

GOVERNOR AND EXECUTIVE COUNCIL AGENDA
State House, Concord, New Hampshire
July 2, 2014, 10:00 a.m.

BUSINESS FINANCE AUTHORITY

#1 Authorize to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13-a with respect to a loan from Georgetown Bank to Simple Life Recycling, LLC located in Rochester, New Hampshire. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

DEPARTMENT OF INFORMATION TECHNOLOGY

#1A Authorize to amend an agreement with Computer Associates Inc., Islandia, NY, (originally approved by G&C on 6-4-08, item #4), on behalf of the Department of Health and Human Services for the provision of mainframe software licenses and maintenance, by increasing the price by \$146,460 from \$5,107,852 to \$5,254,312. Effective upon G&C approval through June 30, 2016. **60% General, 40% Federal Funds.**

THE ADJUTANT GENERAL'S DEPARTMENT

#2 Authorize the nomination of Major Carrie D. Ayers, Manchester, NH, for appointment to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally and professionally qualified.

#3 Authorize the nomination of Major Marc I. Zubricki, Newmarket, NH, for promotion to the rank of Lieutenant Colonel. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally and professionally qualified.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#4 Authorize to accept and place on file the Report and Findings of Councilor Debora B. Pignatelli with regard to a certain project in participation with Covenant Health Systems Inc., and St. Joseph Hospital of Nashua, NH.

#5 Authorize the Division of Personnel to establish two part-time, classified human resources positions (Class 50), for the purpose of providing services to the NH Liquor Commission in performing human resources transactions and job analysis related to Liquor Commission employees and positions in compliance with state and federal employment statutes and regulations. Effective upon G&C approval through June 30, 2015. (2)Further authorize to enter into a memorandum of understanding with the NH Liquor Commission for the purpose of hiring up to two part-time human resources employees to provide services as outline in the memorandum, in the amount of \$125,698. Effective upon G&C approval through June 30, 2016. (3)Further authorize to accept and expend \$61,250 for the purpose of hiring two part-time human resources employees as outlined in the memorandum with the NH Liquor Commission to audit and approve human resources transactions originating from the Liquor Commission and to perform job analysis duties related to Liquor Commission positions. Effective upon G&C approval through June 30, 2015. **100% Agency Income (Liquor Commission).**

#6 Authorize the Division of Personnel's' request for waiver of classification decisions. Effective upon G&C approval.

#7 Authorize to pay the National Association of State Budget Officers, Washington, DC., in an amount not to exceed \$14,000 for Fiscal Year 2015 membership dues. Effective July 1, 2014 through June 30, 2015. **100% General Funds.**

#8 Authorize to enter into a memorandum of agreement with the Department of Health and Human Services for the provision of waste recycling services for a building situated within the Sununu Youth Services Center, Manchester, NH, in an estimated amount not to exceed \$33,000. Effective upon G&C approval and continued for 3 years or until such time either party wishes to terminate without cause upon 30 days written notice. **100% Revolving Recycling Funds.**

#9 Authorize to enter into a contract with G4 Communications Corporation, Manchester, NH, for internet services, for a total price not to exceed \$250,000. Effective upon G&C approval through August 31, 2017.

#10 Authorize the Bureau of Public Works Design and Construction to enter into a contract with D. L. King & Associates Inc., Nashua, NH, for the Legislative Office Building Elevator Upgrade, Concord, NH, for a price not to exceed \$345,786. Effective upon G&C approval through December 5, 2014. **100% Capital – General Funds.**

STATE TREASURY

#11 Authorize to issue a warrant from funds not otherwise appropriated in the amount of \$67,060 and the State Treasurer to issue checks in the amount of \$67,059.16 to the rightful owners of abandoned or unclaimed funds.

#12 Authorize the Commissioner of the Treasury or State Treasurer to conduct the sale and issuance of general obligation bonds to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bond.

DEPARTMENT OF CULTURAL RESOURCES

#12A Authorize to **retroactively amend a sole source** contract with Progressive Technology Federal Systems Inc., Bethesda, MD (originally approved by G&C on 6-25-08, item #26), for the digital archiving and capturing solution for born-digital state of NH publications, by increasing the amount by \$61,104.38 to \$205,886.44, and by extending the end date to June 30, 2017 **retroactive** to July 1, 2014. **100% Federal Funds.**

NEW HAMPSHIRE COUNCIL ON DEVELOPMENTAL DISABILITIES

#13 Authorize to enter into an agreement with Kathleen Bates, Somersworth, NH, to coordinate and facilitate a statewide leadership team of people with developmental disabilities, in an amount not to exceed \$15,000. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

DEPARTMENT OF JUSTICE

#14 Authorize to accept and place on file the Biennial Report for the period of July 1, 2011 through June 30, 2013.

