



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

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LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

April 4, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Attached for your information is a report containing a list of vendors that agencies have contracted with for the period of January 1, 2014 through March 31, 2014. When the Governor and Council approved the increase to \$10,000 and retained the \$2,500 limit for Personal Service contracts, it was agreed that the Department of Administrative Services would report on those contracts entered into by agencies that are under the revised limits on a quarterly basis.

There are two reports. One which is sorted by State agency and then by vendor to enable the reader to identify which agency has contracted with individual vendors, and the second report, with the same detail, sorted alphabetically by vendor name.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

LMH/tmh

Attachments

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF ADMINISTRATIVE SERVICES
 PERSONAL SERVICE CONTRACTS UNDER \$2,500 AND OTHER SERVICE CONTRACTS
 UNDER \$10,000 WITHOUT G&C APPROVAL FROM 01/01/2014 TO 03/31/2014

REPORT 1
 ALPHABETICAL BY AGENCY NAME

AGY	AGENCY NAME	PO	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	STATE	PO DATE	SYSTEM DESCRIPTION	REMAINING PO AMOUNT	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY	DETAIL DESCRIPTION
018	Agriculture	1035405	257978	Rick Barry	Random Hills Farm	Wears	NH	02/12/2014	Grant 14 12 Water Catchment	1,800.00	1,800.00	1,800.00	Agriculture Grant for water run-off mitigation
018	Agriculture	1036081	154785	Nillaboro City Conservation Dist	Chappell Prof Ctr	Milford	NH	03/21/2014	Soil Health in Hillsborough Cty	4,999.00	4,999.00	4,999.00	Vendor to conduct soil health workshops
018	Agriculture	1036077	177688	Nature Conservancy	22 Bridge St 4th Fl	Concord	NH	03/21/2014	Camera Trapping to Advance	4,999.00	4,999.00	4,999.00	Vendor to set-up cameras to monitor wildlife movement
018	Agriculture	1036080	159830	NH JAG	175 Ammon Dr Ste 212	Manchester	NH	03/21/2014	Expanding Envt Stewardship	4,050.00	4,050.00	4,050.00	Youth skill building workshops in NH north county
034	Cultural Resources	1035714	258174	Barbara London	PO Box 1085	Hampton	NH	03/04/2014	Barbara London	0.00	1,125.00	1,125.00	Service Agreement: musical performance at Poetry Out Loud
034	Cultural Resources	1036082	157685	Haverhill Heritage Inc.	PO Box 125	Haverhill	NH	03/21/2014	Haverhill Heritage Inc.	0.00	4,650.00	4,650.00	Arts Grant
034	Cultural Resources	1034776	177411	Hooksett School District	90 Farmers Rd	Hooksett	NH	10/25/2013	Hooksett School District	0.00	2,995.00	2,995.00	Arts Grant
034	Cultural Resources	1034777	177678	Nashua School District	141 Ledger St	Nashua	NH	01/08/2014	Nashua School District	0.00	3,375.00	3,375.00	Arts Grant
034	Cultural Resources	1035048	155719	NH Philharmonic Orchestra	83 Hanover St	Manchester	NH	01/28/2014	NH Philharmonic Orchestra	0.00	3,825.00	3,825.00	Arts Grant
034	Cultural Resources	1036011	155152	NH Public Radio Inc	2 Pillsbury St, 6th Fl	Concord	NH	03/18/2014	NH Public Radio Inc	0.00	1,032.00	1,032.00	Service Agreement to broadcast spots for Poetry Out Loud
034	Cultural Resources	1034778	156768	Rebecca Field	12 Liberty St.	Concord	NH	01/08/2014	Rebecca Field	1,100.00	2,200.00	2,200.00	Service Agreement to research artists in NH
035	DRED	1035761	228775	Brian K. Fowler	PO Box 1829	Conway	NH	03/05/2014	Mining Permit program	1,869.00	2,499.00	2,499.00	Consultant to update Admin. Rules and Mining permit regs.
035	DRED	7001198	230997	Property Logistics Inc.	4 Monument Sq.	Hollis	NH	02/28/2014	Site Drainage NCRC Lancaster	8,700.00	8,700.00	8,700.00	No. Country Resource Center repairs to storm drains
056	Education	1035258	257658	Jeffrey Blaney	177 Eastman Road	Laconia	NH	02/06/2014	SFC FY14 Consultant	2,475.00	2,475.00	2,475.00	School Bldg. Aid and Unity Elementary project consultant
056	Education	1036057	255667	Loni Noordergraaf	337 Elm St.	Penacook	NH	03/20/2014	MAGS training	2,450.00	2,450.00	2,450.00	Measurable Annual Goals program consultant
056	Education	1035059	254480	Kathleen Butler	65 Yasmin Dr.	Gilford	NH	01/28/2014	MAGS Kathleen Butler	2,450.00	2,450.00	2,450.00	Measurable Annual Goals program consultant
056	Education	1036056	255668	Mildred J. Smith	6156 CR 662	Farmersville	TX	03/20/2014	APH training	2,450.00	2,450.00	2,450.00	Visual Impairment training for teachers and parents
