



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION
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39
William L. Wrenn
Commissioner

Bob Mullen
Director

May 16, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 144:56 Laws of 2013, the New Hampshire Department of Corrections respectfully requests permission to transfer \$264,000 within and among accounts listed on the attached detailed exhibit to reallocate appropriations and cover budget shortfalls effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2014. 100% General Funds

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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02-46-46-460010-71010000 Commissioner's Office				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 353,660	\$ -	\$ 353,660
011-500126	Personal Services - Unclassified	\$ 117,913	\$ -	\$ 117,913
012-500128	Personal Services - Unclassified	\$ 107,658	\$ -	\$ 107,658
020-500200	Current Expenses	\$ 17,149	\$ -	\$ 17,149
022-500255	Rents - Leases Other Than State	\$ 5,403	\$ -	\$ 5,403
026-500251	Organizational Dues	\$ 4,973	\$ -	\$ 4,973
028-500292	Transfers to General Services	\$ 271,188	\$ -	\$ 271,188
030-500331	Equipment New/Replacement	\$ 125,171	\$ -	\$ 125,171
039-500188	Telecommunications	\$ 30,346	\$ -	\$ 30,346
060-500602	Benefits	\$ 228,458	\$ -	\$ 228,458
066-500546	Employee Training	\$ 19,000	\$ -	\$ 19,000
070-500704	In-State Travel Reimbursement	\$ 3,815	\$ -	\$ 3,815
080-500714	Out of State Travel	\$ 500	\$ 400	\$ 900
	Total	\$ 1,285,234	\$ 400	\$ 1,285,634
	REVENUES			
	Total General Funds	\$ 1,285,234	\$ 400	\$ 1,285,634

02-46-46-460010-71700000 Parole Board				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 113,200	\$ -	\$ 113,200
011-500126	Personal Services - Unclassified	\$ 66,484	\$ -	\$ 66,484
020-500200	Current Expenses	\$ 13,198	\$ -	\$ 13,198
022-500255	Rents - Leases Other than State	\$ 2,199	\$ -	\$ 2,199
026-500251	Organizational Dues	\$ 450	\$ -	\$ 450
030-500331	Equipment New/Replacement	\$ 350	\$ (350)	\$ -
039-500188	Telecommunications	\$ 5,272	\$ -	\$ 5,272
050-500109	Personal Service-Temp/Appointed	\$ 55,665	\$ -	\$ 55,665
060-500602	Benefits	\$ 94,590	\$ -	\$ 94,590
068-500565	Remuneration	\$ 800	\$ -	\$ 800
070-500704	In-State Travel Reimbursement	\$ 14,356	\$ -	\$ 14,356
	Total	\$ 366,564	\$ (350)	\$ 366,214
	REVENUES			
	Total General Funds	\$ 366,564	\$ (350)	\$ 366,214

02-46-46-460510-83380000 Victims Services Coordinator				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 100,955	\$ -	\$ 100,955
020-500200	Current Expenses	\$ 3,494	\$ -	\$ 3,494
026-500251	Organizational Dues	\$ 625	\$ -	\$ 625
039-500188	Telecommunications	\$ 239	\$ -	\$ 239
042-500620	Additional Fringe Benefits	\$ 10,459	\$ -	\$ 10,459
060-500602	Benefits	\$ 71,105	\$ -	\$ 71,105
066-500546	Employee Training	\$ 500	\$ -	\$ 500
070-500704	In-State Travel Reimbursement	\$ 612	\$ -	\$ 612
080-500714	Out of State Travel	\$ 1,800	\$ -	\$ 1,800
102-500731	Contracts for Program Services	\$ 14,500	\$ (5,000)	\$ 9,500
	Total	\$ 204,289	\$ (5,000)	\$ 199,289
	REVENUES			
	Total Other Funds	\$ 150,510	\$ -	\$ 150,510
	Total General Funds	\$ 53,779	\$ (5,000)	\$ 48,779

