



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

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38
William L. Wrenn
Commissioner

Bob Mullen
Director

May 16, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 144:56 Laws of 2013, the New Hampshire Department of Corrections respectfully requests permission to transfer \$3,172,164 within and among accounts listed on the attached detailed exhibit to reallocate appropriations and cover budget shortfalls effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2014. 100% General Funds

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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02-46-46-460010-59280000 Business Information Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 134,184	\$ (1,800)	\$ 132,384
020-500200	Current Expenses	\$ 490	\$ -	\$ 490
060-500602	Benefits	\$ 55,652	\$ 7,000	\$ 62,652
070-500704	In-State Travel Reimbursement	\$ 45	\$ -	\$ 45
	Total	\$ 190,371	\$ 5,200	\$ 195,571
	REVENUES			
	Total General Funds	\$ 190,371	\$ 5,200	\$ 195,571

02-46-46-460010-71010000 Commissioner's Office				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 353,660	\$ (15,500)	\$ 338,160
011-500126	Personal Services - Unclassified	\$ 117,913	\$ (134)	\$ 117,779
012-500128	Personal Services - Unclassified	\$ 107,658	\$ 3,708	\$ 111,366
020-500200	Current Expenses	\$ 17,149	\$ -	\$ 17,149
022-500255	Rents - Leases Other Than State	\$ 5,403	\$ -	\$ 5,403
026-500251	Organizational Dues	\$ 4,973	\$ -	\$ 4,973
028-500292	Transfers to General Services	\$ 271,188	\$ -	\$ 271,188
030-500331	Equipment New/Replacement	\$ 125,171	\$ -	\$ 125,171
039-500188	Telecommunications	\$ 30,346	\$ -	\$ 30,346
060-500602	Benefits	\$ 228,458	\$ (14,000)	\$ 214,458
066-500546	Employee Training	\$ 19,000	\$ -	\$ 19,000
070-500704	In-State Travel Reimbursement	\$ 3,815	\$ -	\$ 3,815
080-500714	Out of State Travel	\$ 500	\$ -	\$ 500
	Total	\$ 1,285,234	\$ (25,926)	\$ 1,259,308
	REVENUES			
	Total General Funds	\$ 1,285,234	\$ (25,926)	\$ 1,259,308

02-46-46-460010-71700000 Parole Board				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 113,200	\$ (1,430)	\$ 111,770
011-500126	Personal Services - Unclassified	\$ 66,484	\$ 230	\$ 66,714
020-500200	Current Expenses	\$ 13,198	\$ -	\$ 13,198
022-500255	Rents - Leases Other than State	\$ 2,199	\$ -	\$ 2,199
026-500251	Organizational Dues	\$ 450	\$ -	\$ 450
030-500331	Equipment New/Replacement	\$ 350	\$ -	\$ 350
039-500188	Telecommunications	\$ 5,272	\$ -	\$ 5,272
050-500109	Personal Service-Temp/Appointed	\$ 55,665	\$ (18,700)	\$ 36,965
060-500602	Benefits	\$ 94,590	\$ 13,900	\$ 108,490
068-500565	Remuneration	\$ 800	\$ -	\$ 800
070-500704	In-State Travel Reimbursement	\$ 14,356	\$ -	\$ 14,356
	Total	\$ 366,564	\$ (6,000)	\$ 360,564
	REVENUES			
	Total General Funds	\$ 366,564	\$ (6,000)	\$ 360,564

02-46-46-460010-83010000 Human Resources				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 414,059	\$ 46,000	\$ 460,059
018-500106	Overtime	\$ 1,607	\$ (1,607)	\$ -
020-500200	Current Expenses	\$ 2,635	\$ -	\$ 2,635
030-500331	Equipment New/Replacement	\$ 1,484	\$ -	\$ 1,484
039-500188	Telecommunications	\$ 441	\$ -	\$ 441
050-500109	Personal Service-Temp/Appointed	\$ 26,281	\$ (1,500)	\$ 24,781
060-500602	Benefits	\$ 251,835	\$ 54,000	\$ 305,835
070-500704	In-State Travel Reimbursement	\$ 37	\$ -	\$ 37
	Total	\$ 698,379	\$ 96,893	\$ 795,272
	REVENUES			
	Total General Funds	\$ 698,379	\$ 96,893	\$ 795,272