#15 Authorize to **retroactively amend a sole source** contract with Attorney David F. Conley, Concord, NH, (originally approved by G&C on 6-19-13, item #59, in the amount of \$62,400), to serve as a Hearing Officer on an as needed basis for appeals before any of the environmental councils of the Department of Environmental Services, by extending the end date from June 30, 2014 to June 30, 2015. No Additional Funding. **100% Transfer from other agencies (Environmental Services).**

#16 Authorize to enter into subgrants totaling \$85,835 with the agencies as detailed in letter dated June 18, 2014, from the US Department of Justice's Office of Juvenile Justice and Delinquency Prevention's FFY 2011 Enforcing Underage Drinking Laws Block Grant Programs for increased enforcement of NH's underage drinking laws, to include outreach, education and training. Effective upon G&C approval through March 31, 2015. **100% Federal Funds.**

INSURANCE DEPARTMENT

#17 Authorize to adjust the salary of the Department's Director of Operations to establish a \$1,000 differential above a subordinate classified employee, which will increase the annual salary from unclassified grade EE Maximum \$81,436 to \$87,541, an increase of \$6,105. Effective July 11, 2014. **100% Agency Income.**

#18 Authorize to hire Deborah Stone as Director of Financial Regulation, an unclassified grade HH, maximum, with an annual salary of \$102,424.80 from her current position as the Department's Actuary and Director of Market Regulation, also an unclassified grade HH, maximum with an annual salary of \$102,424.80. Effective July 11, 2014. **100% Agency Income.**

#19 Authorize to amend on a **sole source** basis an existing contract, with Public Consulting Group Inc., Boston, MA (originally approved by G&C on 3-12-14, item #18), for consulting services for the purpose of providing technical assistance, training, planning, and additional production capacity to support plan management activities related to the NH marketplace, by increasing the amount by \$1,474,443 from \$525,920 to \$2,000,363, and by extending the end date from December 31, 2014 to December 31, 2015. **100% Federal Funds.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

#20 Authorize to sell the NHES property located at 32-34 South Main Street, Concord, NH to the City of Concord for \$1,575,000 plus an assessed administrative fee of \$1,100.

BANKING DEPARTMENT

#21 Authorize to continue membership and participation in the Conference of State Bank Supervisors, for an amount of \$9,138. Effective upon G&C approval through June 30, 2015. **100% Other Funds, Bank Exams and Assessment.**

#22 Authorize to continue membership and participation in the National Association of State Credit Union Supervisors, for an amount of \$10,375.04. Effective upon G&C approval through June 30, 2015. **100% Other Funds, Bank Exams and Assessment.**

NEW HAMPSHIRE LIQUOR COMMISSION

#23 Authorize an annual salary increment to Joseph W. Mollica, Chairman, from Salary Grade HH, Step 4 \$95,219.18 to Salary Grade HH, Maximum \$100,170.95. Effective upon G&C approval.

#24 Authorize an annual salary increment to Michael R. Milligan, Deputy Commissioner, from Salary Grade GG, Step 4, \$87,422.97 to Salary Grade GG, Maximum \$91,964.87. Effective upon G&C approval.

#24A Authorize to enter into a contract with Eckhardt & Johnson Inc., Manchester, NH, to replace boilers at the NHSLC headquarters building, for a total of \$186,698.60. **100% Liquor Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#25 Authorize to amend a **sole source** agreement with the Trustees of Dartmouth College, Hanover, NH (originally approved by G&C on 6-22-11, item #111), to provide a developmental services interdisciplinary clinic teams by increasing the price by \$236,290.44 from \$37,694,067.24 to an amount not to exceed \$37,930,357.68. Effective upon G&C approval through June 30, 2016. **100% General Funds.**

Division for Children, Youth and Families

#26 Authorize to **retroactively** pay an annual subscription fee to Chapin Hall Center for Children at the University of Chicago IL, in the amount of \$20,000, to access the Center for State Foster Care and Adoption Data service. Effective April 1, 2014 through March 31, 2015. **43% Federal, 57% General Funds.**

#27 Authorize to enter into an agreement with Teachers College, Columbia University, New York, NY, for the provision of expert review and analysis of the draft NH Early Childhood Learning Standards, in an amount not to exceed \$99,999. Effective July 1, 2014 or upon G&C approval, whichever is later, through December 31, 2014. **100% Federal Funds.**