02-46-46-461010-83000000 Financial Services				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 599,826	\$ -	\$ 599,826
011-500126	Personal Services - Unclassified	\$ 92,565	\$ -	\$ 92,565
018-500106	Overtime	\$ 3,218	\$ -	\$ 3,218
020-500200	Current Expenses	\$ 5,191	\$ -	\$ 5,191
027-502799	Transfers to DoIT	\$ 2,148,441	\$ -	\$ 2,148,441
030-500331	Equipment New/Replacement	\$ 500	\$ -	\$ 500
035-500098	Shared Services Support	\$ 105,493	\$ (20,000)	\$ 85,493
039-500188	Telecommunications	\$ 1,234	\$ -	\$ 1,234
050-500109	Personal Service-Temp/Appointed	\$ 58,401	\$ -	\$ 58,401
060-500602	Benefits	\$ 357,359	\$ -	\$ 357,359
070-500704	In-State Travel Reimbursement	\$ 381	\$ -	\$ 381
	Total	\$ 3,372,609	\$ (20,000)	\$ 3,352,609
	REVENUES			
	Total General Funds	\$ 3,372,609	\$ (20,000)	\$ 3,352,609

02-46-46-463010-71030000 NHSP/M - Kitchen				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 432,890	\$ -	\$ 432,890
018-500106	Overtime	\$ 34,169	\$ -	\$ 34,169
019-500105	Holiday Pay	\$ 20,078	\$ -	\$ 20,078
020-500200	Current Expenses	\$ 60,052	\$ -	\$ 60,052
021-500211	Food Institutions	\$ 1,461,554	\$ -	\$ 1,461,554
022-500255	Rents - Leases Other than State	\$ 483	\$ -	\$ 483
024-500225	Maint Other Than Build-Grn	\$ 7,256	\$ (2,365)	\$ 4,891
030-500331	Equipment New/Replacement	\$ 44,249	\$ (40,643)	\$ 3,606
039-500188	Telecommunications	\$ 1,630	\$ -	\$ 1,630
048-500226	Contractual Maint Build-Grn	\$ 7,833	\$ -	\$ 7,833
060-500602	Benefits	\$ 304,661	\$ -	\$ 304,661
	Total	\$ 2,374,855	\$ (43,008)	\$ 2,331,847
	REVENUES			
	Total General Funds	\$ 2,374,855	\$ (43,008)	\$ 2,331,847

02-46-46-463010-71080000 NHSP/M Warehouse				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 177,870	\$ -	\$ 177,870
018-500106	Overtime	\$ 404	\$ -	\$ 404
019-500105	Holiday Pay	\$ 93	\$ -	\$ 93
020-500200	Current Expenses	\$ 398,168	\$ -	\$ 398,168
024-500225	Maint Other Than Build-Grn	\$ 8,734	\$ (350)	\$ 8,384
030-500331	Equipment New/Replacement	\$ 15,000	\$ (15,000)	\$ -
039-500188	Telecommunications	\$ 2,106	\$ -	\$ 2,106
048-500226	Contractual Maint Build-Grn	\$ 1,855	\$ -	\$ 1,855
050-500109	Personal Service-Temp/Appointed	\$ 20,574	\$ -	\$ 20,574
060-500602	Benefits	\$ 106,472	\$ -	\$ 106,472
070-500704	In-State Travel Reimbursement	\$ 2,369	\$ -	\$ 2,369
	Total	\$ 733,645	\$ (15,350)	\$ 718,295
	REVENUES			
	Total General Funds	\$ 733,645	\$ (15,350)	\$ 718,295

02-46-46-463010-71130000 NHSP/M - Administration				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 40,643	\$ -	\$ 40,643
011-500126	Personal Services - Unclassified	\$ 107,729	\$ -	\$ 107,729
018-500106	Overtime	\$ 319	\$ -	\$ 319
020-500200	Current Expenses	\$ 67,354	\$ -	\$ 67,354
022-500255	Rents - Leases Other than State	\$ 5,446	\$ -	\$ 5,446
024-500225	Maint Other Than Build-Grm	\$ 3,764	\$ (127)	\$ 3,637
030-500331	Equipment New/Replacement	\$ 19	\$ -	\$ 19
039-500188	Telecommunications	\$ 14,546	\$ -	\$ 14,546
050-500109	Personal Service-Temp/Appointed	\$ 30,824	\$ -	\$ 30,824
060-500602	Benefits	\$ 72,926	\$ -	\$ 72,926
070-500704	In-State Travel Reimbursement	\$ 15,142	\$ 2,500	\$ 17,642
	Total	\$ 358,712	\$ 2,373	\$ 361,085
	REVENUES			
	Total General Funds	\$ 358,712	\$ 2,373	\$ 361,085