02-46-46-461010-83000000 Financial Services				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 599,826	\$ (24,965)	\$ 574,861
011-500126	Personal Services - Unclassified	\$ 92,565	\$ (105)	\$ 92,460
018-500106	Overtime	\$ 3,218	\$ 3,000	\$ 6,218
020-500200	Current Expenses	\$ 5,191	\$ -	\$ 5,191
027-502799	Transfers to DoIT	\$ 2,148,441	\$ -	\$ 2,148,441
030-500331	Equipment New/Replacement	\$ 500	\$ -	\$ 500
035-500098	Shared Services Support	\$ 105,493	\$ -	\$ 105,493
039-500188	Telecommunications	\$ 1,234	\$ -	\$ 1,234
050-500109	Personal Service-Temp/Appointed	\$ 58,401	\$ (21,900)	\$ 36,501
060-500602	Benefits	\$ 357,359	\$ (24,500)	\$ 332,859
070-500704	In-State Travel Reimbursement	\$ 381	\$ -	\$ 381
	Total	\$ 3,372,609	\$ (68,470)	\$ 3,304,139
	REVENUES			
	Total General Funds	\$ 3,372,609	\$ (68,470)	\$ 3,304,139

02-46-46-461510-71410000 Classifications				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 383,882	\$ (21,500)	\$ 362,382
018-500106	Overtime	\$ 297	\$ (297)	\$ -
019-500105	Holiday Pay	\$ 1,040	\$ (1,040)	\$ -
020-500200	Current Expenses	\$ 695	\$ -	\$ 695
060-500602	Benefits	\$ 217,629	\$ (17,000)	\$ 200,629
	Total	\$ 603,543	\$ (39,837)	\$ 563,706
	REVENUES			
	Total General Funds	\$ 603,543	\$ (39,837)	\$ 563,706

02-46-46-461510-82330000 Offender Records				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 169,865	\$ -	\$ 169,865
018-500106	Overtime	\$ 2,596	\$ (2,362)	\$ 234
020-500200	Current Expenses	\$ 3,468	\$ -	\$ 3,468
022-500255	Rents - Leases Other than State	\$ 1,343	\$ -	\$ 1,343
024-500225	Maint Other Than Build-Grn	\$ 1,953	\$ -	\$ 1,953
039-500188	Telecommunications	\$ 1,356	\$ -	\$ 1,356
060-500602	Benefits	\$ 101,362	\$ (2,500)	\$ 98,862
	Total	\$ 281,943	\$ (4,862)	\$ 277,081
	REVENUES			
	Total General Funds	\$ 281,943	\$ (4,862)	\$ 277,081

02-46-46-461510-83600000 Security & Training				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 322,637	\$ (9,000)	\$ 313,637
011-500126	Personal Services - Unclassified	\$ 78,339	\$ 3,055	\$ 81,394
018-500106	Overtime	\$ 45,879	\$ 65,000	\$ 110,879
019-500105	Holiday Pay	\$ 4,609	\$ -	\$ 4,609
020-500200	Current Expenses	\$ 952	\$ -	\$ 952
022-500255	Rents - Leases Other than State	\$ 1,750	\$ -	\$ 1,750
039-500188	Telecommunications	\$ 669	\$ -	\$ 669
050-500109	Personal Service-Temp/Appointed	\$ 23,773	\$ -	\$ 23,773
060-500602	Benefits	\$ 213,485	\$ 45,000	\$ 258,485
070-500704	In-State Travel Reimbursement	\$ 5,216	\$ -	\$ 5,216
	Total	\$ 697,309	\$ 104,055	\$ 801,364
	REVENUES			
	Total General Funds	\$ 697,309	\$ 104,055	\$ 801,364

02-46-46-462510-59290000 Professional Standards				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 691,829	\$ (165,000)	\$ 526,829
011-500126	Personal Services - Unclassified	\$ 76,769	\$ 2,825	\$ 79,594
018-500106	Overtime	\$ 24,780	\$ (1,372)	\$ 23,408
019-500105	Holiday Pay	\$ 2,055	\$ 330	\$ 2,385
020-500200	Current Expenses	\$ 3,078	\$ -	\$ 3,078
030-500331	Equipment New/Replacement	\$ 1,194	\$ -	\$ 1,194
050-500109	Personal Service-Temp/Appointed	\$ 12,000	\$ -	\$ 12,000
060-500602	Benefits	\$ 457,544	\$ (118,500)	\$ 339,044
070-500704	In-State Travel Reimbursement	\$ 177	\$ -	\$ 177
	Total	\$ 1,269,426	\$ (281,717)	\$ 987,709
	REVENUES			
	Total General Funds	\$ 1,269,426	\$ (281,717)	\$ 987,709

