



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



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**CHRISTOPHER D. CLEMENT, SR.**  
**COMMISSIONER**

**JEFF BRILLHART, P.E.**  
**ASSISTANT COMMISSIONER**

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

Bureau of Turnpikes  
 July 31, 2014

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to Chapter 144:95, Laws of 2013 authorize the Department of Transportation to establish various non-budgeted classes in various accounting units and to transfer \$177,500 within Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2015, as follows:

04-096-096-961017-70220000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Administration - Support</b>			
<b>Expenses:</b>			
010 500100 Personal Services - Perm	\$1,737,471	\$0	\$1,737,471
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	120,000	0	120,000
019 500105 Holiday Pay	2,500	0	2,500
020 500200 Current Expense	121,447	(5,000)	116,447
022 500255 Rents-Leases Other than State	6,300	0	6,300
023 500291 Heat, Electricity, Water	9,654	0	9,654
024 500225 Maint Other than Bldg-Grnds	115,540	(90,000)	25,540
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	3,048,424	0	3,048,424
030 500311 Equipment	38,872	0	38,872
035 500000 Shared Services Support	46,301	0	46,301
037 500171 Technology Hardware	17,600	0	17,600
038 500175 Technology Software	40,000	50,000	90,000
039 500188 Telecommunications	46,368	40,000	86,368
040 500800 Indirect Costs	250,000	0	250,000
046 500463 Eng Consultants Non-Benefits	512,486	0	512,486
047 500240 Own Forces Maint - Bldg	9,566	0	9,566
048 500226 Contract Maint Bldgs & Grnds	30,237	0	30,237
049 500294 Transfers To Agencies	130,000	0	130,000
050 500109 Personal Services - Temporary	80,748	0	80,748
060 500601 Benefits	1,161,341	0	1,161,341
066 500543 Continuing Prof Education	10,000	0	10,000

069 500567 Promotional and Marketing Exp	0	5,000	5,000
070 500704 In-State Travel	800	0	800
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,834	0	10,834
255 500949 Cost of Issuing Bonds	750,000	0	750,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	0	2,761,576
Total	\$11,234,265	\$0	\$11,234,265
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$11,234,265	\$0	\$11,234,265

04-096-096-961017-70270000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Central NH Tpk Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$997,950	\$0	\$997,950
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	391,145	0	391,145
019 500105 Holiday Pay	8,500	0	8,500
020 500200 Current Expense	1,178,462	(45,000)	1,133,462
022 500255 Rents-Leases Other than State	680,577	0	680,577
023 500291 Heat, Electricity, Water	292,003	0	292,003
024 500225 Maint Other than Bldg-Grnds	7,634	0	7,634
030 500311 Equipment	583,470	0	583,470
039 500188 Telecommunications	15,678	0	15,678
047 500240 Own Forces Maint	153,656	0	153,656
048 500226 Contract Maint Bldgs & Grnds	170,233	0	170,233
050 500109 Personal Services – Temp	89,383	0	89,383
060 500601 Benefits	811,911	0	811,911
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,800	0	7,800
103 500741 Contracts for Operational Svc	72,446	0	72,446
400 500871 Construction Repair Material	0	45,000	45,000
Total	\$5,493,248	\$0	\$5,493,248
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$5,452,103	\$0	\$5,452,103
009-403669 Sponsorship Fee	41,145	0	41,145
Total	\$5,493,248	\$0	\$5,493,248

04-096-096-961017-70320000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Tpk Blue Star Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$480,543	\$0	\$480,543
017 500147 FT Employees Special Pay	13,440	0	13,440
018 500106 Overtime	165,000	0	165,000

019 500105 Holiday Pay	5,150	0	5,150
020 500200 Current Expense	573,516	(4,500)	569,016
022 500255 Rents-Leases Other than State	304,748	0	304,748
023 500291 Heat, Electricity, Water	94,170	0	94,170
024 500225 Maint Other than Bldg-Grnds	4,732	0	4,732
030 500311 Equipment	112,432	0	112,432
037 500168 Technology Hardware	2,200	0	2,200
039 500188 Telecommunications	3,571	0	3,571
047 500240 Own Forces Maint	3,806	0	3,806
048 500226 Contract Maint Bldgs & Grnds	75,893	0	75,893
050 500109 Personal Services – Temp	38,775	0	38,775
060 500601 Benefits	416,698	0	416,698
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	3,100	0	3,100
103 500741 Contracts for Operational Svc	61,550	0	61,550
400 500871 Construction Repair Material	3,505	4,500	8,005
Total	\$2,365,829	\$0	\$2,365,829
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$2,365,829	\$0	\$2,365,829