Division of Public Health Services

#28 Authorize to pay the Association of State and Territorial Health Officials, Arlington, VA, \$18,800 for the annual membership dues. Effective **retroactive** to July 1, 2014 through June 30, 2015. **60% Federal, 40% General Funds.**

#29 Authorize to enter into a **sole source** agreement with the Manchester Health Department to provide clinical and prevention services to detect, treat and prevent the spread of Tuberculosis, Sexually Transmitted Diseases, Human Immunodeficiency Virus, Hepatitis C, and Vaccine-Preventable Disease, in an amount not to exceed \$397,200. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **82% Federal, 18% General Funds.**

#30 Authorize to enter into a **sole source** agreement with the City of Nashua, Division of Public Health and Community Services, Nashua, NH, to provide clinical and prevention services to detect, treat and prevent the spread of Tuberculosis, Sexually Transmitted Diseases, Human Immunodeficiency Virus, Hepatitis C, and Vaccine-Preventable Disease, in an amount not to exceed \$337,200. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **79% Federal, 21% General Funds.**

#30A Authorize to enter into an agreement with Stroudwater Associates Inc., Portland, ME, to provide training in Quality Improvement Methods and Tools to approximately 30 employees, in an amount not to exceed \$77,898. Effective August 1, 2014 or upon G&C approval, whichever is later, through January 31, 2015. **100% Federal Funds.**

Bureau of Elderly and Adult Services

#31 Authorize to enter into an agreement with Lifeline Systems Company, Framingham, MA, to provide personal emergency response systems in an amount not to exceed \$25,000. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **64% Federal, 36% General Funds.**

#32 Authorize to enter into an agreement with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the provision of building the capacity for the NH's Senior Medicare Patrol Program, by increasing the awareness and knowledge of Medicare beneficiaries so they become well informed health care consumers, in an amount not to exceed \$150,824. Effective upon G&C approval through September 29, 2015. **100% Federal Funds.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#33 Authorize the Division of Economic Development to budget and expend \$16,036 of Energy Efficiency Program funds for contracted services. Effective upon G&C approval through July 31, 2014. **100% Greenhouse Gas Emissions Reduction Fund.**

#34 Authorize the Bureau of Trails to enter into Grant In Aid Trail Maintenance and Equipment agreements with the OHRV clubs as detailed in letter dated June 9, 2014, in the total amount of \$302,013.87. Effective upon G&C approval through May 31, 2015. **100% OHRV Funds.**

#35 Authorize the Bureau of Trails to enter into Grant In Aid Trail Maintenance and Equipment agreements with the Snowmobile clubs as detailed in letter dated June 11, 2014, in the total amount of \$582,386.45. Effective upon G&C approval through May 31, 2015. **100% Snowmobile Funds.**

#36 Authorize the Bureau of Trails to award Recreational Trails Program grant to the organizations as detailed in letter dated June 19, 2014, in the total amount of \$1,222,532.15 for the development and maintenance of recreational trails and trail related safety and educational projects. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds.**

#37 Authorize the Division of Travel and Tourism Development to renew a contract with Plymouth State University, Institute for NH Studies, Plymouth, NH, (originally approved by G&C on 7-11-12, item #52), for research services in the amount of \$200,000. Effective July 2, 2014 through June 30, 2016, with the option to renew for one two-year period. **100% General Funds.**

#38 Authorize the Division of Parks and Recreation to enter into a contract with G.L. A Plus Exteriors, Milton, NH, for roofing replacements on three buildings at Chesterfield Gorge and one building at Pisgah State Park, in the amount of \$17,000. Effective upon G&C approval through August 29, 2014. **100% Capital Funds.**

#39 Authorize the Division of Parks and Recreation to enter into a contract with The Aulson Company LLC, Methuen, MA, for roofing replacement on the camper shelter at Pawtuckaway State Park, in the amount of \$15,067. Effective upon G&C approval through August 1, 2014. **100% Capital Funds.**

#40 Authorize the Division of Parks and Recreation to make **sole source** and **retroactive** payment to I.C. Reed & Sons Inc., Raymond, NH, in the amount of \$3,700 for emergency replacement of a broken utility pole and wiring at Pawtuckaway State Park. Effective upon G&C approval. **87% Park, 13% General Funds.**

#40A Authorize the Division of Parks and Recreation to enter into a **sole source** contract with Federal Piping Company Inc., Freedom, NH, for boiler replacement at the Sherman Adams Building, Mount Washington State Park, Gorham, NH, in the amount of \$96,600. Effective upon G&C approval through September 19, 2014. **100% Capital Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#41 Authorize to enter into a contract with Eastern Analytical Inc., Concord, NH, to perform wastewater monitoring chemical analysis of water samples from six fish hatchery facilities, in the amount of \$9,000. Effective upon G&C approval through June 30, 2015. **100% Fish and Game Funds.**

#42 Authorize to accept a donation of up to 60 radio tags from NH Bass National, valued at \$9,000 to be utilized by the Inland Fisheries Division.