02-46-46-463010-71030000 NHSP/M - Kitchen				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 432,890	\$ (52,000)	\$ 380,890
018-500106	Overtime	\$ 34,169	\$ 19,000	\$ 53,169
019-500105	Holiday Pay	\$ 20,078	\$ (5,365)	\$ 14,713
020-500200	Current Expenses	\$ 60,052	\$ -	\$ 60,052
021-500211	Food Institutions	\$ 1,461,554	\$ -	\$ 1,461,554
022-500255	Rents - Leases Other than State	\$ 483	\$ -	\$ 483
024-500225	Maint Other Than Build-Grn	\$ 7,256	\$ -	\$ 7,256
030-500331	Equipment New/Replacement	\$ 44,249	\$ -	\$ 44,249
039-500188	Telecommunications	\$ 1,630	\$ -	\$ 1,630
048-500226	Contractual Maint Build-Grn	\$ 7,833	\$ -	\$ 7,833
060-500602	Benefits	\$ 304,661	\$ (7,500)	\$ 297,161
	Total	\$ 2,374,855	\$ (45,865)	\$ 2,328,990
	REVENUES			
	Total General Funds	\$ 2,374,855	\$ (45,865)	\$ 2,328,990

02-46-46-463010-71080000 NHSP/M Warehouse				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 177,870	\$ 12,000	\$ 189,870
018-500106	Overtime	\$ 404	\$ (404)	\$ -
019-500105	Holiday Pay	\$ 93	\$ 4	\$ 97
020-500200	Current Expenses	\$ 398,168	\$ -	\$ 398,168
024-500225	Maint Other Than Build-Grn	\$ 8,734	\$ -	\$ 8,734
030-500331	Equipment New/Replacement	\$ 15,000	\$ -	\$ 15,000
039-500188	Telecommunications	\$ 2,106	\$ -	\$ 2,106
048-500226	Contractual Maint Build-Grn	\$ 1,855	\$ -	\$ 1,855
050-500109	Personal Service-Temp/Appointed	\$ 20,574	\$ (5,514)	\$ 15,060
060-500602	Benefits	\$ 106,472	\$ 2,000	\$ 108,472
070-500704	In-State Travel Reimbursement	\$ 2,369	\$ -	\$ 2,369
	Total	\$ 733,645	\$ 8,086	\$ 741,731
	REVENUES			
	Total General Funds	\$ 733,645	\$ 8,086	\$ 741,731

02-46-46-463010-71130000 NHSP/M - Administration				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 40,643	\$ -	\$ 40,643
011-500126	Personal Services - Unclassified	\$ 107,729	\$ (120)	\$ 107,609
018-500106	Overtime	\$ 319	\$ (319)	\$ -
020-500200	Current Expenses	\$ 67,354	\$ -	\$ 67,354
022-500255	Rents - Leases Other than State	\$ 5,446	\$ -	\$ 5,446
024-500225	Maint Other Than Build-Grn	\$ 3,764	\$ -	\$ 3,764
030-500331	Equipment New/Replacement	\$ 19	\$ -	\$ 19
039-500188	Telecommunications	\$ 14,546	\$ -	\$ 14,546
050-500109	Personal Service-Temp/Appointed	\$ 30,824	\$ (12,700)	\$ 18,124
060-500602	Benefits	\$ 72,926	\$ (1,500)	\$ 71,426
070-500704	In-State Travel Reimbursement	\$ 15,142	\$ -	\$ 15,142
	Total	\$ 358,712	\$ (14,639)	\$ 344,073
	REVENUES			
	Total General Funds	\$ 358,712	\$ (14,639)	\$ 344,073

02-46-46-463010-71200000 NHSP/M - Security				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 9,973,019	\$ 165,000	\$ 10,138,019
018-500106	Overtime	\$ 3,163,136	\$ 1,301,475	\$ 4,464,611
019-500105	Holiday Pay	\$ 447,450	\$ (16,025)	\$ 431,425
020-500200	Current Expenses	\$ 127,340	\$ -	\$ 127,340
022-500255	Rents - Leases Other than State	\$ 8,848	\$ -	\$ 8,848
024-500225	Maint Other Than Build-Grn	\$ 3,712	\$ -	\$ 3,712
030-500331	Equipment New/Replacement	\$ 23,300	\$ -	\$ 23,300
039-500188	Telecommunications	\$ 15,120	\$ -	\$ 15,120
050-500109	Personal Service-Temp/Appointed	\$ 23,708	\$ -	\$ 23,708
060-500602	Benefits	\$ 7,761,966	\$ 590,000	\$ 8,351,966
068-500565	Remuneration	\$ 419,149	\$ -	\$ 419,149
070-500704	In-State Travel Reimbursement	\$ 77,134	\$ -	\$ 77,134
242-500787	Transportation of Inmates	\$ 5,041	\$ -	\$ 5,041
	Total	\$ 22,048,923	\$ 2,040,450	\$ 24,089,373
	REVENUES			
	Total General Funds	\$ 22,048,923	\$ 2,040,450	\$ 24,089,373

