



Margaret Wood Hassan
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

34 98

July 14, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Retroactive

REQUESTED ACTION

Authorize the NH Highway Safety Agency permission to **RETROACTIVELY** pay to the Governors Highway Safety Association (Vendor Code 170334), Washington, DC, \$4,110.00 for annual dues covering the 12-month period commencing July 1, 2014, through June 30, 2015, effective upon Governor & Council approval. 25% federal; 75% highway

Funds are available from the following account:

02 25 25 250015 30000000 Highway Safety Agency
026 500 251 Organizational Dues

FY 2015
\$4,110.00

EXPLANATION

Using federal highway safety funds, the NH Highway Safety Agency proposes to pay the Governors Highway Safety Association (GHSA) annual dues in the amount of \$4,110.00 for the twelve-month period July 1, 2014, through June 30, 2015. Dues are payable within 60 days following the beginning of the fiscal year but in no event no later than the first call to order of the annual meeting commencing on September 6, 2014. This item is **RETROACTIVE** due to the receipt of the invoice dated June 11, 2014, and the next scheduled closing date is July 24, 2014 for an August 5, 2014, G&C Meeting. GHSA members are State Highway Safety offices that develop and implement state-level highway safety programs. Annual dues are based on a flat fee in addition to a proportional formula based on state population.

The mission of the NH Highway Safety Agency is to “reduce traffic accidents and deaths, injuries and property damage resulting therefrom” and to coordinate highway safety programs utilizing federal funds provided to the state to accelerate highway traffic safety programs and activities.

As a result of the Highway Safety Act of 1966 that established highway safety offices in each state, the District of Columbia, and U.S. territories, the Governors Highway Safety Association (GHSA) was incorporated in 1974 to develop and improve methods of highway safety program administration. GHSA aids Highway Safety offices in the development of policies consistent with state needs and goals to study problems connected with highway safety; develops technical, administrative and educational highway safety standards; cooperates with other agencies in the consideration and solution of highway safety

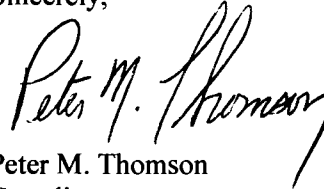
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problems; and develops better ways and means of adequately informing community leaders and the public of the magnitude and costs of highway crashes and corrective measures to reduce those crashes. GHSA is organized exclusively for administrative, educational, and scientific purposes. No activities of GHSA shall be dedicated to the "carrying on of propaganda, or otherwise attempting to influence legislation" nor does GHSA "participate in, or intervene in any political campaign on behalf of any candidate for public office". GHSA is not a lobbying organization.

Membership in GHSA consists of the Governor's Highway Safety Representative/Coordinator (or duly designated alternate). Whenever the Representative/Coordinator ceases to hold that position his/her membership shall terminate and be filled by his/her successor to the position.

Payment of the annual dues will be funded 25 percent with federal funds and 75 percent highway funds.

Sincerely,

A handwritten signature in black ink that reads "Peter M. Thomson". The signature is written in a cursive style with a large, looped initial "P".

Peter M. Thomson
Coordinator

/djf

Organizational Dues and Memberships

The Governor and Executive Council is concerned with the number of organizations and cost to the State for Agency participation in professional organizations. A series of questions have been developed which should answer the majority of Governor and Executive Councilors concerns related to the value of each membership. Requests by State Agencies to enter into memberships with National, Regional, Professional or Other type of organizations must address the ten questions below in the Governor and Executive Council request letter.

The following questions, along with an associated response, must be included in the "Explanation" section of your request, along with a brief narrative explanation as provided in the past. (Please include the lead in sentence along with the questions and responses.)

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
The Governors' Highway Safety Association was incorporated in 1974. The NH Highway Safety Agency has been a member of the Association since its inception.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
No, the NH Highway Safety Agency does not belong to any other organization providing the same/similar benefits.
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?
55 states and territories belong to GHSA, and the NH Highway Safety Agency is the sole state agency belonging to GHSA.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
Annual dues are based on a flat fee in addition to a proportional formula based on state population.
5. What benefit does the state receive from participating in this membership?
GHSA develops and improves methods of highway safety program administration. The Association aids Highway Safety offices in the development of policies consistent with state needs and goals to study problems connected with highway safety; develops technical, administrative, and educational highway safety standards; cooperates with agencies in the consideration and solution of highway safety problems; and develops better ways and means of informing community leaders and the public of the magnitude and costs of highway crashes and corrective measures to reduce those crashes.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
Throughout the year GHSA hosts conference calls and web-based trainings to educate members regarding management reviews, funding requirements, reporting, equipment inventory, etc. Membership dues covers costs associated with all trainings.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
No, travel is not included in the membership fee.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)
The Coordinator/Governor's Representative of the NH Highway Safety Agency is directly involved with GHSA, is a voting member representing the state, serves as an at-large task force member, and is chairman of the Nominations Committee.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
As a result of the Highway Safety Act of 1966 that established highway safety offices in each state, the District of Columbia, and US territories, the National Highway Traffic Safety Administration (NHTSA) was established to provide federal highway safety funds to the states and administer the program. The mission of the NH Highway Safety Agency is to reduce traffic crashes and the resulting deaths and life-changing injuries. GHSA (representing the states) works closely with NHTSA to develop, improve, and coordinate highway safety programs that utilize federal funds in order to accelerate state programs and activities. If New Hampshire was not a member of GHSA the state would not have a voice or an avenue through which to impact the development or administration of programs being considered by the federal government which could negatively impact the state.



Governors Highway Safety Association
444 North Capitol Street, NW – Suite 722
Washington, DC 20001-1534
Phone (202) 789-0942 Fax (202) 789-0946
ATTN: Denise Alston
Accounts Payable

RECEIVED
JUN 14 2014

NH HIGHWAY
SAFETY AGENCY

June 11, 2014

INVOICE #FY2015-00035

New Hampshire Highway Safety Agency
78 Regional Drive - Building 2
Concord, NH 03301-8530

FY 2015 Annual Dues
for the period
July 1, 2014 – June 30, 2015

Amount Due: \$4,110

Check: payable to Governors Highway Safety Association (GHSA) Federal ID #521021004
Remit to address above

ACH or EFT: ABA #044000804
Account #8902010599903

Bank Wire: ABA #021000089
Account #40611172 (for further credit to Account #504114543)

Credit Card: Amex Carte Blanche Discover Diners Club Master Card Visa

Card Number _____ Expiration _____

Authorized Signature _____ Print Name _____

cc: Peter M. Thomson
peter.thomson@nhhsa.state.nh.us