

New Hampshire  
Department of Agriculture,  
Markets & Food

Lorraine S. Merrill, Commissioner

March 19, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

Dear Governor Hassan and Honorable Council:

**REQUESTED ACTION**

Authorize the New Hampshire Department of Agriculture, Markets & Food, Division of Regulatory Services (NHDAMF) to budget and expend revenue funds totaling \$5,000.00, for the period of Governor and Council approval to June 30, 2014. These funds are needed for class 080 Out of State Travel to fulfill the scope of work to attend conferences and training sessions. 100% Other Funds – Product & Scale Testing Fund.

Funding is available in account:

**02-18-18-181510-26050000 Product & Scale Testing Fund**

OBJECT CLASS	ACCOUNT	CURRENT FY 2014	REQUESTED CHANGE	REVISED FY 2014
26050000-010	Personal Services	\$ 45,453	\$ -0-	\$ 45,453
26050000-020	Current Expenses	75,277	-0-	75,277
26050000-028	Transfers to Gen. Svc	1,380	-0-	1,380
26050000-030	Equipment	84,000	-0-	84,000
26050000-042	Add'l Fringe Benefits	11,610	-0-	11,610
26050000-046	Consultants	12,500	-0-	12,500
26050000-050	Personal Serv Temp	385	-0-	385
26050000-059	Temp Full Time	69,951	-0-	69,951
26050000-060	Benefits	67,059	-0-	67,059
26050000-068	Remuneration	2,500	-0-	2,500
26050000-070	In-state travel	14,500	-0-	14,500
26050000-073	Grants non-federal	100,000	-0-	100,000
26050000-080-500800	Out-of-state travel	8,200	5,000	13,200
	TOTAL	\$492,815	\$5,000	\$497,815
Source of Funds:				
26050000-003	Product & Scale Testing Fund	\$492,815	\$5,000	\$497,815

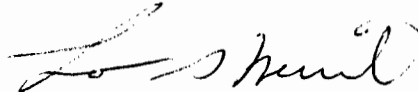
**EXPLANATION**

The New Hampshire Department of Agriculture, Markets & Food (NHDAMF), Division of Regulatory Services receives other funds for the Product & Scale Testing Fund through registrations of commercial pet food. Staff must attend conferences and training sessions to keep up on the current developments, trends, rules, regulations and to coordinate regulatory programs effectively with the federal government and other states.

**Fiscal Situation**

Current State Appropriation FY2014:	
26050000 Product & Scale Testing	\$492,815.00
FY 2013 Balance Carried Forward	922,134.34
Request this item	<u>(5,000.00)</u>
Total Available Funds FY2014 Revised	\$1,409,949.34

Respectfully Submitted,



Lorraine S. Merrill  
Commissioner