

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
State House Concord, New Hampshire  
June 4, 2014, 10:15 a.m.

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The Governor and Executive Council convened at 10:15 a.m. with all members present.

Councilor Sununu led the Pledge of Allegiance.

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Today's pre-meeting ceremonial items included:

- Music by Parker Academy High School Ensemble.

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The Governor and Executive Council on motion of Councilor Van Ostern, seconded by Councilor Pignatelli, accepted the minutes of May 23, 2014.

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The Governor and Executive Council, on motion of Councilor Sununu, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the May 23, 2014 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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#### **RESIGNATIONS**

The Governor and Council accepted the following resignations:

State Coordinating Council for Community Transportation in New Hampshire  
Rad C. Nichols, Durham

Effective: June 4, 2014

#### **CONFIRMATIONS**

The Governor and Council confirmed the following:

Agricultural Advisory Board - RSA 425:22  
(Belknap County)

John E. Moulton, Meredith  
Succeeding: Andrew Howe, Gilford (term limited)

Effective: June 4, 2014  
Term: August 18, 2017

State Board of Auctioneers - RSA 311-B

Gregory J. Peverly, Northfield  
Succeeding: Richard C. Berman, Nashua (term limited)

Effective: June 4, 2014  
Term: March 1, 2019

Business Finance Authority - RSA 162-A

Matthew H. Benson, Concord  
Succeeding: Karen G. Pollard, Rochester

Effective: June 4, 2014  
Term: November 3, 2016

Community College System of New Hampshire Board of Trustees - RSA 188-F – **Councilor Van Ostern recused.**  
(Public Member)

Robert A. Duhaime, Manchester  
Reappointment

Effective: June 30, 2014  
Term: June 30, 2018

Community College System of New Hampshire Board of Trustees - RSA 188-F – **Councilor Van Ostern recused.**

(Public Member)

Stephen Guyer, Gilford

Effective: June 30, 2014

Succeeding: Kristie L. Palestino, Goffstown

Term: June 30, 2018

Community College System of New Hampshire Board of Trustees - RSA 188-F – **Councilor Van Ostern recused.**

(Technology Sector)

Jeremy Hitchcock, Manchester

Effective: June 30, 2014

Reappointment

Term: June 30, 2018

Community College System of New Hampshire Board of Trustees - RSA 188-F – **Councilor Van Ostern recused.**

(Business/ Industry)

Paul J. Holloway, Rye

Effective: June 30, 2014

Reappointment

Term: June 30, 2018

Community College System of New Hampshire Board of Trustees - RSA 188-F – **Councilor Van Ostern recused.**

(Law Enforcement)

John T. Stevens, Gilford

Effective: June 4, 2014

Succeeding: Nicholas J. Halias (deceased)

Term: June 30, 2015

Enhanced 911 Commission - RSA 106-H

(Mobile Telecommunications Carriers Industry)

Patrick Robinson, Manchester

Effective: June 4, 2014

Vacancy

Term: March 8, 2015

Judicial Council - RSA 494

(Lay Person)

Kimberley Casey, East Kingston

Effective: June 4, 2014

Succeeding: Dianne Kearns Duncan, Walpole (resigned)

Term: January 1, 2017

Assistant Commissioner of the Department of Transportation - RSA 21-L:5

David J. (Jeff) Brillhart, Concord

Effective: June 4, 2014

Reappointment

Term: February 28, 2018

Salary: Grade KK; Maximum step- \$114,553.92

Commission to Study Uniform State Laws - RSA 18:1

Russell F. Hilliard, Portsmouth

Effective: June 4, 2014

Succeeding: Michael D. Ruedig, Concord

Term: January 4, 2018

Board of Veterinary Medicine - RSA 332-B

Simon George, Deerfield

Effective: June 4, 2014

Succeeding: Timothy Fallon, Epping

Term: March 5, 2019

**NOMINATIONS**

The Governor placed into nomination the following:

Business Finance Authority - RSA 162-A

Catherine A. Provencher, Merrimack

Effective: Upon Confirmation

Succeeding: Pamela Diamantis, Greenland

Term: November 3, 2016

Division for Children, Youth, and Families Advisory Board - RSA 170-G:6

(Hillsborough County)

Monica L. Zulauf, Manchester

Effective: Upon Confirmation

Succeeding: Sharon C. Houle, Weare

Term: July 1, 2016

Community College System of New Hampshire Board of Trustees - RSA 188-F  
(High School Vocational Director)

Steven Rothenberg, Hopkinton  
Succeeding: Stephen Guyer, Gilford

Effective: June 30, 2014  
Term: June 30, 2018

Lakes Management Advisory Committee - RSA 483-A  
(Business & Industry Association)

Michael D. Summerlin Jr., Concord  
Succeeding: Wendell Berry Jr., Newport

Effective: Upon Confirmation  
Term: July 8, 2016

New Hampshire Municipal Bond Bank - RSA 35-A

Matthew Boucher, Bedford  
Reappointment

Effective: July 1, 2014  
Term: July 1, 2019

New Hampshire Retirement System Board of Trustees - RSA 100-A:14  
(Non-Member Trustee)