02-46-46-463010-71400000 NHSP/M Maintenance				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 528,680	\$ 27,000	\$ 555,680
018-500106	Overtime	\$ 11,480	\$ 14,000	\$ 25,480
019-500105	Holiday Pay	\$ 6,831	\$ -	\$ 6,831
020-500200	Current Expenses	\$ 179,347	\$ -	\$ 179,347
022-500255	Rents - Leases Other than State	\$ 3,079	\$ -	\$ 3,079
023-500291	Heat-Electricity-Water	\$ 2,516,501	\$ -	\$ 2,516,501
024-500225	Maint Other Than Build-Grn	\$ 55,124	\$ -	\$ 55,124
030-500331	Equipment New/Replacement	\$ 2,485	\$ -	\$ 2,485
039-500188	Telecommunications	\$ 5,307	\$ -	\$ 5,307
047-500240	Own Forces Maint Build-Grn	\$ 73,962	\$ -	\$ 73,962
048-500226	Contractual Maint Build-Grn	\$ 141,571	\$ -	\$ 141,571
050-500109	Personal Service-Temp/Appointed	\$ 23,621	\$ (14,531)	\$ 9,090
060-500602	Benefits	\$ 348,760	\$ 9,500	\$ 358,260
070-500704	In-State Travel Reimbursement	\$ 26,558	\$ -	\$ 26,558
	Total	\$ 3,923,306	\$ 35,969	\$ 3,959,275
	REVENUES			
	Total General Funds	\$ 3,923,306	\$ 35,969	\$ 3,959,275

02-46-46-463010-78750000 NHSP/M - Laundry				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 91,669		\$ 91,669
018-500106	Overtime	\$ 2,727	\$ (2,727)	\$ -
019-500105	Holiday Pay	\$ 395	\$ 2	\$ 397
020-500200	Current Expenses	\$ 19,323	\$ -	\$ 19,323
024-500225	Maint Other Than Build-Grn	\$ 2,538	\$ -	\$ 2,538
039-500188	Telecommunications	\$ 235	\$ -	\$ 235
060-500602	Benefits	\$ 67,173	\$ (2,000)	\$ 65,173
	Total	\$ 184,060	\$ (4,725)	\$ 179,335
	REVENUES			
	Total General Funds	\$ 184,060	\$ (4,725)	\$ 179,335

02-46-46-464010-83020000 District Offices				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 4,832,015	\$ (279,000)	\$ 4,553,015
011-500126	Personal Services - Unclassified	\$ 93,164	\$ (100)	\$ 93,064
018-500106	Overtime	\$ 2,239	\$ (1,947)	\$ 292
019-500105	Holiday Pay	\$ 597	\$ 450	\$ 1,047
020-500200	Current Expenses	\$ 97,258	\$ -	\$ 97,258
022-500255	Rents - Leases Other than State	\$ 344,069	\$ -	\$ 344,069
023-500291	Heat-Electricity-Water	\$ 23,077	\$ -	\$ 23,077
024-500225	Maint Other Than Build-Grn	\$ 1,071	\$ -	\$ 1,071
028-500292	Transfers to General Services	\$ 16,738	\$ -	\$ 16,738
030-500331	Equipment New/Replacement	\$ 55,660	\$ -	\$ 55,660
039-500188	Telecommunications	\$ 89,947	\$ -	\$ 89,947
047-500240	Own Forces Maint Build-Grn	\$ 1,000	\$ -	\$ 1,000
060-500602	Benefits	\$ 3,012,060	\$ (180,000)	\$ 2,832,060
068-500565	Remuneration	\$ 1,500	\$ -	\$ 1,500
070-500704	In-State Travel Reimbursement	\$ 81,988	\$ -	\$ 81,988
080-500714	Out of State Travel	\$ 100	\$ -	\$ 100
102-500731	Contracts for Program Services	\$ 62,326	\$ -	\$ 62,326
103-502664	Contracts for Operational Services	\$ 13,193	\$ -	\$ 13,193
	Total	\$ 8,728,002	\$ (460,597)	\$ 8,267,405
	REVENUES			
	Total General Funds	\$ 8,728,002	\$ (460,597)	\$ 8,267,405