02-46-46-463010-71200000 NHSP/M - Security				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 9,973,019	\$ -	\$ 9,973,019
018-500106	Overtime	\$ 3,163,136	\$ -	\$ 3,163,136
019-500105	Holiday Pay	\$ 447,450	\$ -	\$ 447,450
020-500200	Current Expenses	\$ 127,340	\$ -	\$ 127,340
022-500255	Rents - Leases Other than State	\$ 8,848	\$ -	\$ 8,848
024-500225	Maint Other Than Build-Grm	\$ 3,712	\$ -	\$ 3,712
030-500331	Equipment New/Replacement	\$ 23,300	\$ -	\$ 23,300
039-500188	Telecommunications	\$ 15,120	\$ -	\$ 15,120
050-500109	Personal Service-Temp/Appointed	\$ 23,708	\$ -	\$ 23,708
060-500602	Benefits	\$ 7,761,966	\$ -	\$ 7,761,966
068-500565	Remuneration	\$ 419,149	\$ 32,000	\$ 451,149
070-500704	In-State Travel Reimbursement	\$ 77,134	\$ 10,000	\$ 87,134
242-500787	Transportation of Inmates	\$ 5,041	\$ -	\$ 5,041
	Total	\$ 22,048,923	\$ 42,000	\$ 22,090,923
	REVENUES			
	Total General Funds	\$ 22,048,923	\$ 42,000	\$ 22,090,923

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 528,680	\$ -	\$ 528,680
018-500106	Overtime	\$ 11,480	\$ -	\$ 11,480
019-500105	Holiday Pay	\$ 6,831	\$ -	\$ 6,831
020-500200	Current Expenses	\$ 179,347	\$ -	\$ 179,347
022-500255	Rents - Leases Other than State	\$ 3,079	\$ -	\$ 3,079
023-500291	Heat-Electricity-Water	\$ 2,516,501	\$ -	\$ 2,516,501
024-500225	Maint Other Than Build-Grn	\$ 55,124	\$ (12,425)	\$ 42,699
030-500331	Equipment New/Replacement	\$ 2,485	\$ (2,485)	\$ -
039-500188	Telecommunications	\$ 5,307	\$ -	\$ 5,307
047-500240	Own Forces Maint Build-Grn	\$ 73,962	\$ -	\$ 73,962
048-500226	Contractual Maint Build-Grn	\$ 141,571	\$ (20,000)	\$ 121,571
050-500109	Personal Service-Temp/Appointed	\$ 23,621	\$ -	\$ 23,621
060-500602	Benefits	\$ 348,760	\$ -	\$ 348,760
070-500704	In-State Travel Reimbursement	\$ 26,558	\$ -	\$ 26,558
	Total	\$ 3,923,306	\$ (34,910)	\$ 3,888,396
	REVENUES			
	Total General Funds	\$ 3,923,306	\$ (34,910)	\$ 3,888,396

02-46-46-464010-83020000 District Offices				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 4,832,015	\$ -	\$ 4,832,015
011-500126	Personal Services - Unclassified	\$ 93,164	\$ -	\$ 93,164
018-500106	Overtime	\$ 2,239	\$ -	\$ 2,239
019-500105	Holiday Pay	\$ 597	\$ -	\$ 597
020-500200	Current Expenses	\$ 97,258	\$ -	\$ 97,258
022-500255	Rents - Leases Other than State	\$ 344,069	\$ -	\$ 344,069
023-500291	Heat-Electricity-Water	\$ 23,077	\$ 5,000	\$ 28,077
024-500225	Maint Other Than Build-Grn	\$ 1,071	\$ (733)	\$ 338
028-500292	Transfers to General Services	\$ 16,738	\$ -	\$ 16,738
030-500331	Equipment New/Replacement	\$ 55,660	\$ -	\$ 55,660
039-500188	Telecommunications	\$ 89,947	\$ -	\$ 89,947
047-500240	Own Forces Maint Build-Grn	\$ 1,000	\$ -	\$ 1,000
060-500602	Benefits	\$ 3,012,060	\$ -	\$ 3,012,060
068-500565	Remuneration	\$ 1,500	\$ -	\$ 1,500
070-500704	In-State Travel Reimbursement	\$ 81,988	\$ 6,000	\$ 87,988
080-500714	Out of State Travel	\$ 100	\$ -	\$ 100
102-500731	Contracts for Program Services	\$ 62,326	\$ (13,000)	\$ 49,326
103-502664	Contracts for Operational Services	\$ 13,193	\$ -	\$ 13,193
	Total	\$ 8,728,002	\$ (2,733)	\$ 8,725,269
	REVENUES			
	Total General Funds	\$ 8,728,002	\$ (2,733)	\$ 8,725,269