Maureen Kelliher, Dover  
Succeeding: Lisa Shapiro, Canterbury

Effective: Upon Confirmation  
Term: July 13, 2015

**COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#1 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, authorized to award a grant to the County of Belknap, Laconia, NH, in the amount of \$250,000 on behalf of Laconia Area Community Land Trust, to assist with the development of 32 units of affordable housing known as the River's Edge project. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

**DEPARTMENT OF INFORMATION TECHNOLOGY**

The Governor and Council acted as follows:

#2 Authorized to accept and expend \$700,000 in SFY 2014 of additional other funds available from the Department of Health and Human Services for the procurement of information technology consultants. Effective upon G&C approval through June 30, 2014. **100% Other Funds (Agency Class 027); the agency class 027 used by DHHS to reimburse DoIT is 60% General, 40% Federal Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#3 Authorized, for the benefit of the Department of Labor, to amend a contract with Stellarware Corporation, Holbrook, MA, (originally approved by G&C on 6-4-08, item #2), for continued development and support for the Department of Labor web site, by increasing the amount by \$13,554 from \$220,120 to \$233,674, and by extending the end date from June 30, 2014 to June 30, 2015. Effective upon G&C approval. **100% Other (Agency Class 27) Funds: The agency Class 27 used by DOL to reimburse DoIT for this contract amendment is 96% from the Workers' Compensation Insurance Assessments fund and 4% from the Inspection Fees – Certificates – Licenses Fund.**

#4 Authorized, on behalf of the NH State Liquor Commission, to amend a **sole source** contract with ACR Systems, Jacksonville, FL (originally approved by G&C on 9-29-98, item #67A), to continue support and maintenance of the NHSLC's point-of-sale application, by increasing the amount by \$360,000 from \$4,978,570.03 to \$5,338,570.03. Effective July 1, 2014 through June 30, 2017. **100% Other (Agency Class 27) funds: the Agency Class 27 funds used by NHSLC to reimburse DoIT for this work are 100% Liquor Funds.**

## THE ADJUTANT GENERAL'S DEPARTMENT

#5 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into an agreement with Securitas Security Services USA, Inc., Manchester, NH, for security services at the State Military Reservation in Concord, NH, in the amount of \$1,172,672. (2)Further authorized a general contingency in the amount of \$5,000. (3)Further authorized a contingency for the purposes of drill weekend coverage only, in the amount of \$15,000. Effective July 1, 2014 through June 30, 2016. **100% Federal Funds.**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#6 Authorized to transfer funds in and among accounting units in the amount of \$767,293 and to create two new expenditure classes. The transfers are made up of \$281,356 in general funds, \$439,696 in transfer funds, \$31,825 in other funds, and \$14,416 in federal funds. Effective upon G&C approval through June 30, 2014. **37% General, 57% Transfer, 4% Other, 2% Federal Funds. Contingent up Fiscal Committee approval on June 9, 2014.**

#7 Authorized the Division of Personnel's request for waiver of classification decisions.

#8 Authorized to enter into a contract with Capital Appraisal Associates Inc., Concord, NH, for a market value appraisal of the State-owned land and buildings located at 84 Iron Works Road, Concord, NH, for a total amount not to exceed \$2,800. **100% General Funds.**

#9 Authorized the Bureau of Court Facilities to enter into a lease agreement with Grafton County, North Haverhill, NH, for approximately 21,291 square feet of courtroom, office space and storage for the Grafton County Superior and the 2<sup>nd</sup> Circuit Court-District Division-Haverhill located at 3785 Dartmouth College Highway, North Haverhill, NH. Effective July 1, 2014 through June 30, 2018. **100% Transfer Funds – transfer from AOC, Rent from Other Agencies.**

#10 Authorized to amend a contract with Enhanced Communications of Northern New England Inc., Manchester, NH (originally approved by G&C on 5-23-12, item #23C), for Carrier Ethernet Services, by reducing costs of a single head end circuit and associated support circuits for a statewide network initiative. Effective upon G&C approval through May 9, 2017.

#11 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Project Resource Group LLC, Franconstown, NH, for Boiler House Roof Replacement, Sununu Youth Center, Manchester, NH, for a total price not to exceed \$202,778. Effective upon G&C approval through October 3, 2014. **38% Capital – General, 35% General – operating, 27% Federal Funds.** (2)Further authorized the amount of \$7,200 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, Capital Clerk for oversight and engineering services provided, bringing the total to \$209,978. **100% Capital – General Funds.** (3)Further authorized the amount of \$2,240 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$212,218. **62.61% General – Operating, 37.39% Federal Funds.**

#12 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Tier One Construction Inc., Manchester, NH, for the State House Room 100 door, for a total price not to exceed \$75,249. Effective upon G&C approval through October 2, 2014. **83% Capital-General, 17% Operating-General Funds.** (2)Further authorized the amount of \$3,600 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, Capital Clerk for oversight and engineering services provided, bringing the total to \$78,849. **100% Capital – General Funds.**

#13 Authorized the Bureau of Public Works Design and Construction to enter into a contract with JNR Gutters Inc., Haverhill, MA, for the Lebanon Courthouse Roof Replacement, Lebanon, NH, for a total price not to exceed \$96,500. Effective upon G&C approval through October 3, 2014. **100% Capital-General Funds.**

