug-04	30-Jun-15
Town of Chester	01-Jan-05	30-Jun-15
* Town of Chichester *	01-Jan-05	30-Jun-15
Town of Columbia	20-Apr-01	30-Jun-15
Town of Danbury	01-Jan-08	30-Jun-15
Town of Danville	01-Jan-05	30-Jun-15
Town of Dorchester	01-Jan-02	30-Jun-15
Town of Dublin	01-Jan-00	30-Jun-15
Town of Enfield	01-Jan-05	30-Jun-15
Town of Fitzwilliam	01-Jan-06	30-Jun-15
Town of Goffstown	01-Jan-00	30-Jun-15
Town of Greenland	01-Jul-05	30-Jun-15
Town of Hampton	01-Jan-01	30-Jun-15
Town of Hanover	01-Jan-05	30-Jun-15
Town of Hebron	01-Jan-05	30-Jun-15
Town of Hill	01-Jan-05	30-Jun-15
Town of Hillsborough	01-Jan-05	30-Jun-15
Town of Jackson	01-Jan-05	30-Jun-15
Town of Landaff	07-Dec-05	30-Jun-15
Town of Lisbon	01-Jan-09	30-Jun-15
Town of Lyme	01-Jan-08	30-Jun-15
Town of Madbury	01-Jan-00	30-Jun-15
Town of Madison	01-Jan-05	30-Jun-15
Town of Marlborough	01-Jan-05	30-Jun-15
Town of Middleton	01-Jan-03	30-Jun-15
Town of New Castle	01-Jan-06	30-Jun-15
Town of Newbury	01-Jan-05	30-Jun-15
Town of Newington	01-Jan-08	30-Jun-15
Town of Newton	15-Mar-00	30-Jun-15
Town of Ossipee	01-Jan-05	30-Jun-15
Town of Pelham	01-Jan-09	30-Jun-15
Town of Piermont	01-Jan-11	30-Jun-15
Town of Pittsfield	01-Jan-05	30-Jun-15
Town of Randolph	01-Jan-00	30-Jun-15

# TITLE I

## THE STATE AND ITS GOVERNMENT

### CHAPTER 21-P

#### DEPARTMENT OF SAFETY

#### Homeland Security and Emergency Management

##### Section 21-P:43

**21-P:43 Appropriations and Authority to Accept Services, Gifts, Grants, and Loans.** – Each political subdivision may make appropriations in the manner provided by law for making appropriations for the ordinary expenses of such political subdivision for the payment of expenses of its local organization for emergency management. Whenever the federal government or any federal agency or officer offers to the state, or through the state to any of its political subdivisions, services, equipment, supplies, materials, or funds by way of gift, grant, or loan for purposes of emergency management the state, acting through the governor, commissioner, or such political subdivision, acting with the consent of the governor and through its executive officer, city council, or board of selectmen, may accept such offer, subject to the terms of the offer and the rules and regulations, if any, of the agency making the offer. Whenever any person, firm or corporation offers to the state or to any of its political subdivisions services, equipment, supplies, materials, or funds by way of gift, grant, or loan for purposes of emergency management the state, acting through the governor, or such political subdivision, acting through its executive officer, city council, or board of selectmen, may accept such offer, subject to its terms.

**Source.** 2002, 257:7, eff. July 1, 2002.