02-46-46-464510-51720000 Shea Farm				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 422,873	\$ 20,000	\$ 442,873
018-500106	Overtime	\$ 66,429	\$ 2,000	\$ 68,429
019-500105	Holiday Pay	\$ 13,869	\$ 3,510	\$ 17,379
020-500200	Current Expenses	\$ 6,330	\$ -	\$ 6,330
022-500255	Rents - Leases Other than State	\$ 1,783	\$ -	\$ 1,783
023-500291	Heat-Electricity-Water	\$ 31,815	\$ -	\$ 31,815
024-500225	Maint Other Than Build-Grn	\$ 1,001	\$ -	\$ 1,001
030-500331	Equipment New/Replacement	\$ 5,750	\$ -	\$ 5,750
039-500188	Telecommunications	\$ 248	\$ -	\$ 248
047-500240	Own Forces Maint Build-Grn	\$ 5,365	\$ -	\$ 5,365
048-500226	Contractual Maint Build-Grn	\$ 7,809	\$ -	\$ 7,809
050-500109	Personal Service-Temp/Appointed	\$ 22,868	\$ (8,600)	\$ 14,268
060-500602	Benefits	\$ 289,313	\$ 3,900	\$ 293,213
070-500704	In-State Travel Reimbursement	\$ 2,084	\$ -	\$ 2,084
	Total	\$ 877,537	\$ 20,810	\$ 898,347
	REVENUES			
	Total General Funds	\$ 877,537	\$ 20,810	\$ 898,347

02-46-46-464510-60430000 Community Corrections				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 777,529	\$ (218,000)	\$ 559,529
011-500126	Personal Services - Unclassified	\$ 91,965	\$ (105)	\$ 91,860
020-500200	Current Expenses	\$ 4,571	\$ -	\$ 4,571
021-500211	Food Institutions	\$ 161,925	\$ -	\$ 161,925
039-500188	Telecommunications	\$ 10,416	\$ -	\$ 10,416
060-500602	Benefits	\$ 495,005	\$ (123,000)	\$ 372,005
068-500565	Remuneration	\$ 7,035	\$ -	\$ 7,035
070-500704	In-State Travel Reimbursement	\$ 6,912	\$ -	\$ 6,912
	Total	\$ 1,555,358	\$ (341,105)	\$ 1,214,253
	REVENUES			
	Total General Funds	\$ 1,555,358	\$ (341,105)	\$ 1,214,253

02-46-46-464510-71060000 NHSP/M Minimum Security Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 520,345	\$ 123,000	\$ 643,345
018-500106	Overtime	\$ 138,107	\$ 55,000	\$ 193,107
019-500105	Holiday Pay	\$ 19,693	\$ 7,470	\$ 27,163
020-500200	Current Expenses	\$ 494	\$ -	\$ 494
021-500211	Food Institutions	\$ 158,140	\$ -	\$ 158,140
030-500331	Equipment New/Replacement	\$ 250	\$ -	\$ 250
047-500240	Own Forces Maint Build-Grn	\$ 1,500	\$ -	\$ 1,500
048-500226	Contractual Maint Build-Grn	\$ 11,819	\$ -	\$ 11,819
060-500602	Benefits	\$ 404,888	\$ 92,000	\$ 496,888
068-500565	Remuneration	\$ 90,361	\$ -	\$ 90,361
070-500704	In-State Travel Reimbursement	\$ 603	\$ -	\$ 603
	Total	\$ 1,346,200	\$ 277,470	\$ 1,623,670
	REVENUES			
	Total General Funds	\$ 1,346,200	\$ 277,470	\$ 1,623,670

02-46-46-464510-71070000 North End House				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 340,980	\$ 20,000	\$ 360,980
018-500106	Overtime	\$ 41,879	\$ 5,500	\$ 47,379
019-500105	Holiday Pay	\$ 9,356	\$ 2,950	\$ 12,306
020-500200	Current Expenses	\$ 3,212	\$ -	\$ 3,212
022-500255	Rents - Leases Other than State	\$ 2,027	\$ -	\$ 2,027
030-500331	Equipment New/Replacement	\$ 2,035	\$ -	\$ 2,035
039-500188	Telecommunications	\$ 534	\$ -	\$ 534
047-500240	Own Forces Maint Build-Grn	\$ 2,158	\$ -	\$ 2,158
048-500226	Contractual Maint Build-Grn	\$ 12,719	\$ -	\$ 12,719
050-500109	Personal Service-Temp/Appointed	\$ 236	\$ -	\$ 236
060-500602	Benefits	\$ 218,308	\$ (6,000)	\$ 212,308
070-500704	In State Travel Reimbursement	\$ 1,451	\$ -	\$ 1,451
	Total	\$ 634,895	\$ 22,450	\$ 657,345
	REVENUES			
	Total General Funds	\$ 634,895	\$ 22,450	\$ 657,345