#14 Authorized the Bureau of Public Works Design and Construction to amend a contract with Meridian Construction, Gilford, NH, for Center Strafford Barracks Renovations, by decreasing the base amount by \$20,000 from \$779,893 to \$759,893 and increasing the contingency by \$20,000 from \$80,000 to \$100,000. (2)Further authorized the amount of \$8,225 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$28,225. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#15 Authorized the Bureau of Public Works Design and Construction to amend a contract with D. L. King & Associates Inc., Nashua, NH, for the Design/Build Fire Training Facility, Bethlehem, NH, by increasing the amount by \$67,950 from \$339,875 to \$407,825. Effective upon G&C approval through July 31, 2014. **40% General-Operating, 50% Other-Fee Revenue Funds.**

#16 Authorized the Bureau of Public Works Design and Construction to enter into an agreement with Samyn D'Elia Architects PA, Concord, NH, for professional services for the NH Marine Patrol Headquarters, Gilford, for a total price not to exceed \$678,000. (2)Further authorized a contingency in the amount of \$50,500 for unanticipated site survey, Geo-Technical services, Structural Engineering and design of new fuel storage/pumping system for the NH Marine Patrol Headquarters, bringing the total to \$728,500. (3)Further authorized the amount of \$19,100 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction for engineering services provided, bringing the total to \$747,600. Effective upon G&C approval through May 1, 2016. **100% Capital-Other Funds (Navigation Safety).**

#17 Authorized the Bureau of Public Works Design and Construction to enter into an agreement with H.L. Turner Group Inc., Concord, NH, for professional services for the Derry Highway Maintenance Facility, Derry, NH, for a total price not to exceed \$284,639. (2)Further authorized the amount of \$24,500 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction for engineering services provided, bringing the total to \$309,139. Effective upon G&C approval through September 30, 2015. **100% Capital-Highway Funds.**

#### **STATE TREASURY**

#18 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized to issue a warrant from funds not otherwise appropriated in the amount of \$80,325 and the State Treasurer to issue checks in the amount of \$80,324.76 to the rightful owners of abandoned or unclaimed funds.

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

#19 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to transfer general funds in and among accounting units and classes in the amount of \$160,000 to enable the funding of a contract with a software vendor that will continue to a project to implement E-File for tax practitioners for the Interest and Dividends tax. Effective upon G&C approval through June 30, 2014. **100% General Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#### **DEPARTMENT OF CULTURAL RESOURCES**

#20 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized the Division of the Arts to enter into a contract with Margaret Black, Topsfield, MA, to create artwork for the Anna Philbrook Center, Concord, NH, in an amount not to exceed \$12,800. Effective upon G&C approval through June 30, 2015. **100% Other Funds.**

#### **JOINT BOARD OF LICENSURE AND CERTIFICATION**

#21 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to renew membership- with the National Association of State Boards of Accountancy, Nashville, TN, in the amount of \$8,480. Effective August 1, 2014 through July 31, 2016. **100% General Funds.**

## NEW HAMPSHIRE COUNCIL ON DEVELOPMENTAL DISABILITIES

The Governor and Council acted as follows:

#22 Authorized to transfer \$500 to re-align available funds. Effective upon G&C approval through June 30, 2014. **100% Federal Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#23 Authorized to pay the National Association of Councils on Development Disabilities, Washington, DC, annual dues in the amount of \$3,838. Effective **retroactive** to October 1, 2013 through September 30, 2014. **100% Federal Funds.**

## DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

The Governor and Council acted as follows:

#24 Authorized to **retroactively** amend a grant with the University of NH Cooperative Extension, Durham, NH, (originally approved by G&C on 6-19-13, item #55), for the 2013 IPM for Vegetable Growers/Farmers in NH project, by extending the completion date to August 31, 2014 from April 1, 2014. No Additional Funding.

#25 Authorized to **retroactively** amend a grant with the University of NH Cooperative Extension, Durham, NH, (originally approved by G&C on 6-19-13, item #54), for the 2013 Integrated Pest Management Plan for Spotted Wing Drosophila in NH project, by extending the completion date to August 31, 2014 from April 1, 2014. No Additional Funding.

#26 Authorized to budget and expend carry forward revenue funds totaling \$10,144 received from previous fiscal years, for class 102 contracts for program services to fulfill the scope of work with various grantees, to assist in the farm risk management and crop insurance, along with other marketing activities and improvements, coordinating/sponsoring risk management workshops for NH producers, and News Alerts in the Weekly Market Bulletin. **100% Other Funds – UNH Risk Management.**

## DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#27 Authorized to appoint Francis C. Fredericks Jr as an Assistant Attorney General, at a salary level of \$60,065. Effective June 8, 2014 through August 31, 2014

#28 Authorized to grant Media Power Youth \$50,000 to support the continued implementation of violence prevention through media literacy education programming in schools for the period of July 1, 2014 through June 30, 2015. **100% General Funds.**

#29 Authorized to enter into a **sole source** contract with Susan Watkins, Sanbornville, NH, for the purpose of providing technical assistance to the Office of the Chief Medical Examiner, in an amount not to exceed \$15,600. Effective upon G&C approval through June 30, 2015. **100% Federal Funding.**

#30 Authorized to enter into grants with the agencies as detailed in letter dated May 19, 2014, in the total amount of \$300,000 from the 2015 Regional Drug Task Force appropriation, to support drug task force program operations. Effective July 1, 2014 through June 30, 2015. **100% General Funds.**