02-46-46-464510-51720000 Shea Farm				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 422,873	\$ -	\$ 422,873
018-500106	Overtime	\$ 66,429	\$ -	\$ 66,429
019-500105	Holiday Pay	\$ 13,869	\$ -	\$ 13,869
020-500200	Current Expenses	\$ 6,330	\$ -	\$ 6,330
022-500255	Rents - Leases Other than State	\$ 1,783	\$ -	\$ 1,783
023-500291	Heat-Electricity-Water	\$ 31,815	\$ 5,000	\$ 36,815
024-500225	Maint Other Than Build-Grn	\$ 1,001	\$ -	\$ 1,001
030-500331	Equipment New/Replacement	\$ 5,750	\$ (2,675)	\$ 3,075
039-500188	Telecommunications	\$ 248	\$ -	\$ 248
047-500240	Own Forces Maint Build-Grn	\$ 5,365	\$ -	\$ 5,365
048-500226	Contractual Maint Build-Grn	\$ 7,809	\$ -	\$ 7,809
050-500109	Personal Service-Temp/Appointed	\$ 22,868	\$ -	\$ 22,868
060-500602	Benefits	\$ 289,313	\$ -	\$ 289,313
070-500704	In-State Travel Reimbursement	\$ 2,084	\$ -	\$ 2,084
	Total	\$ 877,537	\$ 2,325	\$ 879,862
	REVENUES			
	Total General Funds	\$ 877,537	\$ 2,325	\$ 879,862

02-46-46-464510-71060000 NHSP/M Minimum Security Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 520,345	\$ -	\$ 520,345
018-500106	Overtime	\$ 138,107	\$ -	\$ 138,107
019-500105	Holiday Pay	\$ 19,693	\$ -	\$ 19,693
020-500200	Current Expenses	\$ 494	\$ -	\$ 494
021-500211	Food Institutions	\$ 158,140	\$ -	\$ 158,140
030-500331	Equipment New/Replacement	\$ 250	\$ (250)	\$ -
047-500240	Own Forces Maint Build-Grn	\$ 1,500	\$ -	\$ 1,500
048-500226	Contractual Maint Build-Grn	\$ 11,819	\$ (11,000)	\$ 819
060-500602	Benefits	\$ 404,888	\$ -	\$ 404,888
068-500565	Remuneration	\$ 90,361	\$ -	\$ 90,361
070-500704	In-State Travel Reimbursement	\$ 603	\$ -	\$ 603
	Total	\$ 1,346,200	\$ (11,250)	\$ 1,334,950
	REVENUES			
	Total General Funds	\$ 1,346,200	\$ (11,250)	\$ 1,334,950

02-46-46-464510-71070000 North End House				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 340,980	\$ -	\$ 340,980
018-500106	Overtime	\$ 41,879	\$ -	\$ 41,879
019-500105	Holiday Pay	\$ 9,356	\$ -	\$ 9,356
020-500200	Current Expenses	\$ 3,212	\$ -	\$ 3,212
022-500255	Rents - Leases Other than State	\$ 2,027	\$ -	\$ 2,027
030-500331	Equipment New/Replacement	\$ 2,035	\$ (940)	\$ 1,095
039-500188	Telecommunications	\$ 534	\$ -	\$ 534
047-500240	Own Forces Maint Build-Grn	\$ 2,158	\$ -	\$ 2,158
048-500226	Contractual Maint Build-Grn	\$ 12,719	\$ (5,000)	\$ 7,719
050-500109	Personal Service-Temp/Appointed	\$ 236	\$ -	\$ 236
060-500602	Benefits	\$ 218,308	\$ -	\$ 218,308
070-500704	In State Travel Reimbursement	\$ 1,451	\$ -	\$ 1,451
	Total	\$ 634,895	\$ (5,940)	\$ 628,955
	REVENUES			
	Total General Funds	\$ 634,895	\$ (5,940)	\$ 628,955