02-46-46-464510-78740000 Calumet House				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 492,490	\$ (18,000)	\$ 474,490
018-500106	Overtime	\$ 48,182	\$ 43,000	\$ 91,182
019-500105	Holiday Pay	\$ 19,103	\$ 1,655	\$ 20,758
020-500200	Current Expenses	\$ 5,007	\$ -	\$ 5,007
022-500255	Rents - Leases Other than State	\$ 2,626	\$ -	\$ 2,626
023-500291	Heat-Electricity-Water	\$ 47,232	\$ -	\$ 47,232
024-500225	Maint Other Than Build-Grn	\$ 4,723	\$ -	\$ 4,723
030-500331	Equipment New/Replacement	\$ 7,762	\$ -	\$ 7,762
039-500188	Telecommunications	\$ 3,265	\$ -	\$ 3,265
047-500240	Own Forces Maint Build-Grn	\$ 11,000	\$ -	\$ 11,000
048-500226	Contractual Maint Build-Grn	\$ 17,858	\$ -	\$ 17,858
060-500602	Benefits	\$ 367,223	\$ (14,000)	\$ 353,223
070-500704	In-State Travel Reimbursement	\$ 4,149	\$ -	\$ 4,149
	Total	\$ 1,030,620	\$ 12,655	\$ 1,043,275
	REVENUES			
	Total General Funds	\$ 1,030,620	\$ 12,655	\$ 1,043,275

02-46-46-465010-58330000 Secure Psychiatric Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,680,853	\$ (32,000)	\$ 1,648,853
018-500106	Overtime	\$ 223,596	\$ 15,300	\$ 238,896
019-500105	Holiday Pay	\$ 65,280	\$ (9,575)	\$ 55,705
020-500200	Current Expenses	\$ 24,368	\$ -	\$ 24,368
021-500211	Food Institutions	\$ 61,059	\$ -	\$ 61,059
022-500255	Rents - Leases Other than State	\$ 1,882	\$ -	\$ 1,882
024-500225	Maint Other Than Build-Grn	\$ 96	\$ -	\$ 96
030-500331	Equipment New/Replacement	\$ 6,764	\$ -	\$ 6,764
039-500188	Telecommunications	\$ 46,149	\$ -	\$ 46,149
047-500240	Own Forces Maint Build-Grn	\$ 2,434	\$ -	\$ 2,434
060-500602	Benefits	\$ 1,170,736	\$ (53,000)	\$ 1,117,736
068-500565	Remuneration	\$ 39,246	\$ -	\$ 39,246
070-500704	In-State Travel Reimbursement	\$ 1,188	\$ -	\$ 1,188
101-500730	Medical Payments to Providers	\$ 34,805	\$ -	\$ 34,805
	Total	\$ 3,358,456	\$ (79,275)	\$ 3,279,181
	REVENUES			
	Total General Funds	\$ 3,358,456	\$ (79,275)	\$ 3,279,181

02-46-46-465010-82310000 Mental Health				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 761,256	\$ 51,000	\$ 812,256
018-500106	Overtime	\$ 155	\$ (155)	\$ -
020-500200	Current Expenses	\$ 9,722	\$ -	\$ 9,722
022-500255	Rents - Leases Other than State	\$ 1,958	\$ -	\$ 1,958
030-500331	Equipment New/Replacement	\$ 2,083	\$ -	\$ 2,083
039-500188	Telecommunications	\$ 51	\$ -	\$ 51
049-500294	Transfer to Other State Agencies	\$ 20,000	\$ -	\$ 20,000
060-500602	Benefits	\$ 429,426	\$ 23,000	\$ 452,426
070-500704	In State Travel Reimbursement	\$ 1,107	\$ -	\$ 1,107
101-500730	Medical Payments to Providers	\$ 5,098,911	\$ -	\$ 5,098,911
	Total	\$ 6,324,669	\$ 73,845	\$ 6,398,514
	REVENUES			
	Total General Funds	\$ 6,324,669	\$ 73,845	\$ 6,398,514

02-46-46-465010-82340000 Medical - Dental				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,238,924	\$ (248,000)	\$ 2,990,924
012-500128	Personal Services - Unclassified	\$ 100,470	\$ (110)	\$ 100,360
018-500106	Overtime	\$ 84,415	\$ 10,500	\$ 94,915
019-500105	Holiday Pay	\$ 57,008	\$ 3,105	\$ 60,113
020-500200	Current Expenses	\$ 188,514	\$ -	\$ 188,514
022-500255	Rents - Leases Other than State	\$ 1,207	\$ -	\$ 1,207
024-500225	Maint Other Than Build-Grn	\$ 1,500	\$ -	\$ 1,500
030-500331	Equipment New/Replacement	\$ 43,561	\$ -	\$ 43,561
039-500188	Telecommunications	\$ 13,034	\$ -	\$ 13,034
050-500109	Personal Service-Temp/Appointed	\$ 81,308	\$ (26,400)	\$ 54,908
060-500602	Benefits	\$ 1,676,617	\$ (60,000)	\$ 1,616,617
070-500704	In State Travel Reimbursement	\$ 4,759	\$ -	\$ 4,759
101-500729	Medical Payments to Providers	\$ 4,957,718	\$ -	\$ 4,957,718
	Total	\$ 10,449,035	\$ (320,905)	\$ 10,128,130
	REVENUES			
	Total General Funds	\$ 10,449,035	\$ (320,905)	\$ 10,128,130