#31 Authorized to enter into sub grants with the agencies as detailed in letter dated May 16, 2014, totaling \$6,650 for the purpose of funding programs providing direct services to victims of crime. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#32 Authorized to enter into sub grants with the agencies as detailed in letter dated May 16, 2014, in the total amount of \$100,000 to support the enhancement of Child Advocacy Center services. Effective July 1, 2014 through June 30, 2015. **100% General Funds.**

#33 Authorized to accept and expend \$1,000 in a stipend from the Massachusetts College of Pharmacy and Health Sciences, Boston, MA, for a student interning at the Office of the Chief Medical Examiner. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#### **INSURANCE DEPARTMENT**

#34 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to enter into a contract with Compass Health Analytics (“Compass”), Portland, ME, for the provision of statistical claims data analyses and reports related to legislation proposed by representatives of the NH House or Senate, in an amount not to exceed \$80,000. Effective upon G&C approval through June 30, 2016. **100% Other Funds.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

The Governor and Council acted as follows:

#35 Authorized to enter into an agreement with Encore Holdings LLC d/b/a Encore Fire Protection, Brighton, MA, for Inergen Fire Suppression System maintenance, in the amount not to exceed \$33,912. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#36 Authorized to enter into an agreement with Compu-Call Inc., d/b/a Compu-Print Inc., North Attleboro, MA, for full service maintenance coverage of one InfoPrint MT2708 printer and one InfoPrint MT2790 printer, in the amount not to exceed \$167,148. Effective July 1, 2014, or upon G&C approval, whichever is later, through June 30, 2017. **100% Federal Funds.**

#37 Authorized to enter into an inter-agency agreement with the NH Department of Transportation, for use of premises located at 11 Stickney Ave, Concord, NH, in the amount of \$48,118.50. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds.**

#### **DEPARTMENT OF CORRECTIONS**

The Governor and Council acted as follows:

#38 Authorized to transfer \$3,172,164 within and among accounts to reallocate appropriations and cover budget shortfalls. Effective upon G&C approval through June 30, 2014. **100% General Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#39 Authorized to transfer \$264,000 within and among accounts to reallocate appropriations and cover budget shortfalls. Effective upon G&C approval through June 30, 2014. **100% General Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#40 Authorized a renewal option with Strafford County, Dover, NH, (originally approved by G&C 6-22-11, item #68), for the provision of In-State Incarceration of State Sentenced Female Offenders Services, by increasing the amount by \$547,500 from \$1,205,400 to \$1,752,900. Effective July 1, 2014, or upon G&C approval, whichever is later, through June 30, 2015. **100% General Funds.**

#### **NEW HAMPSHIRE LIQUOR COMMISSION**

#41 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into an interagency lease agreement with the NH Department of Transportation for space at the NHDOT 11 Stickney Ave Facility, Concord, NH, to house the Liquor Commission Maintenance Section, in the amount of \$25,160 annually. Effective July 1, 2014 through June 30, 2015. **100% Liquor Funds.**

#### **PUBLIC UTILITIES COMMISSION**

#41A The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to enter into a contract with TecMarket Works, Oregon, WI, to assist in the development of a multi-year monitoring and evaluation plan for the NH electric and gas utilities’ core energy efficiency programs, in an amount not to exceed \$123,121. Effective upon G&C approval through December 31, 2014. **100% Utility Assessment Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Council acted as follows:

**Office of Medicaid Business and Policy**

#42 Authorized to amend a **sole source** agreement with the University of NH, Institute for Health Policy and Practice, Durham, NH, (originally approved by G&C on 6-5-13, item #86), for the provision of technical and Medicaid administration support by decreasing the price limitation by \$70,955 from \$3,895,501 to \$3,824,546, and by changing the scope of services to provide only the core services necessary for the project. Effective upon G&C approval through June 30, 2015. **63% Federal, 37% General Funds.**

#43 Authorized a renewal option with Classic Optical Laboratories Inc., Youngstown, OH, (originally approved by G&C on 6-22-11, item #113), to provide vision supplies for eligible Medicaid recipients under a volume purchase agreement, by increasing the price by \$140,528.60 from \$1,261,993.43 to \$1,402,522.03, and by extending the completion date from June 30, 2014 to June 30, 2016. **50% Federal, 50% General Funds.**

**Bureau of Facilities and Assets Management**

#44 Authorized to amend a **sole source retroactive** lease with 75 New Hampshire LLC, c/o James J. Horne, CPManagement Inc., Exeter, NH (originally approved by G&C on 12-9-09, item #79), for continued occupation by the Seacoast District Office, by increasing the price in the amount of \$498,378.725 to \$2,460,680.40 from \$1,962,301.68, and by extending the end date from March 31, 2014 to March 31, 2015. **60% General, 40% Federal Funds.**

#45 Authorized to amend a **sole source retroactive** lease with Ashuelot River Realty Inc., Spofford, NH (originally approved by G&C on 4-20-05, item #65), for continued occupation by the Keene District Office, by increasing the price in the amount of \$27,343.75 to \$2,808,823.03 from \$2,781,479.28, and by extending the end date from April 30, 2014 to May 30, 2014. **60% General, 40% Federal Funds.**