02-46-46-464510-78740000 Calumet House				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 492,490	\$ -	\$ 492,490
018-500106	Overtime	\$ 48,182	\$ -	\$ 48,182
019-500105	Holiday Pay	\$ 19,103	\$ -	\$ 19,103
020-500200	Current Expenses	\$ 5,007	\$ -	\$ 5,007
022-500255	Rents - Leases Other than State	\$ 2,626	\$ -	\$ 2,626
023-500291	Heat-Electricity-Water	\$ 47,232	\$ -	\$ 47,232
024-500225	Maint Other Than Build-Grn	\$ 4,723	\$ -	\$ 4,723
030-500331	Equipment New/Replacement	\$ 7,762	\$ (2,056)	\$ 5,706
039-500188	Telecommunications	\$ 3,265	\$ -	\$ 3,265
047-500240	Own Forces Maint Build-Grn	\$ 11,000	\$ -	\$ 11,000
048-500226	Contractual Maint Build-Grn	\$ 17,858	\$ (13,000)	\$ 4,858
060-500602	Benefits	\$ 367,223	\$ -	\$ 367,223
070-500704	In-State Travel Reimbursement	\$ 4,149	\$ 1,250	\$ 5,399
	Total	\$ 1,030,620	\$ (13,806)	\$ 1,016,814
	REVENUES			
	Total General Funds	\$ 1,030,620	\$ (13,806)	\$ 1,016,814

02-46-46-465010-82310000 Mental Health				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 761,256	\$ -	\$ 761,256
018-500106	Overtime	\$ 155	\$ -	\$ 155
020-500200	Current Expenses	\$ 9,722	\$ -	\$ 9,722
022-500255	Rents - Leases Other than State	\$ 1,958	\$ -	\$ 1,958
030-500331	Equipment New/Replacement	\$ 2,083	\$ (241)	\$ 1,842
039-500188	Telecommunications	\$ 51	\$ -	\$ 51
049-500294	Transfer to Other State Agencies	\$ 20,000	\$ -	\$ 20,000
060-500602	Benefits	\$ 429,426	\$ -	\$ 429,426
070-500704	In State Travel Reimbursement	\$ 1,107	\$ -	\$ 1,107
101-500730	Medical Payments to Providers	\$ 5,098,911	\$ -	\$ 5,098,911
	Total	\$ 6,324,669	\$ (241)	\$ 6,324,428
	REVENUES			
	Total General Funds	\$ 6,324,669	\$ (241)	\$ 6,324,428

02-46-46-465010-82340000 Medical - Dental				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,238,924	\$ -	\$ 3,238,924
012-500128	Personal Services - Unclassified	\$ 100,470	\$ -	\$ 100,470
018-500106	Overtime	\$ 84,415	\$ -	\$ 84,415
019-500105	Holiday Pay	\$ 57,008	\$ -	\$ 57,008
020-500200	Current Expenses	\$ 188,514	\$ -	\$ 188,514
022-500255	Rents - Leases Other than State	\$ 1,207	\$ -	\$ 1,207
024-500225	Maint Other Than Build-Grn	\$ 1,500	\$ -	\$ 1,500
030-500331	Equipment New/Replacement	\$ 43,561	\$ (34,716)	\$ 8,845
039-500188	Telecommunications	\$ 13,034	\$ -	\$ 13,034
050-500109	Personal Service-Temp/Appointed	\$ 81,308	\$ -	\$ 81,308
060-500602	Benefits	\$ 1,676,617	\$ -	\$ 1,676,617
070-500704	In State Travel Reimbursement	\$ 4,759	\$ -	\$ 4,759
101-500729	Medical Payments to Providers	\$ 4,957,718	\$ 100,000	\$ 5,057,718
	Total	\$ 10,449,035	\$ 65,284	\$ 10,514,319
	REVENUES			
	Total General Funds	\$ 10,449,035	\$ 65,284	\$ 10,514,319