02-46-46-465010-82350000 Residential Treatment Program				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,204,601	\$ 13,000	\$ 1,217,601
018-500106	Overtime	\$ 143,441	\$ (7,697)	\$ 135,744
019-500105	Holiday Pay	\$ 45,223	\$ (11,600)	\$ 33,623
020-500200	Current Expenses	\$ 17,215	\$ -	\$ 17,215
030-500331	Equipment New/Replacement	\$ 422	\$ -	\$ 422
039-500188	Telecommunications	\$ 349	\$ -	\$ 349
060-500602	Benefits	\$ 784,072	\$ 30,500	\$ 814,572
070-500704	In State Travel Reimbursement	\$ 1,628	\$ -	\$ 1,628
	Total	\$ 2,196,951	\$ 24,203	\$ 2,221,154
	REVENUES			
	Total General Funds	\$ 2,196,951	\$ 24,203	\$ 2,221,154

02-46-46-465010-82360000 Pharmacy				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 531,544	\$ (1,775)	\$ 529,769
018-500106	Overtime	\$ 8,303	\$ (7,660)	\$ 643
019-500105	Holiday Pay	\$ 9,893	\$ (1,425)	\$ 8,468
020-500200	Current Expenses	\$ 39,710	\$ -	\$ 39,710
022-500255	Rents - Leases Other than State	\$ 4,488	\$ -	\$ 4,488
024-500225	Maint Other Than Build-Grn	\$ 16,217	\$ -	\$ 16,217
030-500331	Equipment New/Replacement	\$ 419	\$ -	\$ 419
039-500188	Telecommunications	\$ 524	\$ -	\$ 524
060-500602	Benefits	\$ 265,342	\$ (7,000)	\$ 258,342
070-500704	In-State Travel Reimbursement	\$ 284	\$ -	\$ 284
100-500726	Prescription Drug Expenses	\$ 1,684,567	\$ -	\$ 1,684,567
	Total	\$ 2,561,291	\$ (17,860)	\$ 2,543,431
	REVENUES			
	Total General Funds	\$ 2,561,291	\$ (17,860)	\$ 2,543,431

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,231,060	\$ (179,700)	\$ 1,051,360
011-500126	Personal Services - Unclassified	\$ 86,376	\$ (95)	\$ 86,281
018-500106	Overtime	\$ 186,607	\$ 39,000	\$ 225,607
019-500105	Holiday Pay	\$ 42,815	\$ (12,075)	\$ 30,740
020-500200	Current Expenses	\$ 50,611	\$ -	\$ 50,611
021-500211	Food Institutions	\$ 122,489	\$ -	\$ 122,489
022-500255	Rents - Leases Other than State	\$ 236,264	\$ -	\$ 236,264
023-500291	Heat-Electricity-Water	\$ 218,400	\$ -	\$ 218,400
024-500225	Maint Other Than Build-Grn	\$ 10,392	\$ -	\$ 10,392
030-500331	Equipment New/Replacement	\$ 17,644	\$ -	\$ 17,644
039-500188	Telecommunications	\$ 8,784	\$ -	\$ 8,784
047-500240	Own Forces Maint Build-Grn	\$ 5,766	\$ -	\$ 5,766
048-500226	Contractual Maint Build-Grn	\$ 51,518	\$ -	\$ 51,518
050-500109	Personal Service-Temp/Appointed	\$ 32,739	\$ 5,045	\$ 37,784
060-500602	Benefits	\$ 855,396	\$ (106,000)	\$ 749,396
068-500565	Remuneration	\$ 62,677	\$ -	\$ 62,677
070-500704	In-State Travel Reimbursement	\$ 7,875	\$ -	\$ 7,875
102-500731	Contracts for Program Services	\$ 487,500	\$ -	\$ 487,500
	Total	\$ 3,714,913	\$ (253,825)	\$ 3,461,088
	REVENUES			
	Total General Funds	\$ 3,714,913	\$ (253,825)	\$ 3,461,088