**Division of Family Assistance**

#46 Authorized to enter into a **retroactive sole source** agreement with NH Catholic Charities d/b/a NH Food Bank, Manchester, NH, to provide outreach activities and assistance to individuals regarding the Food Stamp Program, in an amount not to exceed \$13,097. Effective February 1, 2014 through September 30, 2014. **100% Federal Funds.**

**Division of Public Health Services**

#47 Authorized to amend a contract with JSI Research and Training Institute Inc., d/b/a Community Health Institute, Bow, NH (originally approved by G&C on 3-6-13, item #12), to provide NH Tobacco Helpline services in times of increased volume with National Tobacco Education Media Campaigns, by increasing the price by \$35,009 from \$652,500 to \$687,509. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#48 Authorized, with the Office of Medicaid Business and Policy, to enter into a **sole source** agreement with Bi State Primary Care Association, Bow, NH, to recruit primary care healthcare professionals to medically underserved areas of NH and to provide oral health professional recruitment services, in an amount not to exceed \$355,000. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **50% Federal, 50% General Funds.**

#49 Authorized a contract renew and amend option with CQuest America Inc., Springfield, IL, (originally approved by G&C on 6-27-07, item #237), to provide continued administration, hosting, support and maintenance of the NH Woman Infants and Children Program's integrated benefits system, by increasing the price by \$233,938 from \$3,098,388 to \$3,332,326, and by extending the completion date from June 30, 2014 to December 31, 2014. **100% Federal Funds.**



#50 Authorized a contract renew and amend option with the Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, (originally approved by G&C on 6-6-12, item #75), to provide targeted Human Immunodeficiency Virus and Hepatitis C Virus counseling, testing, and referral services, by increasing the price by \$20,000 from \$29,000 to \$49,000, and by extending the completion date from June 30, 2014 to June 30, 2016. **100% Federal Funds.**

#51 Authorized to exercise renewal options with vendors as detailed in letter dated April 28, 2014, (originally approved by G&C on 8-8-12, items #49,50,51 and 52), to provide statewide home visiting services to families in accordance with the Health Families America model, by increasing the price by \$1,483,782 from \$1,217,491 to \$2,701,273, and by extending the completion date from June 30, 2014 to June 30, 2016. **100% Federal Funds.**

#### **Division for Children, Youth & Families**

#52 Authorized to amend an existing **sole source** agreement with Andrew Smith, Nashua, NH, (originally approved by G&C on 10-2-13, item #40, in the amount of \$50,000), as the Disproportionate Minority Contact Coordinator, by amending the scope of services effective upon G&C approval. No Additional Funding. **100% Federal Funds.**

#53 Authorized to enter into an agreement with ADK Educational Consulting LLC, Bow, NH, for the provision of educational consultation and advocacy services in an amount not to exceed \$494,000. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#54 Authorized to amend a **sole source** agreement with NH Coalition Against Domestic and Sexual Violence, Concord, NH (originally approved by G&C on 5-25-11, item #72), for the provision of a statewide domestic violence prevention program, by increasing the price by \$40,000 from \$1,999,546 to \$2,039,546. Effective upon G&C approval through June 30, 2015. **100% General Funds.**

#### **Bureau of Drug and Alcohol Services**

#55 Authorized to amend an agreement with the NH Alcohol and Drug Abuse Counselors Association, Concord, NH (originally approved by G&C on 7-10-13, item #51), by changing the contractor's address and phone number, and revising line item budget amounts. Effective upon G&C approval through June 30, 2015. No Additional Funding. **51% Federal, 49% General Funds.**

#### **Bureau of Developmental Services**

#56 Authorized to enter into a **sole source** agreement with the Institute on Disability, University of NH, Durham, NH, to develop and implement research and demonstration projects promoting best practice in community services for people with developmental disabilities, and to provide trainings for staff, individuals and families, in the amount of \$190,231. Effective July 1, 2014, or upon G&C approval, whichever is later, through June 30, 2015. **100% General Funds.**

#### **Bureau of Elderly & Adult Services**

#57 Authorized to accept and expend Planning and Demonstration Grant for Testing Experience and Functional Tools in Community-Based Long Term Services and Supports federal funds from the Centers for Medicare & Medicaid Services, in the amount of \$68,732. Effective upon G&C approval through June 30, 2015, and Further authorized the allocation of these funds. Of the grant funds awarded, \$36,941 will be utilized to fund a portion of a current employee's salary and benefits which is currently appropriated. Grant funds will collect through cost allocation for this purpose. The balance of the grant, \$31,791, will be expended as detailed in letter dated May 9, 2014. **100% Federal Funds.**

#58 Authorized to accept and expend \$10,005,000 for Proportionate Share payments (from Title XIX Medicaid federal funds from the Centers for Medicare and Medicaid Services in the amount of \$5,005,000 and Local Funds-Nursing Homes (County) in the amount of \$5,000,000) in the accounts as detailed in letter dated May 15, 2014. Effective upon G&C approval through June 30, 2014. **50% Federal, 50% Other Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#59 Authorized to amend contracts with four ServiceLink Resource Center vendors, (originally approved by G&C on 12-20-13, item #62), to provide information and access to long-term supports and services to all citizens in NH, by increasing the price by \$110,586 from \$4,665,594 to \$4,776,180 in the aggregate. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#### **Division of Child Support Services**