056	Education	1034801	255064	Precision Exams, LLC	476 West 50 North	American Fork	UT	01/08/2014	Contracted travel expenses	0.00	1,363.83	1,363.83	Consultant to assess programs in career education
056	Education	1035051	257381	Sephina Anisa Mohammed	15A Peabody Rd.	Derry	NH	01/28/2014	FY14 Mohammed	1,460.00	2,000.00	2,000.00	Administrative Aide for the Title III Director and programs
056	Education	1036059	255669	Teresa M. Kellaway	27 Gulf Rd	Derry	NH	03/20/2014	MAGS training	2,450.00	2,450.00	2,450.00	Measurable Annual Goals program consultant
027	Employment Security	1035383	170710	American Red Cross	2 Mailland St.	Concord	NH	02/11/2014	American Red Cross Training	2,495.00	2,495.00	2,495.00	First Aid training for Agency personnel
044	Environmental Svcs.	9005072	257865	Crawford Pond Association	co/Angelo Guadagno	Boston	MA	02/28/2014	Water system record drawings	1,500.00	1,500.00	1,500.00	Grant to prepare record drawings of local water systems
044	Environmental Svcs.	9005071	165801	Granite State Rural Water Assn	PO Box 596	Walpole	NH	02/19/2014	Emergency leak detection	7,120.70	8,500.00	8,500.00	Contractor to respond to emergency water system leaks
044	Environmental Svcs.	1034793	171391	Premier Marine Group LLC	2 Bayshore Dr	Meredith	NH	01/08/2014	Maintenance and Operation costs	1,500.00	1,500.00	1,500.00	Maintain boat sewerage pump out station
044	Environmental Svcs.	9005077	258635	Richard Potochniak	PO Box 1087	Glen	NH	03/28/2014	Record drawing grant	1,500.00	1,500.00	1,500.00	Grant to prepare record drawings of local water systems
044	Environmental Svcs.	1035254	177351	Town of Amherst	Treasurer	Amherst	NH	02/06/2014	Used oil collection	1,000.00	1,000.00	1,000.00	Grant to fund/support used oil collection center
044	Environmental Svcs.	1035255	177351	Town of Amherst	Treasurer	Amherst	NH	02/06/2014	Used oil collection	750.00	750.00	750.00	Grant to fund/support used oil collection center
044	Environmental Svcs.	1035257	159846	Town of Rumney	Treasurer	Rumney	NH	02/06/2014	Used oil collection	1,500.00	1,500.00	1,500.00	Grant to fund/support used oil collection center
044	Environmental Svcs.	1035256	177465	Town of Warren	Treasurer	Warren	NH	02/06/2014	Used oil collection	2,230.00	2,230.00	2,230.00	Grant to fund/support used oil collection center
002	Executive Branch	1036013	248080	New England Grass Roots Env	PO Box 1057	Monpelier	VT	03/18/2014	Sep Education NEGEF	1,500.00	1,500.00	1,500.00	Presenter at Local Energy Solutions conference
025	Highway Safety	1035961	208137	NH Operation Lifesaver Inc.	4 Goodhue Rd	Boscawen	NH	03/14/2014	Operation Lifesaver	9,030.00	9,030.00	9,030.00	Educational campaign on hazards of railroad crossings
025	Highway Safety	1035932	177867	University of New Hampshire	Research Business Svc Ctr	Durham	NH	03/12/2014	Seat Belt Attitude Survey	5,700.00	5,700.00	5,700.00	Survey driver attitudes and awareness of driving hazards
020	Justice Dept.	1035799	257540	Girls Education and Mentoring	201W 148th St., Ground Fl.	New York	NY	03/08/2014	PFMW Conf June 2014	1,849.50	1,849.50	1,849.50	Partnership for a Future Without Violence conference
020	Justice Dept.	1035056	257542	Investigative Lead	13235 N Verde River Dr.	Fountain Hills	AZ	01/28/2014	2014 PFMW Conf.	1,700.00	1,700.00	1,700.00	Partnership for a Future Without Violence conference
020	Justice Dept.	1035501	257966	Lisa A. Fontes	278 Strong St	Amherst	MA	02/18/2014	Conference Speaker	1,200.00	1,200.00	1,200.00	Partnership for a Future Without Violence conference
020	Justice Dept.	1035715	257541	Rachel Lloyd	260A Heritage Hills	Somerset	NY	03/04/2014	PFMW Conf. June 4-6 2014	2,149.50	2,149.50	2,149.50	Partnership for a Future Without Violence conference
020	Justice Dept.	1035797	257430	Rebecca Maria Campbell	1831 Bramble	East Lansing	MI	03/05/2014	PFMW Conf. June 2014	2,489.00	2,489.00	2,489.00	Partnership for a Future Without Violence conference
020	Justice Dept.	1035382	257869	Thomas R. Tremblay	3 Buttumut Ct	Essex Jct	VT	02/11/2014	Conference Presenter	2,202.00	2,202.00	2,202.00	2014 NH SART summit
020	Justice Dept.	1035497	257559	William Clarence Keilbrew	630 Franklin St NE	Washington	DC	02/18/2014	Conference Speaker	1,600.00	1,600.00	1,600.00	Partnership for a Future Without Violence conference
087	Police Svcs & Training	1034714	177376	City of Concord	35 Green St.	Concord	NH	01/02/2014	Cadre for the 163rd Academy	4,995.00	4,995.00	4,995.00	Training officer for the police academy session 1/6 to 4/11
087	Police Svcs & Training	1034715	177441	City of Nashua	Police Dept	Nashua	NH	01/02/2014	Cadre for the 162nd Academy	0.00	4,995.00	4,995.00	Training officer for the police academy session 9/15 to 12/20

