

MST
41

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES**

BUREAU OF DEVELOPMENTAL SERVICES

**Nicholas A. Toumpas
Commissioner**

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4488 1-800-852-3345 Ext. 4488
Fax: 603-271-4902 TDD Access: 1-800-735-2964

**Diane Langley, Director
Sheri Rockburn, Director**

March 27, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

- 100% Federal funds*
- 1) Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Developmental Services, Special Medical Services, Partners In Health Program to hold an organized meeting on May 22, 2014 at the Executive Court Inn and Conference Center for a total conference cost not to exceed \$12,563. The conference is entitled "Children & Families Collaboration 2014". This action will be effective upon Governor and Executive Council approval through June 30, 2014. Funds to support this request are available in the accounts below.
 - 2) Subject to the approval of Requested Action #1, authorize an advance payment of \$1,000 to the Executive Court Banquet Facility, 1199 South Mammoth Road, Manchester, NH 03109 (vendor code 158481-B001) to secure the date and facility.

Funds to support this request are available in the following account:

05-95-93-930010-7858 DEPT. OF HEALTH AND HUMAN SERVICES, HHS: DEVELOPMENTAL SERVICES-DIV OF, DIV OF DEVELOPMENTAL SVSC, SOCIAL SERVICES BLOCK GRAN DD

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Amount</u>
021-502668	Food Institutions	93017858	\$ 6,678
067-500559	Training for Providers	93017858	2,665
067-500600	Training for Providers	93017858	<u>3,220</u>
	Total		\$12,563

EXPLANATION

The Partners in Health Program has approved the use of \$12,563 in Federal Funds to support the costs of sponsoring a conference, "Children and Families Collaboration Conference 2014", for invited staff of state and contracted agencies serving children and families with various special health care needs and complex conditions. The purpose of the Special Medical Services/Partners in Health Program is to assist young adults and families of children with chronic health conditions to advocate, access/develop resources, connect with service systems, and build leadership skills and competence to manage the unique challenges involving their own or their children's

chronic health condition through family directed education and support as well as by establishing community infrastructure.

The purpose of this conference is to assure that New Hampshire Department of Health and Human Services agencies and their contracted partners are offering families services that are based on current and comprehensive information about the entire network, crossing all agencies serving children and families and promoting greater efficiency within the system by preventing duplication of supports and services. This conference is consistent with building community infrastructure for families and is a response to requests by Partners in Health family caregivers, staff, and providers.

Participating agencies include the Division of Children, Youth, & Families, the Bureau of Behavioral Health, the Office of Medicaid Business and Policy, the Office of Minority Health and Refugee Affairs, the Bureau of Developmental Services, and community based contractors including, but not limited to, New Hampshire Family Voices, Granite State Federation for Families for Children's Mental Health, Parent Information Center, and the New Hampshire chapter of the National Alliance on Mental Illness. A list of presenters and invited agencies is attached.

In seeking a facility for the event, Special Medical Services/Partners in Health contacted the Courtyard Marriott & Grappone Conference Center, the Holiday Inn, the Southeastern Regional Education Service Center Conference Center, the Radisson, the Mills Falls-Church Landing, the New Hampshire Technical Institute, the Capitol Center for the Arts, and the Executive Court Inn & Conference Center. The Executive Court Inn & Conference Center was the only facility available on the required date. The date of the conference was determined by the availability schedule of presenters and conference support staff. It is anticipated that 200 providers will attend this conference as participants. An itemization of the services to be provided and associated costs is attached.

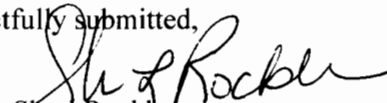
Should the Governor and Executive Council determine to not authorize this request Special Medical Services/Partners in Health will not be able to convene this conference.

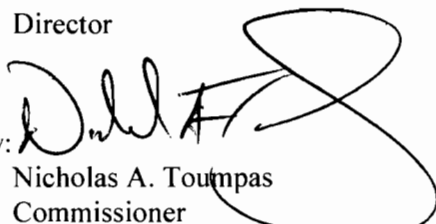
Area served: statewide.

Source of funds: 100% federal funds.

In the event that federal funds become no longer available, general funds will not be requested to support the Partners in Health Program.