#60 Authorized to accept and expend \$1,100,000 in federal incentive funds from the Federal Office of Child Support Services for the purpose of maintaining and operating the New England Child Support Enforcement System. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#### **Division of Community Based Care Services**

#61 Authorized to amend a **sole source** agreement with the University of NH, (originally approved by G&C on 4-17-13, item #50), to provide project management services necessary to advance the Balancing Incentive Program in multiple Department program areas and within communities statewide by increasing the price limitation \$2,428,086 from \$782,162 to an amount not to exceed \$3,210,247. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2016. **100% Federal Funds.**

### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

The Governor and Council acted as follows:

#62 **WITHDRAWN** – The Agency withdrew the request of the Division of Forests and Lands to accept a Federal grant up to \$2,563,000 and assign it directly to Green Acres Woodlands Inc., to pay the purchase price for acquisition of a Conservation Easement on 3,342,+/- acres in the Towns of Groton, Hebron and Plymouth in Grafton County, NH, known as the “Groton Hollow Forest Legacy Project”, and to reimburse Green Acres Woodlands Inc., and/or the Society for the Protection of NH Forests serving as Project Partner for acquisition costs related to the grant as approved by the US Forest Services in the Grant Agreement. (2)Further authorized to accept the 3,342 +/- acres Conservation Easement, and enter into a Snowmobile Agreement, to protect its natural resource values and insure continued access to the property. **100% Federal Funds. Contingent upon Fiscal Committee approval on June 9, 2014.**

#63 Authorized the Division of Forests and Lands to enter into a contract with Deirdre Brickner-Wood, Durham, NH, for the coordination of land protection activities under the Federal Forest Legacy Program, in the amount of \$37,000. Effective July 1, 2014 through June 30, 2016, with the option to renew for an additional two-year period. **100% Federal Funds.**

#64 Authorized with Councilor Sununu recusing himself, the Division of Parks and Recreation to implement the Cannon Mountain Aerial Tramway & Ski Area capital improvement projects to be funded by the Cannon Mountain Capital Improvement Fund in the amount of \$750,000.

#65 Authorized to enter into a memorandum of agreement with the Council on Resources and Development and the Office of Energy and Planning, relative to stewardship and funding of conservation easement monitoring. Effective upon G&C approval through June 30, 2024.

#66 Authorized the Division of Parks and Recreation to enter into a contract with the Town of Bristol – Police Department, Bristol, NH, for security coverage and traffic control at Wellington State Park, in the amount of \$7,800. Effective July 1, 2014 through June 30, 2015. **100% Park Account Fund.**

#67 Authorized the Division of Travel and Tourism Development to renew a contract with Lou Hammond and Associates Inc., New York, NY, (originally approved by G&C on 6-20-12, item #161), for public relations and marketing services in the US, in the amount of \$400,000. Effective July 1, 2014 through June 30, 2016. **100% General Funds.**

#68 Authorized the Division of Travel and Tourism Development to renew a contract with CaLLogix Inc., Bedford, NH, (originally approved by G&C on 5-9-12, item #65), for call center, database management, and mail fulfillment services in the amount of \$460,000. **100% General Funds.**

#69 Authorized the Division of Parks and Recreation to enter into a **retroactive** contract amendment with Bill Foster's Down East Clambake Inc., York, ME (originally approved by G&C on 4-17-13, item #69), to provide commission-based non-exclusive catering services at the Oceanfront Pavilion and South Pavilion Conference Room at Hampton Beach State Park, by extending the completion date to March 31, 2017 from March 31, 2014. No State Funds.

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

The Governor and Council acted as follows:

#70 Authorized to transfer \$70,000 from the NH Fish and Game Fund Reserve to the Fish and Game FY 2014 Operating Budget. Effective upon G&C approval through June 30, 2014. **Contingent upon Fiscal Committee approval on June 9, 2014.**

#71 Authorized to enter into a **sole source** contract with Boulanger Consulting Inc., Littleton, NH, to survey and restore missing property corners and boundary line delineation on Brown Lot #2 (Pittsburg) and Horne Brook Wildlife Management Area in Berlin, NH, for \$9,480. Effective upon G&C approval through November 30, 2014. **25% Agency Income (Wildlife Habitat Funds) and 75% Federal Funds.**

#72 Authorized to enter into Off Highway Recreational Vehicle Law Enforcement supplemental contracts with the NH Law Enforcement Agencies as detailed in letter dated May 15, 2014, in an aggregate total of \$20,000. Effective upon G&C approval through June 30, 2015. **100% Other (OHRV Funds).**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Council acted as follows:

#73 Authorized to pay membership dues to the Coastal States Organization, Washington, DC, in the amount of \$8,544. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds.**

#74 Authorized to budget and expend prior year carry forward funds generated from Water User fees in the amount of \$10,750 to cover projected shortfalls in certain expenditure classes. Effective upon G&C approval through June 30, 2014. **100% Winnepesaukee Project Funds.**

#75 Authorized to enter into a contract with Eastern Analytical Inc., Concord, NH, for laboratory analytical services, in the amount not to exceed \$65,500. Effective July 1, 2014 through June 30, 2016. **10% Federal, 23% General, 67% Other Fee Funds.**