04-096-096-961017-70370000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Tpk Spaulding Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$403,181	\$0	\$403,181
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	144,000	0	144,000
019 500105 Holiday Pay	7,600	0	7,600
020 500200 Current Expense	421,613	(33,000)	388,613
022 500255 Rents-Leases Other than State	115,900	0	115,900
023 500291 Heat, Electricity, Water	80,901	0	80,901
024 500225 Maint Other than Bldg-Grnds	5,353	0	5,353
030 500311 Equipment	410,862	0	410,862
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	1,418	0	1,418
047 500240 Own Forces Maint	2,161	0	2,161
048 500226 Contract Maint Bldgs & Grnds	84,127	0	84,127
050 500109 Personal Services – Temp	31,726	0	31,726
060 500601 Benefits	261,987	0	261,987
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,100	0	2,100
103 500741 Contracts for Operational Svc	65,959	0	65,959
400 500871 Construction Repair Material	9,375	33,000	42,375
Total	\$2,066,048	\$0	\$2,066,048
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$2,066,048	\$0	\$2,066,048

## EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

### NH Turnpike Administration - Support (7022) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$5,000. This transfer is due to advertising expenditures included in Class 020 instead of the newly established Class 069. This transfer will align expenditures to the proper class line per accounting policy.
- Class 024 Decrease Maintenance Other than Buildings & Grounds by \$90,000. This transfer is due to software maintenance expenditures and installation of fiber optic cable expenditures included in Classes 038 and 039 instead of Class 024, and to cover higher than expected telecommunications expenses. This transfer will align expenditures to the proper class line per accounting policy.
- Class 038 Increase Technology Software by \$50,000. This transfer will align expenditures to the proper class line per accounting policy.
- Class 039 Increase Telecommunications by \$40,000. This transfer will allow final installation of Fiber Optic Cable at the Hooksett Administrative Building to increase network speed, recommended by the Department of Information Technology. This transfer will also allow payment of higher than expected telecommunication expenses in the proper class.
- Class 069 Create a non-budgeted Class 069 in Accounting Unit 7022 for advertising of service contracts not administered by Purchase and Property in the amount of \$5,000. The expenses were budgeted under Class 020 Current Expense in Fiscal Year 2015. This transfer will align expenditures to the proper class line per accounting policy.

### NH Turnpike Central Maintenance (7027) – 99.3% Turnpike Funds, 0.7% Agency Income

- Class 020 Decrease Current Expense by \$45,000. This transfer is due to guardrail repair expenditures budgeted in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.
- Class 400 Create a non-budgeted Class 400 in Accounting Unit 7027 for Contractual Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$45,000. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2015. This transfer will align expenditures to the proper class line per accounting policy.

### East NH Turnpike Blue Star Maintenance (7032) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$4,500. This transfer is due to guardrail repair expenditures budgeted in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.
- Class 400 Create a non-budgeted Class 400 in Accounting Unit 7032 for Contractual Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$4,500. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2015. This transfer will align expenditures to the proper class line per accounting policy.

**East NH Turnpike Spaulding Maintenance (7037) – 100% Turnpike Funds**

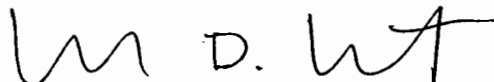
- Class 020 Decrease Current Expense by \$33,000. This transfer is due to guardrail repair expenditures budgeted in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.
- Class 400 Create a non-budgeted Class 400 in Accounting Unit 7037 for Contractual Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$33,000. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2015. This transfer will align expenditures to the proper class line per accounting policy.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?  
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.  
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds: Turnpike Funds and Agency Income.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?  
No personnel services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.  
Commissioner