Respectfully submitted,


Sheri Rockburn
Director

Approved by: 
Nicholas A. Toutmpas
Commissioner

**Children & Families Collaboration 2014
Conference Agenda
May 22, 2014**

Executive Court Inn & Conference Center, Manchester, NH

By: The Family Support & Care Coordination Collaboration Member Forum

Purpose: to help attendees understand where services sit, what is happening in the community, and what is needed to navigate the system.

- 9:00 Continental Breakfast & Networking
- 9:15 Welcome Address & Keynote
- 9:45 **Rotating Agency Presentations**
Division of Children, Youth & Families
Family Resource Centers
System of Care
Nursing & Care Coordination
Bureau of Behavioral Health
Children's Community Mental Health
Medicaid
Managed Care Organizations
Office of Minority Health Refugee Affairs
Bureau of Developmental Services
Area Agency Family Support
Early Supports and Services
Special Medical Services
Care Coordination
Partners in Health: Family Support
- 12:30 Networking Lunch
- 1:15 **Youth & Family Panel**
New Hampshire Family Voices
Granite State Federation of Families
National Alliance for Mental Illness
- 3:00 Collaboration Overview & Exercise
- 3:30 Evaluations & Adjourn

It is our mission to build a better-informed network across agencies serving children and families.

For further information, contact Alicia M. L'Esperance at AML'Esperance@dhhs.state.nh.us or (603) -271-4488

**Department of Health and Human Services
Bureau of Developmental Services
Special Medical Services/Partners In Health**

Children and Families Collaboration 2014 Conference Presenters

Elizabeth Collins
Administrator, Special Medical Services
Bureau of Developmental Services

Erica Ungarelli
Administrator, Wellbeing
Division of Children, Youth & Families

Alicia L'Esperance
Manager, Partners In Health Program
Bureau of Developmental Services

Adele Gallant
Manager, Systems of Care
Division of Children, Youth & Families

Kathy Cahill
Manager, Health Care Coordination
Bureau of Developmental Services

John Harrington
Manager, Family Resource Centers
Division of Children, Youth & Families

Linda Graham
Administrator
Child, Family & Early Supports and Services
Bureau of Developmental Services

Trini Tellez
Director
Office of Minority Health & Refuge Affairs

Carolyn Stiles
Manager, Early Supports and Services
Bureau of Developmental Services

Amy-Parece-Grogan
Coordinator, Cultural & Linguistic
Office of Minority Health & Refuge Affairs

Kelley Capuchino
Medicaid Policy Analyst
Bureau of Behavioral Health

Jane Hybsch
Administrator
Office of Medicaid Business & Policy

Linda Thomas
Granite State Federation of Families

Claudia Ferber
Director, Child & Family
NAMI NH

Martha-Jean Madison
Co-Director
NH Family Voices

Deborah Davidson
Coordinator, BH Systems
NAMI NH

**Department of Health and Human Services
Bureau of Developmental Services
Special Medical Services/Partners In Health**

Children and Families Collaboration 2014 Conference Invited Agencies

Northern Human Services	West Central Behavioral Health
Path Ways of the River Valley	Genesis Behavioral Health
Lakes Region Community Services Council	Riverbend Community Mental Health
Community Bridges	Monadnock Family Services
Monadnock Developmental Services	Greater Nashua Mental Health Center
Gateways Community Services	Mental Health Center of Greater Manchester
The Moore Center	Seacoast Mental Health Center
One Sky Community Services	Center for Life Management
Community Partners	Meridian Health Plan
Community Crossroads	NH Healthy Families
Child and Family Services	Well Sense Health Plan
Central NH VNA and Hospice	VNA of Manchester and Southern NH
Families First Health and Support	White Mountain Community Health Ctr
Children Unlimited	Lutheran Social Services of NH
International Institute of NH	Interstate Refugee Resettlement Program
NH Catholic Charities	

*Invited agencies will determine which employees attend

**Department of Health and Human Services
Bureau of Developmental Services
Special Medical Services/Partners In Health**

Children and Families Collaboration 2014 Conference Expenses

Facility Rentals:	\$ 2,665
Meeting Accommodations:	6,678
Training Materials:	<u>3,220</u>
Total Expenditures	<u>\$12,563</u>