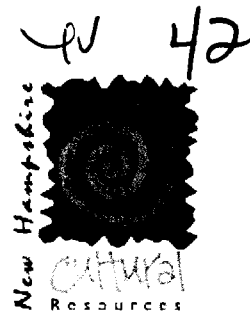


STATE OF NEW HAMPSHIRE
 DEPARTMENT of CULTURAL RESOURCES
*State Council on the Arts, Division of Historical Resources
 State Library, Film & Television Office,
 Commission on Native American Affairs (administratively attached)*

20 Park Street
 Concord, New Hampshire 03301



VAN McLEOD
 Commissioner
 Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
 FAX: 603-271-6826
 www.nh.gov/nhculture

August 18, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to award Public Value Partnership Grant in the amount of \$13,000 to Friends of the Colonial, Bethlehem, (vendor code 155633) to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors, effective upon Governor and Council approval through June 30, 2015.
 100% Federal Funds.

Funds are available in the account titled Federal Arts Partnership Grant as follows:

01-34-34-341010-1255000-072-500575 Grants Federal **FY15**
 \$13,000

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Should Federal Funds become no longer available General Funds will not be requested to support this program.

Respectfully submitted,

Van McLeod



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Friends of the Colonial (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. **GRANT PERIOD: FY2015**

2. **OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept **\$13,000.00** and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Friends of the Colonial is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. **PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. **Failure to submit the final report will render the Grantee ineligible for Council funding for two years.**

5. **SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

8.13.14
Date

Name, Title: Virginia Lupi, Director

GRANTEE SIGNATURE

Org/ Name: Friends of the Colonial

Address: 70 Box 204, Bethel NH

STEPHEN DIGWARO

Printed Name of Authorized Official for Grantee

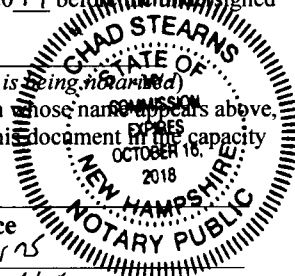
EX. DIR 8/5/14
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Grafton

On the 5th day of August 2014 before me the undersigned officer, personally appeared Stephen Digwaro
(Print name of person whose signature is being notarized) or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Notary Public/ Justice of the Peace
Printed Name: Chad Stearns
My Commission expires: 10/16/18



APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

8-27-14
Date

Office of Attorney General

CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

* Resolution date must occur on or before the Grant Agreement is signed.

** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.

1. *Resolution:

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

FRIENDS of THE Colonator August 31, 2009
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that STEPHEN DIGNAZIO is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: [Signature]
(Signature of Clerk/Secretary to the board)
Printed Name GARY ARSENAULT

2. **Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF Grafton

On the 5th day of August, 2014 before the undersigned officer, personally appeared Gary Arsenault, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.

[Signature]
Notary Public/ Justice of the Peace
Printed Name: Chad Stearns
My Commission Expires 10/16/18



Stephen Dignazio, Bio
Founding Director
Friends of The Colonial

Stephen Dignazio has lived and worked in Northern New Hampshire for over 35 years. After graduating from Franconia College he worked for many years at numerous jobs from bookstores to nursing homes, from cook to garden designer. Concurrently he pursued an avocation as a poet and artist, co-editing an award winning poetry magazine, and collaborating with visual artists including a longstanding partnership with Maine sculptor Evan Hayes with whom he has shown in museums and galleries throughout New England. Finally his interests in the arts, and making a living, came together, and he served for five years as executive director of the North Country Chamber Players, one of the premier chamber ensembles in New England. While with the Chamber Players, in addition to the annual "Music in the White Mountains" Summer Festival he administered:

- A New Hampshire Odyssey – 20 musical events in 20 New Hampshire communities for the NCCP's 20th Anniversary season
- Bette Davis Seminar/Concert Series—In celebration of the successful renovation of a 100 year old Steinway piano (formerly owned and donated by Bette Davis), in partnership with the Town of Sugar Hill, this series combined first rate educational experience with piano works of different periods and settings.
- In 2000 The NCCP received one of two Millennium grants awarded by the NHSCA for a collaboration with New England Ballet for a recital/dance production of Messiaen's *Quartet for the End of Time*.