#76 Authorized to award an Asset Management grant to the City of Portsmouth, NH, in the amount of \$15,000, to improve public water system management. Effective upon G&C approval through May 31, 2015. **100% Federal Funds.**

#77 Authorized to award an Asset Management grant to the Town of Wilton, NH, in the amount of \$15,000, to improve public water system management. Effective upon G&C approval through May 31, 2015. **100% Drinking Water State Revolving Fund Non-Federal Funds.**

#78 Authorized to award a Local Source Water Protection grant to the Jackson Water Precinct, Jackson, NH, in the amount of \$19,800, to complete a project to protect public drinking water systems. Effective upon G&C approval through May 31, 2015. **100% Federal Funds.**

#79 Authorized to enter into grant agreements with the entities as detailed in letter dated March 21, 2014, totaling \$11,720.25 for the purposes of used oil collections. Effective upon G&C approval through April 9, 2015. **100% Hazardous Waste Cleanup Funds.**

#80 Authorized a loan agreement with the Presidential Pines Cooperative Inc., Loudon, NH, in the amount not to exceed \$50,000 to finance water system improvements. Effective upon G&C approval. **79% Federal, 21% Capital (General) Funds.**

#81 Authorized to award a Local Source Water Protection grant to the Wagon Wheel Tenants Cooperative Inc., Londonderry, NH, in the amount of \$8,000 to complete a project to protect public water systems. Effective upon G&C approval through May 31, 2015. **100% Federal Funds.**

#82 Authorized to amend a **sole source** agreement with Central NH Planning Commission, (originally approved by G&C on 11-9-11, item #84), to complete the Suncook River Fluvial Erosion Hazard Community Assistance project, by extending the completion date to June 30, 2015 from June 30, 2014. No Additional Funding. **100% Capital (General) Funds.**

#83 Authorized to award a **sole source** grant agreement to the Strafford Regional Planning Commission, Rochester, NH, in the amount of \$12,500, to provide planning technical assistance to member coastal communities. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds.**

#84 Authorized to award a **sole source** agreement to the Rockingham Planning Commission, Exeter, NH, in the amount of \$12,500, to provide planning technical assistance to member coastal communities. Effective July 1, 2014 through June 30, 2015. **100% Federal Funds.**

#### **DEPARTMENT OF EDUCATION**

The Governor and Council acted as follows:

#85 Authorized to accept a donation of up to 100 licenses from Google Inc., for Google Apps for Education, with an estimated value of \$5,000 per year. Effective upon G&C approval through March 9, 2017, constituting one initial year with automatic renewal for an additional year and nine months.

#86 Authorized a renewal option to grant the North Country Education Services (NCES) funds to pay for supplemental educational services to be provided by NCES (originally approved by G&C on 6-6-12, item #136A) to migrant students and families in an amount not to exceed \$100,000. (2)Further authorized unencumbered payment of said grant with internal accounting control within the Department of Education. Effective July 1, 2014 or upon G&C approval, whichever is later, through June 30, 2015. **100% Federal Funds.**

#87 Authorized to enter into a contract with Robert Monk, Dauphin, PA, to assist the NH Department of Education and schools with the submission of data and perform analysis of related assessment data in conjunction with the state longitudinal data system, in an amount not to exceed \$78,400. Effective June 4, 2014 or upon G&C approval, whichever is later, through June 30, 2015, with the option to exercise annual negotiated renewals. **100% Federal Funds.**

#88 Authorized to enter into a contract with Anne Hartshorn, Concord, NH, for the purpose of providing quality assurances for the i4see data collection system to ensure that the i4see data is complete and accurate, in an amount not to exceed \$15,000. Effective July 1, 2014 through June 30, 2015, with the option to exercise annual negotiated renewals. **100% Federal Funds.**

#89 Authorized to amend a contract with Northeast Deaf and Hard of Hearing Services, Concord, NH, (originally approved by G&C on 6-6-12, item #127, in an amount not to exceed \$400,000), to provide the coordination of the NH Deaf Initiative Project in providing technical assistance and training to local and state education administrators with information and federal statues, policy guidance, and promising practices from the field of deaf education, by extending the end date from June 30, 2014 to December 31, 2014. No Additional Funding. **100% Federal Funds.**

#90 Authorized a renewal option to a **sole source** contract with Evergreen Evaluation and Consulting Inc., Jericho, VT (originally approved by G&C on 5-1-13, item #85), to continue to conduct the evaluation of the State Personnel Development Grant, in an amount not to exceed \$148,000. Effective July 1, 2014 through June 30, 2016 with the option to renew for one additional fiscal year. **100% Federal Funds.**

#91 Authorized the Division of Educational Improvement to contract with Andrea Honigsfeld, Ed.D., North Bellmore, NY, to provide technical assistance to NH schools and districts regarding Title III State required activities: increasing high-quality language instructional programs that assist limited English proficient students and collaboration and co-teaching strategies between K-12 English Speakers of Other Languages and content area teachers, in an amount not to exceed \$12,000. Effective June 4, 2014, or upon G&C approval, whichever is later, through March 31, 2015, with the option to renew for up to one additional fiscal year. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council acted as follows:

#92 Authorized to enter into a **sole source** contract with Eastman Park Micrographics Inc., Rochester, NY, to provide preventative maintenance, service, and repairs to microfilm equipment, for an amount not to exceed \$29,382. Effective July 1, 2014 through June 30, 2015. **100% Highway Funds.**