#42A Authorize to accept a donation of \$15,000 from multiple donors to hire seasonal laborers to perform brook trout habitat surveys and population assessments on various streams in the Ammonoosuc River Watershed. Effective upon G&C approval through June 30, 2015.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#43 Authorize to budget and expend prior year carry forward funds in the amount of \$10,000,000 for the issuance of low interest loans. Effective upon G&C approval through June 30, 2015. **100% Clean Water Revolving Loan Funds. Fiscal Committee approved.**

#44 NOT USED

#45 Authorize to **retroactively** pay calendar year 2014 membership dues to the Ground Water Protection Council, Oklahoma City, OK, in the amount of \$9,500. Effective upon G&C approval. **100% Federal Funds.**

#46 Authorize to pay The NELAC Institute, Weatherford, TX, in the amount of \$6,000 for National Environmental Laboratory Accreditation Program Annual Accreditation Body annual membership fee. Effective July 1, 2014 through June 30, 2015. **100% Lab Accreditation Fee Funds.**

#47 Authorize to enter into a **sole source** contract with Tri-State Bird Rescue & Research Inc., Newark, DE, for oiled wildlife and bird rescue and rehabilitation, in the amount of \$180,000. Effective upon G&C approval through June 30, 2019. **100% Oil Pollution Control Funds.**

#48 Authorize to amend a CWSRF loan agreement with the City of Lebanon (originally approved by G&C on 4-19-08, item #45), to increase funding by \$3,100,000 from \$9,175,000 to \$12,275,000. Effective upon G&C approval. **100% Repayment Account Funds.**

#49 Authorize Bluebird Realty Trust's request to perform work on Squam Lake in Holderness.

#50 Authorize Jennifer/Michael Novelli's request to perform work on the Atlantic Ocean in Dover.

NEW HAMPSHIRE BOARD OF MEDICINE

#51 Authorize to enter into an agreement with Nick Perencevich, M.D., Concord, NH, to serve as Physician Investigator of the Medical Review Subcommittee, in an amount not to exceed \$21,600. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **99% General, 1% Impaired Physician Program and Agency income from Xeroxing costs.**

NEW HAMPSHIRE VETERANS HOME

#52 Authorize to exercise a **retroactive** contract renewal option with Tilton Medical Associates PLLC, Tilton, NH, to provide medical care to the residents of the NH Veterans Home, by increasing the amount by \$352,745.28 from \$523,896.48 to \$876,641.76. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **38% Federal, 44% Agency Income, 18% General Funds.**

DEPARTMENT OF EDUCATION

#53 Authorize to **retroactively** pay the FY 2015 National Association of State Directors of Career Technical Education Consortium annual dues in the amount not to exceed \$5,085. Effective July 1, 2014 through June 30, 2015. **93% General, 7% Federal Funds.**

#54 Authorize to grant funds to Lutheran Community Services, Concord, NH, in the amount not to exceed \$159,057 to provide English as a Second Language classes to refugees in the Concord and Laconia communities, and authorize unencumbered payment of said grant with internal accounting. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **40% Federal, 60% General Funds.**

#55 Authorize to grant funds to Southern NH Services Inc., Manchester, NH, in the amount not to exceed \$306,531.67 to provide Adult Basic Education and English as a Second Language, and authorize unencumbered payment of said grant with internal accounting. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **40% Federal, 60% General Funds.**

#56 Authorize the Division of Educational Improvement to exercise a renewal option of a contract with GEM Consulting, Hollis, NH, (originally approved by G&C on 7-10-13, item #90), to develop systems and programs to analyze state assessment and other data, in an amount not to exceed \$80,000. Effective July 2, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **100% Federal Funds.**

#57 Authorize to grant funds to the Fuller Public Library, Hillsboro, NH, in the amount not to exceed \$61,381.51 to provide training for volunteers to work one-on-one with undereducated adults in Hillsborough County, and authorize unencumbered payment of said grant with internal accounting. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **40% Federal, 60% General Funds.**