In 1998 he was awarded a fellowship in poetry from the New Hampshire State Council on the Arts and in 2002 he was part of an artist team including Evan Haynes that was awarded one of three nationwide Art and Community Landscape Grants to involve communities through art in the Northern Forest Canoe Trail. He has received grants for his work from the NHSCA, National Poetry Foundation, National Endowment for the Arts, the National Park Service, the New England Foundation for the Arts, Vermont Council on the Arts and the LEF Foundation.

Based on his experience in the arts and arts administration, he was acutely aware of the need for a regional cultural center in rural New Hampshire and spearheaded the drive for a reinvigorated Colonial Theatre in Bethlehem, NH where he has served as Executive Director since 2001. The Colonial has since received regional and national recognition as a model for rural arts development. A hallmark of his work in the public sphere, both administratively and artistically, has been a commitment to engaging and empowering local communities through the arts. An example from the Northern Forest Canoe Trail would be the photo project in Richford, VT which distributed cameras to residents and collected over a thousand images. These were used to produce a community art show, an historic record of Richford in 2002, a post card series and most importantly, engendered a sense of pride and value in this hardscrabble community.

As executive Director of The Colonial Theatre Stephen has been pro-active in partnering with virtually every school and public library in the area as well as over 20 community nonprofits, ranging from health and social services providers to economic development advocates, to provide a venue for creative collaborations to improve rural quality of life through the arts. During that time Stephen has managed a \$750,000 worth of renovations at the Theatre, including a 2 phase Expansion of the facility and operations. The Colonial Theatre presents independent and world cinema, professional touring artists, and community and school events from May – November.

As an artist and arts administrator Stephen has worked in literature, dance, visual arts, film and music. His contribution to arts culture in NH was recognized in 2008 when NH Magazine designated him one of 33 "It" people in NH, and most recently with a special NH Governor's Award in the Arts for Community Impact.

**The Friends of The Colonial
Board of Directors 2014**

Mary Lou Krambeer, President

Erin Woo, Vice President

Jim Hamblin, Treasurer

Gary Arsenault, Secretary

Nate Alberts

Eileen Alexander

Julia Brabec

Gregg Christopher

Marsha Gingue

Ann Gruczka

Steve Hilliard

Kay Kerr

Jae Kim

Leonard Reed

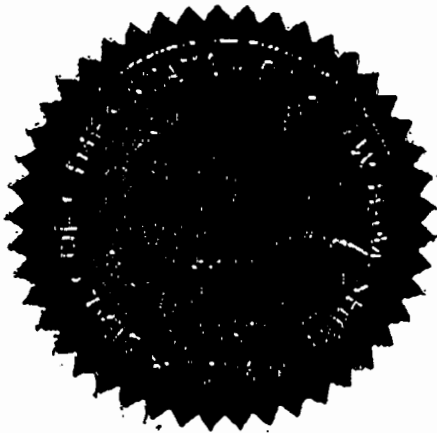
Carrie Trooboff

Board Emeritus, ex officio (non-voting)
George Manupelli, PhD.

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Friends of the Colonial is a New Hampshire trade name registered on October 4, 2006 and that BETHLEHEM REDEVELOPMENT ASSOCIATION presently own(s) this trade name. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 5th day of September, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/5/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER A. B. Gile, Inc. PO Box 66 Hanover, NH 03755	CONTACT NAME: PHONE (A/C, No, Ext): (603) 643-4540	FAX (A/C, No): (603) 643-6382
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Peerless Ins Co.		24198
INSURED Bethlehem Redevelopment Association dba Friends of the Colonial Theatre P.O. Box 204 Bethlehem, NH 03574	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	
	INSURER G :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CBP8647095	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC1044396	04/01/2014	04/01/2015	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation Covered States 3.A. Part One: NH - 3.C. Part Three: All states except North Dakota, Ohio, Washington, Wyoming, and states designated in item 3.A.

Evidence of Insurance

CERTIFICATE HOLDER

CANCELLATION

NH Council On The Arts
 19 Pillsbury Street, 1st Floor
 Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]