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081	Public Utilities Comm	1035060	257856	Michael Harrington	82 Garland Rd.	Stratford	NH	01/28/2014	Harrington service agreement	0.00	2,499.00	2,499.00	Consultant to analyze energy markets and issues
023	Safety	1035429	166544	Capital Area Mutual Aide Fire	PO Box 3692	Concord	NH	02/14/2014	HMEP Training grant	3,760.00	3,760.00	3,760.00	Grant to conduct hazardous materials training
023	Safety	1035958	177433	City of Manchester	Treasurer City Hall	Manchester	NH	03/14/2014	Manchester LEOP	4,986.00	4,986.00	4,986.00	Grant to update Local Emergency Operations Plan
023	Safety	1035427	157571	N Country Emerg Resp Team	PO Box 171	Gorham	NH	02/14/2014	HMEP Planning Grant award	3,760.00	3,760.00	3,760.00	Grant to collect hazardous materials information
023	Safety	1035428	157297	Southeastern NH Hazardous	PO Box 514	Windham	NH	02/14/2014	HMEP Training Grant	3,760.00	3,760.00	3,760.00	Grant to conduct hazardous materials training
023	Safety	1035046	177375	Town of Colebrook	Treasurer	Colebrook	NH	01/27/2014	Colebrook LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035356	159851	Town of Dalton	Treasurer	Dalton	NH	02/11/2014	Dalton LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1035960	159856	Town of Dummer	Treasurer	Dummer	NH	03/14/2014	Dummer LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1038165	177381	Town of Errol	Treasurer	Errol	NH	03/26/2014	Errol LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035386	177388	Town of Fitzwilliam	Treasurer	Fitzwilliam	NH	02/12/2014	Fitzwilliam Shelter EQ	1,198.00	1,198.00	1,198.00	Grant to purchase emergency shelter equipment
023	Safety	1034901	156784	Town of Gilsum	Treasurer	Gilsum	NH	01/12/2014	Gilsum LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1035053	159902	Town of Manow	Treasurer	Manow	NH	01/28/2014	Manow LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035052	159938	Town of Pittsburg	Treasurer	Pittsburg	NH	01/28/2014	Pittsburg LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035850	159940	Town of Plainfield	Treasurer	Plainfield	NH	03/10/2014	Plainfield Traffic Mgmt. EQ	4,530.00	4,530.00	4,530.00	Grant to purchase emergency traffic management equip.
023	Safety	1036053	159940	Town of Plainfield	Treasurer	Plainfield	NH	03/20/2014	Plainfield Ident Marker Grant	1,198.00	1,198.00	1,198.00	Grant to purchase ID marker to produce badges for EOP
023	Safety	1036055	159940	Town of Plainfield	Treasurer	Plainfield	NH	03/20/2014	Plainfield Video Marker Grant	673.00	673.00	673.00	Grant to purchase video monitor and phone for EOP
023	Safety	1035054	155225	Town of Randolph	Treasurer	Randolph	NH	01/28/2014	Randolph LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1034900	159965	Town of Tamworth	Treasurer	Tamworth	NH	01/21/2014	Tamworth LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1036167	159965	Town of Tamworth	Treasurer	Tamworth	NH	03/26/2014	Tamworth generator grant	3,750.00	3,750.00	3,750.00	Grant to purchase emergency generator for police dept.
023	Safety	1035406	177487	Town of Temple	Treasurer	Temple	NH	02/12/2014	Temple LEOP	2,450.00	2,450.00	2,450.00	Grant to update Local Emergency Operations Plan
023	Safety	1035852	177498	Town of Washington	Treasurer	Washington	NH	03/10/2014	Washington LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035798	177498	Town of Wentworth	Treasurer	Wentworth	NH	03/06/2014	Wentworth LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan

TOTALS 162,519.70 192,318.83 209,919.83

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
PERSONAL SERVICE CONTRACTS UNDER \$2,500 AND OTHER SERVICE CONTRACTS
UNDER \$10,000 WITHOUT G&C APPROVAL FROM 01/01/2014 TO 03/31/2014

REPORT 2
ALPHABETICAL BY VENDOR NAME

AGY	AGENCY NAME	PO	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	STATE	PO DATE	SYSTEM DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY	DETAIL DESCRIPTION
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034	Cultural Resources	1035714	258171	Barbara London	PO Box 1085	Hampton	NH	03/04/2014	Barbara London	1,125.00	1,125.00	1,125.00	Service Agreement: musical performance at Poetry Out Loud
035	DRED	1035761	228775	Brian K. Fowler	PO Box 1829	Conway	NH	03/05/2014	Mining Permit program	1,869.00	2,499.00	2,499.00	Consultant to update Admin. Rules and Mining permit regs.
023	Safety	1035429	186544	Capital Area Mutual Aide Fire	PO Box 3692	Concord	NH	02/14/2014	HMEP Training grant	3,760.00	3,760.00	3,760.00	Grant to conduct hazardous materials training
087	Police Sids & Training	1034714	177376	City of Concord	35 Green St.	Concord	NH	01/02/2014	Cadre for the 163rd Academy	4,995.00	4,995.00	4,995.00	Training officer for the police academy session 1/6 to 4/11
023	Safety	1035958	177436	City of Manchester	Treasurer City Hall	Manchester	NH	03/14/2014	Manchester LEOP	4,988.00	4,988.00	4,988.00	Grant to update Local Emergency Operations Plan
087	Police Sids & Training	1034715	177441	City of Nashua	Police Dept.	Nashua	NH	01/02/2014	Cadre for the 162nd Academy	4,995.00	4,995.00	4,995.00	Training officer for the police academy session 9/15 to 12/20
044	Environmental Svcs	9005072	257865	Crawford Pond Association	coAngelo Guadagno	Boston	MA	02/28/2014	Water system record drawings	1,500.00	1,500.00	1,500.00	Grant to prepare record drawings of local water systems
020	Justice Dept.	1035799	257540	Girls Education and Mentoring	201W 148th St., Ground Fl.	New York	NY	03/06/2014	PFWW Conf. June 2014	1,849.50	1,849.50	1,849.50	Partnership for a Future Without Violence conference
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020	Justice Dept.	1035058	257542	Investigative Lead	13235 N Verde River Dr.	Fountain Hills	AZ	01/28/2014	2014 PFWV Conf.	1,700.00	1,700.00	1,700.00	Partnership for a Future Without Violence conference
056	Education	1035258	257858	Jeffrey Blansy	177 Eastman Road	Laconia	NH	02/06/2014	SFC FY14 Consultant	2,475.00	2,475.00	2,475.00	School Bldg. Aid and Unity Elementary project consultant
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 DEPARTMENT OF ADMINISTRATIVE SERVICES
 PERSONAL SERVICE CONTRACTS UNDER \$2,500 AND OTHER SERVICE CONTRACTS
 UNDER \$10,000 WITHOUT G&C APPROVAL FROM 01/01/2014 TO 03/31/2014