02-46-46-465010-82360000 Pharmacy				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 531,544	\$ -	\$ 531,544
018-500106	Overtime	\$ 8,303	\$ -	\$ 8,303
019-500105	Holiday Pay	\$ 9,893	\$ -	\$ 9,893
020-500200	Current Expenses	\$ 39,710	\$ -	\$ 39,710
022-500255	Rents - Leases Other than State	\$ 4,488	\$ -	\$ 4,488
024-500225	Maint Other Than Build-Grn	\$ 16,217	\$ -	\$ 16,217
030-500331	Equipment New/Replacement	\$ 419	\$ (137)	\$ 282
039-500188	Telecommunications	\$ 524	\$ -	\$ 524
060-500602	Benefits	\$ 265,342	\$ -	\$ 265,342
070-500704	In-State Travel Reimbursement	\$ 284	\$ -	\$ 284
100-500726	Prescription Drug Expenses	\$ 1,684,567	\$ -	\$ 1,684,567
	Total	\$ 2,561,291	\$ (137)	\$ 2,561,154
	REVENUES			
	Total General Funds	\$ 2,561,291	\$ (137)	\$ 2,561,154

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,231,060	\$ -	\$ 1,231,060
011-500126	Personal Services - Unclassified	\$ 86,376	\$ -	\$ 86,376
018-500106	Overtime	\$ 186,607	\$ -	\$ 186,607
019-500105	Holiday Pay	\$ 42,815	\$ -	\$ 42,815
020-500200	Current Expenses	\$ 50,611	\$ -	\$ 50,611
021-500211	Food Institutions	\$ 122,489	\$ -	\$ 122,489
022-500255	Rents - Leases Other than State	\$ 236,264	\$ -	\$ 236,264
023-500291	Heat-Electricity-Water	\$ 218,400	\$ -	\$ 218,400
024-500225	Maint Other Than Build-Grn	\$ 10,392	\$ -	\$ 10,392
030-500331	Equipment New/Replacement	\$ 17,644	\$ -	\$ 17,644
039-500188	Telecommunications	\$ 8,784	\$ -	\$ 8,784
047-500240	Own Forces Maint Build-Grn	\$ 5,766	\$ -	\$ 5,766
048-500226	Contractual Maint Build-Grn	\$ 51,518	\$ (20,000)	\$ 31,518
050-500109	Personal Service-Temp/Appointed	\$ 32,739	\$ -	\$ 32,739
060-500602	Benefits	\$ 855,396	\$ -	\$ 855,396
068-500565	Remuneration	\$ 62,677	\$ -	\$ 62,677
070-500704	In-State Travel Reimbursement	\$ 7,875	\$ 1,000	\$ 8,875
102-500731	Contracts for Program Services	\$ 487,500	\$ 40,000	\$ 527,500
	Total	\$ 3,714,913	\$ 21,000	\$ 3,735,913
	REVENUES			
	Total General Funds	\$ 3,714,913	\$ 21,000	\$ 3,735,913

02-46-46-468010-8250000 Berlin Prison (NCF)				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,632,316	\$ -	\$ 5,632,316
011-500126	Personal Services - Unclassified	\$ 96,908	\$ -	\$ 96,908
018-500106	Overtime	\$ 814,920	\$ -	\$ 814,920
019-500105	Holiday Pay	\$ 187,356	\$ -	\$ 187,356
020-500200	Current Expenses	\$ 292,493	\$ -	\$ 292,493
021-500211	Food Institutions	\$ 634,833	\$ -	\$ 634,833
022-500255	Rents - Leases Other than State	\$ 8,259	\$ -	\$ 8,259
023-500291	Heat-Electricity-Water	\$ 1,102,269	\$ 50,000	\$ 1,152,269
024-500225	Maint Other Than Build-Grn	\$ 5,735	\$ -	\$ 5,735
030-500331	Equipment New/Replacement	\$ 61,324	\$ (4,142)	\$ 57,182
039-500188	Telecommunications	\$ 49,388	\$ -	\$ 49,388
047-500240	Own Forces Maint Build-Grn	\$ 97,327	\$ -	\$ 97,327
048-500226	Contractual Maint Build-Grn	\$ 201,307	\$ (31,000)	\$ 170,307
050-500109	Personal Service-Temp/Appointed	\$ 32,957	\$ -	\$ 32,957
060-500602	Benefits	\$ 4,073,477	\$ -	\$ 4,073,477
068-500565	Remuneration	\$ 215,066	\$ -	\$ 215,066
070-500704	In-State Travel Reimbursement	\$ 82,068	\$ 10,850	\$ 92,918
	Total	\$ 13,588,003	\$ 25,708	\$ 13,613,711
	REVENUES			
	Total General Funds	\$ 13,588,003	\$ 25,708	\$ 13,613,711