DEPARTMENT OF SAFETY

#58 Authorize the Division of State Police to amend item #72, originally approved by G&C on October 2, 2013, by reallocating federal funds from the Federal Motor Carrier Safety Administration entitled Boarder Enforcement Grant Program to ensure that motor carriers and drivers operating commercial motor vehicles entering the US from a foreign country are in compliance with U.S.CMV safety standards and regulations. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#59 Authorize the Division of Motor Vehicles to accept and expend "NH Motorcycle Rider, Training Program Media Campaign" grant funds in the amount of \$48,589 from the NH Highway Safety Agency to conduct a public information campaign for the creation, production, distribution, and promotion of radio non-commercial announcements that will focus on the importance of "sharing the road" and motorcycle training courses and will be aired on NH radio stations. (2)Further authorize to accept and expend "NH Motorcycle Rider, Training Program Equipment & Materials" grant funds in the amount of \$15,849 from the NH Highway Safety Agency for supplies and equipment required to provide a safe environment for the students and maintain a trouble free program. Effective upon G&C approval through September 15, 2014. **100% Agency Income.**

DEPARTMENT OF TRANSPORTATION

#60 Authorize the Bureau of Right of Way to sell a 0375+/- of an acre parcel of State owned land located on the southwest corner of Lamson Road and Roulston Road in the Town of Windham to Ten Roulston Rd LLC and/or assigns for \$71,000 plus a \$1,100 administration fee. (2)Further authorize to compensate Shea Commercial Properties Inc., from the proceeds of the subject sale in the amount of \$4,260 for real estate services. Effective upon G&C approval. The net proceeds are \$66,740 (\$71,000-\$4,260). It has been determined by the Division of Finance that this parcel was originally purchased with 86% Federal, 14% Highway Funds.

#61 Authorize the Bureau of Mechanical Services to enter into a service agreement with DFM Enterprises Incorporated, North Haven, CT, to provide repairs and scheduled maintenance to the Under Bridge Inspection Truck, on the basis of a single bid not to exceed \$103,000. Effective upon G&C approval through June 30, 2017. **94% Highway, 2% Agency Income (Overhead), 4% Other Funds (Transfer Turnpikes).**

#62 Authorize to amend an agreement with Hoyle, Tanner & Associates Inc., Manchester, NH, (originally approved by G&C on 8-22-12, item #79), for final design consulting services for the replacement of an existing dam and the existing bridge carrying I-95 over the Taylor River in Hampton, NH, by extending the completion date from August 31, 2014 to August 31, 2015. No Additional Funding.

#63 Authorize the Bureau of Rail & Transit to amend a **sole source** contract with Mount Washington Valley Economic Council Inc., Conway, NH (originally approved by G&C on 6-5-13, item #235), for coordinated transportation services for elderly persons and persons with disabilities, by increasing the amount by \$58,715 from \$61,339 to \$120,054. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#64 Authorize the Bureau of Rail & Transit to amend a **sole source** contract with Contoocook Valley Transportation Company, Peterborough, NH (originally approved by G&C on 6-5-13, item #232), for coordinated transportation services for elderly persons and persons with disabilities, by increasing the amount by \$48,612 from \$48,612 to \$97,224. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#65 Authorize the Bureau of Rail & Transit to amend an agreement with Community Alliance of Human Services Inc., Claremont, NH, (originally approved by G&C on 6-5-13, item #223), for public transportation services in the Claremont, Newport and Charlestown area, by increasing the amount by \$9,033 from \$498,228 to \$507,261. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#66 Authorize the Bureau of Rail & Transit to amend an agreement with Community Action Programs Belknap-Merrimack Counties Inc., Concord, NH (originally approved by G&C on 6-5-13, item #227), for public transportation services in Concord and Laconia areas, by increasing the amount by \$83,115 from \$1,384,588 to \$1,467,703. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#67 Authorize the Bureau of Rail & Transit to amend an agreement with VNA@HCS Inc., Keene, NH (originally approved by G&C on 6-5-13, item #225), for public transportation services in the City of Keene, by increasing the amount by \$10,599 from \$531,138 to \$541,737. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#68 Authorize the Bureau of Construction to enter into a contract with R.S. Audley Inc., Bow, NH, for replacing the existing red list bridge that carries NH Route 3A over Interstate 93 at Exit 12 in Concord, on the basis of a low bid of \$5,844,689.91. (2)Further authorize a contingency in the amount of \$292,234.50 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 10, 2016. **100% Turnpike Funds.**

#69 Authorize the Bureau of Right of Way's request to appoint a Special Committee and a Commission for a public hearing on reconstruction of NH 101 and find if there is necessity to layout the new highway at this location, with a suggested budget of \$14,615.60.