REPORT 2
 ALPHABETICAL BY VENDOR NAME

AGY	AGENCY NAME	PO	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	STATE	PO DATE	SYSTEM DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY	DETAIL DESCRIPTION
044	Environmental Svcs.	1035255	177351	Town of Amherst	Treasurer	Amherst	NH	02/06/2014	Used oil collection	750.00	750.00	1,750.00	Grant to fund/support used oil collection center
023	Safety	1035046	177375	Town of Colebrook	Treasurer	Colebrook	NH	01/27/2014	Colebrook LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035356	159651	Town of Dalton	Treasurer	Dalton	NH	02/11/2014	Dalton LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1035960	159656	Town of Dummer	Treasurer	Dummer	NH	03/14/2014	Dummer LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1036165	177391	Town of Enrol	Treasurer	Enrol	NH	03/28/2014	Enrol LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035386	177388	Town of Fitzwilliam	Treasurer	Fitzwilliam	NH	02/12/2014	Fitzwilliam Shelter EQ	1,198.00	1,198.00	1,198.00	Grant to purchase emergency shelter equipment
023	Safety	1034901	196794	Town of Gilsun	Treasurer	Gilsun	NH	01/21/2014	Gilsun LEOP	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1035053	159902	Town of Marlow	Treasurer	Marlow	NH	01/28/2014	Marlow LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035052	159936	Town of Pittsburg	Treasurer	Pittsburg	NH	01/28/2014	Pittsburg LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035850	159930	Town of Plainfield	Treasurer	Plainfield	NH	03/10/2014	Plainfield Traffic Mgmt. EQ	4,530.00	4,530.00	4,530.00	Grant to purchase emergency traffic management equip.
023	Safety	1036053	159940	Town of Plainfield	Treasurer	Plainfield	NH	03/20/2014	Plainfield Ident Maker Grant	1,198.00	1,198.00	5,728.00	Grant to purchase ID marker to produce badges for EOP
023	Safety	1035054	155225	Town of Randolph	Treasurer	Randolph	NH	01/28/2014	Randolph LEOP	673.00	673.00	6,401.00	Grant to purchase video monitor and phone for EOP
044	Environmental Svcs.	1035257	159946	Town of Rumney	Treasurer	Rumney	NH	02/06/2014	Used oil collection	4,995.00	4,995.00	4,995.00	Grant to create a new Local Emergency Operations Plan
023	Safety	1034900	159965	Town of Tamworth	Treasurer	Tamworth	NH	01/21/2014	Tamworth LEOP	1,500.00	1,500.00	1,500.00	Grant to fund/support used oil collection center
023	Safety	1036187	159965	Town of Tamworth	Treasurer	Tamworth	NH	03/26/2014	Tamworth generator grant	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
023	Safety	1035406	177487	Town of Temple	Treasurer	Temple	NH	02/12/2014	Temple LEOP	3,750.00	3,750.00	6,250.00	Grant to purchase emergency generator for police dept.
044	Environmental Svcs.	1035256	177495	Town of Warren	Treasurer	Warren	NH	02/06/2014	Used oil collection	2,450.00	2,450.00	2,450.00	Grant to update Local Emergency Operations Plan
023	Safety	1035852	177498	Town of Washington	Treasurer	Washington	NH	03/10/2014	Washington LEOP	2,230.00	2,230.00	2,230.00	Grant to fund/support used oil collection center
023	Safety	1035796	177498	Town of Wentworth	Treasurer	Wentworth	NH	03/06/2014	Wentworth LEOP	2,500.00	2,500.00	2,500.00	Grant to update Local Emergency Operations Plan
025	Highway Safety	1035932	177667	University of New Hampshire	Research Business Svc Ctr	Durham	NH	03/12/2014	Seat Belt Attitude Survey	5,700.00	5,700.00	9,543.00	Survey driver attitudes and awareness of driving hazards
020	Justice Dept.	1035497	257559	William Clarence Keilbrew	830 Franklin St NE	Washington	DC	02/18/2014	Conference Speaker	1,600.00	1,600.00	1,600.00	Partnership for a Future Without Violence conference
TOTALS										182,519.70	182,318.83	209,919.83	