02-46-46-469010-82320000 Programs				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,560,285	\$ -	\$ 3,560,285
018-500106	Overtime	\$ 497	\$ -	\$ 497
019-500105	Holiday Pay	\$ 2,759	\$ -	\$ 2,759
020-500200	Current Expenses	\$ 10,514	\$ -	\$ 10,514
022-500255	Rents - Leases Other than State	\$ 1,958	\$ -	\$ 1,958
030-500331	Equipment New/Replacement	\$ 6,765	\$ (6,365)	\$ 400
039-500188	Telecommunications	\$ 6,280	\$ -	\$ 6,280
050-500109	Personal Service-Temp/Appointed	\$ 14,356	\$ -	\$ 14,356
060-500602	Benefits	\$ 2,024,741	\$ -	\$ 2,024,741
070-500704	In-State Travel Reimbursement	\$ 1,116	\$ -	\$ 1,116
102-500731	Contract for Program Services	\$ 1,479	\$ -	\$ 1,479
	Total	\$ 5,630,750	\$ (6,365)	\$ 5,624,385
	REVENUES			
	Total General Funds	\$ 5,630,750	\$ (6,365)	\$ 5,624,385

EXPLANATION

1. The Department requests to transfer \$100,000 from various accounting units Class 030 Equipment New/Replacement: \$40,000 to accounting unit 7111 NHSP/W Prison for Women Class 102 Contracts Program Services and \$60,000 to various accounting units Class 023 Heat, Electricity and Water. Equipment purchases will be deferred due to the immediate need to fund both utility and female inmate housing expense. Previous transfers from both the female inmate housing contract and utilities proved to be too much. Savings had been realized as fewer female inmates than budgeted had been housed at the Strafford County House of Correction through February; however the current census has increased and is now more than the remaining contract funds. The same is true for Class 023 Heat, Electricity and Water. \$350,000 had been transferred to various accounting units Class 018 Overtime but the severe winter has resulted in the need to transfer funds back into this account.

Transfer from all Class 030 Equipment New/Replacement:

- \$ 2,675 from accounting unit 5172 Shea Farm
- \$40,643 from accounting unit 7103 NHSP/M Kitchen
- \$ 250 from accounting unit 7106 NHSP/M Minimum Security Unit
- \$ 940 from accounting unit 7107 North End House
- \$ 5,000 from accounting unit 7108 NHSP/M Warehouse
- \$ 2,485 from accounting unit 7140 NHSP/M Maintenance
- \$ 350 from accounting unit 7170 Parole Board
- \$ 2,056 from accounting unit 7874 Calumet House
- \$ 241 from accounting unit 8231 Mental Health
- \$ 6,365 from accounting unit 8232 Programs
- \$34,716 from accounting unit 8234 Medical
- \$ 137 from accounting unit 8236 Pharmacy
- \$ 4,142 from accounting unit 8250 Berlin Prison

Transfer to:

- \$40,000 to accounting unit 7111 NHSP/W Prison for Women Class 102 Contracts Program Services
- \$ 5,000 to accounting unit 5172 Shea Farm Class 023 Heat, Electricity and Water
- \$50,000 to accounting unit 8250 Berlin Prison Class 023 Heat, Electricity and Water
- \$ 5,000 to accounting unit 8302 District Offices Class 023 Heat, Electricity and Water

2. Class 068 Remuneration, specifically Inmate Pay, was reduced by \$165,000 during the Governor phase of the SFY 2014-2015 Budget. Despite previous transfers of \$78,366 to this class the Department still has a projected \$32,000 shortfall.