02-46-46-468010-8250000 Berlin Prison (NCF)				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,632,316	\$ (358,000)	\$ 5,274,316
011-500126	Personal Services - Unclassified	\$ 96,908	\$ (1,328)	\$ 95,580
018-500106	Overtime	\$ 814,920	\$ 216,400	\$ 1,031,320
019-500105	Holiday Pay	\$ 187,356	\$ (13,800)	\$ 173,556
020-500200	Current Expenses	\$ 292,493	\$ -	\$ 292,493
021-500211	Food Institutions	\$ 634,833	\$ -	\$ 634,833
022-500255	Rents - Leases Other than State	\$ 8,259	\$ -	\$ 8,259
023-500291	Heat-Electricity-Water	\$ 1,102,269	\$ -	\$ 1,102,269
024-500225	Maint Other Than Build-Grn	\$ 5,735	\$ -	\$ 5,735
030-500331	Equipment New/Replacement	\$ 61,324	\$ -	\$ 61,324
039-500188	Telecommunications	\$ 49,388	\$ -	\$ 49,388
047-500240	Own Forces Maint Build-Grn	\$ 97,327	\$ -	\$ 97,327
048-500226	Contractual Maint Build-Grn	\$ 201,307	\$ -	\$ 201,307
050-500109	Personal Service-Temp/Appointed	\$ 32,957	\$ -	\$ 32,957
060-500602	Benefits	\$ 4,073,477	\$ (75,000)	\$ 3,998,477
068-500565	Remuneration	\$ 215,066	\$ -	\$ 215,066
070-500704	In-State Travel Reimbursement	\$ 82,068	\$ -	\$ 82,068
	Total	\$ 13,588,003	\$ (231,728)	\$ 13,356,275
	REVENUES			
	Total General Funds	\$ 13,588,003	\$ (231,728)	\$ 13,356,275

02-46-46-469010-82320000 Programs				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,560,285	\$ (387,000)	\$ 3,173,285
018-500106	Overtime	\$ 497	\$ 850	\$ 1,347
019-500105	Holiday Pay	\$ 2,759	\$ (600)	\$ 2,159
020-500200	Current Expenses	\$ 10,514	\$ -	\$ 10,514
022-500255	Rents - Leases Other than State	\$ 1,958	\$ -	\$ 1,958
030-500331	Equipment New/Replacement	\$ 6,765	\$ -	\$ 6,765
039-500188	Telecommunications	\$ 6,280	\$ -	\$ 6,280
050-500109	Personal Service-Temp/Appointed	\$ 14,356	\$ (8,000)	\$ 6,356
060-500602	Benefits	\$ 2,024,741	\$ (130,000)	\$ 1,894,741
070-500704	In-State Travel Reimbursement	\$ 1,116	\$ -	\$ 1,116
102-500731	Contract for Program Services	\$ 1,479	\$ -	\$ 1,479
	Total	\$ 5,630,750	\$ (524,750)	\$ 5,106,000
	REVENUES			
	Total General Funds	\$ 5,630,750	\$ (524,750)	\$ 5,106,000

EXPLANATION

The Department requests to transfer \$3,172,164 between and among all General Fund accounting units Class 010 Personal Services Permanent Classified, Class 011 Personal Services Unclassified, Class 012 Personal Services Unclassified, Class 018 Overtime, Class 019 Holiday Pay, Class 050 Personal Services Temporary Appointed, and Class 060 Benefits as summarized in the attached detail to address surpluses and shortfalls in each class.

Class 010 Personal Services Permanent Classified has a projected surplus of \$1,535,670 as a result of departmental vacancies. Critical needs exist to fill both security and other direct care positions. Despite increased hiring efforts, the Department has had difficulty attracting an adequate number of candidates that successfully complete our hiring process.

Classes 011 and 012 Personal Services Unclassified have a projected shortfall of \$7,721 due to salary adjustments.

Class 018 Overtime has a projected shortfall of \$1,763,478. This significant shortfall exists despite a \$1,000,000 transfer to this class from Class 023 Heat, Electricity and Water (\$350,000) and Class 101 Medical Payments to Providers (\$650,000) in a previous fiscal request (FIS #13-248). Position vacancies have resulted in a need for increased overtime to maintain institutional security and inmate care.

Class 019 Holiday Pay has a projected surplus of \$52,029 due to existing position vacancies.

Class 050 Personal Services Temporary Appointed has a projected surplus of \$112,800 due to departmental vacancies. Positions have become vacant as a result of normal attrition. Recruiting for these positions has proven difficult due to the nature of the work environment and difficulty in attracting qualified candidates.

Class 060 Benefits has a projected surplus of \$70,700 due to existing position vacancies.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
The requested action to transfer appropriations to salary and benefit classes is necessary to maintain adequate staffing levels to provide institutional security.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounting units are General Funds.

E. Will there be any effect on **revenue** if this transfer is approved or disapproved?

There will not be any effect on revenue.

F. Are funds expected to lapse if this transfer is not approved?

If the requested action to transfer appropriations is not approved, general funds will lapse at the end of the fiscal year. However, if this transfer is not approved, the Department will close SFY 2014 with a negative balance in many class lines.

G. Are personnel services involved?

Yes.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "William L. Wrenn", written over a horizontal line.

William L. Wrenn
Commissioner