#93 Authorized the Division of Fire Standards and Training and Emergency Medical Services to amend the **sole source** agreement with Kidde Fire Trainers Inc., Montvale, NJ, (originally approved by G&C on 3-20-13, item #77A), to provide upgrade services for the Fire Trainer T2000 and A2000 Live Fire Training Systems, in the amount of \$115,700, increasing the total from \$130,167 to \$245,867. Effective upon G&C approval through June 30, 2015. **100% Fire and EMS Funds.**

#94 Authorized the Division of Homeland Security and Emergency Management to enter into an agreement with the City of Dover, to train and certify officers in cardiopulmonary resuscitation (CPR) for a total of \$6,903. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#95 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of East Kingston, to purchase and install a computer networking system for the Fire Department and Emergency Operations Center, for a total amount of \$21,449. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#96 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Gilford, for upgrades to the community's Emergency Operations Center to include security enhancements, communication equipment, and the installation of an emergency generator for a total amount of \$169,424. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#97 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Plymouth, to expand and upgrade the police department's regional dispatch center for a total amount of \$46,526. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#98 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Swanzey, to update the community's Local Emergency Operations Plan and develop a Continuity of Operations Plan, for a total amount of \$5,693. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#99 Authorized the Division of Motor Vehicles to enter into a lease agreement with KGI Gorham LLC, Providence, RI, in an amount not to exceed \$361,250 including two one-time payments of \$50,000 each for necessary interior fit up and will provide 5,500 square feet of space for the Division of Motor Vehicles office to be located on the first floor of the mountain Valley Plaza in units #4, and #5 in Gorham. Effective June 5, 2014 through October 31, 2019. **100% Highway Funds.**

## DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#100 Authorized the Bureau of Right of Way to pay property owners \$1,226,274.78 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from May 7, 2014 through May 12, 2014.

#101 Authorized the Bureau of Rail and Transit to enter into a **sole source** contract with the Café Mt. Lafayette Ltd., Route 112, North Woodstock, NH, for a Special Trackage Rights Agreement, in the amount of \$18,750. Effective upon G&C approval through March 31, 2029.

#102 Authorized the Bureau of Turnpikes to enter into a contract with Pelmac Industries Inc., Auburn, NH, for intercom communication systems services for toll facilities maintained by the Bureau of Turnpikes, on the basis of a low bid of \$20,880. Effective July 1, 2014 through June 30, 2016. **100% Turnpike Funds.**

#103 Authorized the Bureau of Bridge Maintenance to enter into a contract based on a single hourly rate bid with Northeast Integration LLC, Portsmouth, NH, to provide all labor, materials, equipment and transportation necessary to perform programmable logic controller services, for the State of NH, Department of Transportation for work that includes maintenance, repairs, and system upgrades to control systems for the Sarah Mildred Long Bridge, in the amount of \$60,000. Effective July 1, 2014 through June 30, 2017. **66% Highway, 34% Other Funds.**

#104 Authorized the Bureau of Highway Maintenance to exercise a renewal option with Interstate Electrical Services Corporation, Bedford, NH, (originally approved by G&C on 4-17-13, item #110), NH DOT Highway Maintenance District 5 has electrical systems at each of its twenty maintenance facilities that may require emergency repairs, alterations and new installations to ensure the systems continue to operate efficiently and in compliance with regulations, in the amount of \$20,000, by increasing the amount from \$40,000 to \$60,000, and by extending the end date to June 30, 2016 from June 30, 2014. **100% Highway Funds.**

#105 Authorized the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, for 6.1 miles of pavement rehabilitation on US 4 in Epsom and Northwood, on the basis of a low bid of \$2,220,776.20. (2)Further authorized a contingency in the amount of \$111,038.81 for payment of latent conditionals which may appear during the construction of the project. Effective upon G&C approval through September 26, 2014. **100% Federal Funds.**

#106 Authorized the Bureau of Construction to amend a contract with Archer Western Contractors LLC, Canton, MA, (originally approved by G&C on 12-14-11 as a late item), for the design-build replacement of the Memorial Bridge, US Rte 1 over the Piscataqua River between Portsmouth, NH, and Kittery, ME, by increasing the amount by \$2,500,000 from \$81,420,000 to \$83,920,000. Effective upon G&C approval through June 27, 2014. **59% Federal, 3% NHDOT, 1% City of Portsmouth, 37% Maine DOT Funds.**

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## LATE ITEMS

### **DEPARTMENT OF SAFETY**

A. Authorized to disburse to Mrs. Heather Arkell, of Brentwood, as the surviving spouse of deceased Police Officer Stephen J. Arkell, death benefits in the amount of \$100,000. Effective upon Governor and Council approval. **100% General Funds.**

### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

B. Authorized to enter into a **sole source** agreement with Pepperrell Cove Marine Services, Inc, Portsmouth in the amount of \$9,999 to perform an emergency underwater inspection and repair of a broken, leaking and inoperable gate at Mendums Pond Dam in Nottingham and Barrington. Effective upon Governor and Council approval though December 31, 2014. **100% Capital (General) Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday, June 18, 2014, at The State House, Concord, NH.

Honorable Board then Adjourned at 11:40 a.m.