Class 070 In-State Travel was reduced by \$150,000 during the Governor phase of the SFY 2014-2015 Budget. Previous transfers totaling \$117,680 has still resulted in a \$32,000 shortfall in this class.

In order to address the deficits in Class 068 Remuneration and Class 070 In-State Travel and a \$400 shortfall in accounting unit 7101 Commissioner's Office Class 080 Out-of-State Travel, the Department requests to transfer funds as detailed below:

Transfer from:

- \$20,000 from accounting unit 8300 Financial Services Class 035 Shared Service Support. Savings have been realized in accounting unit 8300 Financial Services Class 035 Shared Service Support.
- \$13,000 from accounting unit 8302 District Offices Class 102 Contracts Program Services. Savings have been realized in home monitoring services.
- \$16,000 from various accounting units Class 024 Maintenance other than Buildings and Grounds. Maintenance will be deferred to fund deficits in inmate pay and travel.
 - \$ 2,365 from accounting unit 7103 NHSP/M Kitchen
 - \$ 350 from accounting unit 7108 NHSP/M Warehouse
 - \$ 127 from accounting unit 7113 NHSP/M Administration
 - \$12,425 from accounting unit 7140 NHSP/M Maintenance
 - \$ 733 from accounting unit 8302 District Offices
- \$5,000 from accounting unit 8338 Victim Services Coordinator Class 102 Contracts – Program Services. Savings were realized as the program used less funds than were budgeted for victim offender dialogue.
- \$10,000 from accounting unit 7108 NHSP/M Warehouse Class 030 Equipment New/Replacement. As mentioned previously equipment purchases will be deferred to fund the Department shortfalls.

Transfer to:

- \$32,000 to accounting unit 7120 NHSP/M-Security Class 068 Remuneration
- \$31,600 to Class 070 In-State Travel:
 - \$ 1,250 to accounting unit 7874 Calumet House
 - \$ 1,000 to accounting unit 7111 NHSP/W Prison for Women
 - \$ 2,500 to accounting unit 7113 NHSP/M Administration
 - \$10,000 to accounting unit 7120 NHSP/M Security
 - \$10,850 to accounting unit 8250 Berlin Prison
 - \$ 6,000 to accounting unit 8302 District Offices
- \$ 400 to accounting unit 7101 Commissioner's Office Class 080 Out-of-State Travel

3. The Department requests to transfer \$100,000 from various accounting units Class 048 Contractual Maintenance Building and Grounds to accounting unit 8234 Medical-Dental Class 101 Medical Payments to Providers. A previous transfer of \$300,000 from 8234 Medical-Dental Class 101 to supplement Class 018 Overtime has proven too much and as a result contractual maintenance will be deferred to transfer funds back to 8234.

Transfer from all Class 048 Contractual Maintenance Other than Building and Grounds:

- \$11,000 from accounting unit 7106 NHSP/M Minimum Security Unit
- \$ 5,000 from accounting unit 7107 North End House
- \$20,000 from accounting unit 7111 NHSP/W Prison for Women
- \$20,000 from accounting unit 7140 NHSP/M Maintenance
- \$13,000 from accounting unit 7874 Calumet House
- \$31,000 from accounting unit 8250 Berlin Prison

Transfer to:

- \$100,000 to accounting unit 8234 Medical-Dental Class 101 Medical Payments to Providers

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
The requested action to transfer appropriations to Class 070 In-State Travel Reimbursement is required to maintain institutional security by providing additional funds in order to maintain the Departmental fleet.
Medical needs of inmates are mandatory and this transfer facilitates the procurement of appropriate care.
The requested action to transfer appropriations to Class 023 Heat, Electricity and Water and Class 068 Remuneration is needed to maintain institutional security.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounting units are General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?
There will not be any effect on revenue.

- F. Are funds expected to lapse if this transfer is not approved?
General Funds – All available fund balances, except those in Class 048 Contractual Maintenance Building and Grounds, will lapse if this transfer is not approved.
- G. Are personnel services involved?
No.

Respectfully Submitted,



William L. Wrenn
Commissioner